



**TAVARES CITY COUNCIL
MEETING MINUTES
NOVEMBER 2, 2022 – 4:00 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 EAST MAIN STREET, TAVARES**

COUNCIL MEMBERS PRESENT

**Lori Pfister, Mayor
Walter Price, Vice Mayor
Amanda Boggus, Council Member
Sandy Gamble, Council Member
Troy Singer, Council Member**

STAFF PRESENT

**John Drury, City Administrator
Lindsay Holt, City Attorney
Susie Novack, City Clerk
Bob Tweedie, Economic Development Director
Crissy Bublitz, Human Resources Director
Phil Clark, Utilities Director
James Dillon, Public Works Director
Mike Fitzgerald, Community Development Director
Lori Houghton, Finance Director
Richard Keith, Fire Chief
Sarah Coursey, Police Chief
Mark O'Keefe, Public Communications Director
Pete Sherrard, Recreation Manager**

I. CALL TO ORDER

Mayor Pfister called the meeting to order at 4:00 p.m. She asked those who wished to speak on an agenda item to complete and submit a Request to Speak form.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Tab 1. Pastor Greg Watts, Liberty Church Tavares

Pastor Greg Watts, Liberty Church Tavares, provided the invocation and led those present in the Pledge of Allegiance.

III. APPROVAL OF AGENDA

Mayor asked for any changes to the Agenda. Mr. Drury said staff had no changes.

MOTION

Amanda Boggus moved to approve the Agenda, seconded by Sandy Gamble. The motion carried unanimously 5-0.

IV. PROCLAMATIONS/PRESENTATIONS

Tab 2. Proclamation – Council Member Amanda Boggus

Mayor Pfister made the following presentation:

Amanda Boggus began her tenure as a member of the Tavares City Council in November 2016, serving as Mayor from 2019 through 2021. Her numerous contributions are reflected throughout the city. Her unwavering enthusiasm and support for youth programs, senior programs, public safety, economic development, and the City employees have been greatly appreciated by the residents, community, visitors, and staff.

Mayor Pfister read and presented a Proclamation bestowing special thanks, recognition, and appreciation to Council Member Amanda Boggus for her loyalty and dedication to the City of Tavares - America's Seaplane City, and wished her well in her future endeavors.

MOTION

Troy Singer moved to approve the Proclamation, seconded by Sandy Gamble. The motion carried unanimously 5-0.

Council Member Boggus thanked those present and said it had been a pleasure to work with everyone and serve on the Council. She said there was never a doubt that everyone was trying to accomplish the same goal; a wonderful place to live. She thanked the citizens for allowing her to serve and Mr. Graves for time off work to serve.

V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

Attorney Holt stated there were no quasi-judicial matters before the Council.

VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD

Ms. Novack read the following Resolution(s) and Ordinance(s) by title only:

RESOLUTION 2022-14

A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, APPROVING A SPECIAL USE PERMIT TO ALLOW A SCHOOL LOCATED AT 203 N ST CLAIR ABRAMS AVENUE; SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING AN EFFECTIVE DATE

RESOLUTION 2022-20

A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, AMENDING THE 2022 FISCAL YEAR ADOPTED BUDGET FOR THE CITY OF TAVARES, REPRESENTING THE THIRD AND FINAL AMENDMENT TO THE ADOPTED BUDGET, AND PROVIDING FOR A REPEALER, SEVERABILITY AND AN EFFECTIVE DATE.

ORDINANCE 2022-16

AN ORDINANCE AMENDING CHAPTER 17 OF THE CITY OF TAVARES LAND DEVELOPMENT REGULATIONS; ESTABLISHING REVISED WATER, WASTEWATER AND RECLAIMED WATER CONNECTION FEES; PROVIDING FOR REVIEW OF CONNECTION FEES EACH YEAR; PROVIDING FOR ACCOUNTING AND REPORTING OF CONNECTION FEE COLLECTIONS AND EXPENDITURES; AND PROVIDING FOR AN EFFECTIVE DATE.

VII. CONSENT AGENDA

Mayor Pfister asked if anyone wished to pull an item from the Consent Agenda for discussion. There were none.

MOTION

Walter Price moved to approve the Consent Agenda, seconded by Amanda Boggus. The motion carried unanimously 5-0.

Tab 3. Approval of the October 5, 2022, City Council Regular Meeting Minutes

Approved on the Consent Agenda.

