



AGENDA
TAVARES CITY COUNCIL
September 4, 2019
4:00 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 E MAIN STREET, TAVARES

(Members of the public wishing to speak on an item that is on the agenda must fill out a Request to Speak form available from the City Clerk or at the Council Meeting prior to the meeting being called to order. In addition, the Mayor will ask for comment under the agenda item titled "Audience to be Heard" for matters not on the Agenda. For further information contact the City Clerk at (352) 742-6209 or snovack@tavares.org)

Meeting Rescheduled to September 6, 2019 Due to Hurricane Dorian

I. CALL TO ORDER

II. INVOCATION/PLEDGE OF ALLEGIANCE

Tab 1 Pastor Mike Briggs, First United Methodist Church of Mt. Dora

III. APPROVAL OF AGENDA

IV. PROCLAMATIONS/PRESENTATIONS

Tab 2 Tavares Chamber of Commerce Update (Chamber)

V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO RECORD

VII. CONSENT AGENDA

Tab 3 Approval of Agreement with Air Boss Solutions for the Monster Splash Seaplane Fly-In (Economic Development)

VIII. RESOLUTIONS

IX. ORDINANCES - PUBLIC HEARING

First Reading

Tab 4 Ordinance 2019-17 Amsdell Storage, LLC - Rezone 11.55 acres East of SR-19, West of CR-561, 140 Feet North of Dailey Dr. (Community Development)

Tab 5 Ordinance 2019-18 Water, Wastewater, Reclaim Utility Rate Study (Finance)

Second Reading

X. GENERAL GOVERNMENT

Tab 6 Recreation Division Update (Community Services)

XI. BUDGET HEARING - FISCAL YEAR 2019-2020 TENTATIVE MILLAGE & BUDGET - READING OF TENTATIVE MILLAGE & BUDGET RESOLUTIONS - 5:05 P.M.

Tab 7 Public Hearing to Adopt Resolution 2019-07 Tentative Millage – FY 2019-20 (Finance)

Tab 8 Public Hearing to Adopt Resolution 2019-08 Tentative Budget – FY 2019-20 (Finance)

XII. NEW BUSINESS

XIII. OLD BUSINESS

XIV. HISTORICAL PERSPECTIVE

Tab 9 Tavares Historical Society

XV. AUDIENCE TO BE HEARD

XVI. REPORTS

Tab 10 City Administrator Report

Tab 11 City Council Member Reports

XVII. ADJOURNMENT

F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (352) 742-6209.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/4/2019**

AGENDA TAB NO.: 1

SUBJECT TITLE: Pastor Mike Briggs, First United Methodist Church of Mt. Dora

OBJECTIVE:

Pastor Mike Briggs, First United Methodist Church of Mt. Dora, will provide the invocation and lead those present in the Pledge of Allegiance.

SUMMARY:

Pastor Mike Briggs, First United Methodist Church of Mt. Dora, will provide the invocation and lead those present in the Pledge of Allegiance.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/4/2019**

AGENDA TAB NO.: 2

SUBJECT TITLE: Tavares Chamber of Commerce Update (Chamber)

OBJECTIVE:

Receive an update on the Chamber from the Executive Director, J. Scott Berry.

SUMMARY:

Mr. Berry will provide an update on Chamber activities.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

September 2019 Tavares Chamber of Commerce Report.

ATTACHMENTS:

Description	Type
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**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/4/2019**

AGENDA TAB NO.: 3

SUBJECT TITLE: Approval of Agreement with Air Boss Solutions for the Monster Splash Seaplane Fly-In (Economic Development)

OBJECTIVE:

For Council to review and approve an agreement between the City and Air Boss Solutions for their services in support of 2019 Monster Splash Seaplane Fly-In event.

SUMMARY:

The City of Tavares hosts Fall and Spring Seaplane Fly-In events at the seaplane base (collocated with Wootton Park) each year. In order to enhance the safety of those participating and attending these events, the services of a professional "Air Boss" is used to direct the fly-in activities, contests and provide proof of air boss operations insurance as required. An air boss has been contracted for all previous fly-in events. This years fall Monster Splash Fly-In is scheduled for October 26, 2019. The estimated cost for air boss services in support of Monster Splash will be \$2,000.

