



AGENDA
TAVARES CITY COUNCIL
February 19, 2020
4:00 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 E MAIN STREET, TAVARES

(Members of the public wishing to speak on an item that is on the agenda must fill out a Request to Speak form available from the City Clerk or at the Council Meeting prior to the meeting being called to order. In addition, the Mayor will ask for comment under the agenda item titled "Audience to be Heard" for matters not on the Agenda. For further information contact the City Clerk at (352) 742-6209 or snovack@tavares.org)

I. CALL TO ORDER

II. INVOCATION/PLEDGE OF ALLEGIANCE

Tab 1 Pastor Justin Berger, First Baptist Church of Tavares

III. APPROVAL OF AGENDA

IV. PROCLAMATIONS/PRESENTATIONS

Tab 2 Proclamation - March 2020 Problem Gambling Awareness Month
(Mayor)

V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EX PARTE COMMUNICATIONS

VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO RECORD

VII. CONSENT AGENDA

Tab 3 Approval of the February 5, 2020 Regular City Council Meeting Minutes (City Clerk)

Tab 4 Avalon Park Tavares Phase 1 - Preliminary Plat (Community Development)

VIII. RESOLUTIONS

IX. ORDINANCES - PUBLIC HEARING

First Reading

Second Reading

X. GENERAL GOVERNMENT

Tab 5 Concept Plan for Tavares History Museum (Community Services)

Tab 6 Master Plan Ridge Park (Community Services)

Tab 7 Concept Plan for Senior Center (Community Services)

Tab 8 Community Grant Policy (City Clerk)

Tab 9 Rails To Trails Update (City Administrator)

XI. NEW BUSINESS

XII. OLD BUSINESS

XIII. HISTORICAL PERSPECTIVE

Tab 10 Tavares Historical Society

XIV. AUDIENCE TO BE HEARD

XV. REPORTS

Tab 11 City Administrator Report

Tab 12 City Council Member Reports

XVI. ADJOURNMENT

F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (352) 742-6209.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
2/19/2020**

AGENDA TAB NO.: 1

SUBJECT TITLE: Pastor Justin Berger, First Baptist Church of Tavares

OBJECTIVE:

Pastor Justin Berger, First Baptist Church of Tavares, will provide the invocation and lead those present in the Pledge of Allegiance.

SUMMARY:

Pastor Justin Berger, First Baptist Church of Tavares, will provide the invocation and lead those present in the Pledge of Allegiance.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

N/A

**AGENDA SUMMARY
TAVARES CITY COUNCIL
2/19/2020**

AGENDA TAB NO.: 2

SUBJECT TITLE: Proclamation - March 2020 Problem Gambling Awareness Month (Mayor)

OBJECTIVE:

The Mayor will read a proclamation in recognition of March 2020 as Problem Gambling Awareness Month.

SUMMARY:

The city received a request from the Florida Council on Compulsive Gambling (FCCG) to pass a proclamation declaring March 2020 as Problem Gambling Awareness Month for its 'Problem Gambling Keeping You from Your Goals?' awareness campaign. The campaign helps bring public awareness not only to problem gambling, but also awareness of the help, resources and treatment available through the FCCG to anyone negatively affected.

OPTIONS:

The Mayor will read a proclamation in recognition of March 2020 as Problem Gambling Awareness Month.

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

Approved. RQW

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

N/A

ATTACHMENTS:

Description

Proclamation

Type

Exhibit



PROCLAMATION

WHEREAS, The City of Tavares recognizes March 2020 as Problem Gambling Awareness Month to demonstrate its support in addressing problem gambling and the initiative of the Florida Council on Compulsive Gambling in bringing awareness to the issues surrounding problem gambling in our community; and,

WHEREAS, problem gambling is a serious public health issue which impacts family, friends, and businesses with significant societal and economic costs and,

WHEREAS, the issue of problem gambling is a community issue that affects more than 200,000 Floridians daily; and,

WHEREAS, the Florida Council on Compulsive Gambling's 2020 awareness campaign, "Problem Gambling Keeping You from Your Goals?", provides an opportunity to make known the adverse effects of problem gambling as well as available treatment.

NOW, THEREFORE, the City of Tavares does hereby proclaim March 2020 as

PROBLEM GAMBLING AWARENESS MONTH

PASSED AND DULY ADOPTED, by the Tavares City Council on this 19th day of February, 2020

Amanda Boggus, Mayor

**AGENDA SUMMARY
TAVARES CITY COUNCIL
2/19/2020**

AGENDA TAB NO.: 3

SUBJECT TITLE: Approval of the February 5, 2020 Regular City Council Meeting Minutes (City Clerk)

OBJECTIVE:

To consider approval of the February 5, 2020 Regular City Council Meeting minutes.

SUMMARY:

Attached is the February 5, 2020 City Council meeting minutes as submitted by the City Clerk.

OPTIONS:

1. Move to approve the City Council Regular meeting minutes as submitted under the Consent Agenda.
2. Move to approve the City Council Regular meeting minutes with corrections.

STAFF RECOMMENDATION:

For Council approval.

FISCAL IMPACT:

None.

LEGAL SUFFICIENCY:

Legally sufficient.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

N/A

ATTACHMENTS:

Description	Type
February 5, 2020 City Council Meeting Minutes	Exhibit



**TAVARES CITY COUNCIL
MEETING MINUTES
FEBRUARY 5, 2020 – 4:00 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 EAST MAIN STREET, TAVARES**

COUNCIL MEMBERS PRESENT

**Amanda Boggus, Mayor
Lori Pfister, Vice Mayor
Lou Buigas, Council Member
Troy Singer, Council Member
Roy Stevenson, Council Member**

STAFF PRESENT

**John Drury, City Administrator
Bob Williams, City Attorney
Susie Novack, City Clerk
Mike Fitzgerald, Community Development Director
Bob Tweedie, Economic Development Director
Tamera Rogers, Community Services Director
Lori Houghton, Finance Director
Richard Keith, Fire Chief
Stoney Lubins, Police Chief
James Dillon, Public Works Director
Phil Clark, Utilities Director
Crissy Bublitz, Human Resources Director
Mark O'Keefe, Public Communications Director**

TAVARES HISTORICAL SOCIETY

Betty Burleigh, Librarian/Historian and Board Member

TAVARES CHAMBER OF COMMERCE

J. Scott Berry, Executive Director

I. CALL TO ORDER

II. INVOCATION/PLEDGE OF ALLEGIANCE

Tab 1. Justin Berger, Youth Pastor, First Baptist Church of Tavares

Justin Berger, Youth Pastor, First Baptist Church of Tavares, provided the invocation and led those present in the Pledge of Allegiance.

