



**AGENDA
TAVARES CITY COUNCIL
June 2, 2021
4:00 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 E MAIN STREET, TAVARES**

(Members of the public wishing to speak on an item that is on the agenda must fill out a Request to Speak form available from the City Clerk or at the Council Meeting prior to the meeting being called to order. In addition, the Mayor will ask for comment under the agenda item titled "Audience to be Heard" for matters not on the Agenda. For further information contact the City Clerk at (352) 742-6209 or snovack@tavares.org)

I. CALL TO ORDER

II. INVOCATION/PLEDGE OF ALLEGIANCE

Tab 1 Pastor Mike Briggs, Tavares First United Methodist Church

III. APPROVAL OF AGENDA

IV. PROCLAMATIONS/PRESENTATIONS

V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO RECORD

VII. CONSENT AGENDA

Tab 2 Approval of the May 19, 2021 City Council Regular Meeting Minutes
(City Clerk)

Tab 3 Resolution 2021-13 - Second Budget Amendment for FY 2021
(Finance)

Tab 4 Water, Wastewater and Reclaim Water Impact Study Update
(Finance)

VIII. RESOLUTIONS

Tab 5 Resolution 2021-08 - Cyprich Property - Vacate a Portion of an
Easement Located at 1501 Texas Court (Community Development)

Tab 6 Resolution 2021-10 - 2021 RAISE Grant Application \$25 Million

(Public Works)

IX. ORDINANCES - PUBLIC HEARING

First Reading

- | | |
|--------|---|
| Tab 7 | Ordinance 2021-04 - Pallazzo Holdings, LLC - Rezoning of Approximately 09.53 Acres Located East of SR-19, South of Lane Park Cutoff (Community Development) |
| Tab 8 | Ordinance 2021-05 - Pope Property - Annexation and Rezoning of Approximately 0.10 Acres of Property Located at 12934 Lake Dora Circle (Community Development) |
| Tab 9 | Ordinance 2021-06 - Pope Property - Small Scale FLUM Amendment of Approximately 0.10 Acres Located at 12934 Lake Dora Circle (Community Development) |
| Tab 10 | Ordinance 2021-07 - Hammock Citrus Corporation - Rezoning of Approximately 16.84 Acres Located East of SR-19 and 600 Feet North of Lane Park Cutoff (Community Development) |

Second Reading

X. GENERAL GOVERNMENT

- | | |
|--------|--|
| Tab 11 | Award of Contract for Construction of Tavares Cemetery Restrooms (Public Works) |
| Tab 12 | Approval to Utilize the State of Florida Contract #56120000-19-ACS for Purchase of Furniture in the Library Expansion Project (Community Services) |
| Tab 13 | Report of Civic Center Indoor Air Quality Testing and Ceiling Tile Replacement (Public Works) |
| Tab 14 | Lake Frances Utilities Improvement Update (Utilities) |

XI. NEW BUSINESS

XII. OLD BUSINESS

XIII. AUDIENCE TO BE HEARD

XIV. REPORTS

- | | |
|--------|-----------------------------|
| Tab 15 | City Administrator Report |
| Tab 16 | City Council Member Reports |

XV. ADJOURNMENT

F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect

to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (352) 742-6209.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
6/2/2021**

AGENDA TAB NO.: 1

SUBJECT TITLE: Pastor Mike Briggs, Tavares First United Methodist Church

OBJECTIVE:

Pastor Mike Briggs, Tavares First United Methodist Church, will provide the invocation and lead those present in the Pledge of Allegiance.

SUMMARY:

Pastor Mike Briggs, Tavares First United Methodist Church, will provide the invocation and lead those present in the Pledge of Allegiance.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
6/2/2021**

AGENDA TAB NO.: 2

SUBJECT TITLE: Approval of the May 19, 2021 City Council Regular Meeting Minutes (City Clerk)

OBJECTIVE:

Approval of the May 19, 2021 City Council regular meeting minutes.

SUMMARY:

Attached are the May 19, 2021 City Council regular meeting minutes as submitted by the City Clerk.

OPTIONS:

1. Move to approve the City Council meeting minutes as submitted by the City Clerk under the Consent Agenda.
2. Move to approve the City Council meeting minutes with corrections.

STAFF RECOMMENDATION:

For Council approval.

FISCAL IMPACT:

None.

LEGAL SUFFICIENCY:

Yes.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. 05-19-2021 CC Minutes

Attachments not provided are available to the public upon request to the City Clerk.



**TAVARES CITY COUNCIL
MEETING MINUTES
MAY 19, 2021 – 4:00 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 EAST MAIN STREET, TAVARES**

COUNCIL MEMBERS PRESENT

**Amanda Boggus, Mayor
Lou Buigas, Vice Mayor
Lori Pfister, Council Member - *Absent*
Walter Price, Council Member
Troy Singer, Council Member**

STAFF PRESENT

**John Drury, City Administrator
Bob Williams, City Attorney
Susie Novack, City Clerk
Mike Fitzgerald, Community Development Director
Bob Tweedie, Economic Development Director
Lori Houghton, Finance Director
Richard Keith, Fire Chief
Sarah Coursey, Police Lieutenant
James Dillon, Public Works Director
Phil Clark, Utilities Director
Crissy Bublitz, Human Resources Director
Mark O'Keefe, Public Communications Director
Scott Aldrich, Community Services Director**

I. CALL TO ORDER

Mayor Boggus called the meeting to order at 4:00 p.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Tab 1. Pastor Mike Watkins, Friendship C.M.E Church

Pastor Mike Watkins, Friendship C.M.E. Church, provided the invocation and led those present in the Pledge of Allegiance.

III. APPROVAL OF AGENDA

Mayor Boggus asked if there were any changes to the Agenda. Mr. Drury said staff had no changes.

MOTION

Lou Buigas moved to approve the Agenda, seconded by Troy Singer. The motion carried unanimously 4-0.

IV. PROCLAMATIONS/PRESENTATIONS

V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

Attorney Williams said there were no quasi-judicial matters before Council.

VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD

Ms. Novack read the following Resolution by title only:

RESOLUTION 2021-11

A RESOLUTION OF THE CITY OF TAVARES, FLORIDA; AUTHORIZING THE EXECUTION OF A UTILITY AGREEMENT BETWEEN AVALON PARK TAVARES, LLC, AND THE CITY OF TAVARES; AND THE AGREEMENT REPRESENTS AN AGREEMENT RELATED TO THE CONSTRUCTION OF CAPITAL WATER LINES; AND THE AGREEMENT REPRESENTS THE PAYMENT OF IMPACT FEES WITH RELATED CREDITS; AND PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.

VII. CONSENT AGENDA

Mayor Boggus asked if anyone would like to pull an item from the Consent Agenda. Council Member Singer said he would like to pull Tab 2 for discussion.

MOTION

Walter Price moved to approve the Consent Agenda with Tab 2 pulled [Tab 3. Avalon Park Phase 1 – Final Plat; and, Tab 4. Avalon Park – Acceptance of the Access and Utility Easement Agreement for Public Potable Water Utilities], seconded by Lou Buigas. The motion carried unanimously 4-0.

Tab 2. Approval of the May 5, 2021 City Council Regular Meeting Minutes

Council Member Singer asked the Clerk to review the discussion of marina slip fees. He said the minutes reflect that he suggested the residents receive a discount on the first month's rent upon providing a utility bill to approve residency for a 10% discount on their first month's rent. Council Member Singer said his intention was for residents to either receive the first month's rent fee or a 10% discount every month. Mr. Drury said staff would review the discussion.

MOTION

Troy Singer moved to approve Tab 2 with the potential changes, seconded by Walter Price. The motion carried unanimously 4-0.

Tab 3. Avalon Park Phase 1 – Final Plat

Approved on the Consent Agenda.

Tab 4. Avalon Park – Acceptance of the Access and Utility Easement Agreement for Public Potable Water Utilities

Approved on the Consent Agenda.

VIII. RESOLUTIONS

Tab 5. Resolution 2021-11 – Tavares Avalon, LLC Utility Agreement

Ms. Houghton made the following presentation:

The Tavares, LLC as developer owns property within the City of Tavares, and with the City's Utility service district. The developer is currently in the process of construction water lines to be connected to the City's Utility System. The water line will serve the Developer's development known as the Avalon Project, as well as adjacent properties.

At the request of the City, the Developer has agreed to up-size the potable water lines from 8" to 12", and the developer has agreed to pay the entire cost to design, permit, construct, and inspect the construction. In return pursuant to the City's Capital Line Policy, the City will provide the Developer certain water capital charge credits against impact fees for the cost of up-sizing the capital water lines.

The attached agreement sets forth parameters for the construction of the capital lines and facilities, sets forth conveyance of the improvements, and provides for Water Credits and Pioneer Credits in order to provide a reimbursement to the developer for the actual cost of the up-sizing.

The Cost for the capital line up-sizing is calculated at \$39,104. The agreement provides that the Developer shall receive a credit against the water impact fee and that the developer may apply the credit toward fifty percent (50%) of the current impact fee, per ERU (Equivalent Residential Unit), as building permits are issued for the project. The number of applicable credits shall be adjusted if changes are made to the present water impact fee. The total credit of \$39,104 approximates 61.58 ERUs (\$39,104/\$635=61.58) at 50% of the current impact fee.

Staff recommends approval of Option 1, move to approve Resolution 2021-11 authorizing the City Administrator to Execute the Utility Agreement between Tavares Avalon, LLC and the City of Tavares.

Ms. Houghton noted a scrivener's error in the agenda title. The resolution should say 2021-11.

Mayor Boggus asked for comments from the audience. There were none.

Mayor Boggus asked for comments from the Council. There were none.

MOTION

Troy Singer moved to approve [Option 1, approve Resolution 2021-11 authorizing the City Administrator to execute the Utility Agreement between Tavares Avalon, LLC and the City of Tavares], seconded by Walter Price. The motion carried unanimously 4-0.

IX. ORDINANCES – PUBLIC HEARING

First Reading

Second Reading

X. GENERAL GOVERNMENT

Tab 6. Council Approval of the Collective Bargain Agreement between the City of Tavares and the Tavares Professional Firefighters, I.A.F.F. Local 3245

Chief Keith made the following presentation:

The current Collective Bargaining Agreement between the City of Tavares and the Tavares Professional Firefighters, Local 3245, will expire on September 30, 2021. Over the last several months, the members of the negotiations team representing the City (Council Member Walter Price, City Administrator John Drury, Fire Chief Richard Keith, Finance Director Lori Houghton, and Human Resources Department Director Crissy Bublitz) have met with representatives of the Tavares Professional Firefighters Union (President Mike Kelley, and Vice-

President Michael Willis) for the purpose of negotiating the contract renewal. Those negotiations have concluded, and union members have approved the draft agreement.

The draft agreement (attached) is now being brought to City Council for consideration by the Council and final approval on behalf of the City. Changes in the draft CBA presented to Council are identified by “strike-through” for any language from the existing contract proposed for deletion, and “underline” for any language proposed for inclusion in the new contract.

Salient points of negotiated agreement include:

- Union acceptance of the cost of living adjustment consistent with other city employees.*
- Union acceptance of health insurance adjustments consistent with other city employees.*
- \$.50 per hour increase in Paramedic incentive (from \$2.50 to \$3.00 per hour).*
- Changes were made in Article 26 amending vacation accrual rates and pay-out upon separation, bringing unit members into parity with general city employees.*
- Changes were made in Article 27-A increasing holiday pay for holidays worked, from straight time to time-and-a-half.*
- This Collective Bargaining Agreement will become effective on October 1, 2021, and will remain in effect for one (1) year.*

Staff recommends approval of Option 1, for City Council to accept the proposed Collective Bargaining Agreement between the City of Tavares and Tavares Professional Firefighters, Local 3245 as amended, and authorize the City Administrator to sign the agreement on behalf of the City of Tavares.

Mr. Drury said the Union Leadership Team brought the contract back to the full membership. The full membership held a vote which passed.

Council Member Price said the Tavares Firefighters did not ask for anything that was unreasonable and noted his support.

Mayor Boggus asked for comments from the audience.

David Serdar, 866 Wintergreen Drive, Fruitland Park, said he recently experienced a fire in Tavares and fire rescue had a quick response. He said the Tavares Firefighters are a great team.

MOTION

Lou Buigas moved to approve Option 1, seconded by Walter Price. The motion carried unanimously 4-0.

Tab 7. Approval of Wooton Wonderland Schematic Design

Mr. Dillon provided a PowerPoint presentation on the Wooton Wonderland Schematic Design and made the following presentation:

Representatives from DRMP and Manley Design will present to Council the Design Concept for Wooton Wonderland.

In January 2020, a Request for Proposal was drafted and advertised for the redesign of Wooton Wonderland Playground with an inclusive multi-generational playground that will provide a rich play experience as well as address the physical, sensory and social needs of all children and their caregivers. The “Design Element Guidelines & Play System Specifications” expectations to specifically outline accessibility and inclusiveness, “Quality of equipment components, quality of design, play value, ADA accessibility, inclusiveness, universal integrity, cost and appropriateness to location. Additionally, the new playground will honor the existing playground’s character, embrace the seaplane theme, and reveal the history of Tavares and Wooton Wonderland.

DRMP, Inc. was awarded the contract for professional services related to the improvements to Wooton Wonderland and they have included the sub-consultant services of Manley Design, LLC to ensure the design complies with all applicable regulations, rules, and laws. The theme for the conceptual design is where the imagination of adults and children will take flight with barrier-free accessibility. There will be no boundaries for the journey of the imagination of everyone who visits Wooton Wonderland.

Once bids for the project have been received and tallied for construction of Wooton Wonderland, a recommendation will be brought back to the Council for award of the construction contract.

Staff recommends approval of Option 1, approve the schematic design for Wooton Wonderland and authorize staff to finalize design, bid construction documents, and advertise for bids.

Chad Rischar, PWS, Senior Environmental Scientist, DRMP, said DRMP and Manley Design is the primary design project team for Wooton Wonderland. He said both companies appreciate the opportunity to work on behalf of the City. They have collaborated with City staff to carefully develop an appropriate and creative schematic design for Council’s consideration. He introduced Elisabeth Manley who serves as landscape architect for the project.

