



**TAVARES CITY COUNCIL
MEETING MINUTES
JUNE 17, 2020 – 4:00 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 EAST MAIN STREET, TAVARES**

COUNCIL MEMBERS PRESENT

**Amanda Boggus, Mayor
Lori Pfister, Vice Mayor
Lou Buigas, Council Member
Troy Singer, Council Member
Roy Stevenson, Council Member**

STAFF PRESENT

**John Drury, City Administrator
Bob Williams, City Attorney
Susie Novack, City Clerk
Mike Fitzgerald, Community Development Director
Tamera Rogers, Community Services Director
Lori Houghton, Finance Director
Richard Keith, Fire Chief
Stoney Lubins, Police Chief
James Dillon, Public Works Director
Phil Clark, Utilities Director
Crissy Bublitz, Human Resources Director**

I. CALL TO ORDER

Mayor Boggus called the meeting to order at 4:00 p.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Tab 1. Pastor Mike Watkins, Friendship C.M.E. Church

Pastor Mike Watkins, Friendship C.M.E. Church, provided the invocation and led those present in the Pledge of Allegiance.

III. APPROVAL OF AGENDA

Mr. Drury said staff had no changes to the Agenda.

MOTION

Troy Singer moved for approval of the Agenda, seconded by Roy Stevenson. The motion carried unanimously 5-0.

IV. PROCLAMATIONS/PRESENTATIONS

V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

Attorney Williams stated there were no quasi-judicial matters before Council.

VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD

Ms. Novack read the following Resolutions by title only:

RESOLUTION 2020-12

A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, AMENDING THE 2020 FISCAL YEAR ADOPTED BUDGET FOR THE CITY OF TAVARES, REPRESENTING THE SECOND AMENDMENT TO THE ADOPTED BUDGET, AND PROVIDING FOR A REPEALER, SEVERABILITY AND AN EFFECTIVE DATE.

RESOLUTION 2020-13

A RESOLUTION ESTABLISHING AN AUTHORIZED ORGANIZATIONAL REPRESENTATIVE AND DIRECTING THEM TO APPLY FOR FEDERAL GRANT FUNDING AND COMMITTING MATCHING FUNDS.

VII. CONSENT AGENDA

Mayor Boggus asked if anyone in the audience wished to pull an item on the Consent Agenda for discussion. There were none.

Mayor Boggus asked if Council wished to pull an item on the Consent Agenda for Discussion. There were none.

MOTION

Lori Pfister moved to approve the Consent Agenda [Tab 2. Resolution 2020-12 – Second Budget Amendment for FY 2020], seconded by Lou Buigas. The motion carried unanimously 5-0.

Tab 2. Resolution 2020-12 – Second Budget Amendment for FY 2020

Approved on the Consent Agenda.

VIII. RESOLUTIONS

Tab 3. Resolution 2020-13 – Pursue EDA Grant funds for Future Solid Waste and Public Works Operations Facility

Mr. Dillon made the following presentation:

Lake Technical College (LTC) in partnership with the City of Tavares seeks approval from Tavares City Council for Resolution 2020-13 to submit to the U.S. Economic Development Administration (EDA) a \$2.8 million grant. The purpose of the project is to co-locate the LTC Diesel Technology Technician program from the Lake Technical College main campus in Eustis to the proposed new Solid Waste and Public Works Operations Facility. The co-location will add additional bay space to our Fleet Management division without adding additional cost to the city and will support the city's 20-year projected growth as well as address the student capacity needs for Lake Technical College. These funds may be used for up to 80% of the project cost and will require a 20% match in the amount of \$567,000.

The partnership of LTC and City of Tavares will allow for a first of its kind, authentic environment where students will work side-by-side with our technicians on city vehicles. This institutional innovation will enrich classroom learning with real-world content and values offering applied and work-based learning experiences as a way to better prepare individuals for high-wage, high-skill jobs. Job shadowing, internships, apprenticeships, and cooperative work experiences will be part of the training. Not only will the city's workforce needs be met, but a skilled workforce will be prepared for Lake County and the region. We are confident this project will aid our regional economic development challenges and address our growing workforce, economic, and community needs as well as keeping our essential services going.

