



**AGENDA
TAVARES CITY COUNCIL
July 21, 2021
4:00 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 E MAIN STREET, TAVARES**

(Members of the public wishing to speak on an item that is on the agenda must fill out a Request to Speak form available from the City Clerk or at the Council Meeting prior to the meeting being called to order. In addition, the Mayor will ask for comment under the agenda item titled "Audience to be Heard" for matters not on the Agenda. For further information contact the City Clerk at (352) 742-6209 or snovack@tavares.org)

I. CALL TO ORDER

II. INVOCATION/PLEDGE OF ALLEGIANCE

Tab 1 Youth Pastor Chase Allen, Umatilla Baptist Church

III. APPROVAL OF AGENDA

IV. PROCLAMATIONS/PRESENTATIONS

Tab 2 Tavares Chamber of Commerce Update

Tab 3 Proclamation - Notice of Election (Mayor)

Tab 4 GFOA Award Presentation (Mayor)

V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO RECORD

VII. CONSENT AGENDA

Tab 5 Park Square Subdivision Phase 1 - Preliminary Plat (Community Development)

VIII. RESOLUTIONS

IX. ORDINANCES - PUBLIC HEARING

First Reading

Second Reading

X. GENERAL GOVERNMENT

- Tab 6 Dora Queen Lease Agreement (Economic Development)
- Tab 7 Dead River Rd and SR19 Intersection Improvement Project (Public Works)
- Tab 8 City Council Discussion and Consideration for an Electronic Game Room Ordinance (Community Development)

XI. BUDGET WORKSHOP AND SETTING OF MAXIMUM TENTATIVE MILLAGE RATE

- Tab 9 Budget Workshop – Present Enterprise and Special Funds Budgets, and Discuss the General Fund Budget (City Administrator)
- Tab 10 Budget Workshop – Setting of Maximum Tentative Millage Rate (City Administrator)

XII. NEW BUSINESS

XIII. OLD BUSINESS

XIV. AUDIENCE TO BE HEARD

XV. REPORTS

- Tab 11 City Administrator Report
- Tab 12 City Council Member Reports

XVI. ADJOURNMENT

F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (352) 742-6209.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
7/21/2021**

AGENDA TAB NO.: 1

SUBJECT TITLE: Youth Pastor Chase Allen, Umatilla Baptist Church

OBJECTIVE:

Youth Pastor Chase Allen, Umatilla Baptist Church, will provide the invocation and lead those present in the Pledge of Allegiance.

SUMMARY:

Youth Pastor Chase Allen, Umatilla Baptist Church, will provide the invocation and lead those present in the Pledge of Allegiance.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
7/21/2021**

AGENDA TAB NO.: 2

SUBJECT TITLE: Tavares Chamber of Commerce Update

OBJECTIVE:

Receive an update on the Tavares Chamber of Commerce from Erika Buigas, Director of Operations.

SUMMARY:

Ms. Buigas will provide an update on Chamber activities.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. 2021 July Report to City

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
7/21/2021**

AGENDA TAB NO.: 3

SUBJECT TITLE: Proclamation - Notice of Election (Mayor)

OBJECTIVE:

The Mayor will read a proclamation for the November 2, 2021 Notice of Election.

SUMMARY:

The 2021 Tavares Municipal Election will be held on November 2, 2021, for seats 2 and 4, to serve at large for the two-year term 2021-2023.

The qualifying period begins August 1, 2021 at 12:00 noon and ends August 15, 2021 at 12:00 noon.

If the 15th of August should fall on a weekend day or holiday the deadline will be extended to the next business day at 12:00 noon.

Candidate election packets are available in the City Clerk's office.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. 2021 Election Proclamation

Attachments not provided are available to the public upon request to the City Clerk.



***PROCLAMATION
BY ORDER OF THE MAYOR OF THE CITY OF TAVARES***

NOTICE OF ELECTION

The 2021 City Election will be held on Tuesday, November 2, 2021 at the City Hall Council Chambers (Precinct 39), First United Methodist Church (Precinct 19), Lake County Agriculture Center (Precinct 42), Lake Frances Estates Clubhouse (Precinct 48), Imperial Terrace (Precinct 69), and Royal Harbor Social Hall (Precinct 99), for the purpose of electing two non-partisan Councilmembers to Seat 2 and Seat 4 to serve at large for 2021-2023.

Voters must be registered with the Lake County Supervisor of Elections on or prior to October 4, 2021 at 5:00 p.m.

Nominations to Seat 2 and Seat 4 shall be by petition, signed by at least twenty-five (25) qualified electors of the City of Tavares and must name the individual and the specific Council seat sought. A candidate may qualify for only one seat. The petition, along with all other required election documents, must be filed with the City of Tavares City Clerk within the period beginning August 1, 2021 at 12:00 noon and ending August 15, 2021 at 12:00 noon. If August 15th should fall on a weekend day or holiday the deadline will be extended to the next business day at 12:00 noon. Election packets may be obtained from the City Clerk from 8:00 a.m. to 5:00 p.m. Monday through Friday, Tavares City Hall, 201 E. Main Street, Tavares.

Dated this 21st day of July, 2021.

Amanda Boggus, Mayor

**AGENDA SUMMARY
TAVARES CITY COUNCIL
7/21/2021**

AGENDA TAB NO.: 4

SUBJECT TITLE: GFOA Award Presentation (Mayor)

OBJECTIVE:

Present Award for The GFOA Distinguished Budget Presentation Award.

SUMMARY:

The "Distinguished Budget Presentation Award" has been awarded to the City of Tavares by the Government Finance Officers' Association of the United States for the Fiscal Year 2021 Adopted Budget.

The award reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the budget document had to satisfy nationally recognized guidelines for an effective budget presentation.

