



AGENDA
TAVARES CITY COUNCIL
October 7, 2020
4:00 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 E MAIN STREET, TAVARES

(Members of the public wishing to speak on an item that is on the agenda must fill out a Request to Speak form available from the City Clerk or at the Council Meeting prior to the meeting being called to order. In addition, the Mayor will ask for comment under the agenda item titled "Audience to be Heard" for matters not on the Agenda. For further information contact the City Clerk at (352) 742-6209 or snovack@tavares.org)

I. CALL TO ORDER

II. INVOCATION/PLEDGE OF ALLEGIANCE

Tab 1 Pastor Eric Filkin, Bridges Covenant Church

III. APPROVAL OF AGENDA

IV. PROCLAMATIONS/PRESENTATIONS

Tab 2 Tavares Chamber of Commerce Update (Chamber)

V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO RECORD

VII. CONSENT AGENDA

VIII. RESOLUTIONS

IX. ORDINANCES - PUBLIC HEARING

First Reading

Tab 3 Ordinance 2020-11 - Amendment to Land Development Regulations Chapter 8 & 11 - Increasing Maximum Fence Height to 8' (Community Development)

Second Reading

X. GENERAL GOVERNMENT

Tab 4 Board Appointment - Planning & Zoning Board (Mayor)

Tab 5 Mayor's Youth Council Program 2020-2021 Update (City Administrator)

Tab 6 Press Release on Lower Property Tax Millage Rates (City

Administrator)

**Tab 7 Mid Florida Homeless Coalition Proclamation to the Lake County
Board of County Commissioners (Community Services)**

Tab 8 Request Council's Approval for Equipment for Auction (Finance)

XI. NEW BUSINESS

XII. OLD BUSINESS

XIII. AUDIENCE TO BE HEARD

XIV. REPORTS

Tab 9 City Administrator Report

Tab 10 City Council Member Reports

XV. ADJOURNMENT

F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (352) 742-6209.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
10/7/2020**

AGENDA TAB NO.: 1

SUBJECT TITLE: Pastor Eric Filkin, Bridges Covenant Church

OBJECTIVE:

Pastor Eric Filkin, Bridges Covenant Church, will provide the invocation and lead those present in the Pledge of Allegiance.

SUMMARY:

Pastor Eric Filkin, Bridges Covenant Church, will provide the invocation and lead those present in the Pledge of Allegiance.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

N/A

**AGENDA SUMMARY
TAVARES CITY COUNCIL
10/7/2020**

AGENDA TAB NO.: 2

SUBJECT TITLE: Tavares Chamber of Commerce Update (Chamber)

OBJECTIVE:

Receive an update on the Chamber from the Executive Director, J. Scott Berry.

SUMMARY:

Mr. Berry will provide an update on Chamber activities.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Tavares Chamber of Commerce Report

ATTACHMENTS:

Description

Type

**AGENDA SUMMARY
TAVARES CITY COUNCIL
10/7/2020**

AGENDA TAB NO.: 3

SUBJECT TITLE: Ordinance 2020-11 - Amendment to Land Development Regulations Chapter 8 & 11 - Increasing Maximum Fence Height to 8' (Community Development)

OBJECTIVE:

To amend the City's Land Development Regulations Chapter 8, Section 8-12, and Chapter 11 Table 11-A, increasing the maximum height of fences to eight feet where residential district property abuts Industrial (I) or Public Facilities District (PFD) zoning.

SUMMARY:

City of Tavares Land Development Regulations currently limit the maximum height of fencing in all zoning districts to six feet. City staff received a request from a Tavares citizen for consideration of increasing the maximum height of fences from six feet to eight feet where residential property abuts Industrial (I) or Public Facilities District (PFD) zoning. The City of Tavares has pre-existing conditions where residential development abuts Industrial and/or Public Facilities District property without being physically separated by buffering that would be required with new development.

The intensity of uses permitted on Industrial and Public Facilities District property are inherently incompatible with residential areas particularly regarding aesthetic impact on residential areas. City of Tavares zoning regulations promote the functional compatibility of property uses and zoning-based separation. Ordinance 2020-11 proposes increasing the maximum height allowance of fences to eight feet for the zoning conditions described, would serve to enhance zoning separation, and offers residents an option for preserving residential character and the aesthetic quality of their residential property.