City expenses would be covered by FY 2020 CRA-TIF revenues and have been included in the FY2020 budget.

Staff is requesting that Council approve the attached agreement to have an air boss for the 2019 Monster Splash Fly-In.

OPTIONS:

1. To approve the attached Agreement to have an Air Boss for the 2019 Monster Splash seaplane fly-in.
2. To not approve the attached Agreement to have an Air Boss for the 2019 Monster Splash seaplane fly-in.

STAFF RECOMMENDATION:

Staff recommends that Council moves to approve the attached agreement to have an air boss in support of the 2019 Monster Splash Fly-In.

FISCAL IMPACT:

The estimated City out-of-pocket expenditures of \$2,000 will be covered by FY 2020 CRA - TIF revenues contained in the FY 2020 budget.

LEGAL SUFFICIENCY:

Legally sufficient.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Contract Agreement

ATTACHMENTS:

Description

Type

**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/4/2019**

AGENDA TAB NO.: 4

SUBJECT TITLE: Ordinance 2019-17 Amsdell Storage, LLC - Rezone 11.55 acres East of SR-19, West of CR-561, 140 Feet North of Dailey Dr. (Community Development)

OBJECTIVE:

To consider the rezoning of approximately 11.55 acres of property located east of SR-19, west of CR-561, approximately 140 feet north of Dailey Dr. from Planned Development (PD) to Industrial (I).

SUMMARY:

The subject property consists of approximately 11.55 acres located east of SR-19, west of CR-561, approximately 140 feet north of Dailey Drive. The property is currently owned by Amsdell Storage Ventures XXXIV, LLC and contains one (1) commercial building, nine (9) self-storage mini warehouse buildings, and approximately three (3) acres of vacant land. The property is zoned as a Planned Industrial Development (PD) per Ordinance 1998-10, amended by Ordinances 2004-18 & 2017-19 allowing a mixture of commercial uses and industrial storage uses. The owner of the property wishes to eliminate the commercial portion and convert the building to additional personal storage capacity. In addition the owner is proposing to construct new mini-warehouse storage buildings and RV & boat parking areas on the vacant parcels. The applicant is requesting a rezoning from Planned Development (PD) to Industrial (I) as result of eliminating the commercial aspect and proposing increased industrial storage use that is limited under the current Planned Development. The property is surrounded by a mixture of industrial, commercial, and residential property.

Any development of the property will be in accordance with the City's Land Development Regulations. Prior to the issuance of any Building Permits for this property compliance with all applicable regulations will be required.

The underlying Future Land Use designation of Industrial (IND) does not change and is compatible with the requested Industrial (I) zoning district.

OPTIONS:

1. That City Council moves to approve Ordinance 2019-17 rezoning of approximately 11.55 acres of property located east of SR-19, west of CR-561, approximately 140 feet north of Dailey Dr. from Planned Development (PD) to Industrial (I).
2. That City Council moves to deny Ordinance 2019-17.

STAFF RECOMMENDATION:

At their August 15th meeting the Planning & Zoning Board voted unanimously to recommend

approval of Ordinance 2019-17.

Staff recommends that City Council moves to approve Ordinance 2019-17 rezoning of approximately 11.55 acres of property located east of SR-19, west of CR-561, approximately 140 feet north of Dailey Dr. from Planned Development (PD) to Industrial (I).