OPTIONS:

N/A

STAFF RECOMMENDATION:

Request that the Mayor present The Distinguished Budget Presentation Award to the Finance Director and Finance Staff.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

Legally Sufficient

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. DBPA Notification Letter
2. Distinguished Budget Presentation Award
3. DBPA Certificate of Recognition
4. DBPA Press Release

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
7/21/2021**

AGENDA TAB NO.: 5

SUBJECT TITLE: Park Square Subdivision Phase 1 - Preliminary Plat (Community Development)

OBJECTIVE:

To approve the Preliminary Plat for the Park Square Subdivision Phase 1 located south of Slim Haywood Avenue, north of Camp Road.

SUMMARY:

The Park Square Phase 1 Subdivision is a proposed residential subdivision located south of Slim Haywood Ave., north of Camp Road. The subdivision is 20.71 acres in size and consists of 69 lots for single family dwellings as permitted under the existing RMF-2 zoning approved by City Council on August 21, 2019.

A Preliminary Plat for the Park Square Phase 1 Subdivision has been submitted by the developer. This document has been reviewed by City staff and meets the requirements of the City of Tavares Land Development Regulations and the City of Tavares Comprehensive Plan. The City's Concurrency Management System will ensure that Levels of Service (LOS) will not be degraded beyond the adopted levels of service for all regulated public facilities.

This Preliminary Plat is for evaluation purposes, and approval does not constitute subdivision of land. If approved, the developer may proceed with completing the engineering for all necessary infrastructure systems for staff review and must prepare a Final Plat of the property for Council consideration.

OPTIONS:

1. City Council moves to approve the Park Square Subdivision Phase 1 Preliminary Plat.
2. City Council moves to deny the Preliminary Plat.

STAFF RECOMMENDATION:

Staff recommends that City Council moves to approve the Park Square Subdivision Phase 1 Preliminary Plat.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This Plat document has been reviewed by the City Attorney and approved for legal sufficiency.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Preliminary Plat

2. School Capacity Reservation
3. Environmental Report
4. Traffic Analysis

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
7/21/2021**

AGENDA TAB NO.: 6

SUBJECT TITLE: Dora Queen Lease Agreement (Economic Development)

OBJECTIVE:

For Council to approve the attached lease agreement between the City and Steamboat Cruises LLC for dockage of the Dora Queen at the Tavares Marina.

SUMMARY:

Previously Council approved a short term lease (attached) with Steamboat Cruises LLC for temporary dockage for their vessel, the Dora Queen, at the Wooton Park waterfront for their commercial boat tour operations prior to and during construction of the new marina docks. All construction activities are now complete and the Dora Queen has been relocated to its permanent berth at the new marina where it will remain permanently. Staff has negotiated the attached lease with Steamboat Cruises LLC for both the dockage of the Dora Queen and their occupancy of a small City owned "ticket booth" adjacent to the marina dock entry way. Salient points for this lease are:

- A 1 year initial term with 5 additional 1 year optional renewal terms.
- Initial monthly dockage lease fee payment of \$450 per month to the City (\$5.50/ft. for 90 ft. vessel) for first 3 months of initial lease term then \$648 per month (\$7.20) for remainder of lease term.
- Ticket booth rental of \$120 per month at commencement of occupancy and for remainder of the lease term.
- A 4% lease rate per year for each renewal period throughout the term of the lease.

OPTIONS:

1. For Council to approve the attached lease agreement between the City of Tavares and Steamboat Cruises LLC for the Dora Queen.
2. For Council to not approve the attached lease agreement between the City of Tavares and Steamboat Cruises LLC for the Dora Queen.

STAFF RECOMMENDATION:

Staff recommends that Council moves to approve option 1.

FISCAL IMPACT:

The first year of this agreement will generate additional revenues of \$8,622 in lease rental fees for the Seaplane Base/Marina enterprise fund, increasing to \$9,584 for year two with a 4% increase each

additional year thereafter.

LEGAL SUFFICIENCY:

Legally sufficient

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. CON-01348 - Steamboat Cruises, Inc - Provide event, excursion tour, charter boat services
2. DQ signed

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
7/21/2021**

AGENDA TAB NO.: 7

SUBJECT TITLE: Dead River Rd and SR19 Intersection Improvement Project (Public Works)

OBJECTIVE:

Obtain Council approval to contribute \$33,500 from Reserves to Lake County, as a proportional cost-share of the \$67,237 shortfall, for the Lake County Transportation Improvement Project at Dead River Road and SR 19.

SUMMARY:

The Lake County Board of County Commissioners adopted the Five Year Transportation Construction Capital Program containing \$590,000 for intersection improvements on Dead River Road at SR 19.

These improvements to the east bound side of Dead River Road at SR 19 include the addition of a second left-turn lane, extending the length of the turn lanes for increased capacity, and additional signalization which will ease the flow of traffic on Dead River Road as well as SR 19.

A request for bid was advertised in May 2021 by Lake County and due in June 2021. The selected qualifying bid to be presented to the Lake County Board of County Commissioners for award is 21% over the original project estimate at \$714,835. Lake County has identified \$647,598 in funding currently available, leaving a deficit of \$67,237 for the project due to a decline of Impact Fee Revenues over the last two years as a result of COVID.

Improving the traffic flow through this intersection will alleviate congestion as growth and development continue to expand along SR 19. City Staff recommends a contribution of \$33,500 from Reserves, towards the Lake County \$67,237 deficit, with Lake County funding the remaining \$33,737 as this is a direct benefit to the residents and City of Tavares.

OPTIONS:

1. City Council approves to contribute \$33,500 from Reserves to Lake County, with Lake County covering the remaining \$33,737, as a proportional cost-share of the \$67,237 shortfall for the Lake County Transportation Improvement Project at Dead River Road and SR 19.
2. City Council does not approve to contribute towards the shortfall in the Lake County Transportation Improvement Project at Dead River Road and SR 19.

STAFF RECOMMENDATION:

1. City Council approves to contribute \$33,500 from Reserves to Lake County, with Lake County covering the remaining \$33,737, as a proportional cost-share of the \$67,237 shortfall for the Lake County Transportation Improvement Project at Dead River Road and SR 19.