OPTIONS:

1. That City Council moves to approve Ordinance 2020-11 amending the City's Land Development Regulations Chapter 8, Section 8-12, and Chapter 11 Table 11-A, increasing the maximum height of fences to eight feet where residential district property abuts Industrial (I) or Public Facilities District (PFD) zoning.

2. That City Council moves to deny the proposed ordinance.

STAFF RECOMMENDATION:

At their September 17th meeting the Planning & Zoning Board voted unanimously to recommend approval of Ordinance 2020-11.

Staff recommends that City Council moves to approve Ordinance 2020-11 amending the City's Land Development Regulations Chapter 8, Section 8-12, and Chapter 11 Table 11-A, increasing the maximum height of fences to eight feet where residential district property abuts Industrial (I) or Public Facilities District (PFD) zoning.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This ordinance has been reviewed by the City Attorney and approved for legal sufficiency.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Ordinance 2020-11

ATTACHMENTS:

Description	Type
-------------	------

**AGENDA SUMMARY
TAVARES CITY COUNCIL
10/7/2020**

AGENDA TAB NO.: 4

SUBJECT TITLE: Board Appointment - Planning & Zoning Board (Mayor)

OBJECTIVE:

For the Mayor to make an appointment to the Planning and Zoning Board.

SUMMARY:

The Planning and Zoning Board consist of seven seats with staggered three year terms. Currently there is one vacant seat on the board for the remainder of a term that will expire June 2022. The city received application(s) from the following:

1. Bruce W. Peterman

The city advertised the vacancy in the Daily Commercial, city website and on social media.

OPTIONS:

1. For the Mayor to make an appointment to the Planning and Zoning Board.
2. For the Mayor to postpone making an appointment to the Planning and Zoning Board.

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

Legally sufficient.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Bruce W. Peterman Application

ATTACHMENTS:

Description

Type

**AGENDA SUMMARY
TAVARES CITY COUNCIL
10/7/2020**

AGENDA TAB NO.: 5

SUBJECT TITLE: Mayor's Youth Council Program 2020-2021 Update (City Administrator)

OBJECTIVE:

For the City Administrator to provide an update on the Mayor's Youth Council program.

SUMMARY:

Previously the Council approved a revised syllabus to expand opportunities offered to the Mayor's Youth Council. Vice Mayor Pfister was assigned to coordinate with the school in its selection of participating students for the 2020-2021 program. The school notified the city that the Mayor's Youth Council program is not being offered to the students in the fall due to COVID-19. Tavares High School will re-evaluate the program in the spring, at which time staff will bring back to the Council for an update.

OPTIONS:

1. For the Council to receive an update on the Mayor's Youth Council program.
2. Do not receive an update.

STAFF RECOMMENDATION:

Option 1.

FISCAL IMPACT:

None.

LEGAL SUFFICIENCY:

Legally sufficient.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

N/A

**AGENDA SUMMARY
TAVARES CITY COUNCIL
10/7/2020**

AGENDA TAB NO.: 6

SUBJECT TITLE: Press Release on Lower Property Tax Millage Rates (City Administrator)

OBJECTIVE:

To discuss issuing a press release on the Council's action to lower the Property Tax millage rate and lower the Debt Service tax millage rate.

SUMMARY:

Council Member Roy Stevenson has made a request to discuss with the Council its approval to issue a press release on the City Council's action to lower the tax rates at its September 16, 2020 Council meeting.

In particular, for reasons described on the attachment, he seeks approval for the City to issue the following press release:

TAVARES PRESS RELEASE

On September 16th the Tavares City Council voted to again lower the City's property tax millage rates as follows:

- Lowered the property tax rate from 6.9500 down to 6.9000 mills
- Lowered the debt service tax rate from 0.2932 down to 0.2623 mills
- This is the second year in a row the City Council has lowered the property Tax Rate
- This is the lowest City property Tax Rate in five (5) years
- Reserve appropriations for the city budget was increased
- Lowered the City Budget for next year
- Additional taxes were collected to offset the increased cost of maintaining a similar level of service for Police, Fire, Parks, Library and other services.

For questions you may attend a City Council meeting or obtain direct contact numbers or e-mails for each City Council member by calling City Hall at 352-742-6209.