III. APPROVAL OF AGENDA

Mr. Drury said staff had no changes to the Agenda.

MOTION

Lori Pfister moved to approve the Agenda, seconded by Roy Stevenson. The motion carried unanimously 5-0.

IV. PROCLAMATIONS/PRESENTATIONS

Tab 2. Tavares Chamber of Commerce Update

Mr. Berry noted a correction to the Chamber report submitted to Council noting the Chamber received six (6) new members in December 2019. Mr. Berry highlighted upcoming events including the Monthly Business Luncheon scheduled February 26, 2020 with the Lake County Supervisor of Elections as guest speaker. Mr. Berry said the January Business Luncheon experienced its highest participation with 151 attendees. He noted Mr. Drury was guest speaker. Mr. Berry said tickets to the upcoming Legislative Wrap-up Breakfast are available on the Chamber website.

Council Member Buigas asked for visitor numbers in 2019. Mr. Berry said visitor totals were in the process of being calculated and would be included in his next monthly report.

Mr. Berry said the Chamber is extending Saturday hours during event season beginning with the Trains, Planes & BBQ event.

Tab 3. Quilts of Honor Presentation

Chief Keith made the following presentation:

Mrs. Judy Grow is part of a group of American citizens who create hand-made quilts, and present these quilts to veterans of the American military in recognition of that military service. Mrs. Grow would like to present eight quilts to members of Tavares Police Department and Tavares Fire Department, who

are veterans of the American military. Contributing to this project, and attending Council Meeting with Mrs. Grow, are Lisa Mongiovi and Pam Leese.

Ms. Grow, Quilts of Valor, introduced Lisa Mongiovi as her fellow member of the Lake County Quilt Guild. Ms. Grow said Ms. Mongiovi has a son, son-in-law, and husband who are currently serving in the military. She said Ms. Mongiovi, Pam Lease, and Marylin Finnigan give their time and expertise to make the quilts. Ms. Grow said the Quilts of Valor Foundation was established in 2003 by Katherine Roberts in order to comfort, thank and honor veterans. Since the foundation's inception over 240,000 quilts of valor have been awarded. Ms. Grow said she has made 150 quilts of valor and the quilts being awarded to the Tavares Police and Fire veterans were pieced and assembled by hand and sewing machine. Ms. Grow said the Tavares recipients continue to serve in their current positions in the Police and Fire Departments. She noted each quilt includes a remembrance to Major Steven Reich, Commander of Operation Redwings, depicted in the book Lone Survivor, who made the ultimate sacrifice in Afghanistan in 2005. Ms. Grow presented eight quilts to Fire Chief Keith and Police Chief Lubins.

Mr. Drury noted the recipients have requested to receive the quilts during a private ceremony be held at the Public Safety Complex.

V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

Attorney Williams stated there were two quasi-judicial matters before Council at second reading [Tab 6 – Ordinance 2020-01 – Annexation and Rezoning of 1.50 Acres Located at 12549 Lane Park Cutoff; and, Tab 7 – Ordinance 2020-02 – SSFLUM of 1.50 Acres Located at 12549 Lane Park Cutoff] He gave the oath to those who wished to provide testimony.

Attorney Williams asked Council if they had any exparte communications to disclose. There were none.

VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD

Ms. Novack read the following Resolution and Ordinances at second reading by title only:

RESOLUTION 2020-03

A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, AMENDING THE 2020 FISCAL YEAR ADOPTED BUDGET FOR THE CITY OF TAVARES, REPRESENTING THE FIRST AMENDMENT TO THE ADOPTED BUDGET, AND PROVIDING FOR A REPEALER, SEVERABILITY AND AN EFFECTIVE DATE.

ORDINANCE 2020-01

AN ORDINANCE OF THE CITY OF TAVARES AMENDING THE BOUNDARIES OF THE CITY BY ANNEXING APPROXIMATELY 1.50 ACRES OF LAND LOCATED AT 12549 LANE PARK CUTOFF, REZONING SAID PROPERTY FROM LAKE COUNTY LIGHT INDUSTRIAL DISTRICT (LM) TO CITY OF TAVARES INDUSTRIAL (I); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2020-02

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2020, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY 1.50 ACRES OF LAND LOCATED AT 12549 LANE PARK CUTOFF; FROM COUNTY URBAN LOW DENSITY TO CITY INDUSTRIAL (IND); PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

VII. CONSENT AGENDA

Council Member Buigas said she would like to pull Tab 5 [Resolution 2020-03 – First Budget Amendment] for discussion.

MOTION

Lori Pfister moved to approve the Consent Agenda with Tab 5 pulled for discussion [Tab 4 – Approval of the January 15, 2020 Regular City Council Meeting Minutes], seconded by Troy Singer. The motion carried unanimously 5-0.

Tab 4. Approval of the January 15, 2020 Regular City Council Meeting Minutes

Approved on the Consent Agenda.

Tab 5. Resolution 2020-03 – First Budget Amendment for FY2020

Council Member Buigas inquired about \$638,816.00 reflected in line item 1501-515-64-25. Ms. Houghton said it is a Community Development Department line item for future projects that represents the project carry forward for the Comprehensive Plan Study, and rehab renovations for the Building Department. Ms. Houghton said staff will be coming back to Council with a second budget amendment with adjustments. She anticipated the amount will go down before the next amendment. Ms. Houghton confirmed the line item is for a cluster of projects.

MOTION

Lori Pfister moved for approval [Resolution 2020-03], seconded by Lou Buigas. The motion carried unanimously 5-0.

VIII. RESOLUTIONS

None.

IX. ORDINANCES – PUBLIC HEARING

First Reading

None.