VIII. RESOLUTIONS

Tab 4. Resolution 2022-14 – Special Use Permit for School at 203 N. St. Clair Abrams Avenue

Mr. Fitzgerald made the following presentation:

An application for a Special Use Permit has been received to operate a school at 203 N. St Clair Abrams Avenue. The subject property is located on the northwest corner of the intersection of N. St Clair Abrams Avenue and Maud Street. The building located on the site was most recently occupied by a law firm. The property is within the Mixed Use (MU) zoning district, and a school is allowed only with the issuance of a Special Use Permit from the City Council.

The applicant, The Modern Schoolhouse LLC, envisions what is referred to as a "micro-school" with an estimated enrollment of 40-45 students across various grade levels. The subject property is in close proximity to the Tavares Public Library, downtown museums, Wooton Wonderland, and the Splash Park. The property includes an empty lot that will be utilized for student recess. The building has been evaluated by the Tavares Fire Department and Building Official, and no major issues were found. However, the applicant will be required to obtain permits for a fire alarm system and some plumbing and electrical improvements.

The subject property has limited on-site parking. It is the intention of the school operator to have parents use available public parking and walk children to and from the school. There will be no car drop off or pickup permitted to block any public right-of-way. City staff met with the applicant and conducted an evaluation of available public parking near the proposed site. City staff has determined that there are four (4) public parking areas consisting of a total of ninety (90) parking spaces that are in close proximity to the property with sidewalk access south of Maud Street. City staff has coordinated with the City's Engineer to design improvements to the crosswalk located at Maud Street and N. St Clair Abrams Avenue.

At their October 20th meeting, the Planning & Zoning Board voted unanimously to recommend approval of Resolution 2022-14.

Staff recommends Option 1, that City Council moves to approve Resolution 2022-14, Special Use Permit for a school located at 203 N. St Clair Abrams Avenue.

Mayor Pfister asked for comments from the Council.

Council Member Boggus asked if significant changes were made to the Resolution since the last meeting. Mr. Fitzgerald said the only substantial change was the reevaluation of available parking in close proximity to the site.

Vice Mayor Price asked if any comments or concerns were made by surrounding homeowners. Mr. Fitzgerald said no.

MOTION

Amanda Boggus moved to approve [Resolution 2022-14], seconded by Sandy Gamble.

Council Member Singer said the school was great for the community and commended the Planning and Zoning Board and Community Development Staff for addressing the concerns and making recommendations.

Mayor Pfister said she was concerned with traffic issues.

MOTION

The motion carried 4-1 as follows:

Lori Pfister:	No
Walter Price:	Yes
Amanda Boggus:	Yes
Sandy Gamble:	Yes
Troy Singer:	Yes

Tab 5. Resolution 2022-20 – Final Budget Amendment for Fiscal Year 2022

Ms. Houghton made the following presentation:

The attached Resolution represents increases and/or decreases to the Adopted Budget for Fiscal Year 2022. Appropriation increases represent capital projects, ARPA expenditures, and prior year/project encumbrance rollovers. In addition, the Resolution also reflects transfers between individual accounts within adopted budgets for all departments.

This resolution represents the THIRD AND FINAL AMENDMENT to the Adopted Budget for Fiscal Year 2021-2022.

Mayor Pfister asked for comments from the Council. There were none.

MOTION

Amanda Boggus moved to approve Resolution 2022-20, seconded by Troy Singer. The motion carried unanimously 5-0.

IX. ORDINANCES – PUBLIC HEARING

First Reading

Second Reading

Tab 6. Ordinance 2022-16 – Approve Water, Wastewater, and Reclaimed Water Connection Fee Update Study and Authorize Staff to Implement Recommendations as Presented

Ms. Houghton made the following presentation:

Chapter 17, Section 38 of the City of Tavares Land Development Regulations sets forth Water, Wastewater, and Reclaimed Water Connection Fees. The existing Water, Wastewater, and Reclaimed Water Connection Fees did not appear to adequately address anticipated capital expansion needs that were identified in the City's Capital Improvement Plan. Therefore, the City contracted with the City's Rate Consultant, Raftelis, to conduct an updated study to determine whether current fees were sufficient to address growth and capacity for the Water, Wastewater, and Reclaim Water Utility.

Historically, the City considered capital charges as impact fees per Florida Statute 163.31801, but in 2019 the statute was amended such that these capital charges are now considered connection fees not subject to the statute. However, the methodology and approach used in updating the connection fees are consistent with certain statutes and common law requirements for impact fees.