Elisabeth Manley, PLA, Principal, Manly Design, LLC, said Wooton Wonderland is beloved by many generations and has been a lovely city amenity. She said the question is how to move forward and replace a beloved park, cherish the existing character, and continue to move the spirit forward, offering the same destination place and experience. She noted the following design principles to be implemented:

- Honor the existing playground, experience, and volunteers who built the original Wooton Wonderland
- Create a destination playground utilizing a strong theme
- Embrace seaplane theme with a design concept that ties with the Tavares seaplane base FA1
- Reveal Tavares history and surrounding area
- Integrate into greater Wooton Park
- Provide accessible routes and play meeting best practices for accessibility, playground safety, general use, and visibility

Ms. Manley provided a PowerPoint presentation with the following highlights:

- Playing on the FA1 seaplane base with the playground as the landside base
- Provide educational experiences such as seaplanes taking off, and how to read aviation maps
- Working with the Tavares Historical Society/History Museum to reveal the history of Tavares
- Proposed playground improvements are within the same general playground area
- Incorporate themed areas:
 - Testing Area - includes spinners and swings
 - Tower and Seaplane Area – main draw and wow element
 - Mechanical Area – toddler area with swings, spring rider, panel areas that are seaplane themed
 - Research Area – includes musical pieces
- Use of synthetic turf or rubberized surface
- Playground is surrounded by walks
- Recommend replacing the kiosk with a large picnic pavilion as a centralized plaza space to provide more use opportunities for both the playground and splash pad
- Storyboard element as a gateway feature that could introduce the playground, provide information on upcoming events, and celebrate history of Tavares, surrounding areas, and original playground and volunteers
- Paving could be enhanced with logo's, messaging and graphics, sidewalks flush with play surface
- Existing time capsule will be preserved
- Preserving existing trees and as much landscape as possible
- Tower structure sets the theme and brings out the character of the existing playground as a wood element. The type of wood used is proven for tropical and

sub-tropical climates. The tower structure is tethered to a seaplane created with ropes and climbers

- Tower structure is 20 feet tall with plexiglass elements and a track rider that emulates a zip line. A play zone can be created underneath with educational opportunities.
- Existing xylophone will be refurbished and relocated
- Seating located around the perimeter and back sides of sidewalks
- Handwashing station, drinking fountain/bottle filler, and pet station
- Belt swings, oodle swing, global motion spinner including, and elements to encourage play together
- Existing accessible parking converted to loading zone with two new accessible van spaces for easy access
- Playground is fully accessible to encourage play for all ages and different

Mayor Boggus asked for comments from the audience.

Sandy Gamble, 112 South Lake Avenue, noted his support for the concept design and said it is a great improvement. He said he is concerned about the loss of shade trees and recommended covering a portion of the sitting areas and playground as the equipment and surfaces can get hot during the summer months. He noted that he helped in building the original playground.

Belinda Rink, 216 Fern Avenue, said she and her husband visit Wooton Park three to four times per week with their grandchildren. They slide and enjoy the playground equipment with the children. She said the playground needs upgrades and noted her concern that there are not enough slides included in the concept design to accommodate the park's traffic. She said she is concerned adults would not be able to enjoy the tower and slides with small children, and a mixture of small children sliding with older children may discourage some parents from using the equipment. Ms. Rink asked Council to be conscious of site lines for families with multiple children.

David Serdar, 866 Wintergreen Drive, Fruitland Park, said he enjoys Wooton Park and noted his support for the project.

Michael Watkins, 805 Summerall Avenue, said there are several benches dedicated to citizens. He said it is his hope that those names of persons would remain in honor of the great work they have done for the City.

Mayor Boggus asked for comments from the Council.

Vice Mayor Buigas said the design is beautiful and loves the openness of the playground and the concept of a seaplane experience. She said shading is important and noted she enjoys the park with her grandchildren. She said she would like more options for slides than one and would like to see the walkway marked like a runway with possible lighting. She said she did not see accessible equipment featured in the presentation. Ms. Manley said the entire playground is fully accessible and every piece

of equipment usable for children of varying levels of disability, including cognitive, sensory, and full spectrums. She said the small toddler equipment is fully accessible with a transfer station deck at a height where a child in a wheelchair could maneuver from a platform into the structure. The tower structure also has a platform and is maneuverable, and those with limited mobility could access the first slide. As you make your way up the tower, it is less accessible and would depend on the child's physical ability. A child with limited mobility would have the same experiences as the other children, except getting to the top of the tower due to taller steps.

Vice Mayor Buigas asked for a percentage of the park's adaptability. Ms. Manley said 95%. The upper tower and upper slide are the elements where access would depend on the spectrum of ability. She said equipment complies with current playground standards for accessibility and safety standards.

Vice Mayor Buigas asked for the life expectancy of the wood product used in the tower. Ms. Manley said the wood is from a black locust tree, is durable, dense, and used specifically for playgrounds. Ms. Manley said she would contact the vendor to inquire about the life expectancy.

Council Member Singer asked Ms. Manley to address citizen concerns regarding shade in the playground. Ms. Manley said the City would preserve all trees around the playground except for three small Live Oak's. Ms. Manley provided images of the proposed playground depicting shading provided by the oak trees due to their height and intertwined positions. She said the oak trees provide great shading on and nearby the playground. She noted the trees were made transparent in the PowerPoint slides to see the playground plan from an aerial view. As the project moves forward, a shading study could be completed to demonstrate shading during different times of the day.

Council Member Singer noted citizen comments concerning the size of the tower. He asked for the number of slides included. Ms. Manley said the 20-foot tower has a small footprint due to its height. She said the tower would consist of vertical play and rope elements that can accommodate many children. She said more play features would be added that are not depicted in the slides.

Council Member Singer thanked Ms. Manley for taking input from the citizens who built the original Wooton Wonderland. He said his family was part of the community who worked on the park and noted the importance, including recognizing those community members in the history of the playground. He said he looks forward to moving forward on the project.

Council Member Price noted several of his questions were answered during the previous discussion. He said the concept design presentation depicted two slides coming off the tower. Ms. Manley noted the toddler area equipment is designed for 2 to 5-year-old children, and the tower is designed for 5 to 12-year-old children. Council Member Price if the project will come within the original cost estimate based on current

costs. Ms. Manley said she is working directly with the playground vendors for actual costs. Mr. Dillon confirmed the project is within budget.

Mayor Boggus asked if the commemorative benches would be reused. Mr. Drury said plaques would continue to recognize citizens and not benches.

Mayor Boggus noted there was a citizen comment regarding site lines. Ms. Manley said the intent of having a unified playground is to accommodate a range of children, friends, and family where everyone could see each other. The site line is accomplished through a balance of maintaining low landscaping, benches located for clear views around the edge of the playground, building the tower with an open bottom. Mayor Boggus said more slides are always better and asked if the slides are grandparent accessible. Ms. Manley confirmed and said it depends on how adventurous the grandparent is. She said the toddler structure has a small slide which was not visible in the presentation images.

Mr. Drury said the discussion comments would be brought into the design of the playground.

Mayor Boggus asked how static electricity that builds in plastic slides would be addressed. She asked if anything could be done to eliminate water pooling at the bottom of the slides. Ms. Manley said the bottom of the slides have grades and are formed to drain out. She said surfacing under the tower is engineered wood fiber which resists static.

Vice Mayor Buigas asked if the materials for landscaping depicted in the schematic design are placeholders or recommendations. Ms. Manley said the overall intent includes:

- Utilizing a lower landscape for site
- Good landscape approach and palette applicable to a public park
- Coordination with Staff regarding existing plantings that are the most successful experience that is easy to maintain
- Mindful of child-appropriate, safe plants
- Extend existing tropical gardens

Vice Mayor Buigas asked if the landscaping dollars are included in the project budget. Mr. Dillon confirmed.

Vice Mayor Buigas asked for a list of playgrounds the vendors have supplied in the area and said she would like to visit them. Ms. Manley said the two vendors do have playgrounds in the area and would provide a list. She said the recommended playground equipment is the top-of-the-line national and international level, tested, vandal-resistant, low maintenance, and a good, tough commercial grade. The vendor representatives have worked in the area for years and would be the same people through construction and afterward.

Mayor Boggus said that even though we have made suggestions for potential changes, could they be added or changed. Mr. Drury said the comments provided would go into the design, and staff will move forward.

MOTION

Troy Singer moved to approve the schematic design and authorize staff to finalize the design, construction documents, and advertise for bids, seconded by Lou Buigas. The motion carried unanimously 4-0.

XI. NEW BUSINESS

XII. OLD BUSINESS

XIV. AUDIENCE TO BE HEARD

David Serdar, 866 Wintergreen Drive, Fruitland Park, noted his support for community parks. He said Mr. Drury made a great presentation during a recent Bike Trails meeting held at Leesburg's Venetian Gardens.

Michael Watkins, 805 Summerall Avenue, commended the Tavares Police Department for receiving a first-place ranking in a recent evaluation of four to five area departments. He asked Lt. Coursey to express to Chief Lubins that the Police Officers are appreciated in the community. He said the Tavares Police Department is transparent and open to discussion.

XV. REPORTS

Tab 8. City Administrator Report

Mr. Aldrich noted the Tavares History Museum Grand Opening is scheduled Thursday, May 27, 2021.

Attorney Williams noted he worked on the original Wooton Wonderland. He said the building team put in thousands of screws.

Tab 9. City Council Member Reports

Council Member Price

- Expressed his condolences to Mr. Drury on the recent loss of his mother.
- Said the Firefighters and Union Represented are Professional, and he enjoyed working with them on their contract.
- Said his children and grandchildren played in Wooton Wonderland and will be excited to see the coming changes.

Council Member Singer

- Said his son is following in his footsteps and will be graduating Thursday, May 27, 2021 from Tavares High School.
- Congratulated all high school graduates around the country.
- Asked Lt. Coursey to pass along his thanks to Chief Lubins for Tavares being the number one Police Department.
- Expressed his condolences to Mr. Drury on the recent loss of his mother.

Vice Mayor Buigas

- Said she presented Dr. Culpepper with her proclamation. Dr. Culpepper extended her thanks to the Council.
- Said she represented the City at the AdventHealth National Day of Prayer. She said it was a nice event.
- Said she attended the Florida League of Cities Institute for Elected Municipal Officials. She encouraged the Board members who have not attended to go.
- Provided a positive quote: "Make improvements, not excuses. Seek respect, not attention. ~Roy T. Bennett

Mayor Boggus

- Said she is looking forward to the third generation of Wooton Wonderland.

XVI. ADJOURNMENT

There was no further business and Mayor Boggus adjourned the meeting at

Respectfully,

Susie Novack, MMC, FCRM
City Clerk

**AGENDA SUMMARY
TAVARES CITY COUNCIL
6/2/2021**

AGENDA TAB NO.: 3

SUBJECT TITLE: Resolution 2021-13 - Second Budget Amendment for FY 2021 (Finance)

OBJECTIVE:

To approve Resolution 2021-13, amending the Fiscal Year 2020-2021 City of Tavares Annual Operating Budget.

SUMMARY:

The attached Resolution 2021-13 represents routine administrative increases and/or decreases to the Adopted budget for Fiscal Year 2021. Appropriation increases represent capital projects, and prior year/project encumbrance rollovers. In addition, the Resolution also reflects transfers between individual accounts within the adopted budgets for all departments. General Fund revenue estimate changes (increases) previously approved by the City Council have been included, and remain unappropriated..

This resolution represents the **SECOND AMENDMENT** to the Adopted Budget for Fiscal Year 2020-2021.

OPTIONS:

1. Approve Resolution 2021-13 amending the FY 2020-2021 City of Tavares Annual Operating Budget.
2. Do not approve Resolution 2021-13.

STAFF RECOMMENDATION:

Option 1. Move to approve Resolution 2021-13 amending the FY 2020-2021 City of Tavares Annual Operating Budget.

FISCAL IMPACT:

Estimated final budget amounts are included with the budget detail for this amendment.

LEGAL SUFFICIENCY:

This resolution has met legal sufficiency.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Resolution 2021-13
2. Exhibit A

Attachments not provided are available to the public upon request to the City Clerk.

RESOLUTION 2021-13

A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, AMENDING THE 2021 FISCAL YEAR ADOPTED BUDGET FOR THE CITY OF TAVARES, REPRESENTING THE SECOND AMENDMENT TO THE ADOPTED BUDGET, AND PROVIDING FOR A REPEALER, SEVERABILITY AND AN EFFECTIVE DATE.

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR, AND CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA:

Fund Name	Fund Number	Estimated Revenues ¹	Reserve Appropriations ³	Unappropriated Revenues ²	Estimated Appropriations/Expenditures
General Fund	001	20,065,102	\$ 274,404		\$ 20,339,506
Water/Wastewater Utility	401	10,693,325		(20,823)	\$ 10,672,502
Water/Wastewater Impacts	441	662,000	1,404,033		\$ 2,066,033
W/WW RR&I Fund	443	300,000	148,864		\$ 448,864
SRF Construction Fund	444	-	6,503,430		\$ 6,503,430
W/WW SRF Loan	445	2,049,700			\$ 2,049,700
Sunset View Fund	447	112,397	14,766		\$ 127,163
Solid Waste	402	9,393,756	1,016,703		\$ 10,410,459
Stormwater	403	2,088,913	118,322		\$ 2,207,235
Seaplane Base Fund	405	760,250	4,682		\$ 764,932
Pavilion Fund ⁵	406	686,097	19,269		\$ 705,366
Police Education	102	-	1,200		\$ 1,200
Community Redevelopment	105	403,656	2,366		\$ 406,022
Police Impacts	110	46,735		(9,039)	\$ 37,696
Fire Impacts	111	87,403		(67,707)	\$ 19,696
Forfeiture Fund	112	-			\$ -
Park Impacts	114	95,478		(95,478)	\$ -
Building Permits	115	5,347		(5,347)	\$ -
Freedom Flag Fund	117	-	4,999		\$ 4,999
Fire Assessment Fund	122	1,814,715			\$ 1,814,715
Infrastructure Sales Tax ⁵	150	-	150,249		\$ 150,249
Grant Fund	151	839,814	231,480		\$ 1,071,294
Infrastructure Sales Tax ⁵	152	1,504,684	190,795		\$ 1,695,479
Road Improvements	153	-			\$ -
Debt Service Fund	201	272,395	922,087		\$ 1,194,482
Capital Project Fund	301	-	1,450		\$ 1,450
Capital Project Fund ⁶	302	-	6,459,211		\$ 6,459,211
Capital Project Fund ⁷	303	-	1,720,095		\$ 1,720,095
Municipal Police Pension ⁴	601	1,026,000		(157,945)	\$ 868,055
Firefighter's Pension ⁴	602	1,745,251			\$ 1,745,251
Mildred Hunter Trust ⁴	605	150			\$ 150
SBA Interest ⁴	606	150			\$ 150
		\$ 54,653,318	\$ 19,188,405	\$ (356,339)	\$ 73,485,384

¹ Estimated Revenues = anticipated revenue collections.