FISCAL IMPACT:

Finance to transfer, upon City Council approval, \$33,500 from Reserves to the Streets Management

Division Account # 001-4102-541.34-10

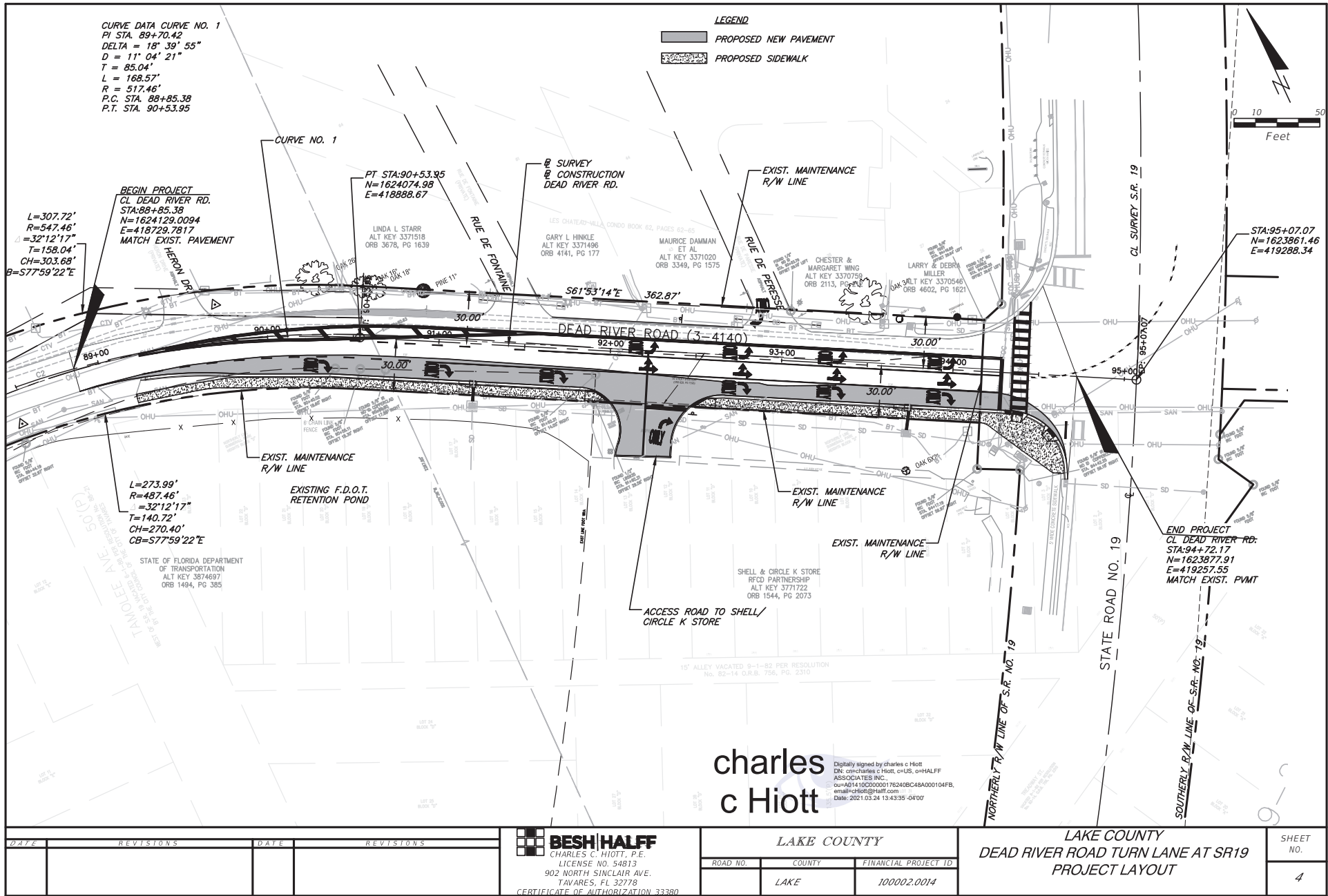
LEGAL SUFFICIENCY:

Yes.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. DEAD RIVER ROAD AT SR 19 INTERSECTION
2. LC Transp Impact Fee CIP 2021-2025 Final 2020-8-20(5)
3. Contractor's Bid

Attachments not provided are available to the public upon request to the City Clerk.



DATE	REVISIONS	DATE	REVISIONS

BESH/HALFF
CHARLES C. HIOTT, P.E.
LICENSE NO. 54813
902 NORTH SINCLAIR AVE.
TAVARES, FL 32778
CERTIFICATE OF AUTHORIZATION 33380

LAKE COUNTY		
ROAD NO.	COUNTY	FINANCIAL PROJECT ID
LAKE	LAKE	100002.0014

LAKE COUNTY
DEAD RIVER ROAD TURN LANE AT SR19
PROJECT LAYOUT

SHEET NO.
4



2021 - 2025 Transportation Construction Program

Prepared by the Department of Public Works



**Lake County Board of County Commissioners
Transportation Construction Program
Fiscal Year 2021 through 2025**

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Legend

BD	Benefit District
COR.....	Corridor Study
CST	Construction
DSN.....	Design
FDOT.....	Florida Department of Transportation
FE.....	Final Engineering
IMF	Road Impact Fee Fund
IST	Infrastructure Sales Tax Fund
LAND.....	Land
LF.....	Linear Feet
PD&E.....	Project Development & Environment Study
PE	Preliminary Engineering
PER	Permitting
PR PD&E	Preliminary Project Development & Environment Study
ROW	Right-of-Way
RSF	Resurfacing
SDY	Study
SUR.....	Surveying

FUND 1300**Transportation Improvements (Grants)**

LAKE COUNTY DEPARTMENT OF PUBLIC WORKS
 5 - YEAR TRANSPORTATION IMPROVEMENT PLAN
 FISCAL YEAR 2021 THRU 2025

FUNDING SOURCE: **FEDERAL/STATE GRANTS**

Local Agency Program and County Incentive Grant Projects to be reimbursed by the Florida Department of Transportation

