



**AGENDA
TAVARES CITY COUNCIL
May 18, 2022
4:00 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 E MAIN STREET, TAVARES**

(Members of the public wishing to speak on an item that is on the agenda must fill out a Request to Speak form available from the City Clerk or at the Council Meeting prior to the meeting being called to order. In addition, the Mayor will ask for comment under the agenda item titled "Audience to be Heard" for matters not on the Agenda. For further information contact the City Clerk at (352) 742-6209 or snovack@tavares.org)

I. CALL TO ORDER

II. INVOCATION/PLEDGE OF ALLEGIANCE

Tab 1 Dr. Tim Burdick, Lake County Baptist Association

III. APPROVAL OF AGENDA

IV. PROCLAMATIONS/PRESENTATIONS

Tab 2 Proclamation - Florida State Representative Keith Truenow (Mayor)

Tab 3 Proclamation - County Commissioner Kirby Smith (Mayor)

V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO RECORD

VII. CONSENT AGENDA

Tab 4 Freedom Boat Club, Lease Agreement Amendment One (Economic Development)

Tab 5 Cruising Tikis of Lake Dora, Lease Amendment One (Economic Development)

Tab 6 Seaplane Base & Marina Leasing Policy revision (Economic Development)

VIII. RESOLUTIONS

IX. ORDINANCES - PUBLIC HEARING

First Reading

Second Reading

X. GENERAL GOVERNMENT

- | | |
|--------|--|
| Tab 7 | Purchase & Sale Agreement with Cagan Management Group, Caroline Street Property (Economic Development) |
| Tab 8 | Request for Proposals, Development of Tavares Square (Economic Development) |
| Tab 9 | Tavares Vertiport Discussion (Economic Development) |
| Tab 10 | Approval of Award to I.C. System, Inc by Piggy-Back on City of Ocala Contract for City of Tavares Debt Collection Services for Uncollectible Delinquent Accounts (Finance) |

XI. NEW BUSINESS

XII. OLD BUSINESS

XIII. AUDIENCE TO BE HEARD

XIV. REPORTS

- | | |
|--------|-----------------------------|
| Tab 11 | City Administrator Report |
| Tab 12 | City Council Member Reports |

XV. ADJOURNMENT

F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (352) 742-6209.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
5/18/2022**

AGENDA TAB NO.: 1

SUBJECT TITLE: Dr. Tim Burdick, Lake County Baptist Association

OBJECTIVE:

Dr. Tim Burdick, of the Lake County Baptist Association, will provide the invocation and lead those present in the Pledge of Allegiance.

SUMMARY:

Dr. Tim Burdick, of the Lake County Baptist Association, will provide the invocation and lead those present in the Pledge of Allegiance.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
5/18/2022**

AGENDA TAB NO.: 2

SUBJECT TITLE: Proclamation - Florida State Representative Keith Truenow (Mayor)

OBJECTIVE:

For the Mayor to read a Proclamation in appreciation to Florida State Representative Keith Truenow, with adoption by the City Council.

SUMMARY:

The Mayor would like to read a Proclamation for the Council's consideration appreciating and thanking Florida State Representative Keith Truenow for representing the Citizens of Tavares well in his capacity as District 31 Florida State Representative in the Florida Legislature.

OPTIONS:

1. For the Mayor to read a Proclamation in appreciation to Florida State Representative Keith Truenow, with adoption by the City Council.
2. Do not adopt the Proclamation.

STAFF RECOMMENDATION:

Option 1, for the Mayor to read a proclamation in appreciation to Florida State Representative Keith Truenow, with adoption by the City Council.

FISCAL IMPACT:

None.

LEGAL SUFFICIENCY:

Yes.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Proclamation - Truenow

Attachments not provided are available to the public upon request to the City Clerk.