Second Reading

Tab 6. Ordinance 2020-01 – Annexation & Rezoning of 1.50 Acres Located at 12549 Lane Park Cutoff

Mr. Fitzgerald made the following presentation:

The subject property is located at 12549 Lane Park Cutoff and is approximately 1.50 acres in size. The land is presently zoned as County Light Industrial District (LM), and the applicant is proposing that the property be annexed and rezoned to City Industrial (I).

The proposed zoning of Industrial (I) is compatible with the surrounding zoning and the existing industrial use of the property.

The annexation of this property has been reviewed per the City's Annexation Policy. It has been determined by City staff that the property may be properly serviced by the City without undue hardship or significant negative fiscal impact to the City.

The owner is concurrently seeking a Future Land Use Map amendment to Industrial (IND) to be compatible with the proposed Industrial zoning.

At their December 19th meeting the Planning & Zoning Board voted unanimously to recommend approval of Ordinance 2020-01.

Staff recommends that City Council moves to approve Ordinance 2020-01, the annexation and rezoning to Industrial (I) of approximately 1.50 acres of property located at 12549 Lane Park Cutoff, Tavares, FL.

Mayor Boggus asked for comments from the audience. There were none.

Mayor Boggus asked for comments from Council. There were none.

MOTION

Lori Pfister moved for approval [Ordinance 2020-01 – Annexation and Rezoning of 1.50 Acres Located at 12549 Lane Park Cutoff], seconded by Lou Buigas. The motion carried unanimously 5-0.

Tab 7. Ordinance 2020-02 – SSFLUM of 1.50 Acres Located at 12549 Lane Park Cutoff

Mr. Fitzgerald made the following presentation:

The subject property is located at 12549 Lane Park Cutoff, and is approximately 1.50 acres in size. The land presently has a land use designation of County Urban Low Density, and the property owner is requesting an amendment to the Tavares Comprehensive Plan Future Land Use Map 2020 to change the designation of said property from Lake County Urban Low Density to City of Tavares Industrial (IND).

Ordinance 2020-02 proposes a small scale amendment to the Future Land Use Map 2020 of the Comprehensive Plan from County Urban Low Density to City Industrial (IND).

MOTION

Lou Buigas moved for approval [Ordinance 2020-02 – SSFLUM of 1.50 Acres Located at 12549 Lane Park Cutoff], seconded by Roy Stevenson. The motion carried unanimously 5-0.

X. GENERAL GOVERNMENT

Tab 8. Tavares Historical Society Transition Plan Agreement

Ms. Rogers made the following presentation:

Previously, City Council approved the idea for the City to take over the management and operations of the Tavares History Museum. A Transition Plan Agreement has been developed between the Historical Board members and City staff with review by the City attorney. A memorandum of understanding is before Council for consideration. Ms. Smith reviewed and executed the memorandum. Highlights of the Agreement are as such:

- *Lease agreement made on April 17, 2013 giving train station to Historical Board (HB) terminated resulting from HB turning over operation to city*

- *Transfer of historical artifacts to the city once the rehabilitation of the fire/train station project is funded and city has issued Certificate of Occupancy (CO)*
- *HB continues to operate in current location; to care for inventory; and to accept any new items*
- *City will provide some annual funding support*
- *City will not accept new donations until inventory is transferred to city*
- *Once CO is issued, City will own, operate, and manage museum and historical inventory and HB will serve as advisors*
- *Old museum will serve as long term storage*
- *Once CO is issued, the Society will reconstitute itself as an Advisory Board to the City*

Mayor Boggus asked for comments from the audience.

Diana Aten, Tavares Historical Society Board Member, thanked the city and residents for taking over the project.

Mayor Boggus asked for comments from Council.

Council Member Singer said he would like to see the concept plan before moving forward.

Council Member Buigas, said she previously served on the Tavares Historical Society Board as Treasurer. She noted her preference for the Historical Society Museum to be moved to the new train depot in Wooton Park beside the Tavares Chamber of Commerce. She noted a concern for the cost, time constraints and commitment to move the museum to the historical Train Station on Old US 441. Council Member Buigas said she would like to explore alternate site locations.

Ms. Rogers said the Tavares Historical Society Board toured the train depot at Wooton Park in the past and they were not interested in the site at the time. She said the train depot in Wooton Park is move-in ready and smaller than the historic train station.

Vice Mayor Pfister asked if the Tavares Historical Society is still in existence. Ms. Rogers said the Society still has a Board with membership who do not wish to operate a museum any longer. Vice Mayor Pfister said she is concerned about the cost and noted her support for the museum to relocate to the Wooton Park train depot.

Council Member Singer asked if the concept plan is to renovate the historic Fire Station. Ms. Rogers confirmed. He asked if a cost has been determined to relocate the museum to the Wooton Park train depot. Ms. Rogers no, and estimated a cost of \$100,000 for vignettes, presentation, and lighting to upgrade the Wooton Park train depot. Ms.

Rogers noted an upcoming presentation on February 19, 2020 to Council that will include the cost to renovate the historic Train Station. Mr. Drury said costs to renovate both buildings would be provided to Council. Vice Mayor Pfister asked how much money has currently been invested in the project. Mr. Drury said Council budgeted \$12,500 to complete a concept plan on renovating the historic Train Station (Fire Department) for a history museum.

Mayor Boggus said she was previously the Council liaison to the Historical Museum Horizon Team. She suggested the Wooton Park train station as a possible temporary location until funds could be raised through donations or proceeds through a gift shop to renovate the historic Trian Station. She said the Historic Society voted against the Wooton Park train depot.

MOTION

Lori Pfister moved to table the item until the concept plan costs have been provided to Council, seconded by Troy Singer. The motion carried 5-0.

Tab 9. Economic Development Strategy 2020 Update

Mr. Tweedie made the following presentation:

The City's Economic Development team has developed a long term economic development strategy, which is updated each year. The plan is both geographical and component specific focusing on twelve (12) specific Economic Development focus components throughout five (5) City geographical quadrants. Although the overall vision and objectives remain focused in the same direction, it is prudent to update the plan on a regular basis to expand upon successes and milestones achieved and seek opportunities for new ones. The Economic Development Horizon Team has met recently to discuss, review and update the plan for 2020.