In order to properly plan and accommodate capital improvements to water, wastewater and reclaimed water facilities, Connection Fees should accurately reflect the anticipated needs and costs for the utility systems. Implementing updated Connection Fees will significantly reduce the burden on user rates and operating reserves to fund and/or amortize existing and future expansion facilities and related debt.

The study proposes increases to the Water, Wastewater and Reclaim Water Connection Fees with the structure for collecting the fees to remain unchanged. Water Connection Fees for connections with Reclaimed Water are recommended to continue at a lower rate than those connections without Reclaimed Water. Total Connection Fees for Water and Wastewater with Reclaimed Water are proposed at \$5,615 (an increase of \$265), whereas total Connection Fees without Reclaimed Water are proposed at \$5,324 (an increase of \$524). Connection Fees for Reclaimed Water are proposed at \$717 (a decrease of \$233). The Fees are per equivalent connection. The table below provides a brief overview of the proposed Connection Fees.

Staff recommends Option 1, for Council approval of the Water, Wastewater, and

Reclaimed Water Connection Fee Update study as presented and adoption of Ordinance Number 2022-16 which sets forth proposed fees for implementation effective February 1, 2023.

Mike Rocca, Joe Williams, Raftelis Financial Consultants, provided a PowerPoint presentation. He said current capital charges were adopted in June 2009. Florida Statutes changed the nature of the fees in 2019 to no longer be considered Impact Fees.

Mr. Rocca reviewed the study findings and conclusions, including some of the following:

1. The Utility's service area, for the most part, has similar customer characteristics and utilizes the same uniform service standards.
2. The expansion-related capital improvement design standards are uniform and consistent throughout the Utility's service area.
3. The Connection Fees are independently applicable to treatment and transmission capital cost recovery.
4. Current user rate and expansion-related capital improvement funding objectives leverage Connection Fees to pay a portion of the expansion-related debt service, thereby reducing the burden on user rates.
5. The City's recordkeeping and engineering staff provided sufficient information to update the Connection Fees pursuant to reasonable standards for determining this category of cost recovery.
6. The five-year budgeted capital improvements include upgrades to the Utility's facilities, providing expansion-related services benefiting existing and new connections. Such improvements are included for cost recovery through the updated Connection Fees.

Council Member Gamble inquired about the cost increase for multi-family dwelling units. Mr. Rocca said the increase was the same and noted that multi-family was included in the Land Development Regulations (LDRs) at 75% of single-family on an Equivalent Residential Unit (ERU) basis. He said the table is a summary and the full report reflects increases.

Vice Mayor Price asked how the rates were determined. Mr. Rocca said the study reflects the current cost of the City's system to connect a new connection to the system. It covers the treatment capacity amount, major transmission, and some improvements scheduled in the five-year capital plan. The City receives fees and places them in a fund restricted for expansion and existing expansion debt service.

Council Member Singer asked for confirmation that rate increases would not affect current residents and that developers would pay their fair share for future growth. Mr. Rocca confirmed. He said existing customers would experience lower rates than if the fees were not in place.

MOTION

Amanda Boggus moved to approve, seconded by Troy Singer. The motion carried unanimously 5-0.

X. GENERAL GOVERNMENT

Tab 7. Board Appointments – Police and Fire Pension Boards

Mayor Pfister made the following presentation:

The Police and Fire Pension Boards each have one council-appointed seat expiring in November 2022 as follows:

Police Pension Board - One position for a 2-year term from November 2022 through November 2024

One Council-appointed seat is open. One request for re-appointment was received by Arthur VanDerStuyf. (attached) The City advertised the available appointment in the Daily Commercial and on the City website. No new applications were received.

Note: One expiring mutually appointed seat is currently in the selection process according to the Police Pension Board Plan Administrators and will be brought back in the future for ratification by the Council.

Fire Pension Board- One position for a 4-year term from November 2022 through November 2026

One Council-appointed seat is open. One request for re-appointment was received by Gary Santoro. (attached) The City advertised the available appointment in the Daily Commercial and on the City website. No new applications were received.

Mayor Pfister reappointed Arthur VanDerStuyf to the Police Pension Board.

MOTION

Amanda Boggus moved to approve the reappointment of Arthur VanDerStuyf to the Police Pension Board for the term 2022-2024, seconded by Walter Price. The motion carried unanimously 5-0.

Mayor Pfister reappointed Gary Santoro to the Fire Pension Board.

MOTION

Amanda Boggus moved to approve the reappointment of Gary Santoro to the Fire Pension Board for the term 2022-2026, seconded by Sandy Gamble. The motion carried unanimously 5-0.