Proclamation Florida State Representative Keith Truenow

WHEREAS, Florida State Representative Keith Truenow resides in Tavares, and

WHEREAS, Florida State Representative Keith Truenow, as Florida's District 31 Representative, represents Lake County and the City of Tavares residents, and

WHEREAS, Florida State Representative Keith Truenow represents all of Lake Countians in a professional and proficient manner, and

WHEREAS, Florida State Representative Keith Truenow has attended the most Tavares City Council meetings of any State Representative while in the State Legislature, and

WHEREAS, Florida State Representative Keith Truenow's representation in the Florida State Legislature calls for direct interaction between the City and State on important matters and projects including:

1. The Trail between Tavares and Mount Dora and out to Sorrento
2. Improvements to the intersection of Dead River Road and State Road 19
3. Improvements to the intersection of State Roads 19 and new 441
4. Golf Cart traversing State Road 441

NOW, THEREFORE, let it be known, the Tavares City Council does hereby proclaim sincere appreciation and a genuine thank you to Florida State Representative Keith Truenow for representing the Citizens of Tavares well in his capacity as District 31 Florida State Representative in the Florida Legislature.

PASSED AND DULY ADOPTED by the Tavares City Council this 18th day of May 2022.

Lori A. Pfister, Mayor

**AGENDA SUMMARY
TAVARES CITY COUNCIL
5/18/2022**

AGENDA TAB NO.: 3

SUBJECT TITLE: Proclamation - County Commissioner Kirby Smith (Mayor)

OBJECTIVE:

For the Mayor to read a Proclamation in appreciation to Lake County Commissioner Kirby Smith, with adoption by the City Council.

SUMMARY:

The Mayor would like to read a proclamation for the Council's consideration appreciating and thanking Lake County Commissioner Kirby Smith for representing the Citizens of Tavares well in his capacity as Vice Chairman of the Lake County Board of County Commissioners.

OPTIONS:

1. For the Mayor to read a Proclamation in appreciation to Lake County Commissioner Kirby Smith, with adoption by the City Council.
2. Do not approve the Proclamation.

STAFF RECOMMENDATION:

1. Option 1, for the Mayor to read a Proclamation in appreciation to Lake County Commissioner Kirby Smith, with adoption by the City Council.
2. Do not adopt the Proclamation.

FISCAL IMPACT:

None.

LEGAL SUFFICIENCY:

Yes.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Proclamation - Smith

Attachments not provided are available to the public upon request to the City Clerk.



Proclamation County Commissioner Kirby Smith

WHEREAS, Lake County Commissioner Kirby Smith is a Tavares resident, and

WHEREAS, Commissioner Smith is the Vice-Chairman of the Lake County Board of Commissioners, and

WHEREAS, Commissioner Smith represents all of Lake Countians in a professional and proficient manner, and

WHEREAS, Commissioner Smith has attended the most Tavares City Council meetings of any County Commissioner while a Commissioner, and

WHEREAS, Tavares benefits from Commissioner Smith's representation on the Commission where direct interaction is necessary between the City and County on projects including:

1. The Trail between Tavares and Mount Dora and out to Sorrento
2. The Regional Park for the Golden Triangle area
3. Improvements to the intersection of Dead River Road and State Road 19
4. Golf Cart traversing on County roads within the City of Tavares

NOW, THEREFORE, let it be known, the Tavares City Council does hereby proclaim sincere appreciation and a genuine thank you to Lake County Commissioner Kirby Smith for representing the Citizens of Tavares well in his capacity as Vice Chairman of the Lake County Board of County Commissioners.

PASSED AND DULY ADOPTED by the Tavares City Council this 18th day of May 2022.

Lori A. Pfister, Mayor

**AGENDA SUMMARY
TAVARES CITY COUNCIL
5/18/2022**

AGENDA TAB NO.: 4

SUBJECT TITLE: Freedom Boat Club, Lease Agreement Amendment One (Economic Development)

OBJECTIVE:

For Council to approve an amendment to the agreement between the City of Tavares and Another Day in Paradise dba: Freedom Boat Club of Tampa Bay for one (1) additional thirty - five (35) foot boat slip.

SUMMARY:

Previously, the Council approved a lease agreement between the City and Another Day in Paradise dba: Freedom Boat Club of Tampa Bay for their commercial operations at the Tavares Marina. The agreement (attached) which was executed on September 8'th 2021, provided for their occupancy of seven (7) thirty - five (35) foot boat slips at the marina at a lease rate of \$292 per slip, per month for a total monthly lease rental of (7 X\$292) \$2,044 per month. Current market demand dictates a need for the company to ad more boats at this location. They have requested one additional thirty - five (35) foot boat slip to be added to their lease to meet this increased market demand. There is no waiting list currently and sufficient boat slips are available at the marina to accommodate this request. Staff has drafted the attached lease amendment for one additional thirty-five (35) foot boat slip (increasing the total to 8 slips) at the rate of \$292 per month, which will increase the total monthly rental rate for Freedom Boat Club to \$2,336.00 per month.