* in thousands

Project Name	Scope of Work	Cost Estimate	2021 *	2022 *	2023 *	2024 *	2025*
42 from Marion County to SR-44 <i>SFY18011-CD5</i>	Safety project, FM# 441364 ~ 101,587 LF	\$ 1,704,223	1,704 CST \$1,704,223				
44 from E. Orange Av to Cypress Grove Dr (Eustis Middle) <i>S/W19011-CD4</i>	Construct sidewalk, FM# 439686 ~ 5,908 LF	\$ 77,000	77 PE \$76,460				
452 from CR-44 to Marion County <i>SFY19012-CD4&5</i>	Safety project, FM# 443511 ~ 48,935 LF	\$ 2,232,000		2,232 CST \$2,232,000			
561 from Tennessee Av to CR-48 (Astatula Elem) <i>S/W19013-CD3</i>	Construct sidewalk, FM# 439685 ~ 1,985 LF	\$ 52,670	53 PE \$52,670				
East Orange Av/CR-44 from Fruitwood Av to Sunrise Ln <i>S/W19014-CD4</i>	Construct sidewalk, FM# 439048 ~ 3,057 LF	\$ 178,900	179 PE \$178,900				
Hancock Rd C-1254 from Sunburst Ln to Greater Pines Bv C-1253 (Lost Lake Elem) <i>S/W17043-CD2</i>	Construct sidewalk, FM# 439663	\$ 161,610	162 PE \$161,610				

FUND 1300**Transportation Improvements (Grants)**

LAKE COUNTY DEPARTMENT OF PUBLIC WORKS
 5 - YEAR TRANSPORTATION IMPROVEMENT PLAN
 FISCAL YEAR 2021 THRU 2025

FUNDING SOURCE: **FEDERAL / STATE GRANTS**

Local Agency Program and County Incentive Grant Projects to be reimbursed by the Florida Department of Transportation

* in thousands

Project Name	Scope of Work	Cost Estimate	2021 *	2022 *	2023 *	2024 *	2025*
Lake Ella Rd C-6604 from Sumter County (NE 90th St) to US- 27/441	Safety project, FM# 443508 ~ 15,613 LF	\$ 409,180		409 CST \$409,180			
Lakeshore Dr C-1040 from Cherith Ln C-0836 to Oleander Dr (Pine Ridge Elem) <i>S/W17044-CD1&2</i>	Construct sidewalk, FM# 439687	\$ 143,930	144 PE \$143,930				
Log House Road C-0835 from CR-561 to Lakeshore Dr C-1040 (Pine Ridge Elem) <i>S/W17042-CD1</i>	Construct sidewalk, FM# 439683	\$ 100,000	100 PE \$99,210				
Radio Rd C-5433 from Silver Bluff Dr C- 4933 to Treadway School Rd C-5335	Construct sidewalk, FM# 439684 ~ 5,105 LF	\$ 190,600	191 PE \$190,600				

Projected New Revenue

\$ 5,250,113

Projected Expenditures

2,609

2,641

0

0

0

Budgeted Amount

2,609

2,641

0

0

0

Balance

0

0

0

0

0

FUND 1157
Road Impact Fees

LAKE COUNTY DEPARTMENT OF PUBLIC WORKS
5 - YEAR TRANSPORTATION IMPROVEMENT PLAN
FISCAL YEAR 2021 THRU 2025

FUNDING SOURCE: **ROAD IMPACT FEES SOUTH LAKE COUNTY**

* in thousands

Project Name	Type of Work	Cost Estimate	2021 *	2022 *	2023 *	2024 *	2025 *
50 (Old Hwy 50) Intersection with Mohawk Rd C-1548 <i>INT97065-CD2</i>	Construct westbound left turn lane	\$ 85,000			85 DSN		
455 from Hartwood Marsh Rd C-0854 to Lost Lake Rd <i>NRD16008-CD2</i>	Construct new 2-lane road with curb & gutter (future 4-lane) ~ 7,500 LF	\$ 10,700,000	1,400 ROW	4,200 CST	2,300 CST	2,800 CST	
455 from Lost Lake Rd to Hartle Rd C-1362 <i>NRD16009-CD2</i>	Construct final 2- lanes of road w/ curb & gutter (future 4- lane), dev. agmt, ~ 3,500 LF	\$ 600,000			600 CST <i>Funding for final 2-lanes from Waterbrooke to Lost Lake Rd</i>		
455/Hartwood Marsh Rd C-0854 Realignment <i>SDY16010-CD2</i>	Construct new 4-lane road with curb & gutter/realignment of Hartwood Marsh Rd (Segment A)	\$ 750,000	750 DSN				
455 Intersection with Fosgate Rd C-1860 <i>INT17011-CD2</i>	Construct northbound left turn lane	\$ 175,000	75 DSN		100 ROW		

FUND 1157
Road Impact Fees

LAKE COUNTY DEPARTMENT OF PUBLIC WORKS
5 - YEAR TRANSPORTATION IMPROVEMENT PLAN
FISCAL YEAR 2021 THRU 2025

FUNDING SOURCE: **ROAD IMPACT FEES SOUTH LAKE COUNTY**

* in thousands

Project Name	Type of Work	Cost Estimate	2021 *	2022 *	2023 *	2024 *	2025*
561 Intersection with C-561A <i>SDY16019-CD2</i>	Preliminary engineering for intersection realignment and roundabout	\$ 800,000	800 PE				
561 Intersection with Lakeshore Dr C-1040 <i>INT16004-CD1</i>	Realign intersection	\$ 100,000					100 DSN ROW
Citrus Grove Phase II from Grassy Lake Road to just west of Scrub Jay Lane	Construct 4-lanes of road w/ curb & gutter	\$ 1,600,000				400 CST <i>Additional CST funding needed</i>	1,200 CST <i>Additional CST funding needed</i>
Citrus Grove Rd C-1946 Phase III from US-27 to Founder's Ridge <i>REB14001-CD2</i>	Add lanes and reconstruct, developer's agreement	\$ 250,000	250 ROW				
Citrus Grove Rd C-1946 Ph IV from N. Hancock Rd C-1154 to Turnpike <i>NRD17050-CD2</i>	Construct new 2-lane road with curb & gutter, developer's agreement	\$ 250,000	250 ROW				