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This ordinance has been reviewed by the City Attorney and approved for legal sufficiency.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Aerial Map
Zoning Map
FLU Map
Newspaper Ad
Planning & Zoning Board Minutes

ATTACHMENTS:

Description	Type
Ordinance 2019-17	Ordinance
August 15, 2019 PZ Board Minutes	Exhibit

ORDINANCE 2019-17

AN ORDINANCE OF THE CITY OF TAVARES REZONING APPROXIMATELY 11.55 ACRES OF PROPERTY GENERALLY LOCATED EAST OF STATE ROAD 19, WEST OF COUNTY ROAD 561, APPROXIMATELY 140 FEET NORTH OF DAILEY DRIVE FROM PLANNED DEVELOPMENT (PD) TO INDUSTRIAL (I); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the owners of the property legally described in “**Exhibit A**” of this Ordinance have applied for the rezoning of this land from Planned Development (PD) to Industrial (I); and

WHEREAS, properties within this area are primarily developed for commercial, industrial, and residential use; and

WHEREAS, the City of Tavares has advertised in accordance with Florida State 166.041 for two public hearings, as is its option, prior to adoption of this ordinance; and

WHEREAS, the City of Tavares held these duly noticed public hearings before the Planning and Zoning Board and the City of Tavares City Council, providing opportunity for individuals to hear and to be heard regarding the proposed amended zoning; and

WHEREAS, the City Council has reviewed and considered all relevant evidence, information and testimony presented by witnesses, the public, and City staff; and

WHEREAS, the City Council finds this amendment in compliance with the City of Tavares’ Land Development Regulations and Comprehensive Plan; now therefore

BE IT ORDAINED by the City Council of the City of Tavares, Florida, as follows:

Section 1. Rezoning

The said properties, as legally defined in **Exhibit “A”**, attached hereto and made a part herewith, are hereby rezoned from Planned Development (PD) to Industrial (I).

Section 2. Severability.

Upon a determination by a court of competent jurisdiction that a portion of this ordinance is void, unconstitutional, or unenforceable, all remaining portions shall remain in full force and effect.

Section 3. Effective Date.

This Ordinance shall take effect immediately upon its final adoption by the Tavares City Council.

PASSED AND ORDAINED this _____ of _____, 2019, by the City Council of the City of Tavares, Florida.

Troy Singer, Mayor
Tavares City Council

First Reading: _____

Passed Second Reading: _____

ATTEST:

Susie Novack, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Robert Q. Williams
City Attorney

Exhibit A Legal Description

Parcel 1: Parcel ID: 06-20-26-000100001200 and Parcel ID: 06-20-26-000100001601

That part of the South 1/2 of the North 1/2 of Government Lot 7 lying East of the Easterly line of the right of way of State Road No. 19; LESS the right of way of State Road No. 561; and that part of the North 1/2 of Government Lot 8 lying Southwest of the Southwesterly line of the right of way of State Road No. 561, all lying and being in Section 6, Township 20 South, Range 26 East, in Lake County, Florida.

Parcel 3: Parcel ID: 06-20-26-000100001104

That part of Government Lot 7 in Section 6, Township 20 South, Range 26 East in Lake County, Florida, bounded and described as follows: From the point of intersection of the North line of said Government Lot 7, with the Easterly line of the right of way of State Road No. 19, run East along the North line of said Government Lot 7, a distance of 150 feet; thence Southerly and parallel with the Easterly line of the right of way of said State Road No. 19, a distance of 327.55 feet, more or less, to the South line of the North 1/4 of said Government Lot 7; thence East along the South line of the North 1/4 of said Government Lot 7, a distance of 339.53 feet to the point of beginning of this description. From said point of beginning, run thence North 100 feet; thence East and parallel with the South line of the North 1/4 of said Government Lot 7, a distance of 217.80 feet; thence South 100 feet to the South line of the North 1/4 of said Government Lot 7; thence West along the South line of the North 1/4 of said Government Lot 7 to the point of beginning.

TOGETHER with an easement for ingress and egress over the following described parcel: From the point of intersection of the North line of said Government Lot 7, with the Easterly line of the right of way of State Road No. 19, run East along the North line of said Government Lot 7, a distance of 150 feet; thence Southerly and parallel with the Easterly line of the right of way of said State Road No. 19, a distance of 327.55 feet, more or less, to the South line of the North 1/4 of said Government Lot 7; thence East along the South line of the North 1/4 of said Government Lot 7, a distance of 557.33 feet; thence North 100 feet; to the point of beginning of said easement; thence East and parallel with the South line of the North 1/4 of said Government Lot 7, a distance of 175.67 feet to a point on the Westerly line of the right of way of State Highway No. 561; said point being hereby designated as Point "A"; begin again at the point of beginning and run South 15 feet; thence East parallel with the South line of the North 1/4 of said Government Lot 7 to a point on the Westerly line of the right of way of State Highway No. 561; thence Northwesterly along the Westerly line of said right of way to the above designated Point "A".