OPTIONS:

1. Issue the press release as written.
2. Issue the press release with changes to the language.
3. Do not issue the press release.

STAFF RECOMMENDATION:

Council discuss the request.

FISCAL IMPACT:

None

LEGAL SUFFICIENCY:

Yes

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Millage Rate Decrease Press Release

ATTACHMENTS:

Description

Type

**AGENDA SUMMARY
TAVARES CITY COUNCIL
10/7/2020**

AGENDA TAB NO.: 7

SUBJECT TITLE: Mid Florida Homeless Coalition Proclamation to the Lake County Board of County Commissioners (Community Services)

OBJECTIVE:

Join the Mid Florida Homeless Coalition's initiative in presenting a proclamation to the Lake County Board of County Commissioners, declaring the week of November 15-22, 2020 as National Hunger and Homelessness Awareness Week in Lake County, Florida

SUMMARY:

The Mid Florida Homeless Coalition, a non-profit lead agency for homelessness representing Citrus, Hernando, Lake and Sumter Counties, is planning to present a proclamation to the Lake County Board of County Commissioners, declaring the week of November 15-22, 2020 as National Hunger and Homelessness Awareness Week in Lake County, FL at their regularly scheduled board meeting on Tuesday, November 10, 2020.

Attached is a draft of the proclamation that will be submitted for approval by the Lake County Board of County Commissioners. In partnership with the Mid Florida Homeless Coalition, staff is seeking approval from council to have the City of Tavares listed with other agencies in Lake County on the official proclamation.

OPTIONS:

1. List the City of Tavares on the proclamation going before the Lake County Board of County Commissioners, proclaiming the week of November 15-22, 2020 as National Hunger and Homelessness Awareness Week in Lake County, Florida
2. Do not list the City of Tavares on the proclamation going before the Lake County Board of County Commissioners, proclaiming the week of November 15-22, 2020 as National Hunger and Homelessness Awareness Week in Lake County, Florida

STAFF RECOMMENDATION:

Option 1 - List the City of Tavares on the proclamation going before the Lake County Board of County Commissioners, proclaiming the week of November 15-22, 2020 as National Hunger and Homelessness Awareness Week in Lake County, Florida

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. 2020 Hunger & Homelessness Awareness Week request
2. DRAFT - Hunger and Homelessness Awareness Week Proclamation in Lake County, FL

ATTACHMENTS:

Description

Type

**AGENDA SUMMARY
TAVARES CITY COUNCIL
10/7/2020**

AGENDA TAB NO.: 8

SUBJECT TITLE: Request Council's Approval for Equipment for Auction (Finance)

OBJECTIVE:

To request Council approval for auction of surplus vehicles and equipment that have become obsolete and that have reached their useful life.

SUMMARY:

The City has various equipment including vehicles, street sweeper, fire truck, garbage truck claw truck, tanker trailer, tandem axle tractor, pontoon boat, loader, van, generator, mower, and electric cart that has been identified for disposal due to age, wear, non-performance, repair costs, or has been obsolete for operations.

These items are currently stored at the Caroline Water Plant location and has presented storage deficiencies for operation equipment as well as safety concerns, thus this request to present these items for public auction.

Generally, the City utilizes Gov Deals on-line auctions for surplus equipment. This method generally works well, but due to COVID-19 and limited staff available to allow equipment inspections by prospective bidders, staff requests Council's approval to piggy-back on the Lake County Contract with George Gideon Auctioneers, Inc., located in Zellwood, Florida. Once all items have been auctioned off, funds will be deposited to the fund reserves of the fund owning the equipment.

Florida statutes section 274.07 states that equipment and property disposals shall be included in the minutes of the governmental unit.