OPTIONS:

1. Move to approve amendment one to the Commercial Marina lease agreement between the City of Tavares and Another Day in Paradise dba: Freedom Boat Club of Tampa Bay.
2. Do not move to approve amendment one to the Commercial Marina lease agreement between the City of Tavares and Another Day in Paradise dba: Freedom Boat Club of Tampa Bay.

STAFF RECOMMENDATION:

Staff recommends option 1

FISCAL IMPACT:

The additional thirty-five (35) foot boat slip rental at a monthly rate of \$292.00 will increase monthly marina rental revenues by \$3,504 annually.

LEGAL SUFFICIENCY:

Legally sufficient.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Another Day in Paradise - Freedom BC Executed Agreement
2. FBC AMENDMENT 4-28-22Final

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
5/18/2022**

AGENDA TAB NO.: 5

SUBJECT TITLE: Cruising Tikis of Lake Dora, Lease Amendment One (Economic Development)

OBJECTIVE:

For Council to approve an amendment to the agreement between the City of Tavares and Tikis Lake Dora LLC for a reduction of their current leased commercial dock space from 57 linear feet to 28 linear feet to accommodate their current operational needs.

SUMMARY:

Previously the Council approved a lease agreement between the City and Tikis Lake Dora LLC for their commercial operations at the Tavares Marina. The agreement (attached) which was executed on December 15th, 2021, provides for their occupancy of fifty-seven (57) linear feet of dock space at a lease rate of \$7.20 per foot, per month for a total monthly lease rental of (\$7.20 X 57 feet) \$410.40 per month. That dock space rental was based on their initial business model projection of adding one (1) additional Tiki Cruiser boat to the fleet within the first year of operation. Based on the current demand for their upstart operation, the business model has been modified and an additional boat will not be added to their fleet this year. Therefore, they have requested to reduce the leased dock space from fifty-seven (57) linear feet to 28 linear feet in order to reduce their operational overhead cost. This will reduce their monthly dock rental from the current rate of \$410.40 per month (\$7.20 X 57 feet) to \$201.60 per month (\$7.20 X 28 feet). Staff has drafted the attached lease amendment reducing the leased dock space.

OPTIONS:

1. Move to approve amendment one to the lease agreement between the City of Tavares and Tikis Lake Dora LLC.
2. Do not move to approve amendment one to the lease agreement between the City of Tavares and Tikis Lake Dora LLC.

STAFF RECOMMENDATION:

Staff recommends option 1

FISCAL IMPACT:

The lease amendment will reduce the monthly rent collected from this commercial marina tenant from \$410.40 per month to \$201.60 per month.

LEGAL SUFFICIENCY:

Legally sufficient.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Lease Agreement - Tikis Lake Dora LLC - 12-15-2021
2. TIKI AMENDMENT 4-28-22Final

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
5/18/2022**

AGENDA TAB NO.: 6

SUBJECT TITLE: Seaplane Base & Marina Leasing Policy revision (Economic Development)

OBJECTIVE:

For Council to approve a minor revision to the approved Seaplane Base and Marina Leasing Policy

SUMMARY:

Previously the Council approved the Tavares Seaplane Base & Marina Facility Leasing Policy (attached). The policy provides a framework for the implementation of fair and reasonable commercial and non-commercial tenant/user agreements within the dynamic operational environment of the Seaplane Base and Marina facilities. From time to time, it is necessary to revise and update these policies to address facility needs and operational issues encountered throughout the course of implementation.

As the facilities and operations have evolved over the past year since initial implementation, a need has been identified to add a Maximum Stay provision for non-commercial aircraft tie-downs. The proposed revision would limit non-commercial aircraft tie-downs to no more than five (5) consecutive nights and not more than eight (8) nights in a thirty (30) day period (see section 1, the bottom of page 2 of the attached) as the facilities are not appropriate for the long-term storage of privately owned, non-commercial aircraft operators.