FUND 1157
Road Impact Fees

LAKE COUNTY DEPARTMENT OF PUBLIC WORKS
5 - YEAR TRANSPORTATION IMPROVEMENT PLAN
FISCAL YEAR 2021 THRU 2025

FUNDING SOURCE: **ROAD IMPACT FEES SOUTH LAKE COUNTY**

* in thousands

Project Name	Type of Work	Cost Estimate	2021 *	2022 *	2023 *	2024 *	2025*
Citrus Grove Rd C-1946 Ph V from Turnpike to Blackstill Lk Rd C-1757 <i>NRD17050-CD2</i>	Construct new 2-lane road with curb & gutter ~ 3,050 LF	\$ 2,000,000	2,000 ROW CST				
East Apshawa at US 27 Intersection	Realign intersection with US 27						200 PE
Hancock Rd C-1254 Intersection with Sunburst Ln <i>INT16011-CD2</i>	Construct southbound left turn lane	\$ 100,000		100 DSN			
Hancock Road Study from Hartwood Marsh Rd to SR 50	Study 2-lane road to 4-lane road	\$ 350,000	350 Study				
Hartwood Marsh Rd C-0854 Intersection with US-27 <i>INT15010-CD2</i>	Construct eastbound dual-left receiving lane	\$ 100,000			100 DSN		

FUND 1157

Road Impact Fees

LAKE COUNTY DEPARTMENT OF PUBLIC WORKS

5 - YEAR TRANSPORTATION IMPROVEMENT PLAN

FISCAL YEAR 2021 THRU 2025

FUNDING SOURCE: **ROAD IMPACT FEES SOUTH LAKE COUNTY**

* in thousands

Project Name	Type of Work	Cost Estimate	2021 *	2022 *	2023 *	2024 *	2025*
Hooks St C-1346 Ext from Hancock Rd C-1254 to CR-455 <i>NRD08043-CD2</i>	Construct new 4-lane road with curb & gutter	\$ 750,000	750 DSN ROW				
Lake Minneola Shores C-1733 Intersection with US-27 <i>INT19020-CD2</i>	Construct right turn lane	\$ 215,000	15 SDY			200 DSN	
Max Hooks Rd C-1429 from End of Co Maint about Montevista)to SR-50 <i>SPJ17003-CD1</i>	Construct new 2-lane road	\$ 950,000					950 CST <i>Pending Developer's Agreement to fund 50% of CST; additional funding needed</i>
Wellness Way from Schofield Rd C-0558 to Orange County <i>NRD19019-CD2</i>	Construct new 4-lane road	\$ 800,000		800 ROW			
Sawgrass Bay Blvd Intersection with Flemings Road	Study 2-lane road to 4-lane road	\$ 550,000					550 DSN CST

Total Cost Estimate

\$ 21,125,000

FUND 1157
Road Impact Fees

LAKE COUNTY DEPARTMENT OF PUBLIC WORKS
5 - YEAR TRANSPORTATION IMPROVEMENT PLAN
FISCAL YEAR 2021 THRU 2025

FUNDING SOURCE: **ROAD IMPACT FEES SOUTH LAKE COUNTY**

* in thousands

Project Name	Type of Work	Cost Estimate	2021 *	2022 *	2023 *	2024 *	2025 *
Available Balance			6,046	2,256	149	106	5
Projected New Revenue			2,850	2,993	3,142	3,299	3,464
Projected Expenditures			6,640	5,100	3,185	3,400	3,000
Projected Available Revenue			2,256	149	106	5	469

FUND 1158
Road Impact Fees

LAKE COUNTY DEPARTMENT OF PUBLIC WORKS
5 - YEAR TRANSPORTATION IMPROVEMENT PLAN
FISCAL YEAR 2021 THRU 2025

FUNDING SOURCE: **ROAD IMPACT FEES CENTRAL LAKE COUNTY** * in thousands

Project Name	Type of Work	Cost Estimate	2021 *	2022 *	2023 *	2024 *	2025 *
466A Phase IIIB from Timbertop Ln to Poinsettia Av <i>SDY03008-CD5</i>	Widen to 4-lane, FM# 430253	\$ 686,000	449 ROW				237 CST <i>Additional funding needed for CST (est. \$7M)</i>
466A Phase IIIB Pond 4 FM# 430253- 5-54-01	Construct Pond 4	\$ 421,000 <i>\$1,292,292 for Pond 3 (450-DOT, 421-TRIP, 421-County Additional funding needed for CST (est.</i>	421 CST				
468 Intersection with Lewis Rd C-5105 <i>INT15008-CD1&5</i>	Construct northbound left turn lane	\$ 275,000					275 CST
Lake Ella Rd C-6604 from April Hills Bv to US- 27/441 <i>NRD02006-CD5</i>	New alignment ~ 2,640 LF	\$ 100,000					100 ROW <i>Additional funding needed for CST (est. \$2M)</i>
Lake Ella Rd C-6604 Intersection with Micro Racetrack Rd C-6202 <i>INT17012-CD5</i>	Construct turn lanes	\$ 100,000				100 ROW	

FUND 1158
Road Impact Fees

LAKE COUNTY DEPARTMENT OF PUBLIC WORKS
5 - YEAR TRANSPORTATION IMPROVEMENT PLAN
FISCAL YEAR 2021 THRU 2025

FUNDING SOURCE: **ROAD IMPACT FEES CENTRAL LAKE COUNTY** * in thousands

Project Name	Type of Work	Cost Estimate	2021 *	2022 *	2023 *	2024 *	2025 *
Rolling Acres Rd C-6903 from CR-466 to Griffin Av C-7807 <i>SDY08048-CD5</i>	Widen to 4-lane, add curb & gutter ~ 7,920 LF	\$ 646,000		315 DSN	331 DSN		
Total Cost Estimate		\$ 2,228,000					
Available Balance			570	0	0	0	247
Projected New Revenue			300	315	331	347	365
Projected Expenditures			870	315	331	100	612
Projected Available Revenue			0	0	0	247	0