\$ 73,485,384

² Negative Reserve Appropriations assumes unappropriated revenues.

³ Positive Reserve Appropriations assumes appropriating (spending) an amount of reserves.

⁴ Special Revenue Fund.

⁵ Fund 150 Infrastructure Surtax Revenue collections sunset in December 2018, and begin again in January (Fund 152).

⁶ Fund 302 is a new capital project fund for the Seaplane Base and Marina rebuild project.

⁷ Fund 303 is a new capital project fund for Capital Improvement Note 2020

Section 1. Whereas the adopted budget for the City of Tavares for Fiscal Year 2021 should be increased from \$55,552,953 to \$73,485,384 in both revenues and expenditures where the increase represents increases or decreases in estimated revenues and expenditures due to prior year project/encumbrance rollovers previously approved by the City Council.

Section 2. Whereas this resolution represents the Second Amendment to the Adopted Budget for Fiscal Year 2021. (Exhibit A)

Section 3. Whereas any resolution or portion of a resolution in conflict with this resolution or any portion of this resolution is hereby repealed.

Section 4. Whereas if any section, sentence, clause, phrase or word of this resolution is held invalid by a court of competent jurisdiction, the remainder of the resolution shall not be affected and remain in full force and effect.

Section 5. Be it be resolved that this resolution shall be effective upon its adoption.

PASSED and ADOPTED this 2nd day of June 2021, by the City Council of the City of Tavares, Florida.

Amanda Boggus, Mayor
Tavares City Council

ATTEST:

Susie Novack
City Clerk

Approved as to form:
Robert Q. Williams
City Attorney

**AGENDA SUMMARY
TAVARES CITY COUNCIL
6/2/2021**

AGENDA TAB NO.: 4

SUBJECT TITLE: Water. Wastewater and Reclaim Water Impact Study Update (Finance)

OBJECTIVE:

Request Council Approval to execute contract task order for a Water, Wastewater and Reclaim Water Impact Study with Raftelis, Financial Consultants, Inc.

SUMMARY:

The most recent Impact Fee Study for the City of Tavares Water, Wastewater, and Reclaim Water Impact fees was adopted in June 2009. The City has experienced significant growth and thus additional capacity needs. Additional growth and development are expected in the near future which will also create new demands for expanded utility infrastructure.

A review of the water, wastewater, and reclaimed water impact fees are needed to ensure that impact fees are sufficient to address the impact of current and future growth to the water, wastewater and utility system. A complete updated study of the fee structure will determine if the current fees are sufficient to meet the demands and impacts to the utility system. In addition assurance is needed for continued compliance in meeting the requirements of Florida Statutes 163.31801 for City utility impact fees.

The study will identify costs associated with Treatment, Transmission and Collection assets, including historic and forecasts for funding. The Consultants will work with Utility Department staff as well as Finance Staff to review historical and future data for the study. Upon completion of the study, a summary of findings and a recommendation will be brought back to the City Council.

The State of Florida 2021 Legislative Session passed House Bill 337 related to Impact Fees which sets new parameters for impact fee compliance. In addition the Auditor General has set new guidelines for accounting and reporting of impact fees. In order to ensure compliance with the statute as well as changes in reporting requirements, staff recommends approval of the task order in the amount of \$34,538. The task order for the study will be issued against current the Continuing Services Contract with Raftelis.

OPTIONS:

1. Move to Approve and authorize the City Administrator to execute Task Order Contract with Raftelis Financial Consultants, Inc. in the amount of \$34,538 to conduct a Study of Water, Wastewater, and Reclaim Water Impact Fees.
2. Do not Move to Approve.

STAFF RECOMMENDATION:

1. Move to Approve and authorize the City Administrator to execute Task Order Contract with Raftelis Financial Consultants, Inc. in the amount of \$34,538 to conduct a Study of Water, Wastewater, and

Reclaim Water Impact Fees.

FISCAL IMPACT:

\$34,538. Budgeted Funds are available in Water,Wastewater Professional Services.

LEGAL SUFFICIENCY:

Legally Sufficient

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. PA5.2021.Utility.Impact.Fees-scope
2. Ordinance 2009-21 - Water and Wastewater Impact Fees

Attachments not provided are available to the public upon request to the City Clerk.

May 27, 2021

Ms. Lori Houghton
Finance Director
City of Tavares
201 E. Main St.
Tavares, FL 32778

Subject: Project Agreement 5: Water, Wastewater, and Reclaimed Water Impact Fee Study

Dear Ms. Houghton:

In accordance with our Agreement for Continuing Services (the “Agreement”) Raftelis Financial Consultants, Inc. (Consultant) is presenting this Project Agreement in response to a request by the City to identify appropriate impact fees to provide for continued compliance with F.S. 163.31801.

METHODOLOGY

The impact fee review and update will use a “Buy-In/Consumption” based methodology that assumes new service connections utilize portions of both existing and new facilities. Impact fees for each functional service will consist of separate amounts for Treatment and Transmission determined pursuant to a cost per gallon per day of average day capacity.

SCOPE OF SERVICES

To accomplish the study objectives, the Consultant will perform the following Scope of Services:

PROJECT APPROACH

The Consultant will coordinate with City staff to obtain historic, current and projected information, data and assumptions necessary to formulate findings and conclusions relative to the stated methodology.

Activities include:

- a) Identifying original and local current costs associated with water, wastewater and reclaimed water Treatment and Transmission assets;
- b) Reviewing the historic and forecasted funding for water, wastewater and reclaimed water Treatment and Transmission assets;
- c) Formulating total asset costs and appropriate credit provisions from other revenue sources;
- d) Obtaining the design capacity and actual demand characteristics of the water, wastewater and reclaimed water systems;
- e) Reviewing water, wastewater and reclaimed water impact fee City Ordinance provisions;
- f) Development of a computer model to manage data and calculate the impact fees;
- g) Reviewing findings with City staff; and
- h) Meetings, discussions and presentations to City staff.

ITEM I. IMPACT FEE STUDY SCOPE OF SERVICE TASKS

1. **Project Initiation** – City staff will be contacted to initiate the study process along with discussions regarding:
 - a) Discussion of primary goals and objectives;

- b) Data availability and acquisition;
 - c) Administrative policies and procedures;
 - d) Future funding assumptions;
 - e) Current and future economic constraints;
 - f) Proposed near term capital improvements;
 - g) Consultant/City communications; and
 - h) Time schedules, meetings and deliverable formats.
2. **Data Collection** – A request will be made to obtain data and information concerning: (i) the current costs for property, plant and equipment; (ii) probable near term system expansion improvements; (iii) system component capacities and associated design criteria relative to maximum day, average day, line loss, inflow/infiltration, and/or other related capacity criteria; (iv) system and customer demands, flows and equivalencies; (v) sources and related terms of funding for existing and proposed system capacity expansion improvements; and (vi) other data as such becomes evident.
3. **Data Analysis** – Capital costs for existing and proposed property, plant and equipment will be reviewed and accumulated pursuant to major functional system categories, (i.e., source of supply, treatment, transmission, disposal, general plant, etc.). Original costs may be adjusted to current replacement costs pursuant to an appropriate nationally published construction inflation index or current cost information maintained by the City, City's Utility Engineer and/or Consulting Engineer. System and customer demands, capacities and relevant criteria will be reviewed to identify the appropriate determinants for use in the development of each impact fee. Existing and proposed financing costs associated with expansion related facilities will be identified and included as appropriate. City staff will be included in the process of clarifying information and data concerning the costs, capacities, useful lives and condition of the existing facilities, probable near term system expansion capital improvements and customer demands. Upon completion of the data analysis, a meeting will be scheduled with City staff to review and obtain concurrence with the findings.
4. **Impact Fee Development** – The development of impact fees will be based on the information and data obtained and developed for this study. The approach, in addition to current facility costs, will include necessary adjustments to reflect financing costs and credits as applicable. Additionally, a schedule will be developed comparing existing and proposed single family water, wastewater and reclaimed water impact fees of the City to those of nearby communities.
5. **Level of Service (LOS) Appropriateness** – Engineering design, industry and customer data will be utilized in reviewing the appropriateness of the LOS criteria assigned to an equivalency for each utility service. (Note: this does not include review, analysis and/or changes to the City's existing factors/criteria used to determine non-residential equivalencies.)
6. **Preliminary Findings** – Upon completion of the initial analysis, the Consultant will meet with City staff for the purpose of: (i) reviewing the findings and conclusions; (ii) discussing issues or concerns City staff may have regarding the findings; and (iii) obtaining City staff comments, observations and directions.
7. **Draft Report** – Pursuant to consideration of comments from City staff concerning the preliminary findings, a draft report will be prepared containing discussions, tables, schedules and supporting documentation of the study process, methodology, approach, facility costs, development of

impact fees, comparisons, findings and conclusions. The draft report will be provided to City staff for review and comments in electronic format.

8. **Draft Report Meeting** – One meeting will be held with City staff to present the draft report. It is anticipated that upon completion of the draft report meeting City staff will provide sufficient level of comments and directions to finalize the report.
9. **Final Report** – An electronic copy of the final report will be provided to the City for their distribution and use.
10. **Assist with Draft Ordinance** – Assist City staff with preparation of draft ordinance/resolution together with providing reviews and comments of the final ordinance/resolution as prepared by City.
11. **Public Presentation** – The Consultant will attend one public hearing for the purpose of presenting the findings of the Final Report to the City Commission.

Item II. Additional Services

Additional Services will be provided as specifically requested by the City for related matters concerning impact fees, such as but not limited to: review/analysis/changes to the method of determining non-residential equivalencies; preparation and attendance at public workshop meeting; additional meetings including individually with City Commissioners and/or representatives of concerned organizations; meetings with City staff not included in the above Scope of Service Items 1 through 10; modification to the impact fees after the preparation of the draft report; request to fully draft portions of the ordinance; and/or calculation of special circumstances.

PROJECT SCHEDULE

The probable time of performance for Item I of the Scope of Services is one hundred and fifty (150) calendar days from receipt of Notice to Proceed except for delays beyond the reasonable control of the Consultant. Item I Tasks 1 through 6 of the Scope of Services are anticipated to be completed within one hundred and twenty (120) days. Item I Tasks 7 through 10 and Item II of the Scope of Services will be completed as mutually agreed.

PROJECT FEE

The Consultant shall be paid a fee not to exceed Thirty Four Thousand Five Hundred Thirty Eight dollars (\$34,538) unless extended in writing pursuant to Section 1.3 of the Agreement.

ITEMS TO BE FURNISHED AT NO EXPENSE TO THE CONSULTANT:

The City will assist the Consultant by furnishing, at no cost to the Consultant, all available pertinent information including but not limited to listing of all utility fixed assets by functional system (water, wastewater and reclaimed water) with date of original installation, original cost, size, capacity, type of material if applicable, funding, agreements, ordinances, codes, and any other data relative to performance of the above services for the project. It is agreed and understood that the accuracy and veracity of said information and data may be relied upon by the Consultant without independent verification of the same.

The City will designate in writing a person to act as the City's representative with respect to the services to be performed for this project. Such person shall have complete authority to transmit instructions,

receive information, interpret and define the City's policies and decisions with respect to materials, equipment, elements and systems pertinent to the Consultant's services.

STANDARD TERMS

All work will be performed in accordance with the Agreement.

Signing and returning one original copy of this Project Agreement shall serve as project authorization and Notice to Proceed. We appreciated this opportunity and look forward to providing these important services.

RAFTELIS FINANCIAL CONSULTANTS, INC.

By:



Joe Williams

Manager

Date: May 27, 2021

CITY OF TAVARES

By:

Print Name:

Title:

Date:

ORDINANCE 2009- 21

AN ORDINANCE AMENDING CHAPTER 17 OF THE CITY OF TAVARES LAND DEVELOPMENT REGULATIONS; ESTABLISHING REVISED WATER AND WASTEWATER CAPITAL CHARGES; ESTABLISHING RECLAIMED WATER LEVEL OF SERVICE; ESTABLISHING RECLAIMED WATER CAPITAL CHARGES; PROVIDING FOR REVIEW OF IMPACT FEE EACH YEAR; PROVIDING FOR ACCOUNTING AND REPORTING OF IMPACT FEE COLLECTIONS AND EXPENDITURES; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA:

Section 17-38 of the City of Tavares Land Development Regulations is hereby amended to provide as follows:

Sec. 17-38. Establishment of Wastewater, Water and Reclaimed Capital Charges.

The City Council hereby establishes, pursuant to its home rule power and 163.31801, Florida Statutes, the following wastewater, water, and reclaimed capital charges:

Capital Charges				
	LOS	Amount		
		Treatment	Transmission	Total
Without Reclaimed Water				
Water	325 gpd/ERU	\$ 930.00	\$ 740.00	\$1,670.00
Wastewater	250 gpd/ERU	1,490.00	1,640.00	3,130.00
Totals		\$ 2,420.00	\$ 2,380.00	\$4,800.00
With Reclaimed Water				
Water	250 gpd/ERU	\$ 710.00	\$ 560.00	\$1,270.00
Wastewater	250 gpd/ERU	1,490.00	1,640.00	3,130.00
Reclaimed	300 gpd/EIC	440.00	510.00	950.00
Totals		\$ 2,640.00	\$ 2,710.00	\$5,350.00

For purposes of this table, LOS stands for Level of Service. gpd stands for gallons per day. ERU stands for Equivalent Residential Unit. EIC stands for Equivalent Irrigation Connection and is based on one inch per week or water for irrigation. Application of the EIC basis to customers within the City's service area is as follows:

1. Single-family lots consisting of one-half acre or less are equal to one EIC.
2. All other General Service connections are the greater of: one EIC; or the area in square feet subject to irrigation times 0.083 gpd/sf divided by 300 gpd/EIC and rounded up to the next higher number; or the requested amount of service in gpd divided by 300 gpd/EIC and rounded to the next higher number.

Without reclaimed water, the summary of the capital charges are based on LOS criteria per ERU of 325 gpd for water and 250 gpd for wastewater. With reclaimed water, the capital charges are based on LOS criteria per ERU of 250 gpd for water and 250 gpd for wastewater. The reclaimed water LOS criterion is 300 gpd per EIC based on the basis of one inch per week of water for irrigation.

The wastewater, water, and reclaimed water capital charges shall be calculated based on the most recent and localized data.