Mr. Tweedie provided a high-level overview PowerPoint presentation on the Economic Development Strategy 2020 Update in growth areas including the following highlights:

- AdventHealth Waterman campus expansion with a new four story building completed in 2019 which includes a new emergency department, and expanded women and infant department.
- Atwater Apartments expansion resulting in doubling size. Permits have been acquired and the expansion will begin in the next few months.
- Avalon Park Group Project has begun construction on the charter school, residential and commercial development soon to follow.
- Lakeview Center Medical Village has experienced continued growth and 2-3 new practices have opened in the last year with more in pre-development and construction phases.

- Downtown professional services have expanded with builders, realtors, and travel agents.
- Downtown entertainment district has expanded. Only one vacant property currently available for rent.
- Arts & Culture scene has expanded with the arrival of the Lake County Museum of Arts.
- Commerce Park is full. Six 5000 square feet industrial buildings are in use with the exception of one building.
- Sunday Cool niche apparel company includes over 60 full time positions.
- Jones Brothers Seaplane's & Adventures has expanded to five aircraft for charters, tours, and flight training.
- First phase of seaplane base reconstruction is underway.
- Special events are thriving with over 20 events in the downtown.
- Quick Service and Casual Dining on CR19 corridor include business in Tavares Crossroads and adjacent outparcels.
- Bike Trail Project connecting Tavares and Mount Dora is moving forward.
- Sunset Cruises on Dora Queen will begin operations in March.

Mr. Tweedie said it is not the role, responsibility, or function of government to create, maintain, and expand businesses. It is the city's role to create the fertile ground, atmosphere, and environment where the private sector can do what they do best. All private sector development, and investment continue to grow. He said the Council and Leadership team creates the infrastructure, policies, and services that attracts businesses and allows them to grow.

Mayor Boggus asked for comments from Council.

Council Member Buigas commended Mr. Tweedie's on his work.

Council Member Singer said it is wonderful to see the businesses coming to the community ultimately lowering the tax rate for citizens.

Council Member Stevenson asked if the Dora Queen is in operation. Mr. Tweedie said the owners have indicated an opening in mid-March 2020. He said final construction and Coast Guard approvals are pending. Council Member Stevenson inquired about the Seaplane Base & Marina pilings. Mr. Tweedie said the pilings have been removed and the design build team is moving forward with permitting. He noted the insurance company is reviewing the Guaranteed Maximum Price package and design. It will take five months to complete the fabrication of docs and pilings and construction will begin mid-June with a six month build.

Each Council member thanked Mr. Tweedie.

Tab 10. Prescription Burn of Tavares Nature Park

Chief Keith made the following presentation:

An important part of responsible and effective land management in Florida is the Prescription burn. Prescription burns are conducted on wild land. These burns will thin out fuel load from the affected area, which decreases the chance of uncontrolled wild fire, while creating a healthier growing medium for the remaining indigenous plants.

City of Tavares Public Works and Fire Departments are working the Florida Forest Service, to conduct a prescription burn on the Tavares Nature Park area and surrounding property. The Florida Forest Service will take the lead on this prescription burn. They will be assisted by Tavares Public Works and Fire Departments. Additionally, this prescription burn will be further useful as a wildland firefighting training platform for Tavares and Eustis Fire Departments.

A prescription burn of the Tavares Nature Park has a added benefit of clearing out the underbrush in that area that screens and hides homeless camps and other inappropriate or illegal activities.

The greatest, and most visible nuisance to the public is the smoke created by the prescription burn. The Forest Service work diligently to inform the public of the prescription burn through a variety of mediums, including site signs, pre-burn notices, and social media notifications.

Florida Forest Service is also coordinating with Far Reach Ranch (the blueberry farm) to also conduct prescription burn on portions of the Far Reach Ranch property that have direct border with Tavares Nature Park.

The prescription burn can only take place when certain weather conditions, including wind directions and speeds and humidity levels, are within acceptable limits. For that reason, a long-range declaration of a date or dates for the prescription burn, is not possible. It might be the case that very little advance and specific notice can be published, because the conditions for a premium burn may appear suddenly, and the burn takes place with little notice or fanfare. The Forest Service will do our best to get the appropriate notifications out as early as possible.

Roy Cribb, Florida Forest Service, said the Forest Service will be completing a joint agency mitigation burn with minimal associated risk. He said the cost of the burn is funded by federal grants.

Vance Jochim, 12619 Milwaukee Avenue, noted his concern about displaced wildlife and possible homeless persons living in the park. He asked if a policy is in place to address his concerns.

Chief Keith said the purpose of the mitigation burn is to thin out underbrush and remove non-indigenous plant species. He said the Forest Service and City have mitigation plans including signage for area residents along with other measures to distribute scheduled burn information.

Mr. Cribb noted the burn was weather dependent and includes 100 acres. He said the Forest Service has received approval to include a portion of the Far Reach Ranch and fire lines will be established to control the burn. Mr. Cribb said that animals move deeper into woods during burns and once the mitigation is completed fresh growth provides nutrients for the animals who normally return within weeks.

Mr. Drury said the City is working with Lake County and the Forestry Service to enhance public outreach including strategically located signage, message boards, door to door contact within 500 feet, phone call-in information, social media and the city website. He said the City is planning ahead and will ensure residents are aware of the controlled burn. The mitigation is a coordinated effort and will occur at the end of February or beginning of March 2020. Mr. Drury said if a controlled burn is not conducted then there is a risk of an uncontrolled burn from vegetative overgrowth.

Council Member Buigas asked if the burn will be delayed to accommodate upcoming events in the downtown. Mr. Cribb said the burn will be completed within a couple of hours and should not affect the downtown. Mr. Drury said a delay could cause the city to lose the grant opportunity for the controlled mitigation burn.

MOTION

Lori Pfister moved to approve Option 1 [Approve the prescription burn of Tavares Nature Park area.], seconded by Lou Buigas.

Council Member Stevenson said the mitigation burn will make the park healthier.

The motion carried unanimously 5-0.

Tab 11. Bid Award for Lake Francis Estates Water and Sewer Replacement Project

Mr. Clark made the following presentation:

This project is to replace all the water and sewer piping in the Lake Francis distribution and collection systems as well as make improvements to Lift Station 49. The piping that will be replaced is some of the oldest in the City and has outlived its life expectancy and is failing. Over the years, the City has incurred a high number of call-outs due to infrastructure failing; and the City replacing individual lines to "limp" the system along.