FUND 1148
Road Impact Fees

LAKE COUNTY DEPARTMENT OF PUBLIC WORKS
5 - YEAR TRANSPORTATION IMPROVEMENT PLAN
FISCAL YEAR 2021 THRU 2025

FUNDING SOURCE: **ROAD IMPACT FEES NORTH CENTRAL LAKE COUNTY**

* in thousands

Project Name	Type of Work	Cost Estimate	2021 *	2022 *	2023 *	2024 *	2025*
David Walker Dr Intersection with US- 441 <i>SDY19021-CD3</i>	Intersection improvements	\$ 520,000			100 DSN	250 ROW	170 ROW
Dead River Road Intersection with SR 19 <i>INT20002-CD3</i>	Intersection Improvements	\$ 590,000	350 CST	240 CST			
Old Highway 441 Intersection with CR- 19A and Eudora Rd C- 4564 <i>INT16022-CD3</i>	Improve intersection, construct roundabout, FM# 437464	\$ 100,000	100 ROW <i>50/50 grant matching funds in Federal/State grants - Grant in 2020</i>				
SR-19 Intersection with Alfred St <i>SDY19022-CD3</i>	Intersection improvements	\$ 100,000			100 DSN		
SR-19 Intersection with Main St <i>SDY19023-CD3</i>	Intersection improvements	\$ 170,000			20 PE		150 DSN
Total Cost Estimate		\$ 1,480,000					

Available Balance	226	3	1	32	44
Projected New Revenue	227	238	250	263	276
Projected Expenditures	450	240	220	250	320
Projected Available Revenue	3	1	32	44	0

FUND 1149
Road Impact Fees

LAKE COUNTY DEPARTMENT OF PUBLIC WORKS
5 - YEAR TRANSPORTATION IMPROVEMENT PLAN
FISCAL YEAR 2021 THRU 2025

FUNDING SOURCE: **ROAD IMPACT FEES NORTHEAST / WEKIVA LAKE COUNTY**

Project Name	Type of Work	Cost Estimate	* in thousands				
			2021 *	2022 *	2023 *	2024 *	2025 *
437 from Harbeck Ln to SR-46/C-437 Intersection <i>NRD16014-CD4</i>	Construct new 2-lane realigned road with curb & gutter	\$ 321,000			321 ROW <i>Additional funding needed for ROW & CST</i>		
44A Intersection with C-437 <i>SDY18005-CD4</i>	Construct right turn lane	\$ 50,000				50 ROW	
Round Lake Rd C-4183 from Orange County to SR-44 <i>NRD19018-CD4</i>	Construct new road, FM# 441710 ~ 13,517 LF	\$ 687,000 <i>50/50 grant matching funds from Job Growth Grant (\$1M))& NE/Wekiva Impact Fees (\$150k)</i>	419 ROW <i>Additional funding needed for ROW & CST</i>	268 ROW <i>Additional funding needed for ROW & CST</i>			

Total Cost Estimate \$ 1,058,000

Available Balance	196	0	0	0	335
Projected New Revenue	223	268	321	385	462
Projected Expenditures	419	268	321	50	0
Projected Available Revenue	0	0	0	335	797

FUND 3040/3050**Road & Intersection Improvements**

LAKE COUNTY DEPARTMENT OF PUBLIC WORKS
5 - YEAR TRANSPORTATION IMPROVEMENT PLAN
FISCAL YEAR 2021 THRU 2025

FUNDING SOURCE: **RENEWAL SALES TAX CAPITAL PROJECTS - ROADS** * in thousands

Project Name	Type of Work	Cost Estimate	2021 *	2022 *	2023 *	2024 *	2025*
455 Intersection with Ridgewood Av C-1864 <i>INT04036-CD2</i>	Improve intersection, construct roundabout	\$ 300,000 <i>Construct with Ridgewood Av remove invert/resurface project</i>	300 ROW CST				
Max Hooks Rd C-1429 from End of Co Maint to SR-50 <i>SPJ17003-CD1</i>	Widen and reconstruct road	\$ 950,000 <i>Estimated cost \$2M for road and South Lake Regional Park utilities</i>	950 CST <i>Pending Developer's Agreement to fund 50% of CST; additional funding needed</i>				
Traffic Signal & Road Safety Improvements	New traffic signal installation as warranted & road safety improvements	\$ 4,004,000	564 DSN CST	860 DSN CST	860 DSN CST	860 DSN CST	860 DSN CST
Total Cost Estimate		\$ 5,254,000					

Balance Carried Forward (from previous year, Fund 3040/3050)	1,004	0	0	0	0
Projected New Revenue	810	860	860	860	860
Projected Expenditures	1,814	860	860	860	860
Projected Available Revenue	0	0	0	0	0

*** Projected new revenue based on Department's share of the County's total.**

Road Resurfacing & Improvements

FUNDING SOURCE: **RENEWAL SALES TAX CAPITAL PROJECTS - ROADS**

Project Name	Type of Work	Cost Estimate	2021 *	2022 *	2023 *	2024 *	2025*
Countywide Road Resurfacing and Improvements	Resurface and improve roads based on annual road rating inspection.	\$ 12,850,000	5,000 RSF	3,500 RSF	1,450 RSF	1,450 RSF	1,450 RSF

Projected new revenue based on Department's share of the County's total.