Tab 8. Discussion on Purchasing a Ladder/Aerial Fire Truck at Discount

Chief Keith made the following presentation:

In the current (f/y 2022 - 2023) City of Tavares approved budget, in the Capital Improvement Program list for fiscal years 2021 through 2027 (Table 3), the plan lists a replacement Ladder Truck for the Fire Department in f/y 2023 - 2024 (next Fiscal Year) The Capital Improvement list shows an estimated dollar amount of \$1,300,000 (one million, three-hundred thousand dollars) for that purchase.

The City's current ladder truck is a 2008 Pierce Skyboom with a 55 foot ladder. The recommendation of the National Fire Protection Association (NFPA) recommends a fire truck should be in a "first run" status for the first ten (10) years of its service life, then go into reserve status for the next ten years, and then be removed completely from the asset inventory. The City's current ladder truck is in reserve status due to its age and at times mechanical challenges, and is on track for the liquidation of the asset in 2028.

In 2016, and again in 2019, the City purchased two (2) new fire engines made by the Emergency-One corporation in Ocala, Florida. Both of these fire engines are in "front-line" service, at each of the City's two (2) fire stations. These Emergency-One fire engines have proven to provide the City an excellent dependability and service record. The vendor the City uses to broker the City's purchases of Emergency-One fire apparatus is REV / Hallmark in Ocala.

A few weeks ago, the REV / Hallmark broker notified the City about an opportunity to purchase a new ladder truck at a discount. A fire agency had ordered a ladder truck with similar specifications to what the Tavares Fire Department would need to fulfill its mission. That truck order went into a very long queue for construction, after which the original agency cancelled the order. The truck was placed on "Demonstration Model" status as the construction of it continued. The discounted price is \$930,000.

Knowing that Tavares had been pricing a ladder truck for a future purchase in connection the City's Capital Improvement plan at \$1.3 million, the City's broker contacted the Fire Chief relaying the vendor would be willing to offer this truck to the City of Tavares at the discounted price of \$930,000 as a demonstrator model truck. This truck would not lose the spot it has in the construction queue.

The queue for new fire truck construction runs about 26 months from the time a purchase order is issued. . This "Demonstration Model" truck is currently scheduled for completion in November of 2023 (Next Fiscal Year). The Fire Chief is seeking approval from the City to begin the procurement process now of this fire truck because of the cost savings, timing and reliability factors presented.

Should the Council approve moving forward with the ladder truck procurement process, Finance shall work with the City's Bond Counsel and the City's Financial Advisor to develop the funding program including the Covenant to Budget and Appropriate (CBA) debt requirements which require the Finance Department to conduct an anti-dilution update for debt service coverage. This information, along with a funding approval request to go out for debt financing would come back to Council for final approval.

Staff recommends Option 1; City Council authorizes staff to initiate the procurement of a new ladder truck for the City Fire Department in the amount of \$930,000 as described above and bring back to Council the Funding Program for approval before a purchase order is issued.

Approval of this agenda item would result in Finance spending staff time to work with City Bond Counsel and the City Financial Advisor to develop the funding program including the CBA debt requirements to conduct an anti-dilution update for debt service coverage. This information would come back to Council for final approval before the Fire Truck is purchased.

Mayor Pfister asked for comments from the Council.

Vice Mayor Price inquired about the timing of a truck purchase included in the five-year capital improvement plan. Chief Keith said the truck purchase would speed up the capital plan item, with delivery in the next fiscal year when funded.

Vice Mayor Price asked if the City could sell the existing fire truck since it would sunset ahead of its liquidation date. Chief Keith confirmed.

Council Member Boggus said it appears the truck is 30% off the total price, and if the City waits, inflation issues may increase the sales price. Ms. Houghton said any costs for bond counsel, legal fees, and financial advisors would also need to be considered additional costs.

Council Member Gamble asked what buildings would need a ladder truck in the City. Chief Keith said a high-rise building was defined as any building that exceeds the capability for ground ladders. He said two to three story buildings would be considered high-rise in Tavares, with many located on Main Street. He noted Tavares has the most high-rise buildings in the area, including Clermont.

Council Member Boggus asked if the fire truck could enter the parking garage. Chief Keith said no and noted the structure has a built-in fire protection system for fire hoses with water pumped into the system at ground level. Council Member Boggus asked if apartment complexes and the hospital would be facilities that would need a ladder truck. Chief Keith confirmed.

Council Member Singer noted his support for savings and exploring the purchase of a fire truck.

Mayor Pfister asked for comments from the audience.