The project is being undertaken with the following three goals developed based on several factors including Florida's Statewide Demand Occupation list:

1. To provide preparation for the skilled workforce including diesel and automotive technicians as well as collision repair technicians in an authentic environment where the students will be able to work side-by-side with the city's technicians on the City's critical equipment. Job shadowing, internships, apprenticeships, and cooperative work experiences will be part of the training.

2. To create the development of a NATEF (National Automotive Technicians Education Foundation) certified Diesel Technician program and an Emergency Vehicle Technician (EVT) certification program. A Certified Public Manager program as well as a CDL training program are in the infancy stages, posed to become part of this project which will also meet the needs of industry in the region.

3. Create a regional training center/transportation hub to foster better alignment of programming to meet the workforce demands of all the cities in Lake County and the surrounding areas for workforce preparation, upskilling of the current workforce, and appropriate certifications necessary for employment and in the field.

The U.S. Economic Development Administration (EDA) is a bureau within the U.S. Department of Commerce providing grant funding that supports the implementation of economic development strategies that advance new ideas and creative approaches to providing workforce development opportunities, leading to the creation and retention of jobs and advancing innovation.

Staff recommends Option 1. Move to Approve Resolution 2020-13 authorizing staff in partnership with Lake Technical College to submit to the U.S. Economic Development Administration (EDA) a \$2,837,132 million grant with a 20% match in the amount of \$567,426 for the planned Solid Waste and Public Works Operations Facility.

The fiscal impact is as follows: Submit application to receive \$2,837,132 million grant from U.S. Economic Development Administration (EDA). If awarded, these funds may be used for up to 80% of the project cost and will require a 20% match in the amount of \$567,426. At this time the Public Works Facility Project is anticipated to provide match requirements.

Should grant be awarded, the Council will review for final approval.

Mayor Boggus asked for comments from the audience. There were none.

Mayor Boggus asked for comments from the Council.

Vice Mayor Pfister asked if Lake Technical College has entered into partnerships with other municipalities.

Dr. Diane Culpepper, Executive Director, Lake Technical College, said no. She said the partnership with the City of Tavares would be the first of its kind in the State of Florida and possibly the Nation. She said while Lake Technical College has partnerships with other agencies, they are nothing like this. She said it is an exciting and innovative partnership.

Council Member Buigas asked if the school will receive and accept applications. Dr. Culpepper confirmed. She noted there will be a 99 year partnership.

MOTION

Lori Pfister moved to approve Option 1 [Approve Resolution 2020-13 authorizing staff in partnership with Lake Technical College to submit to the U.S. Economic Development Administration (EDA) a \$2,837,132 million grant with a 20% match in the amount of \$567,426 for the planned Solid Waste and Public Works Operations Facility], seconded by Roy Stevenson. The motion carried unanimously 5-0.

Dr. Culpepper thanked Mr. Drury and Mr. Dillon for their hard work and dedication to the project.

IX. ORDINANCES – PUBLIC HEARING

First Reading

Second Reading

X. GENERAL GOVERNMENT

Tab 4. Board Appointments – Library Board and Planning & Zoning Board

Mayor Boggus made the following presentation:

There are four expiring seats on the Library Board for the term June 2020-2022 (2 year terms), and three expiring seats on the Planning & Zoning Board for the term June 2020-2023 (3 year terms).

The City received the following requests for reappointment and new applications:

Library Board - 4 Seats Expiring in June - New Term June 2020-2022

- *Mary Ellen Drees - Request for Reappointment*
- *Charles Fox - Request for Reappointment*
- *Lurlene Lawton - Request for Reappointment*
- *June Sheppard - Request for Reappointment*

No new applications were received for the Library Board

Planning & Zoning Board - 3 Seats Expiring in June - New Term June 2020-2022

- *Dian Joy - New Application*
- *Deb Murphy - Request for Reappointment*
- *Gary Santoro - Request for Reappointment*

The City advertised the open positions in the Daily Commercial, City website, and City social media.

Mayor Boggus asked the Council if they had any comments for the re-appointments of Mary Ellen Drees, Charles Fox, Lurlene Lawton, and June Sheppard to the Library Board. There were none.

MOTION

Lori Pfister moved to approve the Library Board re-appointments [Mary Ellen Drees, Charles Fox, Lurlene Lawton, and June Sheppard], seconded by Troy Singer. The motion carried unanimously.