Previously, the City Council approved documents related to this project. the timeline is as such:

- *April 14, 2016 - Executed Loan 350950 for preliminary planning of the project.*
- *October 18, 2017 - Amendment 1 was approved for additional time to complete the activities funded by the loan.*
- *November 1, 2017 - City Council approved Resolution 2017-11 authorizing a loan application to FDEP for the Lake Frances / LS 49 Project.*
- *November 1, 2018 - City Council approved Resolution 2018-24, authorizing SRF Loan 350351 for Lake Frances and Liftstation 49 improvements with the FDEP for construction, oversight, and contingency activities.*
- *November 1, 2018 - City Council approved Resolution 2018-25, authorizing SRF Loan 350360 for Lake Francis Water Distribution Piping Design.*
- *December 19, 2019 - City Council approved Resolution 2018-28 authorizing execution of loan 350361 with the FDEP.*

The recommended bid of \$6,719,405 is \$735,724 less than the approved State Revolving loan amount of (\$6,624,350 + \$829,780) for construction and technical services.

Staff recommends Option 1 - Award the bid and execute a contract for the project to PCW Joint Venture in the amount of \$6,718,402.15.

Mr. Drury said 7 bids were received and the low bidder visited the city several times, knows the project well, and has a sharp pencil. Mr. Clark said the low bidder was the most involved bidder and visited with staff and reviewed the project.

Mayor Boggus asked for comments from Council.

MOTION

Lori Pfister moved for approval, seconded by Roy Stevenson.

Council Member Singer said the residents are excited to move forward. He asked if stormwater will be addressed in the project. Mr. Clark said no. He said the road and curb improvements should help with stormwater runoff.

Council Member Buigas asked if the company has done work for the city in the past and if there will be a resident engineer on the property. Mr. Clark said PCW Joint Venture has not done work for the city in the past and there will be a resident engineer and full-time resident city inspector.

Mayor Boggus noted the bid came in under the approved SRF loan amount. She asked if the City can use the remaining funds for contingencies. Ms. Houghton said the state will review the bid and may or may not adjust the approved loan. She said the amount quoted includes contingencies as well as regular construction costs, and the final review and loan amount will be brought back before Council once the state has completed a review.

The motion carried unanimously 5-0.

Tab 12. Establishment FY 2021 Broad Budget Priorities

Mr. Drury made the following presentation:

It has been the practice of the Council to set the broad budget priorities for the City Administrator to use as guiding principles in developing a budget that is commensurate with the Council's overall budgetary goals.

By way of background, the City operates six (6) governmental operations as follows:

- 1. General Government (revenues derived by property taxes, other taxes and fees)*
- 2. Utilities - Water, Waste Water (Sewer), Reclaimed Water, Stormwater (Revenues derived by fees – no property taxes)*
- 3. Solid Waste (Garbage Collection) (revenues derived from fees – no property taxes)*
- 4. Seaplane and Marina Enterprise (revenues derived from fuel sales, prop shop sales, rental income from seaplane operator and others, general fund (taxes) and CRA TIF Fund (Incremental property tax revenues within the CRA District).*
- 5. Pavilion on the Lake. (revenues derived from rental income and general fund taxes)*
- 6. Capital Projects. (revenues are derived from grants, impact fees, special tax revenues like "Infrastructure Sales Tax" and property taxes).*

(Note: in addition to the above are debt service costs associated with prior capital projects)

Mr. Drury said he provided Council with three exhibits including historical background of the city budget, the future of the city budget, and current projects underway. Mr. Drury read the following excerpt from Exhibit A:

...when benchmarked against other communities of similar size in Florida, Tavares comes out on top in terms of efficiencies including number of employees per capita for various services offered like police and fire protection which make up the most costly part of any municipal budget.

The positive economic conditions that Tavares is beginning to enjoy today did not materialize without hard work by the City Council, all of its employees and a civic entrepreneurial approach to governing, taking calculated risks, being creativity and overcoming fiscal challenges.

Mr. Drury said he is proud to be a part of visioning process and resulting renaissance of Tavares. Mr. Drury identified future budgetary highlights and top twenty-five projects and top twenty-five initiatives currently underway and going into the next year or more. He said revenues (property values, growth) and expenses will increase and impact the next year's budget.

Council identified their next fiscal year (2020-2021) broad budget priorities as follows:

Mayor Boggus

- Increase Reserves
- Provide same level of service
- Lower millage rate if possible
- Finish the Public Works project and getting it organized and find funding
- Continue road paving and increase if possible
- Complete marina
- Have pavilion earn money
- Wooton Park playground

Council Member Buigas

Council Member Buigas said she would like the west end of Main Street receive attention as it is a gateway into the city. She noted her agreement with all of Mayor Boggus' priorities including increasing Reserves.

Council Member Singer

- Keep millage rate low
- Increase road resurfacing at least 30%, if not 50%
- Keep Reserves healthy
- Continue to protect the environment with grants including stormwater improvements
- Keep small town feel
- Tweak and inventory events and see if there are places to cut or find sponsors
- Take care of employees who do a lot with fewer people than most cities
- Keep improving overall appearance of the city
- Support partnerships - continue to support Public Works and Lake Tech initiative as well as others
- Tava Dora trail – continue to support

- Complete a majority of current projects
- Continue to look at the possibility of videotaping Council meetings
- Continue economic diversity to bring businesses into the community

Council Member Stevenson

- Agree with all previously stated priorities
- Protect our water quality and in particular Lake Dora
- Streets are a concern and support pavement preservation to save money
- Would like Gateways to be attractive, beautiful, clean, and nice.
- Communication is important to let the public know what is going on and possibly an electronic sign on the catwalk between the Lake County Judicial Center and jail, communication in innovative ways.
- Would like more progress in the Commerce park with fresh and unique businesses such as craft beer

Vice Mayor Pfister

- Agree with all previously stated priorities
- Move forward with trail
- Finish the Comprehensive Plan 2040
- Continue to support special events and would like more focus on summer and down periods.
- Complete the Marina
- Economic development – include a lighted fountain in Tavares Square with a seaplane operating year-round that plays music including all holidays; and, a pocket RV park with short term rentals. The city has property that could be utilized with space for fifty RV's
- Move forward with transitioning remaining employees and Council into the SRF Retirement Plan.