The City shall provide for an accounting and reporting of impact fees, collections, and expenditures.

Section 17-39 of the City of Tavares Land Development Regulations is hereby amended to provide as follows:

Sec. 17-39. Reserved.

This Ordinance shall take effect on October 1, 2009.

PASSED AND ORDAINED this 17th day of June, 2009, by the City Council of the City of Tavares, Florida.



Nancy Barnett
Nancy Barnett, City Clerk

Nancy Clatts
Nancy Clatts, Mayor
Tavares City Council

Approved as to Form:

Robert Q. Williams
Robert Q. Williams, City Attorney

Passed First Reading: June 3, 2009

Passed Second Reading: June 17, 2009

**AGENDA SUMMARY
TAVARES CITY COUNCIL
6/2/2021**

AGENDA TAB NO.: 5

SUBJECT TITLE: Resolution 2021-08 - Cyprich Property - Vacate a Portion of an Easement Located at 1501 Texas Court (Community Development)

OBJECTIVE:

To consider the partial vacation of the easement located at 1501 Texas Ct., Lot 9 and part of Lot 10 in Vista Del Largo Subdivision as recorded in Plat Book 20, Pages 55-57.

SUMMARY:

This is a request to vacate a portion of a platted easement lying across the property located at 1501 Texas Ct. Tavares, Florida 32778. During the recent sale of the property the title company issuing the title insurance advised the new owner of the property to petition to vacate a portion of the existing easement as it is no longer practical as a result of a lot line deviation that was completed in 1980, and the subsequent construction of a swimming pool in 1984 that encroaches on the easement. City staff has reviewed the vacate request and determined no conflicts in the vacation with regard to drainage, utilities, health, safety, or welfare of the Public. This vacate will remove the city's public interest in this land, thus allowing the applicant to eliminate any perceived exception to clear title of this property.

OPTIONS:

1. That City Council moves to approve Resolution 2021-08 partial vacation of the easement located at 1501 Texas Ct., Lot 9 and part of Lot 10 in Vista Del Largo Subdivision as recorded in Plat Book 20, Pages 55-57.
2. That City Council moves to deny Resolution 2021-08.

STAFF RECOMMENDATION:

At their May 20th meeting the Planning & Zoning Board voted unanimously to recommend approval of Resolution 2021-08.

Staff recommends that City Council moves to approve Resolution 2021-08 partial vacation of the easement located at 1501 Texas Ct., Lot 9 and part of Lot 10 in Vista Del Largo Subdivision as recorded in Plat Book 20, Pages 55-57.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This resolution has been reviewed by the City Attorney and approved for legal sufficiency.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Resolution 2021-08
2. Aerial Map
3. Easement Location Map
4. Newspaper Ad - 5-9-21

Attachments not provided are available to the public upon request to the City Clerk.

RESOLUTION 2021-08

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA, TO VACATE A PORTION OF THE EASEMENT LOCATED AT 1501 TEXAS CT. TAVARES, FL 32778, LOT 9 AND THAT PART OF LOT 10, IN VISTA DEL LARGO, ACCORDING TO THE PLAT THEREOF, RECORDED IN PLAT BOOK 20, PAGES 55 THROUGH 57 OF THE PUBLIC RECORDS OF LAKE COUNTY, FLORIDA, SUBJECT TO THE RULES AND REGULATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the owner of property located at 1501 Texas Ct. has petitioned for a partial vacation of said easement; and

WHEREAS, the portion of the easement described in Exhibit "A" is no longer practical as a result of the lot line deviation between Lots 9 & 10 of Vista Del Largo Subdivision, completed in 1980 by Deed as recorded in Book 696, Page 153 of the Public Records of Lake County, Florida, and the construction of a swimming pool in 1984 across the portion of said easement; and

WHEREAS, this proposed vacate will remove the City's public interest in this property; and

WHEREAS, the petition to vacate said easement has been duly noticed as required by law; and

WHEREAS, the abutting property owners have been notified per the requirements of the City of Tavares Land Development Regulations; and,

WHEREAS, the City of Tavares has reviewed the vacate request and determined no conflicts in the vacation with regard to drainage, utilities, health, safety, or welfare,

NOW, THEREFORE, be it resolved by the City Council of the City of Tavares, Florida as follows:

The City of Tavares hereby vacates any and all interest in the aforesaid easement, as described in Exhibit A, attached hereto and made part of this resolution.

PASSED AND RESOLVED this ____ day of ____, 2021 by the Tavares City Council.

Amanda Boggus, Mayor
Tavares City Council

ATTEST

Susie Novack, City Clerk

Approved as to form and legality:

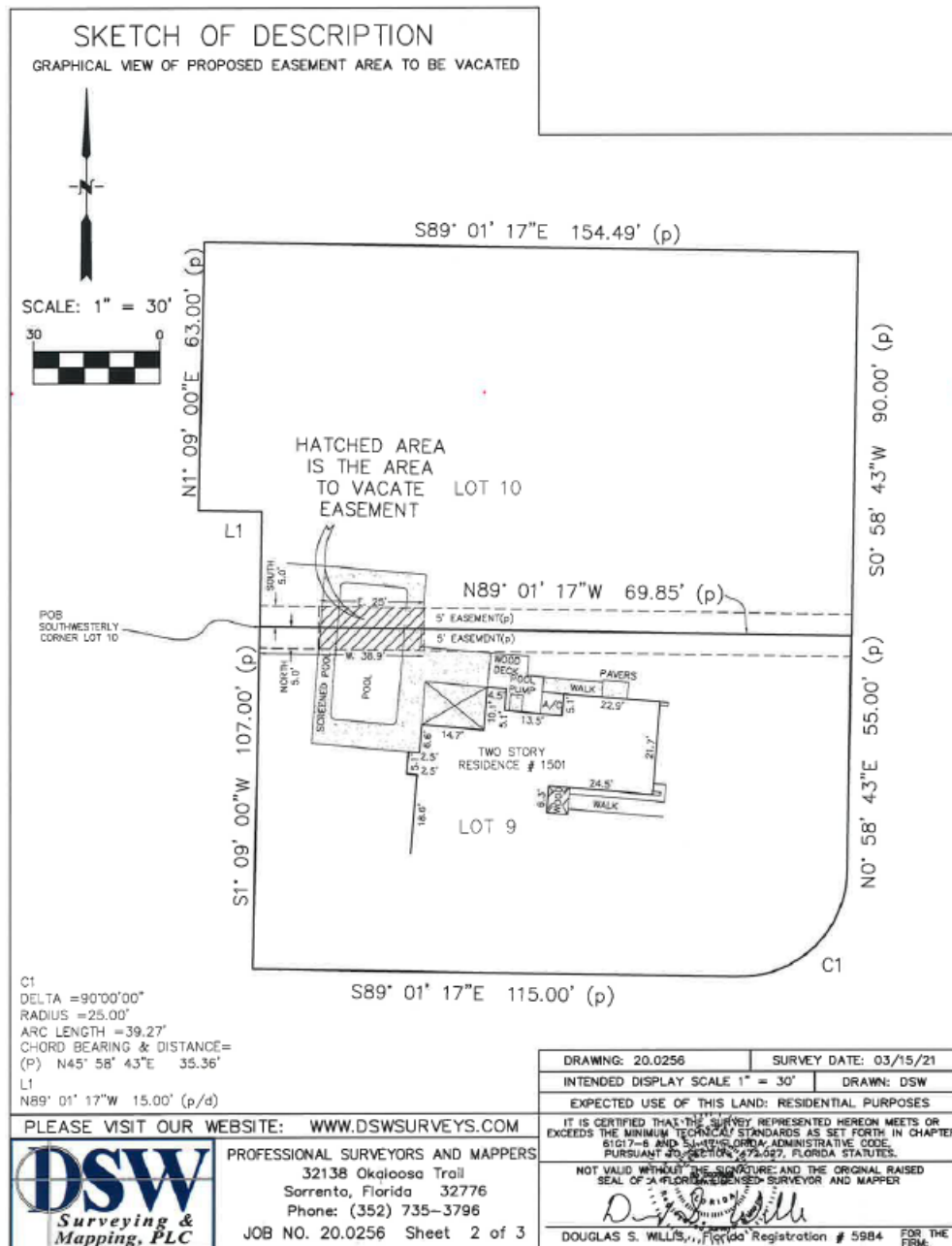
Robert Q. Williams, City Attorney

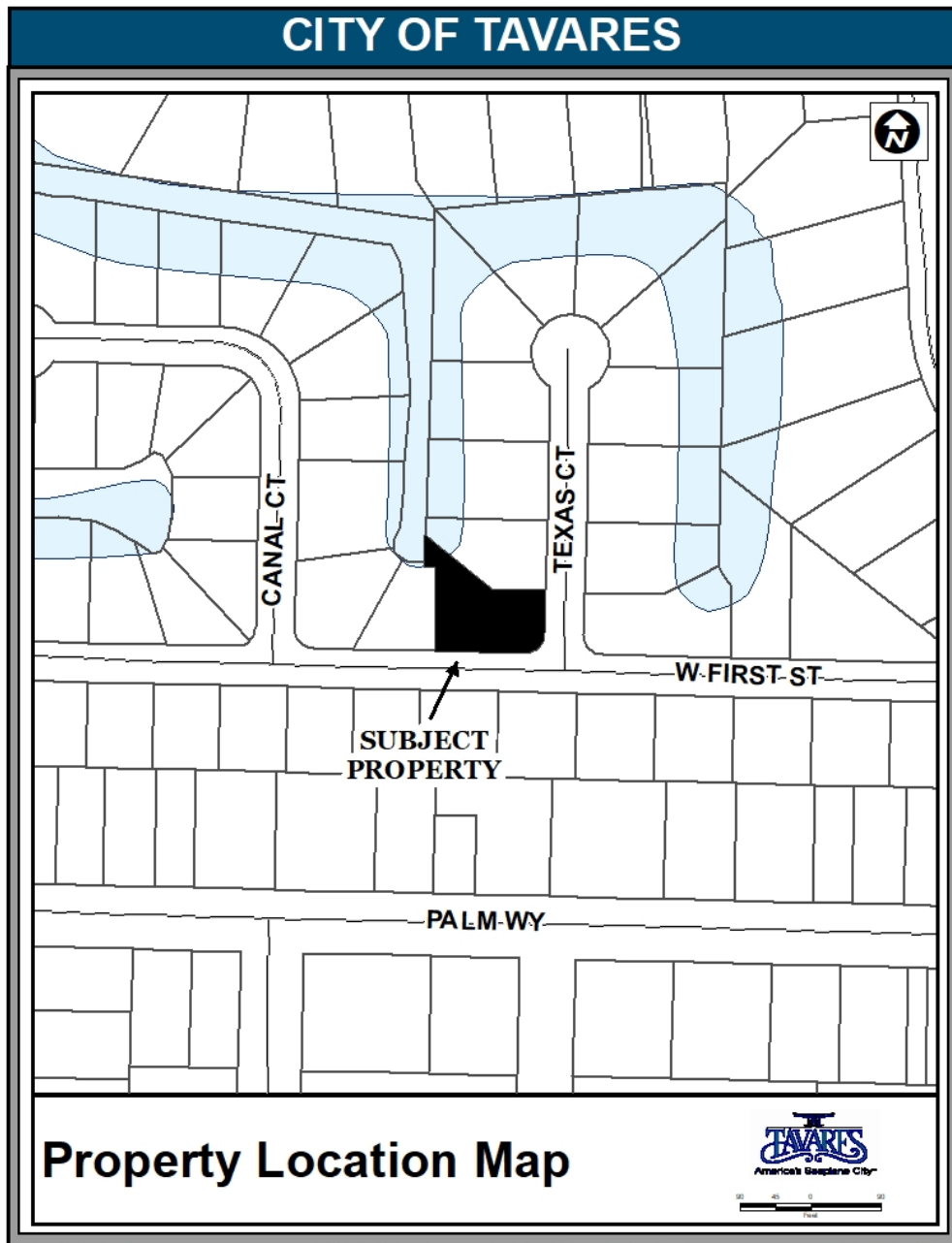
Exhibit A

THE SOUTH 5 FEET OF THE EAST 25 FEET OF THE WEST 38.9 FEET OF LOT 10, IN VISTA DEL LARGO, according to the plat thereof as recorded in Plat Book 20, Page 55 of the Public Records of Lake County, Florida.

AND

THE NORTH 5 FEET OF THE EAST 25 FEET OF THE WEST 38.9 FEET OF LOT 9, IN VISTA DEL LARGO, according to the plat thereof as recorded in Plat Book 20, Page 55 of the Public Records of Lake County, Florida.





Created By: City of Tavares GIS

T:\proj\DATA\PROJECT FILES\1501 Texas CT Easement\ Vacate - PZ2020-06\GIS\AD

Map Created on 4/26/21

**AGENDA SUMMARY
TAVARES CITY COUNCIL
6/2/2021**

AGENDA TAB NO.: 6

SUBJECT TITLE: Resolution 2021-10 - 2021 RAISE Grant Application \$25 Million (Public Works)

OBJECTIVE:

To request Council's approval for Resolution 2021-10 authorizing staff in partnership with Lake County Florida and City of Mount Dora to submit to the Department of Transportation (DOT) a \$25 million 2021 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant application for the planned Wekiva Trail Extension Project - Segment 1 and Segment 5.

SUMMARY:

Tavares City Council authorized the pursuit of a \$25 million RAISE grant for the planned Wekiva Trail Extension Project - Segment 1 and Segment 5.

In order to apply for the RAISE grant, a resolution is required authorizing staff in partnership with Lake County Florida and City of Mount Dora to submit to the U.S. Department of Transportation (DOT) a \$25 million 2021 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Application for the planned Wekiva Trail Extension Project - Segment 1 and Segment 5.

The Consolidated Appropriations Act, 2021 (Pub. L. 116-260, December 27, 2020) ("FY 2021 Appropriations Act") appropriated \$1 billion to be awarded by the Department of Transportation ("DOT") for National Infrastructure Investments (now known as Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grants.) RAISE Grants are for capital investments in surface transportation that will have a significant local or regional impact. In addition to capital awards, DOT will award no more than \$30 million for eligible planning, preparation or design of projects eligible for RAISE Grants that do not result in construction with FY2021 RAISE funding, of which at least \$10 million will be awarded to projects located in or to directly benefit areas of persistent poverty.