FUND 3040/3050**Sidewalk Projects**

LAKE COUNTY DEPARTMENT OF PUBLIC WORKS

5 - YEAR SIDEWALK PLAN

FISCAL YEAR 2021 THRU 2025

* in thousands

FUNDING SOURCE: **RENEWAL SALES TAX CAPITAL PROJECTS - SIDEWALKS**

Project Name	Type of Work	Cost Estimate	2021 *	2022 *	2023 *	2024 *	2025 *
25A (Dixie Av) from Berckman St to CR-466A/Miller St (Fruitland Park Elem) <i>S/W17023-CD5</i>	Construct 5' sidewalk on both sides of the road ~ 1,300 LF	\$ 72,000			10 DSN	62 ROW	
437 from Orange County to SR-46 (Sorrento Elem) <i>S/W17024-CD4</i>	Construct 5' sidewalk on west side of the road ~ 6,000 LF	\$ 25,000			25 DSN		
450 West from S. Kentucky Av to SR-19 (Umatilla Elementary / High) <i>S/W17026-CD5</i>	Construct 5' sidewalk on both sides of the road ~ 350 LF	\$ 30,000	10 ROW CST	10 ROW CST	10 ROW CST		
473 from US-441 to Fountain Lake Bv C-5038 (Treadway Elem) <i>S/W17027-CD3</i>	Construct 6' sidewalk along curb on east side of the road ~ 5,500 LF	\$ 260,000	20 DSN ROW			90 CST	150 CST
48 from Alamanda St to Fair St (Astatula Elem) <i>S/W17029-CD3</i>	Construct 5' sidewalk ~ 1,130 LF	\$ 59,000	59 CST				
561 from Lane Park Cutoff C-3444 to SR-19 (Tavares Middle) <i>S/W17030-CD3</i>	Construct 5' sidewalk on west side of the road ~ 5,650 LF	\$ 83,000	33 ROW CST				50 CST
Abrams Rd C-5371 from Joleen Dr to CR-44 (Eustis Middle/High) <i>S/W17020-CD4</i>	Construct 5' sidewalk on west side of the road ~ 400 LF	\$ 60,000	10 DSN	18 ROW	32 CST		

FUND 3040/3050**Sidewalk Projects**

LAKE COUNTY DEPARTMENT OF PUBLIC WORKS

5 - YEAR SIDEWALK PLAN

FISCAL YEAR 2021 THRU 2025

* in thousands

FUNDING SOURCE: **RENEWAL SALES TAX CAPITAL PROJECTS - SIDEWALKS**

Project Name	Type of Work	Cost Estimate	2021 *	2022 *	2023 *	2024 *	2025 *
Ball Park Rd C-7464 & Church St C-7265 from SR-19 to CR-450A <i>S/W18009-CD5</i>	Construct 5' sidewalk on west side of the road ~ 1,460 LF	\$ 100,000	25 ROW CST <i>Additional Construct \$\$ Needed maybe CDBG grant</i>	75 ROW CST <i>Additional Construct \$\$ Needed maybe CDBG grant</i>			
Countywide Sidewalk Retrofit Unincorporated County Maintained Sidewalks	Sidewalk retrofit for ADA compliance throughout Lake County	\$ 508,000	100 DSN CST	102 DSN CST	106 DSN CST	100 DSN CST	100 DSN CST
Treadway School Rd C-5335 from Radio Rd C-5433 to CR-473 (Treadway Elem) <i>S/W17039-CD3</i>	Construct 5' sidewalk on south side of the road ~ 2,800 LF	\$ 278,000	43 CST ROW	70 CST ROW	117 CST ROW	48 CST ROW	
Wolf Branch Rd C-4583 from Stone Meadow Ct to CR-437 (Sorrento Elem) <i>S/W17040-CD4</i>	Construct 5' sidewalk ~ 160 LF	\$ 25,000		25 DSN CST			
Total Cost Estimate		\$ 1,500,000					

Balance Carried Forward (from previous year)	0	0	0	0	0
Projected New Revenue *	300	300	300	300	300
Projected Expenditures	300	300	300	300	300
Projected Available Revenue	0	0	0	0	0

Sidewalk projects to be determined by priority need for new sidewalk and inspection ratings for retrofit.**** Projected new revenue based on Department's share of the County's total.***

FUND 1120**Special Assessments/Community Partners**

LAKE COUNTY DEPARTMENT OF PUBLIC WORKS

5 - YEAR TRANSPORTATION IMPROVEMENT PLAN

FISCAL YEAR 2021 THRU 2025

FUNDING SOURCE: **COUNTY TRANSPORTATION TRUST**

* in thousands

Project Name	Type of Work	Cost Estimate	2021 *	2022 *	2023 *	2024 *	2025 *
Challenger Dr & Lenze Dr Special Assessment/MSBU Project <i>SPA09009-CD3</i>	Pave non-County maintained roads for acceptance into maintenance system	\$ 863,000	863 CST				
Carlton Village Camphor and Juniper Special Assessment/MSBU Project <i>SPA09009-CD3</i>	Pave non-County maintained roads for acceptance into maintenance system	\$ 800,000	800 DSN CST				
Total Cost Estimate		\$ 1,663,000					

**AGENDA SUMMARY
TAVARES CITY COUNCIL
7/21/2021**

AGENDA TAB NO.: 8

SUBJECT TITLE: City Council Discussion and Consideration for an Electronic Game Room Ordinance (Community Development)

OBJECTIVE:

To consider directing staff to propose an Ordinance amending the City of Tavares Land Development Regulations providing regulations for electronic game rooms.

SUMMARY:

Electronic game rooms operating as private business enterprises that provide the opportunity for individuals to utilize on-site electronic equipment to participate in games of chance in accordance with Florida Statutes have become increasingly prevalent in Florida. Lake County recently passed an ordinance that establishes regulations for electronic game rooms operating in unincorporated Lake County, and those regulations include requiring the operator to obtain a permit, limiting the number of permits issued for electronic game rooms, signage limitations, inspection requirements, and limitations on the sale of certain items on premises. The complete regulation adopted by Lake County has been provided to City Council for review and is also available at www.municode.com

The City of Tavares has been approached by electronic gaming industry representatives who have made a request that the City of Tavares consider passing an ordinance as Lake County has done to establish regulations that place limits on electronic game rooms within the City limits of Tavares.

OPTIONS:

1. That City Council moves to direct staff to propose an Ordinance similar to Lake County amending the City of Tavares Land Development Regulations providing regulations for electronic game rooms.