Gary Santoro, Royal Harbor, said the purchase opportunity was rare, and the price was a bargain. He recommended moving forward with the purchase.

MOTION

Amanda Boggus moved to approve Staff looking into procuring the fire ladder truck and finding debt financing for it, seconded by Troy Singer. The motion carried unanimously 5-0.

Tab 9. Award of Bid 2022-0015 for Woodlea Road Utilities Extension Project

Ms. Houghton made the following presentation:

On September 8, 2021, The City of Tavares City Council approved Resolution 2021-23 authorizing the City of Tavares Water and Sewer Revenue Note, Series 2021 to fund the Woodlea Road Utilities Extension Project. The note was executed (closed) on September 10, 2022 with Sterling Bank. The Revenue Note provided \$3,550,000 for funding the project.

On July 24, 2022, the City of Tavares Utility Department issued and advertised Bid No. 2022-0015 to prospective bidders to construct the Utility Extension Project. A copy of the bid advertised is attached to this summary.

All bids were due on September 8, 2022. On September 8, 2022, a bid opening was held, and all bids received were opened and read into the public record. A copy of the bid opening minutes is attached to this summary.

The City's Design Engineer consultant for the project, Woodard and Curran, has reviewed the submitted bids and recommends the low bid, Prime Construction Group, Inc.

Staff recommends Option 1, for the Council to move to Award Bid 2022-0015 for Woodlea Road Utilities Extension Project to Prime Construction Group, Inc., and authorize the City Administrator to execute contract documents, and issue a Notice to Proceed.

Mayor Pfister asked for comments from the Council.

Vice Mayor Price asked if the contractors had similar qualifications and experience. Mr. Clark said three were, and the City worked with the low bid in the past and was pleased with their work; Ruby Street Project and Eco Park Project.

Council Member Singer asked if restricted wastewater connection fee reserves could be used for the project. Ms. Houghton confirmed and said the funds could be used for expansion or debt related to expansion. Council Member Singer noted his support.

Council Member Gamble asked for the project start date. Mr. Clark said construction would begin within 30 to 60 days. Council Member Gamble asked Mr. Clark to advise the residents at the Peninsula.

MOTION

Amanda Boggus moved to award the bid to Prime Construction, seconded by Sandy Gamble. The motion carried unanimously 5-0.

Tab 10. Pursue a Purchase and Sales Agreement with the School Board of Lake County, Florida, for Fred Stover Sports Complex

Mr. Drury made the following presentation:

The City of Tavares currently owns 7.24 acres located at 490 E. Clifford Street, known as Fred Stover Sports Complex. The complex is used as City recreational ball fields for the community and serves as the home field for both the Tavares High School Baseball and Softball teams. At a recent council meeting, councilmember Sandy Gamble requested authorization to approach the School Board of Lake County, Florida in an effort to gauge their interest in the purchase of the complex to use solely for Tavares High School. Due to his efforts, the School Board has issued a preliminary non-binding letter of intent to purchase dated October 25, 2022 (See Attached).

Staff is seeking Council approval to negotiate a purchase and sales agreement with the School Board of Lake County, Florida which will be brought back to City Council for execution. Revenues derived from this sale agreement would be placed in a restricted fund to support recreational components in the future, including but not limited to: renovating ball fields and adding additional fields at Woodlea Sports Complex to replace the ones at Fred Stover.

Staff recommends Option 1, for the Council to approve staff to negotiate a purchase and sales agreement with the School Board of Lake County, Florida for Fred Stover Sports Complex and bring back to City Council for execution.

Mayor Pfister asked for comments from the Council.

Council Member Boggus noted her support for the Lake County School Board to purchase the property. She noted a concern about using the funds for Woodlea Sports Complex improvements when Lake County would be taking over the complex. Mr. Drury said the funds would be restricted to recreation for Tavares.

Vice Mayor Price said he would like to ensure a current appraisal was completed as the last was completed three years ago, and values had changed. Mr. Drury said Staff would include an appraisal with a purchase and sales agreement.

Council Member Singer noted his support to move forward with the sale. He asked about the current Fred Stover programs being offered. Pete Sherrard, Recreation Manager, said the following programs would be moved to the Woodlea Sports Complex with the sale: 10 and under Babe Ruth Baseball, 12 and under Babe Ruth Baseball. He said there is a potential to field 15 and under Babe Ruth Baseball, 12 and under Softball, and 15 and under Softball. Mr. Sherrard said Staff would work to move the programs to the two upper fields.