Mr. Drury said he received all of Council's budget priorities. He said he will work with the Leadership Team and bring back to Council in June. He said budget meetings will be held June through September including eight public meetings.

XI. NEW BUSINESS

Council Member Singer noted the county has eliminated their business tax receipt program. He asked if staff could bring back the pros and cons of eliminating the Tavares business tax receipt program. Mr. Drury confirmed.

Council Member Buigas asked if a schedule could be created so each Council member could rotate attending events to ensure a Council presence. Mr. Drury said staff will bring back the annual calendar for upcoming events for discussion.

XII. OLD BUSINESS

None.

XIII. HISTORICAL PERSPECTIVE

Tab 13. Tavares Historical Society

Ms. Burleigh said Nilda Comas, Master Sculptor and creator of the Mary McLeod Bethune statue, was scheduled to speak at the Lake County Historical Museum on February 6, 2020 at 7:00 p.m.

Ms. Burleigh continued a city timeline she presented in October 2019 to Council with the following highlights:

- 1925 – Kiwanis Club was chartered, City Attorney abolished the Offices of the Tax Collector, Tax Assessor, and Town Treasurer and redistributed the duties to the Town Clerk
- 1926 – Tavares High School was built on N. New Hampshire Avenue and final link of the Tavares/Leesburg federal road was awarded
- 1927 – Tavares population was 1,617 and Tavares Schools opened with 214 pupils
- 1929 – Stock market crashed and the Osceola Hotel closed
- 1930 – Tavares population was 1,090 and Harry Johnson was re-elected Mayor
- 1931 – St. Clair Abrams passed away and the Mount Dora to Tavares road was under construction
- 1934 – Alfred Street widened to 29.5 feet

XIV. AUDIENCE TO BE HEARD

Gary Santoro, Royal Harbor, said no one addressed who would be responsible for removing any homeless persons in Tavares Nature Park prior to the prescribed burn.

Michael Watkins, 805 Sumerall, asked who would be responsible for street lighting on Slim Haywood Road. He said there is no lighting at night. He noted his support the enhancement and beautification of West Main Street.

Vance Jochim, 12619 Milwaukee Avenue, asked if a fence could be placed along Milwaukee Avenue by the Tavares Nature Park to prevent bears from intruding into his neighborhood. He said the city should subsidize lake county resident's bear proof trash cans. He noted support for meeting videos, suggested a three-year benchmarking trend be included in each department budget, and moving away from city subsidized events.

Vice Mayor Pfister left the meeting at 5:45 p.m.

XV. REPORTS

Tab 14. City Administrator Report

Mr. Drury said an updated meeting list had been provided to Council. He said the Lake County League of Cities moved their monthly meeting location to the Mount Dora Golf Club off Highland Avenue.

Mr. O'Keefe said Lake County Publix Safety implemented a new 911 system where 911 emergency calls can either be phoned or texted.

Mr. Tweedie said Planes, Trains & BBQ is scheduled Saturday, February 29, 2020.

Ms. Rogers said the Tavares Rec Rover was scheduled to make an appearance at Lake Idemere Park on Saturday, February 8, 2020. She invited those present to attend a free classical guitar concert at the Library on February 13, 2020 at 12:30 p.m. She noted the upcoming Father – Daughter Dance.

Attorney Williams said he has enjoyed visiting municipal RV parks throughout the country.

Tab 15. City Council Member Reports

Council Member Stevenson

Council Member Stevenson said he enjoyed the Quilts of Valor presentation and thanked Chief Keith for his service.

Council Member Buigas

Council Member Buigas said she enjoyed each Department Tour and thanked the Directors.

Quote of the Day: "Limitations live only in our minds. But if we use our imaginations, our possibilities become limitless." ~Jamie Paolinetti

Council Member Singer

Council Member Singer said he is sorry to have missed the African American Heritage Festival. He said he enjoyed attending the Senior Shakedown held at the Civic Center. He said the city has programs for everyone no matter age.

Mayor Boggus

Mayor Boggus thanked Pastor Watkins.

XVI. ADJOURNMENT

There was no further business and Mayor Bogus adjourned the meeting at 5:56 p.m.

Respectfully,

Susie Novack, MMC/FCRM

**AGENDA SUMMARY
TAVARES CITY COUNCIL
2/19/2020**

AGENDA TAB NO.: 4

SUBJECT TITLE: Avalon Park Tavares Phase 1 - Preliminary Plat (Community Development)

OBJECTIVE:

To approve the Preliminary Plat for the Avalon Park Tavares Phase 1 Subdivision.

SUMMARY:

Avalon Park Tavares Phase 1 is a proposed residential subdivision located north of Huffstetler Drive, west of David Walker Drive. The subject property is 60 acres in size and the proposed Plat consists of two hundred twenty eight (228) lots for single family development as permitted under Planned Development Ordinance 2016-27. City infrastructure is available to the property, and all buildings constructed will be required to connect to City utility services. This Plat has been reviewed by City staff and meets the requirements of Ordinance 2016-27, the City of Tavares Land Development Regulations, and the City of Tavares Comprehensive Plan. This Preliminary Plat is for evaluation purposes, and approval does not constitute subdivision of land. If approved, the developer may proceed with the engineering for all necessary infrastructure systems for staff review and must prepare a Final Plat of the property for City Council consideration.

OPTIONS:

1. City Council approves the Preliminary Plat for the Avalon Park Tavares Phase 1 Subdivision.
2. City Council denies the Plat.

STAFF RECOMMENDATION:

Staff recommends that City Council moves to approve the Preliminary Plat for the Avalon Park Tavares Phase 1 Subdivision.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This Plat document has been reviewed by the City Attorney and approved for legal sufficiency.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Preliminary Plat

Approved.

RQW

ATTACHMENTS:

Description

Type

**AGENDA SUMMARY
TAVARES CITY COUNCIL
2/19/2020**

AGENDA TAB NO.: 5

SUBJECT TITLE: Concept Plan for Tavares History Museum (Community Services)

OBJECTIVE:

To hear a presentation on the conceptual plan and cost to renovate the Alfred Street Train Station into a History Museum.