OPTIONS:

1. Move to Approve Resolution No. 2021-10 to apply and accept, in partnership with Lake County Florida and City of Mount Dora to submit to the Department of Transportation (DOT) a \$25 million 2021 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant application for the planned Wekiva Trail Extension Project - Segment 1 and Segment 5 and to share the cost of the operation and maintenance of the trail project once completed.
2. Do Not Approve Resolution No. 2021-10, City Council does not authorize the City to apply and accept, in partnership with Lake County Florida and City of Mount Dora to submit to the Department of Transportation (DOT) a \$25 million 2021 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant application for the planned Wekiva Trail Extension Project - Segment 1 and Segment 5.

STAFF RECOMMENDATION:

1. Move to Approve Resolution No. 2021-10 to apply and accept, in partnership with Lake County Florida and City of Mount Dora to submit to the Department of Transportation (DOT) a \$25 million 2021 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant application for the planned Wekiva Trail Extension Project - Segment 1 and Segment 5 and to share the cost of the operation and maintenance of the trail project once completed.

FISCAL IMPACT:

No Fiscal Impact

LEGAL SUFFICIENCY:

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Resolution 2021-10_Raise Grant_Lake County_ 2021 RAISE Grant Resolution _Wekiva Trail Extension no markups_2

Attachments not provided are available to the public upon request to the City Clerk.

RESOLUTION 2021 - 10

A RESOLUTION OF THE CITY OF TAVARES, FLORIDA; AUTHORIZING THE CITY OF TAVARES TO PARTNER WITH LAKE COUNTY, FLORIDA, AND THE CITY OF MOUNT DORA, TO SUBMIT A 2021 REBUILDING AMERICA INFRASTRUCTURE WITH SUSTAINABILITY AND EQUITY (RAISE) GRANT APPLICATION FOR THE WEKIVA TRAIL EXTENSION PROJECT – SEGMENT 1 AND SEGMENT 5 TO THE UNITED STATES DEPARTMENT OF TRANSPORTATION; AUTHORIZING THE CITY ADMINISTRATOR AS THE CITY’S DESIGNEE TO EXECUTE SUPPLEMENTS TO THE APPLICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Further Consolidated Appropriations Act, 2021 (Pub. L. 116-260, December 27, 2020) (“FY 2021 Appropriations Act”) appropriated One Billion Dollars (\$1,000,000,000) to be awarded by the United States Department of Transportation (US DOT) for National Infrastructure Investments known as Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant on a competitive basis for projects that will have a significant impact on the nation, a metropolitan area or a region; and

WHEREAS, on April 13, 2021, US DOT announced availability of funding for National Infrastructure Investments and requested applications for the 2021 RAISE Grant; and

WHEREAS, Lake County, Florida, the City of Tavares, Florida, and the City of Mount Dora, Florida (the “Agencies”) have an opportunity to submit a 2021 RAISE Grant application to US DOT for the Wekiva Trail Extension Project – Segment 1 and Segment 5; and

WHEREAS, based on the 2010 Census and the 2021 BUILD Grant Notice of Funding Opportunity, the Wekiva Trail Extension Project – Segment 1 and Segment 5 is entirely located outside of the census-designated urbanized area, therefore, it is considered by the US DOT as a rural project and may be awarded up to 100 percent of project costs; and

WHEREAS, the Agencies agree to be responsible and fund costs associated with maintenance and operation of the project in their respective jurisdictional boundaries, should the 2020 BUILD Grant be awarded to the Agencies; and

WHEREAS, The City of Tavares, other Agencies, Lake County and City of Mount Dora have determined that they will have sufficient funds to provide necessary cashflow on a grant reimbursement basis during design and construction of the Wekiva Trail Extension Project, should the 2021 RAISE Grant be awarded to the County; and

WHEREAS, the City Council of the City of Tavares, Florida finds that adoption of this Resolution and submission of a 2021 RAISE Grant application in Partnership with Lake County, Florida, and the City of Mount Dora for the Wekiva Trail Extension Project is in the best interest of the public health, safety and welfare of the County.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Tavares, Florida, as follows:

Section 1. The recitals above are incorporated herein.

Section 2. The City Administrator of the City of Tavares, in partnership with Lake County, and the City of Mount Dora, is authorized to execute and deliver on behalf of the City of Tavares City Council a 2021 RAISE Grant application and related documents for the Wekiva Trail Extension Project – Segment 1 and Segment 5. The City Administrator in Partnership with Lake County, Florida, and the City of Mount Dora is further authorized to execute and deliver supplements to such 2021 RAISE Grant application, if needed or advised.

Section 3. If the Agencies are awarded the 2021 RAISE Grant funding for the Wekiva Trail Extension Project – Segment 1 and Segment 5, then the City of Tavares along with Lake County, Florida, and the City of Mount Dora, Florida covenants to budget and appropriate funds for the implementation and operation and maintenance of the Wekiva Trail Extension Project – Segment 1 and Segment 5.

Section 4. This Resolution shall be effective immediately upon its passage and adoption.

PASS AND ADOPTED this ____day of _____, 2021.

Amanda Boggus, Mayor

City Council, City of Tavares, Florida

ATTEST:

Susie Novack, City Clerk

Robert Q Williams, City Attorney

**AGENDA SUMMARY
TAVARES CITY COUNCIL
6/2/2021**

AGENDA TAB NO.: 7

SUBJECT TITLE: Ordinance 2021-04 - Pallazzo Holdings, LLC - Rezoning of Approximately 09.53 Acres Located East of SR-19, South of Lane Park Cutoff (Community Development)

OBJECTIVE:

To consider the rezoning of approximately 09.53 acres of property located east of SR-19, south of Lane Park Cutoff from Planned Development (PD) to Residential Multi-Family (RMF-2).

SUMMARY:

The subject property consists of approximately 09.53 acres of vacant property located east of SR-19, south of Lane Park Cutoff. The property is currently zoned as a Planned Development (PD), and the applicant is proposing that the property be rezoned to Residential Multi-Family (RMF-2).

The proposed zoning of Residential Multi-Family (RMF-2) is compatible with the surrounding zoning, which is a mixture of residential, commercial, and Public Facilities zoning. The applicant at this time envisions the construction of seventy (70) townhomes with shared parking. The proposed use and number of dwelling units is consistent with the existing Medium Density land use and the Comprehensive Plan. The proposed use is similar to what was approved by City Council under the existing Planned Development. The applicant desires to remove the age restriction that was required per Planned Development Ord. 07-42. The subject property is approximately 0.25 miles from Tavares Middle School and is walkable for students as there is an existing sidewalk on the south side of Lane Park Cutoff. The property owner is required to obtain school capacity reservation prior to development approval.

The environmental assessment submitted by Ray and Associates indicates no adverse conditions or environmental concerns with the property. Prior to any development the property owner must comply with all Florida Fish and Wildlife Conservation Commission provisions as they pertain to threatened species.

The preliminary traffic analysis submitted by Traffic & Mobility Consultants does not indicate an adverse impact to the level of service for surrounding roadways.

Any development of the property will be in accordance with the City's Land Development Regulations. Prior to the issuance of any Building Permits for this property compliance with all applicable regulations will be required.

The underlying Future Land Use designation of Medium Density (MED) does not change and is compatible with the requested Residential Multi-Family (RMF-2) zoning district.

OPTIONS:

1. That City Council moves to approve Ordinance 2021-04 rezoning approximately 09.53 acres of

property located east of SR-19, south of Lane Park Cutoff from Planned Development (PD) to Residential Multi-Family (RMF-2).

2. That City Council moves to deny Ordinance 2021-04.

STAFF RECOMMENDATION:

At their May 20th meeting the Planning & Zoning Board voted unanimously to recommend approval of Ordinance 2021-04.

Staff recommends that City Council moves to approve Ordinance 2021-04 rezoning approximately 09.53 acres of property located east of SR-19, south of Lane Park Cutoff from Planned Development (PD) to Residential Multi-Family (RMF-2).

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This ordinance has been reviewed by the City Attorney and approved for legal sufficiency.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Ordinance 2021-04
2. Aerial Map
3. Zoning Map
4. Concept Plan
5. Building Rendering
6. Traffic Analysis
7. Environmental Assessment Report
8. Newspaper Ad 5-9-21

Attachments not provided are available to the public upon request to the City Clerk.

ORDINANCE 2021-04

AN ORDINANCE OF THE CITY OF TAVARES REZONING APPROXIMATELY 09.53 ACRES OF PROPERTY GENERALLY LOCATED EAST OF STATE ROAD 19, SOUTH OF LANE PARK CUTOFF FROM PLANNED DEVELOPMENT (PD) TO RESIDENTIAL MULTI-FAMILY (RMF-2); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the owners of the property legally described in “**Exhibit A**” of this Ordinance have applied for the rezoning of this land from Planned Development (PD) to Residential Multi-Family (RMF-2); and

WHEREAS, properties within this area are a mix of residential, commercial, and Public facilities use; and

WHEREAS, the City of Tavares has advertised in accordance with Florida State 166.041 for two public hearings, as is its option, prior to adoption of this ordinance; and

WHEREAS, the City of Tavares held these duly noticed public hearings before the Planning and Zoning Board and the City of Tavares City Council, providing opportunity for individuals to hear and to be heard regarding the proposed amended zoning; and

WHEREAS, the City Council has reviewed and considered all relevant evidence, information and testimony presented by witnesses, the public, and City staff; and

WHEREAS, the City Council finds this amendment in compliance with the City of Tavares’ Land Development Regulations and Comprehensive Plan; now therefore

BE IT ORDAINED by the City Council of the City of Tavares, Florida, as follows:

Section 1. Rezoning

The said properties, as legally defined in **Exhibit “A”**, attached hereto and made a part herewith, are hereby rezoned from Planned Development (PD) to Residential Multi-Family (RMF-2).

Section 2. Severability.

Upon a determination by a court of competent jurisdiction that a portion of this ordinance is void, unconstitutional, or unenforceable, all remaining portions shall remain in full force and effect.

Section 3. Effective Date.

This Ordinance shall take effect immediately upon its final adoption by the Tavares City Council.

PASSED AND ORDAINED this _____ of _____, 2021, by the City Council of the City of Tavares, Florida.

Amanda Boggus, Mayor
Tavares City Council

First Reading: _____

Passed Second Reading: _____

ATTEST:

Susie Novack, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Robert Q. Williams, City Attorney

Exhibit "A"

Boundary Survey

Legal Description:

That part of Woodhaven Subdivision, according to the plat thereof, recorded in Plat Book 22, Pages 34 through 39, inclusive, Public Records of Lake County, Florida, which has been partially vacated by instrument recorded in Official Records Book 1066, Page 775, Public Records of Lake County, Florida, lying within the following described parcel of land:

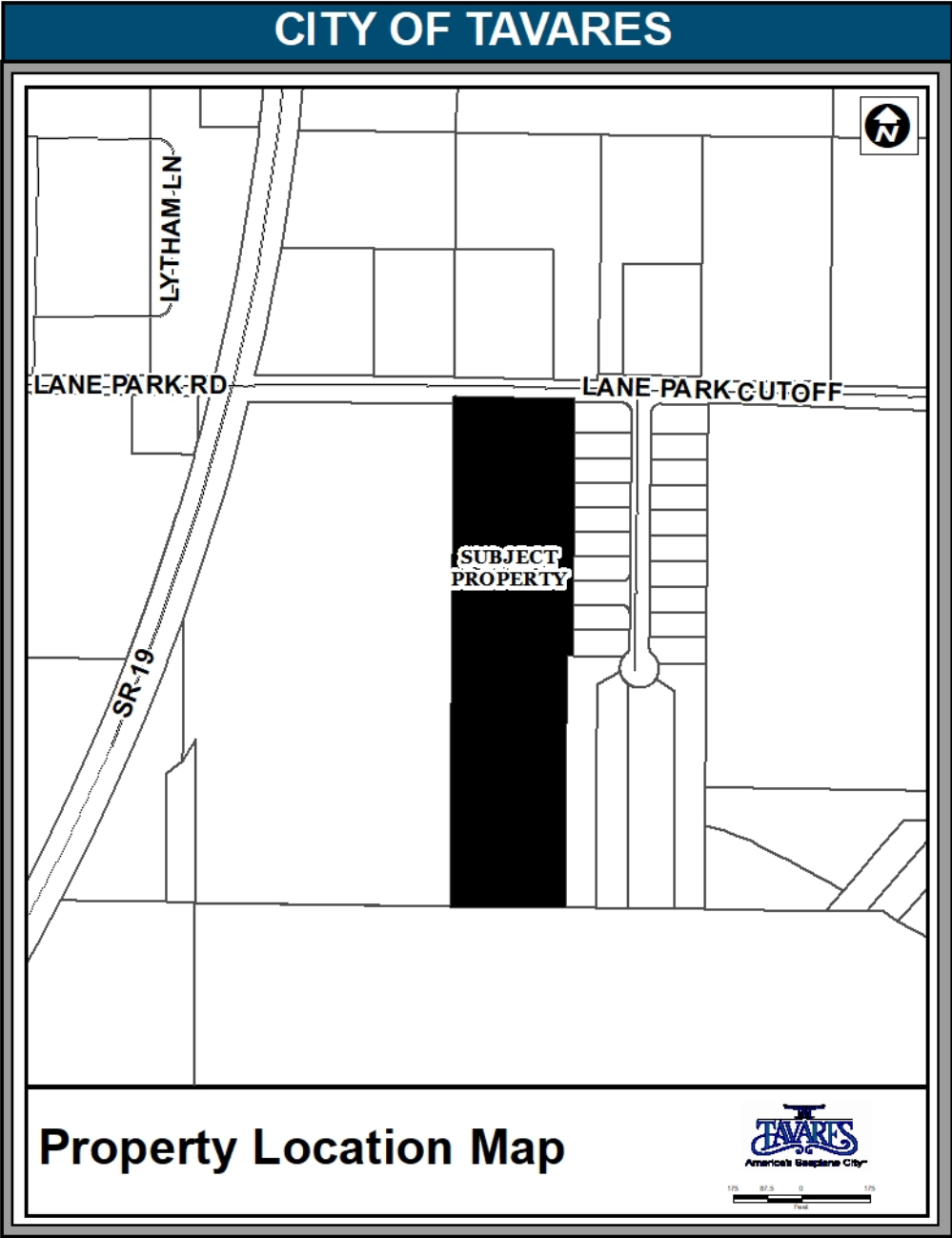
Commence at the Southeast corner of the East 1/2 of the Southeast 1/4 of the Southeast 1/4 of Section 6, Township 20 South, Range 26 East, Lake County, Florida, run thence South 89 degrees 40 minutes 16 seconds West 1315.61 feet along the South boundary of said Section 6 to the Southeast corner of Idamere Shores, a subdivision in the City of Tavares, Florida, according to the plat thereof, recorded in Plat Book 38, Pages 11 and 12, Public Records of Lake County, Florida, thence continue South 89 degrees 40 minutes 16 seconds West 357.49 feet along the South boundary of said Section 6 to the Southwest corner of said Idamere Shores and the Point of Beginning of this description: From said Point of Beginning continue South 89 degrees 40 minutes 16 seconds West along the South boundary of said Section 6 a distance of 310.01 feet to a point on the West boundary of the East 1/2 of the Southwest 1/4 of the Southeast 1/4 of said Section 6; from said point, run thence North 00 degrees 08 minutes 57 seconds West along the West boundary of the East 1/2 of the Southwest 1/4 of the Southeast 1/4 of said Section 6, said boundary also being the West boundary of said Woodhaven Subdivision, a distance of 1311.02 feet to a point that is 30.00 feet South of the existing centerline of Lane Park Cutoff Road (District No. 3-3444)(3-3637 per record plat of Woodhaven Subdivision). From said point, run thence South 89 degrees 26 minutes 21 seconds East along the Southerly right-of-way line according to said record plat of Woodhaven Subdivision a distance of 326.03 feet to a point on the West boundary of said Idamere Shores and its Northerly extension, from said point, leaving said Southerly right-of-way line, run thence South 00 degrees 08 minutes 57 seconds East along a West boundary of said Idamere Shores and its Northerly extension 658.06 feet, thence South 89 degrees 51 minutes 03 seconds West along a North boundary of said Idamere Shores 16.00 feet, thence South 00 degrees 08 minutes 57 seconds East along a West boundary of said Idamere Shores 647.94 feet to the Point of Beginning.