Mayor Boggus asked the Council if they had any comments for the re-appointments and appointments of Dian Joy, Deb Murphy, and Gary Santoro to the Planning & Zoning Board. There were none.

MOTION

Lori Pfister moved to approve the Planning & Zoning re-appointments and appointments [Dian Joy, Deb Murphy, and Gary Santoro], seconded by Roy Stevenson. The motion carried unanimously 5-0.

Tab 5. Library Design Contract

Mr. Aldrich made the following presentation:

Staff is requesting Council approval for a professional design services contract with the DLR Group for the expansion of the Tavares Public Library and to issue a Notice to Proceed

At the March 4th City Council meeting, authorization was provided to staff to proceed with negotiating a professional design services contract with the DLR Group.

Attached to this agenda summary is the contract in the amount of \$142,162.00 which has been reviewed and approved by the City Attorney, the City Administrator, the Finance Director, the Project Manager, and the Purchasing Manager,

This project is being funded through the Lake County Library Impact Fee program.

Mr. Aldrich noted the firm understands the 1 million dollar project limit.

Mr. Drury thanked the Lake County Library Director for recommending the 1 million dollar grant.

Mayor Boggus asked for comments from the audience.

David Serdar, 66 Wintergreen Drive, Fruitland Park, noted his support.

Mayor Boggus asked for comments from the Council. There were none.

MOTION

Lori Pfister moved to approve Option 1 {Approve this contract and to issue a Notice to Proceed}, seconded by Troy Singer. The motion carried unanimously 5-0.

Tab 6. Florida Department of Health Grant for Computer Technology

Chief Keith noted he is happy to be back for a live meeting in the Council Chambers and made the following presentation:

Tavares Fire Department is currently using Surface Pro hand-held electronic devices as part of our emergency medical program. These devices are used in the cab of the truck as part of the radio-interface equipment, and adds the additional benefit of GIS and map overlays. These Surface Pro devices are also used by our personnel to do documentation and reporting on incident scenes. Unfortunately, the Surface Pro devices are not constructed of sufficient ruggedness to make them appropriate for this use. They work in this capacity, but they are too fragile to be dependable.

Tavares Fire Department applied for a (75%) grant from the Florida Department of Health, the Division of Emergency Preparedness and Community Support, the Bureau of Emergency Medical Oversight for three (3) ruggedized "Toughbook" computers that would replace the Surface Pros. On June 1, 2020, we received notification from the Florida Department of Health that our grant application had been successful and identified for State of Florida funding at the 75% level (award notification attached).

We had to have, and we did have, the support of the Lake County Medical Director, Desmond Fitzpatrick, M.D. for this grant application.

The total vendor quote for the three (3) Toughbook computers is \$12,704.00. The State of Florida grant award is for 75% of that amount, or \$9,528.00 payable to the City of Tavares. The grant match required for this grant is \$3,176.00 from the Fire Department. The Fire Department has identified a funding source from current fiscal year budget lines.

The three Toughbook computers will be assigned as follows - one computer on each of these vehicles: Engine-28; Engine-29; and the Battalion Chief vehicle.

Staff recommends approval of Option 1. to approve the acceptance of the Florida Department of Health grant award of \$9,528.00 for three (3) Toughbook computers

to be used in the City of Tavares Fire Department emergency medical service program.

Mayor Boggus asked for comments from the audience. There were none.

Mayor Boggus asked for comments from the Council.

Council Member Singer asked for additional funding information. Chief Keith said this is an opportunity to receive \$10,000 in funding with a \$3,000 match. He said the \$3,000 would come out of uniforms, surveillance, with the bulk of the match of \$2,186 from training. Due to COVID-19, the department was unable to utilize training opportunities that cannot be made up. Chief Keith noted the funding was included in the next year's budget and then removed to fund in the current fiscal year. Council Member Singer stated his support and thanked Chief Keith for providing the funding information. He said it is difficult to predict the future and wanted to ensure funds were available.

MOTION

Roy Stevenson moved to approve the grant application, seconded by Lou Buigas. The motion carried unanimously 5-0.

Tab 7. Lake County Animal Shelter Water & Sewer Impact Fee Waiver

Mr. Fitzgerald made the following presentation:

Lake County and the Sheriff's Office provides animal control services for Tavares at no cost to Tavares. Lake County operates and is replacing the Animal Shelter located at 28123 County Road 561. The new Animal Shelter building will be located at 12280 County Road 448 and will be connecting to City water and sewer utility services. The County will be paying the city for the water and sewer services they use.