Parcel 4: Parcel ID: 06-20-26-000100001108

That part of Government Lot 7, in Section 6, Township 20 South, Range 26 East, in Lake County, Florida, bounded and described as follows: From the point of intersection of the North line of said Government Lot 7 with the Easterly line of the right-of-way of State Road No. 19, run East along North line of said Government Lot 7, a distance of 150 feet; thence Southerly and parallel with the Easterly line of the right-of-way of State Road No. 19 a distance of 327.55 feet, more or less, to the South line of the N 1/4 of Government Lot 7; thence East along the South line of the N 1/4 of Government Lot 7, a distance of 339.53 feet to point of beginning of this description; thence North 100 feet, thence West and parallel with the South line of the N 1/4 of Government Lot 7, a distance of 142.58 feet, thence South 100 feet to a point on the South line of the N 1/4 of Government Lot 7, thence East along the South line of the N 1/4 of Government Lot 7, a distance of 142.58 feet to point of beginning.

Also:

An easement for ingress and egress 12 feet in width lying 6 feet on each side of the following described centerline to wit: Begin at a point on the East right-of-way line of State Road No. 19 that is 206 feet South along said right-of-way line from the North line of Government Lot 7, Section 6, Township 20 South, Range 26 East, in Lake County, Florida, run thence East parallel to the North line of said Government Lot 7, a distance of 344 feet, thence South parallel to said East right-of-way line of State Road No. 19, a distance of 40 feet to the end of this easement.

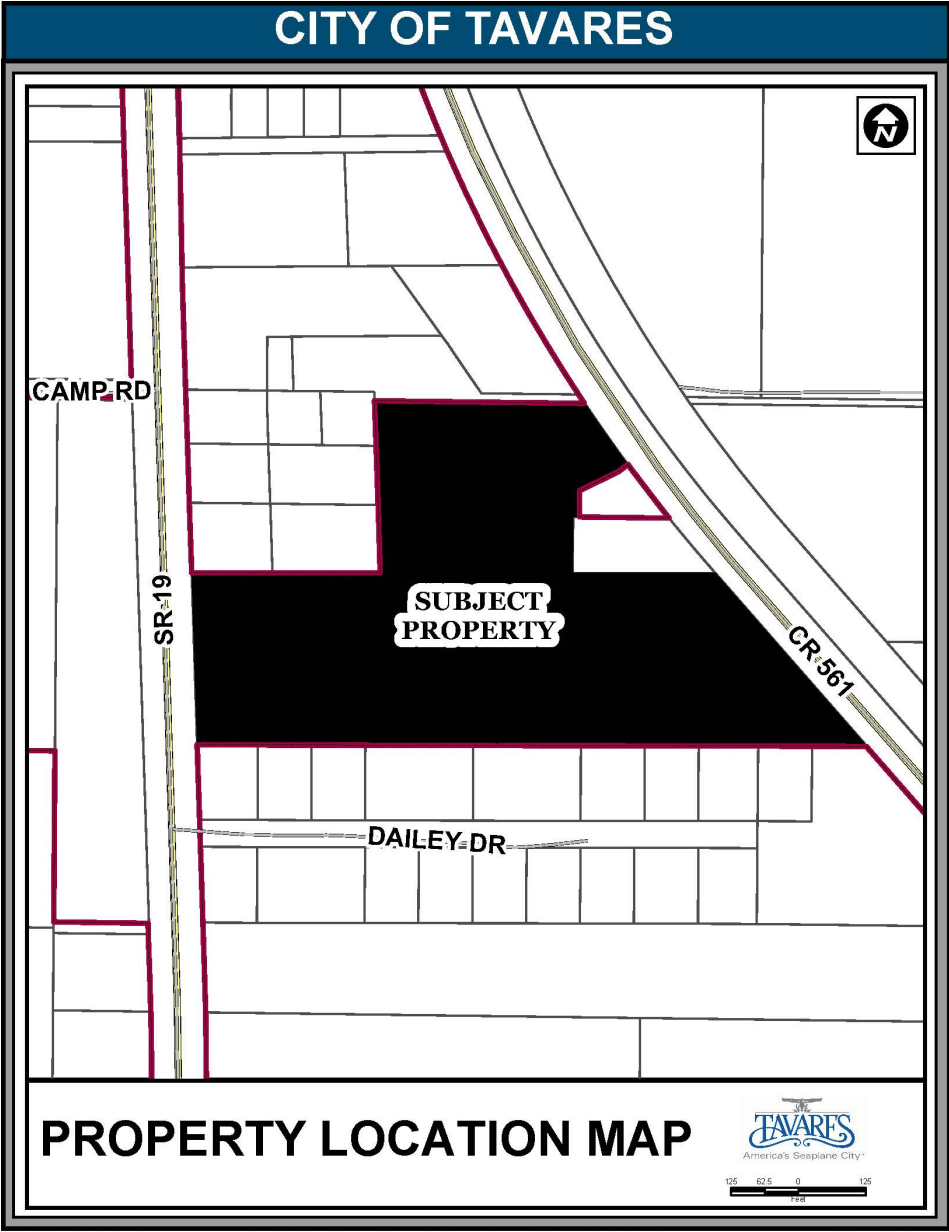
Parcel 5: Parcel ID: 06-20-26-000100001100