Less and Except any platted roadways shown on the said plat of Woodhaven Subdivision lying within 50 feet of the centerline of pavement of Lane Park Cutoff Road No. 3444 (shown on the said plat of Woodhaven as Road No 3-367)(O.R.B. 1290, Page 1564).

Flood Description:

By performing a search with the local governing municipality or www.fema.gov, the property appears to be located in zone X/AE. This Property was found in City of Tavares, community number 120138, dated 12/18/2012.

CERTIFIED TO: FAIRWINDS CREDIT UNION



Created By: City of Tavares GIS Typed: DATA\PROJECT FILE SLake Idamere - Rezoning - PZ2020-17\GIS\GIS_Maps\AD.mxd MAP CREATED ON 04/26/21

**AGENDA SUMMARY
TAVARES CITY COUNCIL
6/2/2021**

AGENDA TAB NO.: 8

SUBJECT TITLE: Ordinance 2021-05 - Pope Property - Annexation and Rezoning of Approximately 0.10 Acres of Property Located at 12934 Lake Dora Circle (Community Development)

OBJECTIVE:

To consider the annexation and rezoning to Residential Manufactured Home Subdivision (RMH-S), of approximately 0.10 acres of property located at 12934 Lake Dora Circle, Tavares, FL.

SUMMARY:

The subject property is located at 12934 Lake Dora Circle and is approximately 0.10 acres in size. The land is presently zoned as County Mixed Home Residential (RM), and the applicant is proposing that the property be annexed and rezoned to Residential Manufactured Home Subdivision (RMH-S). The property is contiguous to the City boundary.

This property is in close proximity to a mixture of mobile home and single family uses. The proposed zoning of Residential Manufactured Home Subdivision (RMH-S) is compatible with surrounding property.

The annexation of this property has been reviewed per the City's Annexation Policy. It has been determined by City staff that the property may be properly serviced by the City without undue hardship or significant negative fiscal impact to the City. The City of Tavares has municipal water and waste water utility service available to the subject parcel.

The City is concurrently processing a future land use map amendment to re-designate the property from Lake County Urban Low Density to City of Tavares Mobile Home (MH) on the Future Land Use Map 2040.

OPTIONS:

1. That City Council moves to approve Ordinance 2021-05 annexation and rezoning to Residential Manufactured Home Subdivision (RMH- S) of approximately 0.10 acres of property located at 12934 Lake Dora Circle, Tavares, FL.
2. That City Council moves to deny Ordinance 2021-05.

STAFF RECOMMENDATION:

At their May 20th meeting the Planning & Zoning Board voted unanimously to recommend approval of Ordinance 2021-05.

Staff recommends that City Council moves to approve Ordinance 2021-05 annexation and rezoning to Residential Manufactured Home Subdivision (RMH-S), of approximately 0.10 acres of property located

at 12934 Lake Dora Circle, Tavares, FL.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This ordinance has been reviewed by the City Attorney and approved for legal sufficiency.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Ordinance 2021-05
2. Aerial Map
3. Zoning Map
4. Newspaper Ad 5-2-21
5. Newspaper Ad 5-9-21

Attachments not provided are available to the public upon request to the City Clerk.

ORDINANCE 2021-05

AN ORDINANCE AMENDING THE BOUNDARIES OF THE CITY OF TAVARES BY ANNEXING APPROXIMATELY 0.10 ACRES OF PROPERTY LOCATED AT 12934 LAKE DORA CIRCLE; REZONING THE PROPERTY FROM COUNTY MIXED HOME RESIDENTIAL (RM) TO CITY RESIDENTIAL MANUFACTURED HOME SUBDIVISION (RMH-S); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the owner of the property described in **Exhibit “A”** has voluntarily petitioned to annex into the City of Tavares, and

WHEREAS, the property legally defined in **Exhibit “A”** is contiguous with the corporate limits of the City of Tavares and the annexation of said property will not result in the creation of any enclave; and

WHEREAS, the City of Tavares, Florida, is in a position to provide municipal services to the property described herein; and,

WHEREAS, the City Council of the City of Tavares, Florida, deems it in the best interest of the City to accept said petition and to annex said property; and,

WHEREAS, the property is currently zoned Lake County Mixed Home Residential (RM) and the applicant has requested that said property be rezoned to a City designation of Residential Manufactured Home Subdivision (RMH-S); and,

WHEREAS, the City is concurrently processing a small scale future land use map amendment to re-designate the property from Lake County Urban Low Density to a City of Tavares Mobile Home on the Future Land Use Map; therefore

BE IT ORDAINED by the City Council of the City of Tavares, Florida, as follows:

Section 1. Annexation

The property legally defined as and depicted in **Exhibit “A”** attached hereto, situated in Lake County, Florida, is hereby incorporated into and made a part of the City of Tavares, Florida, pursuant to the voluntary annexation provisions of Section 171.044, Florida Statutes.

Section 2. Rezoning

The property described in **Exhibit “A”** shall hereby be rezoned from Lake County Mixed Home Residential (RM) to City of Tavares Residential Manufactured Home Subdivision (RMH-S) and shall be subject to the provisions contained within the Land Development Regulations for this zoning designation.

Section 3. Severability.

Upon a determination by a court of competent jurisdiction that a portion of this ordinance is void, unconstitutional, or unenforceable, all remaining portions shall remain in full force and effect.

Section 4. Effective Date.

This Ordinance shall take effect immediately upon its final adoption by the Tavares City Council.

PASSED AND ORDAINED this _____ of _____, 2021, by the City Council of the City of Tavares, Florida.

Amanda Boggus, Mayor
Tavares City Council

First Reading: _____

Passed Second Reading: _____

ATTEST:

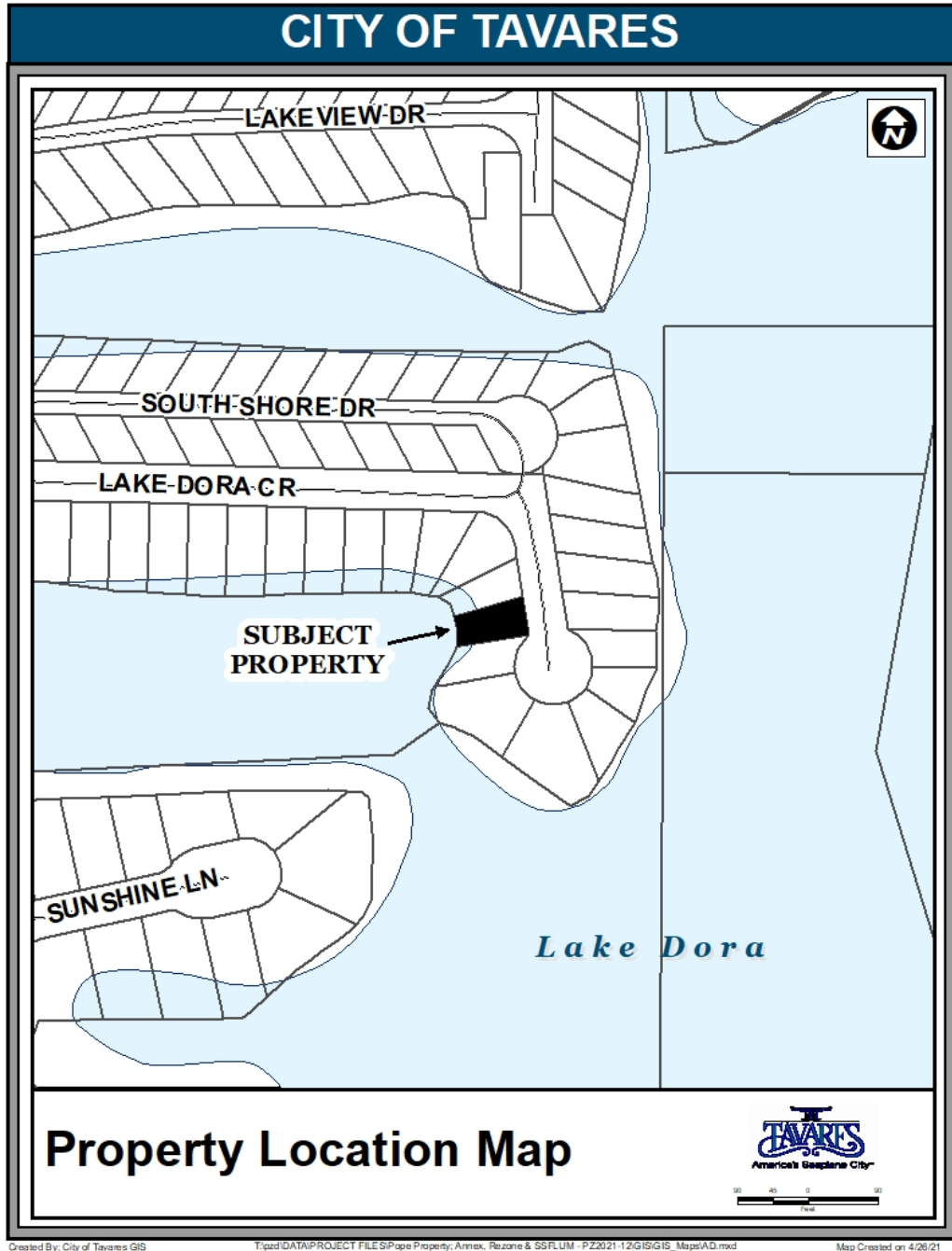
Susie Novack, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Robert Q. Williams, City Attorney

EXHIBIT "A"

Lot 12 in THOMPSON ESTATES, a subdivision in Lake County, Florida,
according to the plat thereof recorded in Plat Book 16, Page 26, Public
Records of Lake County, Florida



**AGENDA SUMMARY
TAVARES CITY COUNCIL
6/2/2021**

AGENDA TAB NO.: 9

SUBJECT TITLE: Ordinance 2021-06 - Pope Property - Small Scale FLUM Amendment of Approximately 0.10 Acres Located at 12934 Lake Dora Circle (Community Development)

OBJECTIVE:

To consider a Future Land Use Map amendment from County Urban Low to City Mobile Home (MH) for 0.10 acres of property located at 12934 Lake Dora Circle, Tavares, FL.

SUMMARY:

The subject property is located at 12934 Lake Dora Circle, and is approximately 0.10 acres in size. The land presently has a land use designation of County Urban Low Density, and the property owner is requesting an amendment to the Tavares Comprehensive Plan Future Land Use Map 2040 to change the designation of said property from Lake County Urban Low to City of Tavares Mobile Home (MH).

Ordinance 2021-06 proposes a small-scale amendment to the Future Land Use Map 2040 of the Comprehensive Plan from County Urban Low to City Mobile Home (MH).

The subject property is adjacent to a mixture of mobile home and single-family residential uses. An application to annex and rezone this property to a Residential Manufactured Home Subdivision (RMH-S) designation is concurrently under consideration.

Future Land Use Amendment

The city is required to place a future land use designation on annexed property. The subject property is currently designated County Urban Low. A City Mobile Home (MH) designation is most compatible with surrounding property and the existing County Future Land Use.

Compatibility

Lands surrounding this property are residential in nature.

Site Conditions

The property currently contains a mobile home.

Impact on City Services

The subject property is located in the City's Utility Service Boundary Area. The City of Tavares has municipal water and waste water utility service available to the subject parcel. The City's Concurrency Management System will ensure that Levels of Service (LOS) will not be degraded beyond the adopted levels of service for all regulated public facilities. Adverse impacts on Levels of Service are not implicated.

FINDINGS

This amendment request is considered to be in compliance with the Comprehensive Plan Goals, Objectives and Policies with the following findings:

1. A Mobile Home (MH) Future Land Use designation would serve as the most appropriate land use for the subject property in accordance with Future Land Use policy 1-1.1.
2. Impacts of the proposed development of the subject property shall be monitored through the City's Concurrency Management System. (Comp Plan, Chapter 8)

OPTIONS:

1. That City Council moves to approve Ordinance 2021-06 Future Land Use Map amendment from County Urban Low to City Mobile Home (MH) for 0.10 acres of property located at 12934 Lake Dora Circle, Tavares, FL.
2. That City Council moves to deny Ordinance 2021-06.

STAFF RECOMMENDATION:

At their May 20th meeting the Planning & Zoning Board voted unanimously to recommend approval of Ordinance 2021-06.

Staff recommends that City Council moves to approve Ordinance 2021-06 Future Land Use Map amendment from County Urban Low to City Mobile Home (MH) for 0.10 acres of property located at 12934 Lake Dora Circle, Tavares, FL.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This ordinance has been reviewed by the City Attorney and approved for legal sufficiency.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Ordinance 2021-06
2. FLU Map
3. Newspaper Ad 5-2-21
4. Newspaper Ad 5-9-21

Attachments not provided are available to the public upon request to the City Clerk.