Although the existing inter-local agreement between Lake County and the City of Tavares calls for new County buildings to pay impact fees, City regulations do provide City Council the flexibility to enter into agreements pertaining to payment of required fees.

Due to a limited construction budget for the new Animal Shelter, Lake County has made a request for the city to consider waiving the water/sewer impact fee for the new building.

If the council approves the request, the City attorney would develop a water/sewer utility waiver agreement for the Mayors execution.

Staff recommends approval of Option 1 to approve the waiver request and authorize Mayor to execute the water/sewer utility waiver agreement developed by the City Attorney.

Whitney Boylston, Animal Services Director, Lake County Animal Shelter, noted Lake County is the most successful animal shelter in the State. She said they are celebrating over 6,000 live outcomes with a 95% success rate. Ms. Boylston noted the animal shelter has 25-30 thousand visitors each year, which frequent Tavares businesses and restaurants. Ms. Boylston said she is available for questions.

Mayor Boggus asked for comments from the audience.

David Serdar, 66 Wintergreen Drive, Fruitland Park, noted his support.

Mayor Boggus asked for comments from the Council.

Council Member Singer asked where the impact fees would be utilized if the City collected. Mr. Fitzgerald said the impact fees would be used for infrastructure improvements for increased development impact. Council Member Singer asked if the City would suffer by not receiving the impact fees. Mr. Drury said no. Council Member Singer asked what benefits the county offers the City. Mr. Drury said Lake County and the Sheriff's Office provide animal services to the City. He noted other cities such as Mount Dora handle and staff their animal services departments. He said the City had received no animal service complaints in the past twelve years, and noted that Lake County has been a great partner to Tavares including a 1 million dollar library expansion grant, 100% funding for a PD&E study, and is lead applicant for the Tavares to Mount Dora Trail. He stated the county is also funding the intersection improvements at SR19 and Dead River Road. Council Member Singer said the City needs to be careful in taking care of infrastructure as well as continuing a great relationship with the county. Ms. Boylston said every dollar supports the animals, and they appreciate the City's support.

Vice Mayor Pfister commended Ms. Boylston on her efforts at the Lake County Animal Shelter.

Mayor Boggus inquired about the shelter's unmet needs for the animals. Ms. Boylston noted the Animal Shelter does not have funding for a large animal barn, dog play yards, and landscaping.

MOTION

Lori Pfister moved to approve, seconded by Roy Stevenson. The motion carried unanimously 5-0.

Tab 8. City's Library of Engineering & Professional Services List

Ms. Houghton made the following presentation:

By way of background, the City maintains a Library of Engineering & Professional Services Firm List for a variety of professional disciplines needed to manage and maintain the city and develop various projects. Approximately every five (5) years the City updates the list by re-advertising a solicitation for proposals from the professional services community to get on the City's Library of Engineering & Professional Services list. Services include but are not limited to Civil Engineering, Planning services, Environmental services, Storm water permitting services, traffic studies and the like.

There were 22 responses to this solicitation. The following Department Directors were appointed to review the qualifications of each proposal for consideration to be placed on the City's Library For Engineering and Professional Services list: James Dillon, Public Works Director, Tamera Rogers, Community Services Director, and Phil Clark, Utilities Director.

The submittals and their areas of expertise are as follows

- 1. Arcadis – Utilities Consultant-Multi*
- 2. ATC – Geo-Environmental*
- 3. Avcon – Airport-Civil*
- 4. BESH – Utilities-Civil*
- 5. Chen-Moore and Associates – Civil-Utilities-Multiple*
- 6. CivilSurv – Utilities-Watewater-Stormwater*
- 7. CPWG – Traffic-Landscaping*
- 8. DRMP – Engineering Multi-Civil*
- 9. ETM – Utilities – Civil Multi*
- 10. GAI Consultants – Multi-Utilities-Civil*
- 11. GatorSkitch – Architectural*
- 12. Kimly Horn – Multi-Civil Planning*
- 13. Kleinfelder – Stormwater-Hydrological*
- 14. KPI – Civil-Rec Parking Facilities*
- 15. Mead & Hunt – Utilities*
- 16. NADIC – Environmental-Civil-Multi*
- 17. Neel Schaffer – Multi-Utilities-Civil*
- 18. SBE – Civil-Utilities-Multi*
- 19. Southeast Surveying – Surveying*
- 20. TEDS – Traffic-Site Planning*
- 21. UES – Environmental-Civil-Multi*
- 22. Woodard & Curran – Scada-Utilities*

Staff has carefully reviewed the submittals and determined that all submitters were qualified to be placed on the City's Library of Engineers & Professional Services list, and therefore recommends approval of all 22 firms.