OPTIONS:

1. Move to approve the revised leasing policy.
2. Do not move to approve the revised leasing policy.

STAFF RECOMMENDATION:

Staff recommends option 1.

FISCAL IMPACT:

No fiscal impact.

LEGAL SUFFICIENCY:

Legally sufficient.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. REVISED 10-28-2021 Leasing_Policy_and_supporting_docs V1 change 4-7-22 (003)

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
5/18/2022**

AGENDA TAB NO.: 7

SUBJECT TITLE: Purchase & Sale Agreement with Cagan Management Group, Caroline Street Property (Economic Development)

OBJECTIVE:

For Council to approve a Purchase & Sale Agreement with Cagan Management Group for the sale of vacant, un-developed City Property on Caroline Street, Alt Key #13739334 in the amount of \$510,000 and authorize the City Administrator to execute closing documents upon conclusion of the sale.

SUMMARY:

Previously, at the January 19, 2022 City Council meeting staff presented Council with an unsolicited letter of intent from Cagan Management Group (attached) for the purchase of a 5.83 -acre parcel of City-owned undeveloped land on Caroline Street (Alt Key # 13739334) for their intended purpose of developing a market rate multi-family rental apartment complex.

Council moved to accept the letter and authorized staff to hire a qualified property appraiser to conduct a full appraisal on the property and negotiate a final purchase and sale agreement to be brought back to Council for consideration. The Spivey Group Inc. was engaged to conduct the appraisal and on February 10, 2022 submitted to the City the completed appraisal report with a fair market land value of \$510,200(attached). Cagan has agreed to this price.

The City Attorney, Staff, Cagan Management and their Attorney have negotiated a Purchase and Sale Agreement (attached) for Council consideration. Salient terms and conditions of the agreement include:

- The property's total purchase price shall be \$510,200 with \$50,000 in earnest money to be submitted to escrow upon execution of the agreement, the balance of \$460,200 at closing.
- The buyer shall have an inspection period of 120 days to complete due diligence, including surveys, geotechnical inspection, soil borings etc.
- Closing shall be subject to the condition of the property being rezoned to RMF-3, the rezoning will be City initiated.

OPTIONS:

1. Approve the attached purchase and sale agreement with Cagan Management Group for the sale of surplus city land in the amount of \$510,200 subject to the provisions of the agreement.
2. Do not approve the attached purchase and sale agreement with Cagan Management Group for the sale of surplus city land in the amount of \$510,200 subject to the provisions of the agreement.

STAFF RECOMMENDATION:

Staff recommends option 1.

FISCAL IMPACT:

The City of Tavares will receive \$510,200 in non-budgeted revenue for the sale of the surplus land.

LEGAL SUFFICIENCY:

Legally Sufficient.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. 01-19-20222 - Cagan Management Group - Letter of Intent
2. East Caroline Street - RWS - 2-28-2022
3. CaganPurchase and Sale AgreementFinal

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
5/18/2022**

AGENDA TAB NO.: 8

SUBJECT TITLE: Request for Proposals, Development of Tavares Square (Economic Development)

OBJECTIVE:

For Council to authorize staff to solicit a request for proposals (RFP) seeking private development of Tavares Square consistent with the downtown master plan.

SUMMARY:

In 2015, the City purchased the property now known as Tavares Square from Lake County. At that time, the property (122 E. Main Street) was occupied by the Clerk of Court's Public Records Center. The intended purpose of the purchase was to fulfill the vision of the Downtown Tavares Redevelopment Master Plan by removing the final remaining component of County Government in the Center of Downtown Tavares and relocating it to the newly created County Government campus on West Main Street, opening the property up for future development consistent with the plan. The Master plan conceptualized a mixed-use development consisting of commercial, residential, and open public spaces.

The property was subsequently marketed to solicit interest from private sector developers through RFP, commercial real estate brokers, advertising, and promotion locally, nationally, and even internationally for the following 2 years. However, market conditions were not favorable at that time and no viable responses were received. The council then opted to hold off on any further marketing efforts and expenses, continue to maintain the property as open public park space, and await more favorable market conditions for future development options.