ORDINANCE 2021-06

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2040, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY 0.10 ACRES OF PROPERTY FROM COUNTY URBAN LOW TO CITY MOBILE HOME (MH) FOR PROPERTY LOCATED AT 12934 LAKE DORA CIRCLE; PROVIDING FOR SEVERABILITY AND CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the owner of the property described in **Exhibit “A”** has voluntarily petitioned to annex into the City of Tavares, and

WHEREAS, the City of Tavares is concurrently processing the annexation of this property; and

WHEREAS, the property consists of less than ten acres;

WHEREAS, the City of Tavares has advertised as required by law for two public hearings prior to adoption of this ordinance; and

WHEREAS, the City has held such public hearings and the records of the City provide that the owners of the land affected have been notified as required by law; and

WHEREAS, a Mobile Home Future Land Use designation is compatible with surrounding designations and such designation is compatible with both City of Tavares and Lake County surrounding future land use designations; and

WHEREAS, the City of Tavares Planning and Zoning Board, Local Planning Agency, and City Council held duly noticed public hearings providing opportunity for individuals to hear and be heard regarding the adoption of the proposed map amendment; and,

WHEREAS, the City Council has reviewed and considered all relevant evidence and information and testimony presented by witnesses, the public, and City staff; and,

WHEREAS, the City Council finds this amendment in compliance with Chapter 163, Florida Statutes, and the City of Tavares Comprehensive Plan; and

WHEREAS, adoption of this amendment is in the best interest of the health, safety, and general welfare of the citizens of Tavares.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Tavares, Florida as follows

Section 1. Future Land Use Amendment

The Comprehensive Plan and Future Land Use Map of the City of Tavares, Florida, is hereby amended to reflect a re-designation from Lake County Urban Low Density to City of Tavares Mobile Home (MH) on certain real property as legally described in Exhibit "A". All provisions of the Comprehensive Plan shall hereby apply to said property.

Section 2. Severability and Conflicts

The provisions of this ordinance are severable and it is the intention of the City Council of Tavares, Florida, to confer the whole or any part of the powers herein provided. If any court of competent jurisdiction shall hold any of the provisions of this ordinance unconstitutional, the decision of such court shall not impair any remaining provisions of this ordinance.

Section 3. Transmittal

The City Administrator is hereby authorized and directed to transmit the adopted Comprehensive Plan amendments to the Florida Department of Economic Opportunity, the East Central Florida Regional Planning Council, the St. Johns River Water Management District, the Department of Environmental Protection, the Florida Department of Transportation, and any other governmental agency in the State of Florida that has filed a written request with the City Council for a copy of the Comprehensive Plan within 10 working days of the adoption of this Ordinance as specified in the State Land Planning Agency's procedural rules.

Section 4. Effective Date

The effective date of this plan amendment, if the amendment is not timely challenged, shall be 31 days after the state land planning agency notifies the local government that the plan amendment package is complete. If timely challenged, this amendment shall become effective on the date the state land planning agency or the Administration Commission enters a final order determining this adopted amendment to be in compliance. No development orders, development permits, or land uses dependent on this amendment may be issued or commence before it has

become effective. If a final order of noncompliance is issued by the Administration Commission, this amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to the state land planning agency.

PASSED AND ADOPTED this _____ day of _____, 2021 by the City Council of the City of Tavares, Florida.

Amanda Boggus, Mayor
Tavares City Council

First Reading: _____

Second Reading & Final Adoption: _____

ATTEST:

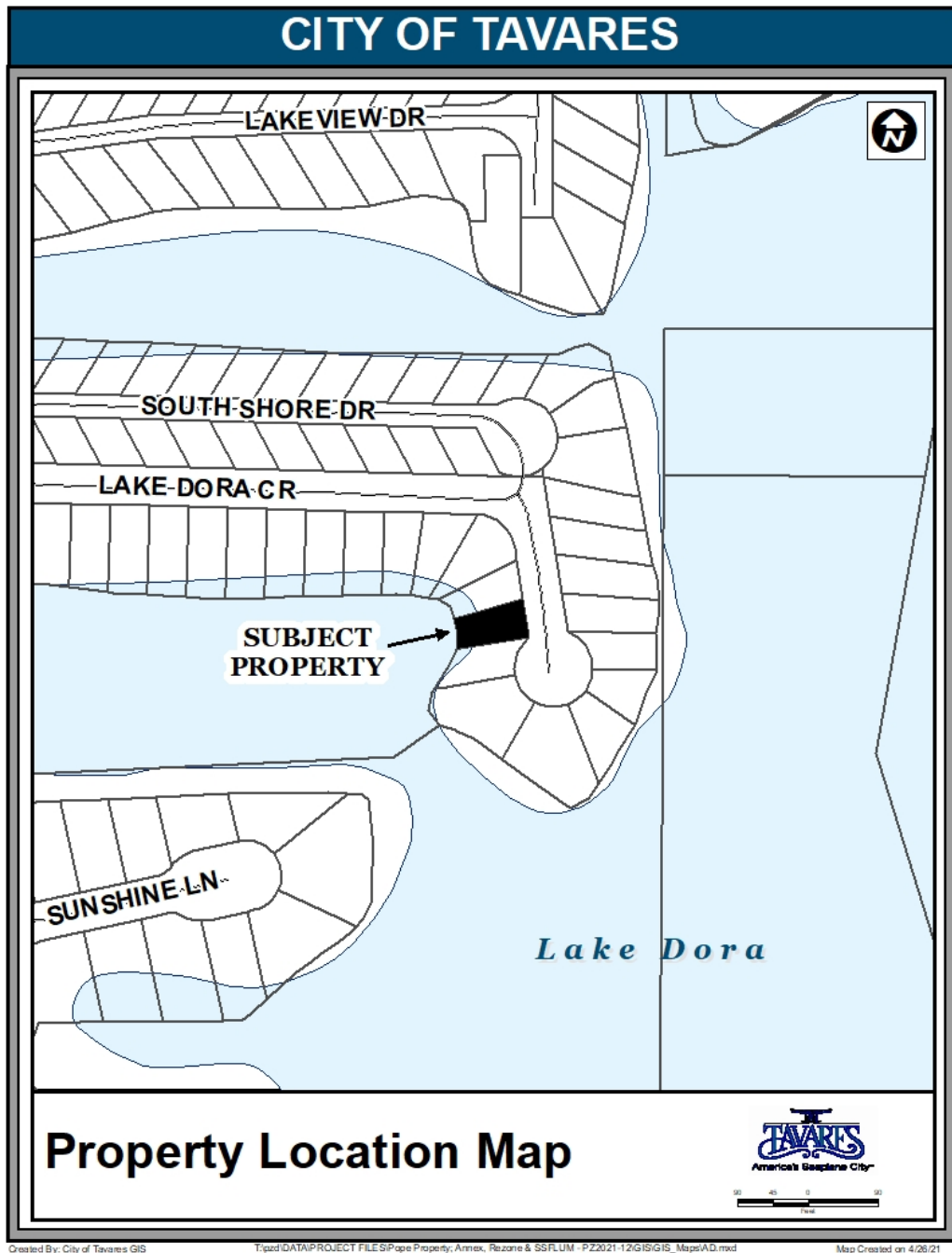
Susie Novack, City Clerk

Approved as to form:

Robert Q. Williams, City Attorney

EXHIBIT "A"

Lot 12 in THOMPSON ESTATES, a subdivision in Lake County, Florida,
according to the plat thereof recorded in Plat Book 16, Page 26, Public Records of
Lake County, Florida



**AGENDA SUMMARY
TAVARES CITY COUNCIL
6/2/2021**

AGENDA TAB NO.: 10

SUBJECT TITLE: Ordinance 2021-07 - Hammock Citrus Corporation - Rezoning of Approximately 16.84 Acres Located East of SR-19 and 600 Feet North of Lane Park Cutoff (Community Development)

OBJECTIVE:

To consider the rezoning of approximately 16.84 acres of property located east of SR-19 and approximately 600 feet north of Lane Park Cutoff from Highway Commercial (C-2) to Industrial (I).

SUMMARY:

The subject property consists of approximately 16.84 acres of vacant property located east of SR-19 and approximately 600 feet north of Lane Park Cutoff. The property is currently zoned as Highway Commercial (C-2), and the applicant is proposing that the property be rezoned to Industrial (I).

The proposed zoning of Industrial (I) is compatible with the surrounding zoning, which is a mixture of industrial, commercial, and Public Facilities zoning. The applicant at this time envisions the construction of multiple buildings to be utilized as industrial flex space accommodating future industrial uses as well as an area reserved for boat and recreational vehicle storage. The proposed industrial uses will not abut State Road 19 or County Road 561. Approximately six (6) acres of property abutting State Road 19 are not included in the rezoning application and shall remain Highway Commercial (C-2) zoning.

The environmental assessment submitted by LPG Urban & Regional Planners, Inc. indicates no adverse conditions or environmental concerns with the property. Prior to any development the property owner must comply with all Florida Fish and Wildlife Conservation Commission provisions as they pertain to threatened species.

The preliminary traffic analysis submitted by Traffic & Mobility Consultants does not indicate an adverse impact to the level of service for surrounding roadways.

Any development of the property will be in accordance with the City's Land Development Regulations. Prior to the issuance of any Building Permits for this property compliance with all applicable regulations will be required.

The City is concurrently processing a future land use map amendment to re-designate the property from Commercial (COM) to Industrial (IND) on the Future Land Use Map 2040.

OPTIONS:

1. That City Council moves to approve Ordinance 2021-07 rezoning approximately 16.84 acres of property located east of SR-19 and approximately 600 feet north of Lane Park Cutoff from

Highway Commercial (C-2) to Industrial (I).

2. That City Council moves to deny Ordinance 2021-07.

STAFF RECOMMENDATION:

At their May 20th meeting the Planning & Zoning Board voted unanimously to recommend approval of Ordinance 2021-07.

Staff recommends that City Council moves to approve Ordinance 2021-07 rezoning approximately 16.84 acres of property located east of SR-19 and approximately 600 feet north of Lane Park Cutoff from Highway Commercial (C-2) to Industrial (I).

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This ordinance has been reviewed by the City Attorney and approved for legal sufficiency.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Ordinance 2021-07
2. Aerial Map
3. Zoning Map
4. Concept Plan
5. Traffic Analysis
6. Environmental Assessment Report
7. Newspaper Ad 5-9-21

Attachments not provided are available to the public upon request to the City Clerk.

ORDINANCE 2021-07

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, REZONING APPROXIMATELY 16.84 ACRES OF PROPERTY GENERALLY LOCATED EAST OF STATE ROAD 19, APPROXIMATELY 600 FEET NORTH OF LANE PARK CUTOFF FROM HIGHWAY COMMERCIAL (C-2) TO INDUSTRIAL (I); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the owner of property described in Exhibit "A" attached hereto, is requesting to rezone said property from Highway Commercial (C-2) to Industrial (I); and

WHEREAS, properties within this area are zoned for commercial and industrial use; and

WHEREAS, the City of Tavares held duly noticed public hearings before the Planning and Zoning Board and City of Tavares City Council, providing opportunity for individuals to hear and to be heard regarding the proposed amended zoning; and

WHEREAS, the City Council has reviewed and considered all relevant evidence and information and testimony presented by witnesses, the public, and City staff; and

WHEREAS, the City is concurrently processing a large-scale future land use map amendment to re-designate the property from Commercial (COM) to Industrial (IND) designation on the Future Land Use Map 2040; and

WHEREAS, the City Council finds this amendment in compliance with the City of Tavares' Land Development Regulations and Comprehensive Plan; therefore

BE IT ORDAINED by the City Council of the City of Tavares, Florida, as follows:

Section 1. Rezoning

The said property, as legally defined in Exhibit "A", attached hereto and made a part herewith, is hereby rezoned Highway Commercial (C-2) to Industrial (I), under the specific provisions as established by the City of Tavares Land Development Regulations.

Section 2. Severability.

Upon a determination by a court of competent jurisdiction that a portion of this ordinance is void, unconstitutional, or unenforceable, all remaining portions shall remain in full force and effect.

Section 3. Effective Date.

The Rezoning provisions of this Ordinance shall take effect simultaneously with the Effective Date of Ordinance 2021-08.

PASSED AND ORDAINED this _____ of _____, 2021 by the City Council of the City of Tavares, Florida.

Amanda Boggus, Mayor
Tavares City Council

First Reading: _____

Passed Second Reading: _____

ATTEST:

Susie Novack, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Robert Q. Williams, City Attorney

EXHIBIT "A"

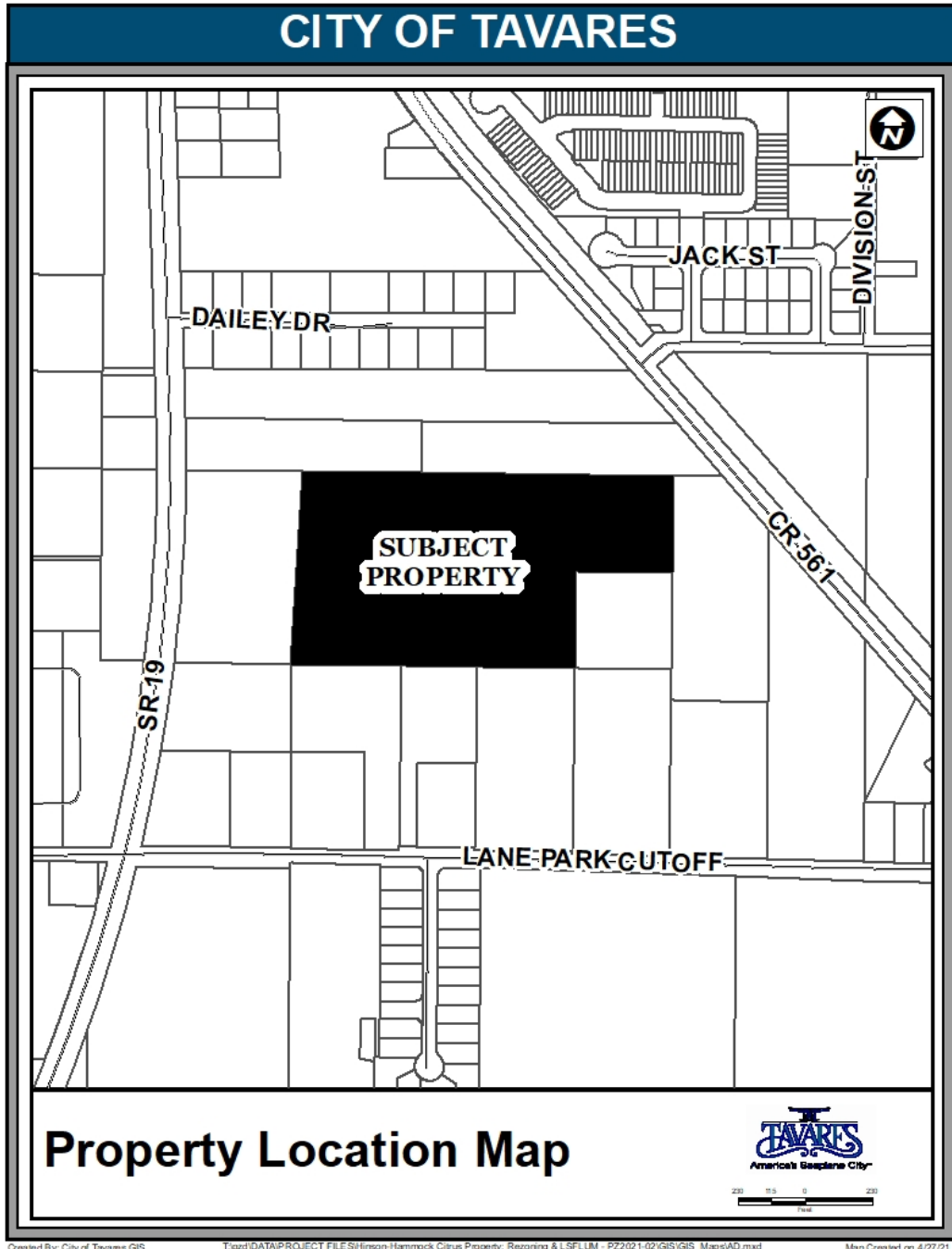
The North 1/2 of the Northwest 1/4 of The Southeast 1/4 and the Northwest 1/4 of the Northeast 1/4 of the Southeast 1/4, Section 6, Township 20 South, Range 26 East, less Right of way for SR 19, Lake County, Florida.