When a firm is needed over the ensuing five (5) years for a specific project, the Purchasing Manager for the city works with the Department Director and City Administrator to match up a firm from the approved list with the discipline needed for the project. After a match is identified and agreed upon, and a contract is negotiated and then shepherded through the City's contract approval process.

Staff recommends Option 1 to approve the the list of 22 firms recommended by the Department Directors who reviewed the qualifications.

Mayor Boggus asked for comments from the audience. There were none.

Mayor Boggus asked for comments from the Council. There were none.

MOTION

Lori Pfister moved to approve, seconded by Roy Stevenson. The motion carried unanimously 5-0.

Tab 9. Project Status Update

Mr. Drury made the following presentation:

Previously the City budgeted for and approved a number of projects. Among the backdrop of the COVID-19 event, protests, Hurricane season kicking off, Zoom City Council meetings, the budget creation and managing the day to day City operations, important projects were kept on track and moved along. Mr. Drury provided an update on the following projects:

- *Seaplane Base/Marina Reconstruction: Project is fully designed and has been let. Fabrication of docks in manufacturing facility is underway and expected to take about 90 days with installation/site work to commence October/November this year. Bob Tweedie – Project Manager*
- *History Museum: The train operator has ceased operations and moved out of the train station. Community Services Director Tamera Rogers is developing a plan to clean up the space including painting, shelving and developing a limited budget for next fiscal year to get the History Museum open. The Historical Society looks forward to donating their artifacts to the city as soon as the space is ready for occupancy which will be some time during the next fiscal year after the new budget is reviewed by and approved by the City Council this fall.*
- *Tavares- Mount Dora (YMCA) Recreation Trail along Old 441: Lake County, Mount Dora and Tavares have worked together to submit a grant to the United States Department of Transportation to complete a rails to trails project from downtown Tavares to downtown Mount Dora and beyond with a connection to*

the YMCA. Notice of Grant award would be in September if successful. The state funded feasibility study of this trail was placed on hold during COVID-19 and will resume this fall with a public meeting. Lake County is evaluating next steps including the funding of a PD&E for the trail. Senator Rubio, Congressman Webster, Congressman Waltz and Congressman Spano have all provided letters of support to U.S. Secretary of Transportation Chao as have Lake County's five Constitutional Office holders (Property Appraiser, Tax Collector, Supervisor of Elections and Clerk of the Courts). Lake County's MPO has also provided its support as has Lake County, Mount Dora and Tavares elected bodies. Both the Railroad Operator (Florida Central Railroad) and the track owner CSX have provided letters of support too. Florida's Secretary of Transportation has also provided support for the project as has FDOT District 5 in Deland. The current study is funded 100% by FDOT in the amount of \$233,626 and the federal grant application is in the amount of \$25 million. James Dillon – Project Manager

- Library Expansion: Library Expansion is going into the design phase which will be followed by construction. The Expansion is funded by Lake County Library Impact fees. Tamera Rogers – Project Manager
- Public Works Facility: The Public Works facility is under design with construction to follow. EDA grant for an educational component with Lake County Vocational Technical School is being pursued. James Dillon – Project Manager
- Paving City Streets/Sidewalk Grinding program: This year paving program is now complete and the sidewalk grinding program has commenced. James Dillon – Project Manager
- Lake Francis utility line replacement/Lift Station 49: This project is designed and under construction contract with contractor mobilization to the site to occur within the next 30 days. \$7 million. Phil Clark – Project Manager
- Comprehensive Plan Update: The City Comprehensive Plan is being updated with presentations to the P&Z Board next month followed by City Council. - Mike Fitzgerald – Project Manager
- Land Development Regulations Update: These will be updated after the Comprehensive Plan is adopted by the City Council. Mike Fitzgerald – Project Manager
- Howey Bridge: The new bridge between Tavares and Howey-In-The Hills is now open. \$22 million. Funded by the State of Florida. James Dillon – Project Manager