Recently, staff has been approached by multiple private sector developers interested in potential development projects compatible with the vision of the master plan. In order to provide the Council with the best opportunity to weigh options for potential projects resulting in the highest and best use of the property consistent with the vision of the master plan, staff seeks Council approval to move forward with a Request for Proposals (RFP) solicitation.

If authorized, staff will immediately move forward with an RFP that would provide proposals with minimal guiding criteria for the private sector developers, driven by current and future projected market forces, to submit their best creative ideas with the greatest opportunity to submit development proposals consistent with the master plan vision. The RFP would then be published for a period of ninety (90) to one hundred twenty(120) days and a selection committee would be formed to grade and rank the proposals to bring back to the Council for consideration.

OPTIONS:

1. Move to approve staff's request to solicit a Request for Proposals for the potential development of Tavares Square.

2. Do not move to approve staff's request to solicit a Request for Proposals for the potential development of Tavares Square.

STAFF RECOMMENDATION:

Staff recommends option 1.

FISCAL IMPACT:

No fiscal impact associated with this action.

LEGAL SUFFICIENCY:

Legally sufficient

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
5/18/2022**

AGENDA TAB NO.: 9

SUBJECT TITLE: Tavares Vertiport Discussion (Economic Development)

OBJECTIVE:

For the Council to receive a brief high-level presentation on the potential for establishing Florida's first publicly owned, public-use Vertiport in Tavares and provide staff with direction and authorization to explore options and opportunities for Tavares to establish its presence at the leading edge of the U.S. National Advanced Air Mobility (AAM) initiative.

SUMMARY:

Tavares has established itself as a "City of Firsts" in the Central Florida Region with many of its initiatives, including the creation and development of the State of Florida's first and, notably, the nation's most renowned and recognized publicly owned, public-use full-service Seaplane Base with its 3,000-foot accompanying virtual runway. Tavares was the first city to build a Splash Park in Lake County, the first to develop an Entertainment District for its downtown in Lake County, the first to build a Stormwater Beemats Ecological Park in its downtown in Lake County, the first to develop a city-wide golf cart community and the first to implement the See-Click-Fix city reporting app.

The nation's Advanced Air Mobility initiative has been underway for the past several years with the exploration and development of technologically advanced Electric Vertical Takeoff and Landing (EVTOL) aircraft, a larger passenger-carrying version of the smaller drone aircraft we have become very accustomed to seeing operating all around our community and beyond every day and at large scale events and for the purpose of aerial observation.

These eVTOL aircraft are envisioned to be the next generation of aviation, providing an "airborne Uber" style transportation service for passengers to and from metropolitan centers, airports, and other transportation hubs, as well as small package delivery within regions. There are several companies investing billions of dollars in the advancement and development of these aircraft, such as the aviation industry leader Boeing, also other large multi-national corporations, such as Toyota, Hyundai, and Google co-founder Larry Page. They've been testing the technology for the last eight years. It is anticipated the first generation of these airborne vehicles being developed will receive FAA approval for passenger operations by the end of 2024.

A vertiport is a collective term referring to areas specifically designed for the takeoff, landing, and ground support functions of these aircraft, much like a heliport is explicitly designed for helicopters. The opportunity exists for the City of Tavares to achieve another "first" by leading our region and State through the development of the first fully functional public vertiport, right here in America's Seaplane City. Potential sites include the Tavares Seaplane Base (FA1) aircraft apron and the top floor of the downtown public parking garage owned and operated by Lake County.

At this time, staff seeks Council approval to explore the feasibility of this exciting and innovative potential project with Lake County, industry leaders (eVTOL aircraft developers/manufacturers), and

regulatory agencies (FAA, FDOT). The first phase would likely be the exploration of a "test bed" facility here in Tavares with potential future use in actual transportation operations. Staff would conduct preliminary due diligence and report back to the Council with the next steps, any associated costs, and funding opportunities.

OPTIONS:

1. Move to approve and direct staff to move forward with preliminary exploration and due diligence on the establishment of the State of Florida's first public vertiport in downtown Tavares.
2. Do not move to approve and direct staff to move forward with preliminary exploration and due diligence on the establishment of the State of Florida's first public vertiport in downtown Tavares.

STAFF RECOMMENDATION:

Staff recommends option 1.

FISCAL IMPACT:

No fiscal impact associated with this action at this time.