SUMMARY:

By way of background, the City Council approved and entered into an agreement with the Historical Society seven (7) years ago wherein the Historical Society would lease the Alfred Street Train Station, renovate it and run the Tavares History Museum once the Fire Department vacated the building. Two years ago, the Historical Society effectively cancelled the agreement advising it was not able to fund the renovation or run the museum and asked the City Council to consider taking over the project.. The City Council accepted the request and began the due-diligent process of investigating the cost of adding this new city program by budgeting in 2020 \$12,500 to hire an Architectural firm to determine the full cost to properly renovate the Alfred Street Train Station into a History Museum.

After conducting a full inspection of the current condition of the Alfred Street Train Station, meeting with the Historical Society (President, Brenda Smith, and Board Member, Diana Aten) as well as City staff, the Architectural firm, developed a draft plan for both the Historical Society and City Council's review.

It should be noted that this building was constructed in 1925 and the inspection revealed that extensive renovations would be required to make it viable as a Public History Museum. The heating and air conditioning, the plumbing, and the electrical systems, along with a fire sprinkler system, ADA bathrooms and door jams and Hurricane code compliance, windows and vapor barrier walls all need extensive work to address mold, wind loads, safety and adequate conditioned space for fragile paperwork, clothing and other historical artifacts that are to be accepted. Site work would need to include ADA parking and include rebuilding the passenger loading platform so that train guests can visit.

Additionally, there is a costs for the construction of displays, casework, and lighting for the historical displays.

There are two options being presented. The first option is at a higher cost and includes flex space for expanded programming. Also, this option allows for protective areas for delicate objects, a loading platform, quality lighting and furnishings and several additional amenities.

The second option includes rehabilitation of the building with lower-end furnishings, flooring, ceiling treatments, lighting, and it does not include site improvements, such as paved perimeter walkways, outdoor lighting, outdoor performance space, landscaping, outdoor seating, and paved parking lot.

OPTION #1: Budget \$1,850,000.00	OPTION #2: Budget \$950,000.00
outdoor seating and lighting	n/a
outdoor performance alcove which would also store furniture	n/a
exposed rafters for a high-pitch ceiling treatment (over top of insulation)	Drop ceiling with acoustical tiles
improved landscaping and parking	No site work
Wood flooring	Vinyl flooring
humidity-controlled specialty area for delicate historical items	n/a
Loading platform for train guest	n/a

As additional information, the Historical Board President, Brenda Smith, along with other members of the Historical Society, met with city staff on February 11, 2020 to explore an alternative possibility of opening a History Museum in the Wooton Park train station in the space currently occupied by Polar Express train excursions next to the Chamber.

After a comprehensive walk-through of the Wooton park train station space, it was determined that the current inventory of historical artifacts held by the Society in addition to a large donation of a train village, could be accommodated in the already renovated Wooton Park train station. The cost to retrofit that portion of the Wooton Park Train Station occupied by Polar Express into a History Museum is estimated at \$125,000.00 and would take just a few month to do.

Also, attached is the agenda summary from the previous council meeting whereby the related item was tabled to allow City Council to hear of the cost to renovate the old fire station.

If, after hearing the presentation from the design Architects to renovate the Alfred Street Train station, as well as hearing input from representatives from the Historical Society, the City Council selects the option to pursue a History Museum in the Wooton Park already renovated train station then the following schedule of events would follow:

1. The Polar Express train operator would move out of their current leased space and into the Train platform Air-conditioned ticket booth to sell their tickets. (many of their tickets are sold on line).
2. Staff would budget \$125,000 to retrofit the vacated space in next years FY 2021 budget which begins this October for Council to consider along with all the other budgeted items.
3. The Alfred Street Train Station would be placed into the commercial real-estate market for lease by a commercial enterprise who would be responsible for paying for and renovating the building so that it looks like a historic train station on the outside but the inside would be renovated for legitimate commercial business purposes that are viable and complement the down town business environment. (Council would approve the renovation plan and use of the building at such time as an entrepreneur provided their proposal to the Council).

OPTIONS:

1. Hear the two "History Museum" options for the Alfred Street train station and then discuss those options as well as the Wooton Park Train Station option.
2. Do not hear the two "History Museum" options for the Alfred Street Train Station.

STAFF RECOMMENDATION:

Hear the two "History Museum" options for the Alfred Street Train Station and then discuss those two options as well as the Wooton Park Train Station option.

FISCAL IMPACT:

dependent upon decision

LEGAL SUFFICIENCY:

meets legal sufficiency

Approved.

RQW

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Tab 8, 02-02-20 Tavares Historical Society Transition Plan

ATTACHMENTS:

Description

Type

**AGENDA SUMMARY
TAVARES CITY COUNCIL
2/19/2020**

AGENDA TAB NO.: 6

SUBJECT TITLE: Master Plan Ridge Park (Community Services)

OBJECTIVE:

To receive and adopt a Master Plan for Ridge Park

SUMMARY:

In fiscal year 2020, a budget was approved to contract with an architectural firm to develop a Master Plan of Ridge Park that would reveal the placement and massing of proposed future amenities (library expansion, senior center, bocce and pickle ball courts.)

The Master Plan being delivered is the culmination of meetings with the consulting firm, the DLR Group, city staff, members of the Library Advisory Board, members of the Friends of the Library, the Lake County Library System Director, and the Project Liaison, Vice-Mayor Pfister.

The premise behind this exercise is to develop Ridge Park in such a way that the proposed future amenities will be in close synchronization with each other to create optimum programming efficiencies and benefits.

OPTIONS:

- 1) To receive and adopt the plan as presented
- 2) To not adopt the plan as presented
- 3) To adopt the plan with amendments

STAFF RECOMMENDATION:

Make a motion to adopt the plan as presented

FISCAL IMPACT:

none at this time

LEGAL SUFFICIENCY:

meets sufficiency

No legal impact. Approved.