- Chris Daniels Memorial/FDOT Triangle Fountain Gateway: FDOT Landscaping grant funding secured for landscaping improvements. Project engineering and design has been completed and submitted to FDOT for approval. Improvements will begin upon approval by FDOT. James Dillon – Project Manager
- Wooton Wonderland Replacement: This project will go under design this August when funding has been put in place followed by construction. James Dillion – Project Manager
- Cemetery Restrooms: To be constructed this August when funding has been put in place. James Dillion – Project Manager
- Senior Center, Phase 1 (Bocce Ball & Pickle Ball Courts at Ridge Park next to Library) will be constructed this August as soon as funding is put in place. Phase 2 (The Building) will be constructed once a grant has been secured. Tamera Rogers – Project Manager
- Avalon Water Booster Station: Under Construction. Phil Clark – Project Manager
- City Hall Hardening project: Hazard Mitigation Grant Program funding by the Florida Dept. of Emergency Management for hardening protection of City Hall (roof, windows, doors, etc.) against 140mph hurricane wind speeds. Roof is completed. Doors and Windows to commence in next 30 days.. Funded by State of Florida grant in the amount of \$425,625. James Dillon – Project Manager
- City Hall Building Permit Space Renovations: This project utilizes restricted permit fee funds to rehabilitate the vacated Police Department area in City Hall that was vacated by the Police Department into the Community Development Department area. This is out for bids with Council to award the bid on July 15th. James Dillion – Project Manager
- Roadway Intersection Improvements. The following intersections are programmed to be improved over the next three years – James Dillon – Project Manager
 - Dead River Road and SR 19 \$650,000 (Lake County Funded and under design with construction in one year).
 - David Walker and New 441 \$1.4 million (Lake County programmed)
 - Alfred Street and SR 19 \$600,000 (Lake County programmed)
 - Main Street and SR 19 \$200,000 (Lake County programmed)
- Ingraham Park: Attributes to complement its “Neighborhood Pocket Park” size

and intended use are being finalized (fencing, landscaping and parking). A survey of residents and users of the park is being developed with a follow-up community meeting and then presentation to City Council this fall. Tamera Rogers on survey/community meeting - James Dillion on Park Improvements.

- *Old Fire station/Train station: A request for proposals has been put into the market place to lease the building out as a brewery. Interest has been shown. Upon receipt of the proposals, Council will decide on the best one to lease the building to. Bob Tweedie – Project Manager*
- *Tavares Square tables: Installed*

Mayor Boggus asked for questions from the audience.

David Donor, Wooden Boat Club Member, asked for an update on the waterfront project, including the docks. Mr. Drury said the project is under construction in the manufacturing facilities. In October or November, he said the contractors would arrive to install docks with an expected eight to nine months completion. Mr. Donor asked if the docks will be ready for the wooden boat show. Mr. Drury said the goal is to have the docks available for the boat show.

Mayor Boggus asked for comments from the Council.

Vice Mayor Pfister inquired about America in Bloom. Mr. Dillon said America in Bloom had been cancelled due to COVID-19.

Tab 10. City Council Goals for City Administrator

Mr. Drury made the following presentation:

Each year City Council members conduct their individual performance evaluation of the City Administrator (see attached) during which they review the prior year goals and set new goals for him to achieve over the ensuing year. Below are the suggested goals each Council member has submitted for Councils consideration in developing the final list for the City Administrator to work on.

Mayor Amanda Boggus

1. *West Main Street*
2. *Public Works*
3. *St. Clair Abrams*
4. *Same or lower millage rate*
5. *Parking Plan for future downtown*
6. *Plan to back/amplify 2021 events*
7. *Continue looking into golf cart crossing for safe travel within City*

Vice Mayor Lori Pfister

1. *Reduce Spending. Less revenue because of COVID-19*
2. *Roll Back millage if possible without reduction of services*
3. *Completion of Marina and docks*
4. *Move forward with research and plans for city overnight RV Park*
5. *Move forward on research & donors for Tavares Square fountain*
6. *Complete remainder employees to FRS*
7. *Move forward with Library expansion and Senior Center*
8. *Re-visit Mayors Youth Council to bring back to original requirements if not more. It is losing the created intention*
9. *Economic Development. Creating that small-town destination.*
10. *Smart Growth. Future LDR more restricted to enhance that small-town ambiance...not destroy it.*