From the point of intersection of the North line of Government Lot 7, Section 6, Township 20 South, Range 26 East, Lake County, Florida, with the Westerly right of way of State Road 561; run West to a point 350 feet East of the Easterly right of way of State Road 19; thence South 01°45'00" East 227.49 feet; East to a point 229.47 feet West of the Westerly right of way of State Road 561; thence North 9°39'30" West 20.35 feet; thence North 64°05'00" East 149.35 feet; thence North 53°26'00" East 29.73 feet to the Westerly right of way of State Road 561; thence Northwesterly along the Westerly right of way of said Highway 561 to the point of beginning

TOGETHER WITH

A portion of that parcel of land as described in Official Records Book 525, Page 768, Public Records, Lake County, Florida, being more particularly described as follows:

That part of Government Lot 7 in Section 6, Township 20 South, Range 26 East in Lake County, Florida, bounded and described as follows: From the point of intersection of the North line of said Government Lot 7, with the Easterly line of the right of way of State Road No. 19, run thence East along the North line of said Government Lot 7, a distance of 150 feet; thence Southerly and parallel with the Easterly line of the right of way of State Road No. 19, a distance of 327.55 feet, more or less, (332.02 actual) to the South line of the North 1/4 of said Government Lot 7; thence East along the South line of the North 1/4 of said Government Lot 7, a distance of 557.33 feet (557.19' actual); thence North, a distance of 100 feet (104.36 feet actual) to the point of beginning of this description, said point being a 1/2" iron rod (no identification). From said point of beginning, run thence West and parallel with the South line of the North 1/4 of said Government Lot 7, a distance of 53.78 feet to a 1/2" iron rod (no identification); thence North 09°39'30" West, a distance of 20.35 feet to a 1/2" iron rod (no identification); thence North 64°05'00" East, a distance of 63.69 feet to a 5/8" iron rod labelled LB 6676; thence South, a distance of 48.00 feet to the point of beginning.