LESS AND EXCEPT:

That portion located West of State Road No. 19 of the North 1/2 of the Northwest 1/4 of the Southeast 1/4 and the Northwest 1/4 of the Northeast 1/4 of the Southeast 1/4, Section 6, Township 20 South, Range 26 East, Lake County, Florida, Less right of way for State Road No. 19.

LESS AND EXCEPT:

BEGIN AT THE INTERSECTION OF THE EASTERLY RIGHT-OF-WAY LINE OF STATE ROAD NO. 19 AND THE NORTH LINE OF THE NORTH 1/2 OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 6, TOWNSHIP 20 SOUTH, RANGE 26 EAST, LAKE COUNTY, FLORIDA; THENCE RUN S 89°13'34" E ALONG SAID NORTH LINE A DISTANCE OF 400 FEET; THENCE S 03°38'22" W, 660.20 FEET; THENCE N 89°18'50" W, 400 FEET TO A POINT ON THE EASTERLY RIGHT-OF-WAY LINE OF STATE ROAD NO. 19, SAID POINT ALSO BEING ON A CURVE CONCAVE NORTHWESTERLY AND HAVING A RADIUS OF 5779.28 FEET (CHORD BEARING N 03°37'31" E, CHORD DISTANCE 660.67 FEET), THENCE NORTHEASTERLY ALONG THE ARC OF SAID CURVE AN ARC LENGTH OF 660.67 FEET TO THE POINT OF BEGINNING.



Created By: City of Tavares GIS

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Map Created on 4/27/21

**AGENDA SUMMARY
TAVARES CITY COUNCIL
6/2/2021**

AGENDA TAB NO.: 11

SUBJECT TITLE: Award of Contract for Construction of Tavares Cemetery Restrooms (Public Works)

OBJECTIVE:

Council to award the contract to Signature Construction, Inc. for the Construction of an American Disabilities Act (ADA) compliant restroom facility and associated concrete walkway, slab and utility connections at Tavares Cemetery.

SUMMARY:

Last year, City Council recognized the need to have sanitary facilities at the Cemetery and budgeted \$100,000 to design, engineer, and construct a restroom facility. The design of a Cemetery Restroom has been developed by GatorSketch Corporation, under their current Continuing Services Agreement #CON-01307.

An Invitation To Bid for the construction of an American Disabilities Act (ADA) compliant restroom facility and associated concrete walkway, slab, and utility connections at Tavares Cemetery Tavares, Florida, Bid No. 2021-0007, was opened March 13, 2021, and closed April 29, 2021, resulting in the receipt of four (4) bids (Attachment A).

Bid No. 2021-0007 Tavares Cemetery Restroom

- Blackwater Construction Services \$133,967.00
- GSB Construction & Development, Inc. \$114,500.00
- Morton Construction Company \$101,461.00
- Signature Construction, Inc. \$97,973.00

In 2014, Signature Construction, Inc. was previously awarded the construction of the Ingraham Park Restrooms and has been selected to be awarded the Tavares Cemetery Restrooms based on price and qualifications.

The budget was \$100,000. The design/engineering services were \$17,190, leaving a balance of \$82,810. The low bid is \$97,973 leaving a shortfall of \$15,163. It is recommended the \$15,163 come from Infrastructure Sales Tax reserves.

OPTIONS:

1. Council moves to award the contract to Signature Construction, Inc. for the Construction of an American Disabilities Act (ADA) compliant restroom facility and associated concrete walkway, slab, and utility connections at Tavares Cemetery Tavares, Florida in the amount of \$97,973, authorize \$15,163 from infrastructure Sales Tax reserves and authorize the City Administrator to enter into all related contracts.

2. Council does not award the contract.

STAFF RECOMMENDATION:

1. Council moves to award the contract to Signature Construction, Inc. for the Construction of an American Disabilities Act (ADA) compliant restroom facility and associated concrete walkway, slab, and utility connections at Tavares Cemetery Tavares, Florida in the amount of \$97,973, authorize \$15,163 from infrastructure Sales Tax reserves and authorize the City Administrator to enter into all related contracts.

FISCAL IMPACT:

Previously budgeted 100,000 less \$17,190 design/engineering services = \$82,810. \$15,163 is required out of Sales Tax Reserves to fund the construction bid of \$97,973. (\$82,810 + \$15,163).

LEGAL SUFFICIENCY:

Yes.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Attachment A - Tavares Cemetery Restroom Bid Results 2021-0007

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
6/2/2021**

AGENDA TAB NO.: 12

SUBJECT TITLE: Approval to Utilize the State of Florida Contract #56120000-19-ACS for Purchase of Furniture in the Library Expansion Project (Community Services)

OBJECTIVE:

To obtain Council approval to utilize (“piggyback”) the State of Florida contract #56120000-19-ACS for the purchase and installation of fixtures, furniture, and equipment (FF&E) in the Library Expansion Project, and authorize staff to enter into an agreement with Library Interiors of Florida, Inc.

SUMMARY:

Previously, City Council approved the agreement with Lake County for the design and construction of the Library Expansion Project with an allotted grant budget of \$1,000,000. Within this grant amount, \$55,000 was budgeted for FF&E (Furniture) within the project.

The City of Tavares desires to piggyback with the existing State of Florida contract #56120000-19-ACS and utilize approved service dealer Library Interiors of Florida, Inc. to purchase and install the FF&E items under the approved budget. Library Interiors of Florida, Inc. provided the previous furnishings located throughout the Tavares Library and has a great track record for providing library furniture for neighboring libraries as well.

OPTIONS:

1. Approve utilizing the State of Florida contract #56120000-19-ACS for the purchase and installation of fixtures, furniture, and equipment (FF&E) in the Library Expansion Project, and authorize staff to enter into an agreement with Library Interiors of Florida, Inc.
2. Do not approve utilizing the State of Florida contract #56120000-19-ACS for the purchase and installation of fixtures, furniture, and equipment (FF&E) in the Library Expansion Project, or authorize staff to enter into an agreement with Library Interiors of Florida, Inc.

STAFF RECOMMENDATION:

To approve utilizing the State of Florida contract #56120000-19-ACS for the purchase and installation of fixtures, furniture, and equipment (FF&E) in the Library Expansion Project, and authorize staff to enter into an agreement with Library Interiors of Florida, Inc.

FISCAL IMPACT:

The funding for the FF&E purchase is included in the Library Expansion Project budget under the Lake County grant.

LEGAL SUFFICIENCY:

Legally sufficient

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
6/2/2021**

AGENDA TAB NO.: 13

SUBJECT TITLE: Report of Civic Center Indoor Air Quality Testing and Ceiling Tile Replacement (Public Works)

OBJECTIVE:

Provide to Council the Report of Civic Center Indoor Air Quality Testing and Ceiling Tile Replacement Cost For Approval

SUMMARY:

On April 7, 2021, during the regular City Council meeting, Council requested staff to check the ceiling tiles in the Civic Center as to the source of an innocuous smell. Council also identified a need to replace the ceiling tile and grid in the Civic Center and moved to place funds in a holding account until after the Civic Center is investigated, and then bring back to Council for consideration.

Facilities Management conducted a building assessment of the Civic Center and made recommendations based upon their findings:

Building constructed 1970
Original ventilated ceiling made of pegboard paneling remains in place and covered with insulation board in 2006
No climate control system installed during the original construction
Current HVAC system installed in 2006, no climate control in the commercial kitchen
No visible signs of mold growth were found above ceiling tiles, around HVAC, rolled insulation, attic space, roof trusses
No current signs of pest activity
Roof re-shingled in 2018

• An indoor air quality (IAQ) test has been completed.

AdvantaClean of Clermont, an independent third party, conducted an IAQ test on April 13, 2021
Testing concluded that the IAQ is within normal range for a public commercial building

• A Fire Safety Inspection has been completed.

Captain Wayne Luckock of the Tavares Fire Department conducted an inspection of the Civic Center to confirm the status of the Civic Center as relates to Fire Code Compliance.
Inspection found the building to meet Fire Code.

• A Building Safety Inspection has been completed.

Ralph Jones, Building Official for the City of Tavares conducted an inspection of the Civic

Center to confirm the status of the Civic Center as relates to Building Code Compliance. Inspection found the building to meet Building Code.

- **Staff continues to recommend remove and replace ceiling tile \$20,307**

Demo all layers of ceiling (City Staff - cost saving \$12,000)

Existing ceiling tiles have exceeded their 13-year life expectancy as identified by BOMA (Building Owners and Managers Association) Best Practices to Maintain Efficient and Sustainable Buildings

Install new drop ceiling, grid and rolled insulation

- **Staff recommend to budget next year to Remove and Replace insulation \$17,000 (est.)**

Remove all old insulation (City Staff)

Install spray foam, insulate the roof line

(Estimated cost based on square footage of structure, current material costs, labor)

- **Staff recommends to budget next year to replace HVAC system in main hall and add A/C to commercial kitchen \$350,000 (est.)**

Remove current HVAC system, 17 years old and reaching the end of its life expectancy
Upgrade to a new HVAC system engineered to meet current load calculations and requirements

Add engineered HVAC/makeup system for the commercial kitchen (\$30,000)

(Estimated cost based on the square footage of the structure, current material costs, labor, design fees)

Having found the Civic Center building to be safe for occupation and following the direction of the City Council, the existing ceiling tiles which are beyond their recommended life expectancy can be replaced with a new drop ceiling with a new grid and tiles for sound absorption and new rolled insulation at a cost of \$20,307. The remaining building improvements as outlined by Facilities Management will be added to the FY2021-2022 Proposed Budget for Council's consideration during the upcoming budget workshops.

OPTIONS:

1. Council moves to replace the Civic Center ceiling tiles and replace with a new drop ceiling with new grid and tiles for sound absorption and new rolled insulation at a cost of \$20,307.
2. Council does not move to replace the Civic Center ceiling tiles at this time.

STAFF RECOMMENDATION:

1. Council moves to replace the Civic Center ceiling tiles and replace with a new drop ceiling with new grid and tiles for sound absorption and new rolled insulation at a cost of \$20,307.

FISCAL IMPACT:

\$20,307 - Funding in a holding account identified by Finance.

LEGAL SUFFICIENCY:

Yes.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. AdvantaClean IAQ Civic Center chain_21012827
2. AdvantaClean IAQ Civic Center report_21012827_1
3. FY 2022 5-Year CIP and Civic Ctr New CIP Worksheets

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
6/2/2021**

AGENDA TAB NO.: 14

SUBJECT TITLE: Lake Frances Utilities Improvement Update (Utilities)

OBJECTIVE:

To give Council current update on Lake Frances Project.

SUMMARY:

This project replaces underground water and sewer lines throughout the sub-division. This project is on schedule and on budget. The project is currently 50% complete, with completion estimated in end of 2021.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

None.

LEGAL SUFFICIENCY:

Yes.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
6/2/2021**

AGENDA TAB NO.: 15

SUBJECT TITLE: City Administrator Report

OBJECTIVE:

To inform Council on city related matters.

SUMMARY:

The City Administrator will provide a summary at the meeting.

UPCOMING MEETINGS:

City Council Meeting	June 16, 2021, 4:00 p.m., City Council Chambers
Planning & Zoning Board Meeting	June 17, 2021, 3:00 p.m., City Council Chambers
Code Enforcement Special Magistrate Hearing	June 22, 2021, 5:00 p.m., City Council Chambers
Library Board Meeting	June 16, 2021, 2:30 p.m., Library Conference Room

UPCOMING EVENTS:

Hydro Drag Nationals	June 5-6, 2021, 8:00 a.m. to 4:00 p.m., Wooton Park, https://www.surfandturfpromotions.com/
4th of July Celebration	July 4, 2021, Wooton Park, All Day Event - Details to be Announced
Hydro Drag Nationals	July 17-18, 2021, 8:00 a.m. to 4:00 p.m., Wooton Park, https://www.surfandturfpromotions.com/

OUTSIDE AGENCY MEETINGS:

Lake County League of Cities	June 11, 2021, 11:30 a.m., Mount Dora Golf Course
Lake Sumter MPO Executive Board Meeting	June 23, 2021, 2:00 p.m., Citizens Blvd., Leesburg
Tavares Chamber of commerce Business	June 23, 2021, 11:30 a.m., Tavares Pavilion on the Lake

Luncheon	
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OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
6/2/2021**

AGENDA TAB NO.: 16

SUBJECT TITLE: City Council Member Reports

OBJECTIVE:

To inform Council on city related matters.

SUMMARY:

Council will be offered an opportunity to provide a report at the meeting.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Attachments not provided are available to the public upon request to the City Clerk.