Council Member Troy Singer

1. *Lower the city millage rate.*
2. *Maintain and improve infrastructure, with a focus on road re-surfacing.*
3. *Provide assistance to local businesses community.*
4. *Community Safety.*
5. *Protect our precious resources*

Council Member Roy Stevenson

1. *Corona Safety*
2. *Safety @ Ingraham Park*
3. *Economic Recovery*
4. *Road Improvements*
5. *Review Land Development Regulations*

Council Member Lou Buigas

1. *Millage rate same or lower*
2. *Move grants and projects along on timely basis*
3. *West end of main street more welcoming*
4. *Continue promoting the brand "America's Seaplane City"*
5. *Maintain or improve the level of service*

Vice Mayor Pfister asked if it is time to send another letter of request for crossing US441. Mr. Drury said it had been at least two years since the last letter of request was sent.

Council Member Singer inquired about West Main Street funding. Mr. Drury said the city conducted a preliminary schematic design with funding. The next phase would include engineering and construction at the cost of approximately 1 million dollars. He

said the project will need to be reviewed during the upcoming budget and may be deferred to COVID-19. Mayor Boggus asked if CDBG grant funds could be used for the project. Mr. Drury confirmed and noted CDBG grants are usually under \$500,000. Council Member Buigas asked if the project could be phased. Vice Mayor Pfister said a previous discussion was held regarding combining the West Main Street with other projects through a bond issue. Mr. Drury said upcoming projects and options would be provided during the budget process.

Vice Mayor Pfister and Council Member Buigas expressed their preference to revisit the Mayor's Youth Council's agenda with increased programming.

Mr. Drury said the Council's initiatives will be implemented in the work plan for the upcoming year.

Mayor Boggus asked for comments from the audience.

Gary Santoro, Royal Harbor, commended Mr. Drury, Council, and staff. He said the city has a great staff and asked the Council to take care of the employees.

Mayor Boggus asked for additional comments from Council. There were none.

XII. NEW BUSINESS

None.

XIII. OLD BUSINESS

None.

XV. AUDIENCE TO BE HEARD

David Serdar, 66 Wintergreen Drive, Fruitland Park, stated he had fifteen hours of flight experience, did not qualify as a candidate in a local election, and has visited many government agencies.

XVI. REPORTS

Tab 11. City Administrator Report

Mr. Drury said he is proud of the Council, Staff, and the City throughout COVID-19. He said the city moved forward, projects moved forward, public meetings were held, new technology was implemented, and everyone adapted on the run. He thanked the Council for their support.

All staff members present stated they were happy to be back in the Council Chambers for live meetings.

Tab 12. City Council Members Reports

Vice Mayor Pfister said she was happy to be back in the Council Chambers for a live meeting.

Council Member Stevenson said he is impressed with the Lake Technical Institute partnership and is glad to see the Fire Department receive new equipment.

Council Member Singer

- Thanked the medical professionals and first responders. He noted his appreciation for the hard work of the Police and Fire Departments.
- Said he would like to echo Mr. Santoro's comments and ensure the employees are taken care. He noted the hard work of staff behind the scenes during COVID-19.
- Stated he would not be attending the next City Council meeting due to a medical procedure and noted he would like to participate. After consulting with Attorney Williams, he was provided a legal opinion that he would be able to participate remotely by video conference.

There were no objections from Council for Council Member Singer to attend the upcoming meeting by video conference.

- Commended Pastor Watkins and thanked him for making the community better.

Council Member Buigas

- Said she was happy to be back in the Council Chambers for a live meeting.
- Extended her condolences to the family of Richie Zemeda. She said Mr. Zemeda had been a proponent of the city.

Quote of the day: "Do what is right, not what is easy nor what is popular." ~Roy T. Bennett

Mayor Boggus noted Lake Technical College has also partnered with the Lake County Animal Shelter, as well as Police and Fire Training.

XVII. ADJOURNMENT

There was no further business and Mayor Boggus adjourned the meeting at 5:10 p.m.

Respectfully,

Susie Novack, MMC/FCRM
City Clerk