**CITY OF TAVARES
PLANNING AND ZONING BOARD MEETING
TAVARES COUNCIL CHAMBERS
201 E. MAIN STREET, TAVARES
August 15, 2019**

BOARD MEMBERS PRESENT

Gary Santoro, Chairman
Lou Buigas, Board Member, Vice-Chairman
Gary Koerner, Board Member
Deborah Murphy, Board Member - Absent
Morris Osborn, Board Member - Absent
William Stomp, Board Member
Dara Treadwell, Board Member

LAKE COUNTY SCHOOL BOARD

Helen LaValley - Absent

STAFF MEMBERS PRESENT

Bob Williams, City Attorney
Mike Fitzgerald, Community Development Director
Antonio Fabre, Planning Coordinator
Jillian Roberts, Deputy City Clerk

CALL TO ORDER

Chairman Santoro called the meeting to order at 3:00 p.m. and asked those present to silence their cell phones. He led those present in the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Santoro asked if there are any additions or corrections for the July 18, 2019 Planning and Zoning Board Meeting minutes. Lou Buigas said that she would like [page 5; paragraph 7] to reflect the following: Ms. Buigas thanked Mr. and Mrs. Kehr for being involved in city meetings even though they are not residents of the City of Tavares.

MOTION

William Stomp moved to approve the minutes [with corrections] of the July 18, 2019 Planning and Zoning Board Meeting, seconded by Lou Buigas. The motion carried unanimously 5-0.

SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

Attorney Williams gave the oath to those who wished to provide testimony.

PUBLIC HEARING

1) Recommendation on Ordinance 2019-17 – Amsdell Storage Ventures, LLC – Rezoning approximately 11.55 acres of property generally located East of State Road 19, West of County Road 561, approximately 140 feet north of Dailey Drive from Planned Development (PD) to Industrial (I).

Mr. Fitzgerald provided the following staff report;

The subject property consists of approximately 11.55 acres located east of SR-19, west of CR-561, approximately 140 feet north of Dailey Drive. The property is currently owned by Amsdell Storage Ventures XXXIV, LLC and contains (1) commercial building, nine (9) self-storage mini warehouse buildings, and approximately three (3) acres of vacant land. The property is zoned as Planned Industrial Development (PD) per Ordinance 1998-10, amended by Ordinances 2004-18 & 2017-19 allowing a mixture of commercial uses and industrial storage uses. The owner of the property wishes to eliminate the commercial portion and convert the building to additional personal storage capacity. In addition, the owner is proposing to construct new mini-warehouse storage buildings and RV & boat parking areas on the vacant parcels. The applicant is requesting a rezoning from Planned Development (PD) to Industrial (I) as a result of eliminating the commercial aspect and proposing increased industrial storage use that is limited under the current Planned Development. The property is surrounded by a mixture of industrial, commercial and residential property.

Any development of the property will be in accordance with the City's Land Development Regulations. Prior to the issuance of any Building Permits for this property, compliance with all applicable regulations will be required.

The underlying Future Land Use designation of Industrial (IND) does not change and is compatible with the requested Industrial (I) zoning district.

Staff recommends that the Planning & Zoning Board moves to recommend approval of Ordinance 2019-17 rezoning of approximately 11.55 acres of property located east of SR-19, west of CR-561, approximately 140 feet north of Dailey Dr. from Planned Development (PD) to Industrial (I).

Chairman Santoro asked who is representing the applicant.

Rick Hartenstein, Wicks Engineering Services, Planning Project Manager, stated the applicant is requesting to rezone the property to an industrial zoning to expand

units, include RV, boat and industrial storage with the mini warehouses. He said the mini warehouses portion will include large enclosed air conditioned storage.

Chairman Santoro asked for comments or questions from the Board.

Ms. Treadwell asked what was adjacent to the property. Mr. Hartenstein stated it is mostly industrial to the north by Camp Road. Mr. Fitzgerald stated there is some residential abutting SR-19 and to the south of Dailey Drive.

Mr. Stomp asked if the subject property is city property. Mr. Fitzgerald confirmed.

Ms. Buigas asked for the status of a property to the right of the subject property. Mr. Fitzgerald stated the Hamlets of Tavares was developed with infrastructure, roads, water and sewer. City staff is currently working with LGI Homes who is interested in developing the property as approved in 2006 as single story, multi-family townhomes.