2. That City Council moves to take no action.

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This report has been reviewed by the City Attorney and approved for legal sufficiency.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Lake County Regulations - Electronic Game Rooms

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
7/21/2021**

AGENDA TAB NO.: 9

SUBJECT TITLE: Budget Workshop – Present Enterprise and Special Funds Budgets, and Discuss the General Fund Budget (City Administrator)

OBJECTIVE:

To deliver, present and discuss the Utility Funds & Special Funds Budgets for Fiscal Year 2022 (October 1, 2021 through September 30, 2022) and discuss the General Fund budget.

SUMMARY:

Previously, at the July 7th City Council meeting, Council was presented the General Fund budget, and staff will now deliver the Utility Funds and Special Funds Proposed Budgets for FY 2022 after which an opportunity will be provided to discuss the previously delivered General Fund budget as well as the Utilities and Special Fund budgets.

The Utility funds include: Water, Wastewater, Stormwater, Solid Waste, and the Seaplane Base/Marina. Special Funds include Community Redevelopment (TIF), Infrastructure Sales Tax, Grants, Debt Service, and the Pavilion Fund.

The maximum tentative millage rate will be discussed and set by the City Council later during this meeting. The Five-Year Capital Plan will be delivered, presented and discussed at the August 4, 2021 budget workshop. An additional Council budget workshop is scheduled for August 18th to discuss all budgets followed by two Public Hearings on the budget on September 8, 2021 (**THIS IS NOT A REGULAR CITY COUNCIL MEETING DATE**) and September 22, 2021.

OPTIONS:

1. Receive Enterprise and Special Funds presentation from Finance Director.
2. Do not receive Enterprise and Special Funds presentation from Finance Director.

STAFF RECOMMENDATION:

Option 1. Receive Enterprise and Special Funds presentation from Finance Director

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

Legally Sufficient

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
7/21/2021**

AGENDA TAB NO.: 10

SUBJECT TITLE: Budget Workshop – Setting of Maximum Tentative Millage Rate (City Administrator)

OBJECTIVE:

To discuss the Fiscal Year 2022 General Fund Budget and set the maximum tentative millage rates for the General, and Voter Debt Service Funds.

SUMMARY:

The City's General Fund budget was presented at the July 7, 2021 City Council meeting. The Enterprise, and Special Fund budgets were previously presented at this meeting.

The maximum tentative millage rate will also be set at this meeting. The Five-Year Capital Plan will be delivered, presented and discussed at the August 4th, 2021 budget workshop. The August 18th budget workshop does not focus on a specific aspect of the proposed budget, but will instead be used to discuss all fund budgets, and any changes to the proposed budget. There will be two Public Hearings on the budget, September 8, 2021 and September 22, 2021, at which time the **final** millage rates will be set and the final budget will be adopted. (*September 8th and September 22nd represent the **2nd and 4th** Wednesdays in the month of September.*)

- The proposed General Fund maximum millage rate of 6.85 mills represents a decrease from the prior year millage rate of .05 mills (6.90 – 6.85), a .72% decrease over prior year, and is 5.47% above the rollback rate of 6.4948 mills.
- The proposed Voted Debt Service maximum millage rate of .2391 mills represents a decrease from the prior year millage rate of .0232 mills (.2623 - .2391), an 8.84% decrease over prior year.
- Total decrease is .0732 mills (.05 + .0232) which is a 1.02% total decrease over the prior year adopted millage rates.

Once the City Council sets the Maximum Tentative Millage Rate it may be decreased as the Council moves through the budget process; however, it **may not be increased**.

OPTIONS:

1. Set Maximum Tentative Millage Rate at 6.85 mills, and the Voted Maximum Tentative Voted Debt Millage Rate at 0.2391 mills.
2. Council discussion for setting the Maximum Tentative Millage Rate.

STAFF RECOMMENDATION:

OPTION 1: Move to set the Maximum Tentative Millage Rate at 6.85 mills, and the Voted Maximum Tentative Voted Debt Millage Rate at 0.2391 mills.

FISCAL IMPACT:

The proposed millage rates for the General Fund (6.85) and the Voted Debt service (.2391) represents a decrease over the prior year adopted rates of 1.02%.

LEGAL SUFFICIENCY:

Legally Sufficient

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
7/21/2021**

AGENDA TAB NO.: 11

SUBJECT TITLE: City Administrator Report

OBJECTIVE:

To inform Council on city related matters.

SUMMARY:

The City Administrator will provide a summary at the meeting.

UPCOMING MEETINGS:

City Council Regular and Budget Workshop Meetings	August 4, 2021, 4:00 p.m., City Council Chambers, Regular and Budget Workshop Meeting (<i>Proposed CIP Budget Presentation</i>) August 18, 2021, 4:00 p.m., City Council Chambers, Regular and Budget Workshop Meeting
Planning and Zoning Board Meeting	August 19, 2021, 3:00 p.m., City Council Chambers
Library Board Meeting	August 18, 2021, 2:30 p.m., Library Conference Room
Code Enforcement Special Magistrate Hearing	July 27, 2021, 5:00 p.m., City Council Chambers

UPCOMING EVENTS:

Red for Ed	August 2, 2021, Details to be Announced
Meet Me in Tavares Pop Up Event	August 28, 2021, Details to be Announced
9/11 Memorial Event	September 11, 2021, Details to be Announced
Coastal Cleanup	September 18, 2021, 8:00 a.m. to 2:00 p.m., Wooton Park West Boat Ramp

OUTSIDE AGENCY MEETINGS:

Lake County League of Cities	August 13, 2021, 11:30 a.m., Mount Dora Golf Course
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Lake Sumter MPO Executive Board Meeting	August 25, 2021, 2:00 p.m., 1300 Citizens Blvd, Leesburg
Tavares Chamber of Commerce Business Luncheon	August 25, 2021, 11:30 a.m., Tavares Pavilion on the Lake

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
7/21/2021**

AGENDA TAB NO.: 12

SUBJECT TITLE: City Council Member Reports

OBJECTIVE:

To inform Council on city related matters.

SUMMARY:

Council will be offered an opportunity to provide a report at the meeting.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Attachments not provided are available to the public upon request to the City Clerk.