LEGAL SUFFICIENCY:

Legally sufficient

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
5/18/2022**

AGENDA TAB NO.: 10

SUBJECT TITLE: Approval of Award to I.C. System, Inc by Piggy-Back on City of Ocala Contract for City of Tavares Debt Collection Services for Uncollectible Delinquent Accounts (Finance)

OBJECTIVE:

Request Council's approval to piggy-back on the City of Ocala Contract for Utility Debt Collection Services with I.C. System, Inc. and to authorize the City Administrator to execute a contract with I.C. System, Inc.

SUMMARY:

Previously, the City of Tavares contracted with MJ Altman Companies, Inc. for the collection of delinquent utility accounts. MJ Altman has notified the City of Tavares that they will no longer provide collection services.

In order to expedite the onboarding of a new firm to provide collection services for utility accounts for the City of Tavares, staff researched area contracts that had been competitively bid, and thus could be utilized by piggy-back provision. The I.C System, Inc. contract with the City of Ocala was awarded through competitive solicitation and was publicly awarded, and provides a competitive collection rate.

Florida Statute 163.01, the Florida Interlocal Cooperation Act of 1969 authorizes local government units to utilize piggy-back contracts for city awarded contracts. The City of Tavares Purchasing Policy, Section VIII, provides for the piggy-back of an awarded contract of another jurisdiction when the award was competitively bid.

Exhibit B of the City of Ocala Contract (Collector Proposal) identifies a 7% collection fee. See excerpt below.

Utilizing the piggy-back provision for a contract with I.C. Systems, Inc. will allow the City to meet State and Federal requirements for delinquent account collections more quickly.

OPTIONS:

1. **Move to Award** contract with I.C. Systems, Inc. for City of Tavares delinquent account collections by utilizing a piggy-back of the City of Ocala contract with I.C. Systems, Inc., and to authorize the City Administrator to execute a contract with I.C. Systems, Inc.

2. Do not Move to Award.

STAFF RECOMMENDATION:

1. **Move to Award** contract with I.C. Systems, Inc. for City of Tavares delinquent account collections by utilizing a piggy-back of the City of Ocala contract with I.C. Systems, Inc., and to authorize the City Administrator to execute a contract with I.C. Systems, Inc.

FISCAL IMPACT:

7% Contingency fee by I.C. Systems, Inc. of payments realized.

LEGAL SUFFICIENCY:

Legally Sufficient

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Piggy-Back Agrmt_CI System Inc_Agenda 05182022_final draft
2. Agreement-CityOfOcala-IC Systems
3. MJ ALTMAN LETTER

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
5/18/2022**

AGENDA TAB NO.: 11

SUBJECT TITLE: City Administrator Report

OBJECTIVE:

The City Administrator will inform the Council on city-related items.

SUMMARY:

The City Administrator will provide a summary at the meeting.

UPCOMING MEETINGS:

City Council Meetings	June 1, 2022, 4:00 p.m., Tavares City Council Chambers June 15, 2022, 4:00 p.m., Tavares City Council Chambers
Planning and Zoning Board Meeting	May 19, 2022, 3:00 p.m., Tavares City Council Chambers
Library Board Meeting	June 15, 2022, 2:30 p.m., Tavares Library Conference Room
Code Enforcement Special Magistrate Hearing	June 28, 2022, 5:00 p.m., Tavares City Council Chambers

OUTSIDE AGENCY MEETINGS:

Lake County League of Cities	June 10, 2022, 11:30 a.m., Mount Dora Golf Course
Lake Sumpter MPO Executive Board Meeting	August 24, 2022, 2:00 p.m., 1300 Citizens Boulevard, Leesburg
Tavares Chamber of Commerce Business Luncheon	June 22, 2022, 11:30 a.m., Tavares Civic Center

CITY EVENTS:

The current 2022 City Event Calendar is attached.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Tavares_EventCalendar_2022

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
5/18/2022**

AGENDA TAB NO.: 12

SUBJECT TITLE: City Council Member Reports

OBJECTIVE:

To inform the Council on city-related items.

SUMMARY:

The Council will be offered an opportunity to provide a report at the meeting.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Attachments not provided are available to the public upon request to the City Clerk.