Mayor Pfister commended Council Member Gamble for his efforts in bringing the sale to fruition.

MOTION

Sandy Gamble moved to approve the staff's recommendation to negotiate a purchase and sales agreement with the School Board of Lake County for the Fred Stover Sports Complex [Option 1], seconded by Amanda Boggus. The motion carried unanimously 5-0.

Tab 11. ARPA Project – Upgrade Woodlea Sports Field Lighting Project

Mr. Sherrard made the following presentation:

In the current ARPA Funding allotment, a total of \$101,153 has been allocated for upgrades to the ballfield lights at the Woodlea Sports Complex. After receiving pricing options, staff is seeking the Council's direction on how to proceed with the project. The following are pricing options for consideration:

- *Upgrade and retrofit the youth field #1 for a total of \$97,860 (under budget)*
- *Upgrade and retrofit both youth fields #1 and #2 for a total of \$182,720 (over budget by \$81,567 which would be taken out of the ARPA Reserve Contingency Allotment)*
- *Upgrade and retrofit both youth fields #1 and #2, as well as the adult softball field #3 for a total of \$350,020 (over budget by \$248,867 which would be taken out of the ARPA Reserve Contingency Allotment)*

There is currently about \$580,000 in the ARPA Reserve Contingency Allotment. All upgraded options include LED Technology and incorporate the remote access features that currently exist at the sports park.

Staff recommends Option 3, for Council to approve to complete all three field lighting upgrades at Woodlea for \$350,020 and take the remaining funds over the budget from the ARPA Reserve Contingency.

Mayor Pfister asked for comments from the Council.

Vice Mayor Price, Council Member Gamble and Council Member Boggus noted their concern that ARPA projects may come in over budget.

Mayor Pfister, Council Member Singer and Council Member Boggus noted their support to fund two fields.

Mayor Pfister commended Mr. Sherard on getting the fields in good shape.

MOTION

Troy Singer moved to approve Option 2 for the lighting of two ballfields [Complete two field lighting upgrades at Woodlea for \$182,720 and take the remaining funds over the budget from the ARPA Reserve Contingency], seconded Amanda Boggus. The motion carried unanimously 5-0.

XI. NEW BUSINESS

XII. OLD BUSINESS

Tab 12. ARPA Projects Status Report

Mr. Drury provided the Council with a status report on ARPA-funded projects.

XIII. AUDIENCE TO BE HEARD

Richard Piercy, 524 North Barrow Avenue, Tavares, provided a PowerPoint on the condition of Alleyway 13 named Benny Kinsler Alleyway located between Sinclair Avenue and Barrow Avenue. He provided a list of corrective measures for the Council's consideration.

Mayor Pfister welcomed Mr. Piercy to Tavares. Mr. Dillon said alleyways were identified and would continue to be included in budgets.

Pastor Michael Watkins, 805 Sumerall Avenue, Tavares, commended Council Member Boggus for her service on the Council as well as using her gifts and talents to help those less fortunate in the community. Pastor Watkins noted an upcoming ribbon cutting for a Little Free Library located at Ingraham Park.

XIV. REPORTS

Tab 15. City Administrator Report

City Administrator

Mr. Drury said BooFest was a great success and commended the City staff and departments for their assistance on the event. He noted election day would be held on Tuesday, November 8, 2022, and said it had been a pleasure serving with Council Member Boggus.

Department Directors

Chief Coursey said the Police Department would receive its accreditation on December 7, 2022.

Chief Keith provided an update on the Fire Department strike team crew (Battalion Chief Eric Wages, Lieutenant Mark Kidd, Firefighter/Paramedic Madison Leary, Firefighter/Paramedic Anthony Carter, and Firefighter/Paramedic Ethan Hunter) who went to south Florida to assist the aftermath of hurricane Ian.

Chief Keith provided an update on area Fire and Police Departments and Lake County emergency services training and planning for emergency responses. Mr. Drury noted he observed a recent training with the Fire and Police Departments and said Tavares is prepared.

Tab 16. City Council Member Reports

Council Member Singer and Vice Mayor Price commended Mr. Aldrich, Mr. Tweedie, and the staff on the BooFest and Roctoberfest events. Council Member Singer wished those present a Happy Thanksgiving.

The City Council and Department Directors expressed their pleasure to have worked and served with Council Member Boggus and wished her well in her future ventures.

XV. ADJOURNMENT

There was no further business and Amanda Boggus adjourned the meeting at 5:42 p.m.

Respectfully,

Susie Novack, MMC, FCRM
City Clerk