RQW

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

N/A

**AGENDA SUMMARY
TAVARES CITY COUNCIL
2/19/2020**

AGENDA TAB NO.: 7

SUBJECT TITLE: Concept Plan for Senior Center (Community Services)

OBJECTIVE:

To receive and adopt a Conceptual Plan and estimated cost to build a Senior Center, and Bocce and Pickleball courts at Ridge Park and to authorize staff to include this project in the fiscal year 2021 budget

SUMMARY:

In fiscal year 2020, a budget was approved to contract with an architectural firm to develop a Conceptual Plan and estimated cost to build a Senior Center that would include both Bocce and Pickleball courts in Ridge Park.

To seek the guidance of the local senior community, City staff members have distributed a programming survey to the community (attached) and quickly received responses from 174 local seniors requesting a variety of programming if a senior center would be built.

Also attached is a petition from 64 local seniors requesting that Bocce Ball courts be constructed at Ridge Park.

City staff, along with members of the senior community and consultants, the DLR Group, worked together to develop a conceptual plan for this project.

It should be noted that this Senior Center could be built in tandem with the library expansion if funding is secured. City staff will be submitting a Community Development Block Grant in the upcoming funding cycle, requesting \$600,000.00 for this project. A total cost for the proposed Senior Center will be delivered at this City Council meeting.

OPTIONS:

1. To hear and accept the Conceptual Plan as presented and to authorize staff to include this project in the fiscal year 2021 budget
2. To hear and accept the Conceptual Plan as presented and to not authorize staff to include this project in the fiscal year 2021 budget

STAFF RECOMMENDATION:

That City Council make a motion to accept the Plan as presented and authorize staff to include this project in the fiscal year 2021 budget.

FISCAL IMPACT:

to be determined

LEGAL SUFFICIENCY:

meets sufficiency

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Survey for Senior Programming
2. Survey Results
3. Bocca Ball Petition

ATTACHMENTS:

Description

Type

**AGENDA SUMMARY
TAVARES CITY COUNCIL
2/19/2020**

AGENDA TAB NO.: 8

SUBJECT TITLE: Community Grant Policy (City Clerk)

OBJECTIVE:

For Council to discuss the current Administrative Policy for the Community Grant Program.

SUMMARY:

Attached is the current Administrative Policy staff uses to guide, review and make recommendations to Council for Community Grant awards when the program is funded during the budget process. During the January 15, 2020 City Council meeting, Council asked that the policy be brought back for review and possible revision. Discussion by Council included removing the closing date for application's and awarding grants throughout the year as submitted.

OPTIONS:

1. Council to discuss the current policy.
2. Council not discuss the current policy.

STAFF RECOMMENDATION:

For Council discussion.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

Legally sufficient

Approved. No legal impact.

RQW

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Community Grant Program Administrative Policy

ATTACHMENTS:

Description

Type

**AGENDA SUMMARY
TAVARES CITY COUNCIL
2/19/2020**

AGENDA TAB NO.: 9

SUBJECT TITLE: Rails To Trails Update (City Administrator)

OBJECTIVE:

To Update Council on the Rails to Trails project from Tavares through Mount Dora to Sorrento

SUMMARY:

Tavares is working with Mount Dora and Lake County to make application for a Federal Build grant to fund the rails to trail project. The Tavares Horizon project team will provide Council an update on this initiative.

OPTIONS:

N/A

STAFF RECOMMENDATION:

Discuss the Rails to Trail project

FISCAL IMPACT:

Non to discuss this item

LEGAL SUFFICIENCY:

Yes

No legal impacts.

Approved. RQW

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Coast 2 Coast Trail
2. Tavares to Mount Dora Trail
3. Mount Dora to Sorrento Trail

ATTACHMENTS:

Description

Type

**AGENDA SUMMARY
TAVARES CITY COUNCIL
2/19/2020**

AGENDA TAB NO.: 10

SUBJECT TITLE: Tavares Historical Society

OBJECTIVE:

For the Tavares Historical Society to present a historical perspective.

SUMMARY:

The Tavares Historical Society will present a historical perspective.

OPTIONS:

1. Receive the Tavares Historical Society perspective.
2. Do not receive the Tavares Historical Society perspective.

STAFF RECOMMENDATION:

Option 1. Receive the Tavares Historical Society perspective.

FISCAL IMPACT:

None.

LEGAL SUFFICIENCY:

Legally sufficient.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

N/A

**AGENDA SUMMARY
TAVARES CITY COUNCIL
2/19/2020**

AGENDA TAB NO.: 11

SUBJECT TITLE: City Administrator Report

OBJECTIVE:

To inform Council on city related matters.

SUMMARY:

The City Administrator will provide a summary at the meeting.

UPCOMING MEETINGS:

City Council Regular Meeting	March 4, 2020 – 4 pm – City Council Chambers
Library Board	March 18, 2020 – 2:30pm – Tavares Library Conference Room
Planning and Zoning Board	February 20, 2020 – 3 pm – City Council Chambers
Code Enforcement Hearing	March 10, 2020 – 5 pm – City Council Chambers (February 25 Hearing Rescheduled to March 10)

UPCOMING EVENTS:

Pinecrest Academy Charter School Ground Breaking Ceremony	February 20, 2020 – 10 am – Pinecrest Academy Tavares, 2550 Huffstetler Drive
Planes, Trains & BBQ	February 29, 2020 – 12 pm to 10 pm – Wooton Park
FL Vintage Race Boat	March 14-15, 2020 – Details to be Announced
Sunnyland Boat Show	March 19-22, 2020 – Details to be Announced
Seaplane-A-Palooza	March 28-29, 2020 – 10 am to 3 pm – Tavares Seaplane Base

OUTSIDE AGENCY MEETINGS:

Lake County League of Cities	March 13, 2020 – 12-1:30 pm – Mount Dora Golf Club, Highland Street
Lake Sumter MPO Executive Board Meeting	February 26, 2020 – 2 pm – 225 W. Guava St., Lady Lake
Tavares Chamber Business Luncheon	February 26, 2020 – 11:30 am – Tavares Civic Center, 100 E Caroline Street

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

No legal impact. Approved.

RQW

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

N/A

**AGENDA SUMMARY
TAVARES CITY COUNCIL
2/19/2020**

AGENDA TAB NO.: 12

SUBJECT TITLE: City Council Member Reports

OBJECTIVE:

To inform Council on city related matters.

SUMMARY:

Council will be offered an opportunity to provide a report at the meeting.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

N/A