Department	Year	Make	Model / Description	Mileage	Full VIN	Licence
Fleet		Miller	Generator/Welder AEAD-200LE		Serial# JD712911	Surplus/Scrap
Fleet	2000	Ford	Ranger	137,451	1FTYR14V6YPA88382	132926
Fire	1996	Pierce	Fire Engine	154,519	4P1CT02U8TA000290	122679
Fire	2009	Suzhou	Electric Cart		L4F6552K790020006	Surplus/Scrap
Storm Water	2003	Sterling	Street Sweeper	48,980	49HAADBV73DL71475	

Storm Water	2008	Ford	Truck bed from unit# 327		2636674	Surplus/Scrap
Solid Waste	2005	Autocar	Garbage Truck	18,645	5VCEC6MF25H200887	202200
Streets	1999	GMC	7500 Series Claw Truck	71,059	1GDM7H1C0XJ519392	
Waste Water	1987	Barbel	Tanker Trailer/6,200 gal			
Waste Water	1999	Volvo	Tandem Axle Tractor		4VGJDCGG5XN863913	132922
Waste Water	1992	Onan	125KW PortableGenerator		E920466647	
Facilities		Crest	Pontoon Boat no engine or controls		FL2675JM	Surplus/Scrap
Facilities	1989	Kobelco	Loader		RL04095	Surplus/Scrap
Parks	2000	Cushman	Van		2340PCUSHMANVA	Surplus/Scrap
Parks	2000	Hustler	Short Cut Mower		99022322/99032538	Surplus/Scrap
Parks	2000	Walker	Mower		MDDGHS/MOWER	Surplus/Scrap
Storm Water	2003	Kubota	ZD21 Mower		48876 -DECK-15924	Surplus/Scrap
Storm Water	2003	Kubota	ZD21 Mower		3121-710001	Surplus/Scrap
		Landa	PHWS 4-3000 Pressure Washer			Surplus/Scrap
		Landa	PHW Series II 3-1100 Pressure Washer		Asset #01801	Surplus/Scrap

OPTIONS:

1. **Move to Approve** the attached listing of surplus items and authorize these items for sale through normal auction channels.
2. **Do Not Approve** Items for Auction.

STAFF RECOMMENDATION:

1. **Move to Approve** the attached listing of surplus items and authorize these items for sale through normal auction channels.

FISCAL IMPACT:

There is no fiscal impact to approve. Funds generated from auction activities will be deposited to the corresponding fund that currently owns the equipment.

LEGAL SUFFICIENCY:

Legally sufficient.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Auction Equipment List

ATTACHMENTS:

Description

Type

**AGENDA SUMMARY
TAVARES CITY COUNCIL
10/7/2020**

AGENDA TAB NO.: 9

SUBJECT TITLE: City Administrator Report

OBJECTIVE:

To inform Council on city related matters.

SUMMARY:

The City Administrator will provide a summary at the meeting.

UPCOMING MEETINGS:

City Council Meetings	October 21, 2020 – 4:00 – City Council Chambers
Library Board	Next scheduled meeting January 17, 2021
Planning and Zoning Board	October 15, 2020 - 3 pm – City Council Chambers - Cancelled
Code Enforcement Hearing	October 27, 2020 - 5 pm – City Council Chambers

UPCOMING EVENTS:

Jones Brothers 10yr Anniversary Celebration	October 10, 2020 - 10am-5pm - Wooton Park (Flight Specials, Raffles, Live Music)
Tavares High School Homecoming Parade	October 22, 2020: 11:15am-12:30pm Downtown Tavares
Monster Splash Fly-In	October 31, 2020 - 9am – 2pm Seaplane Base & Marina (City Event) (Seaplane Fly-In & Contests)
Drive-In Movie – The Adams Family	October 30, 2020 - Time to be Announced – Woodlea Sports Complex (City Event)
Hydro Drag Nationals	November 7-8, 2020 - 8am – 4pm Wooton Park West (Jet Ski Races)
Christmas Parade & Celebration	December 5, 2020 - Details to be Announced - (City Event)

OUTSIDE AGENCY MEETINGS:

Lake County League of Cities	October 9, 2020 – 12:00 noon – Mount Dora Golf Course – 1100 S. Highland St.
Lake Sumter MPO Executive Board Meeting	October 28, 2020 – 2:00 p.m. – 225 W. Guava Street, Lady Lake
Tavares Chamber Business Luncheon	October 28, 2020 – 11:30 am – Tavares Pavilion on the Lake – Speaker to be Announced

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

N/A

**AGENDA SUMMARY
TAVARES CITY COUNCIL
10/7/2020**

AGENDA TAB NO.: 10

SUBJECT TITLE: City Council Member Reports

OBJECTIVE:

To inform Council on city related matters.

SUMMARY:

Council will be offered an opportunity to provide a report at the meeting.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

N/A