Chairman Santoro asked for the status of the current occupants. Tim Moran of Amsdell stated the occupants are currently in the process of vacating leased space upon expiration. The space will then be converted into storage.

MOTION

Lou Buigas moved to recommend approval of Ordinance 2019-17, Seconded by Gary Koerner. The motion carried unanimously 5-0.

OTHER BUSINESS

Ms. Buigas inquired about Planning and Zoning Board members providing input at City Council meetings upon request of a City Council Member. Attorney Williams stated the Planning and Zoning Board comments are reflected in the record and meeting minutes and no comment is recommended regarding personal opinions on business that has come before previously the Planning and Zoning Board.

PUBLIC COMMENT

There was none.

ADJOURNMENT

Lou Buigas moved to approve to adjourn the meeting at 3:14 p.m., seconded by Dara Treadwell. The motion carried unanimously 5-0.

Respectfully submitted,

Jillian Roberts,
Deputy City Clerk

**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/4/2019**

AGENDA TAB NO.: 5

SUBJECT TITLE: Ordinance 2019-18 Water, Wastewater, Reclaim Utility Rate Study (Finance)

OBJECTIVE:

To obtain City Council approval for Ordinance No. 2019-18 to implement Utility Rate Study Recommendations presented August 21, 2019.

SUMMARY:

In order to meet revenue sufficiency requirements for Water, Wastewater, Reclaim, and Stormwater debt (bank loans, bonds, and State Revolving Loans), a utility rate study for the Utility Funds is generally accomplished every five (5) years.

A Rate Study was completed in May 2009 and presented to the City Council on June 18, 2009. This study recommended automatic annual rate increases for water, wastewater and reclaim water of 1% + CPI. Council approved this recommendation.

A subsequent Rate Study was completed in September 2014, and presented to the City Council on November 9, 2014. This Rate Study recommended no change to Ordinance 2009-22, therefore automatic rate increases of 1% + CPI remained in effect. Council approved this recommendation.

On August 21, 2019, a current Rate Study was presented to the City Council by the City's Rate Consultants, Mike Rocca, Principal Consultant and Joe Williams, Senior Consultant of Raftelis. The Study recommends a small decrease in water rates, but a small increase in wastewater rates. The Study recommends suspending the automatic 1%+CPI increases until October 2023, and implementing proposed rates that provide for an average combined rate increase over a four year period of approximately 1.95% for a residential customer with monthly consumption of 4,000 gallons.

The table below demonstrates the estimated increase for a residential customer as indicated above.

FISCAL YEAR	Water Rates	Wastewater Rates	Combined*
FY 2019-2020	-1.00%	5.50%	3.05%
FY 2020-2021	0.00%	5.50%	3.46%
FY 2021-2022	0.00%	2.00%	1.34%
FY 2022-2023	0.00%	0.00%	0.00%
4-Year Average			1.95%

**Assumes Monthly consumption of 4000 gallons*

Ordinance Number 2019-18 has been prepared based on the City's Rate Consultant's

recommendations and as presented to the City Council. Ordinance 2019-18 includes proposed rate tables for Reclaim, Water, and Wastewater rates, and provides for an implementation date of October 1, 2019 for the proposed rates.

OPTIONS:

1. Move to Approve Ordinance No. 2019-18 which implements Utility Rate Study Recommendations.
2. Move to Not Approve Ordinance No. 2019-18.

STAFF RECOMMENDATION:

Move to Approve Ordinance No. 2019-XX which implements Utility Rate Study Recommendations.

FISCAL IMPACT:

This Ordinance provides Revenue Sufficiency to meet debt covenant requirements.

LEGAL SUFFICIENCY:

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Ordinance No. 2019-18
2. Rate Study Presentation
3. 2019 Rate Study

ATTACHMENTS:

Description

Type

**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/4/2019**

AGENDA TAB NO.: 6

SUBJECT TITLE: Recreation Division Update (Community Services)

OBJECTIVE:

To hear an update from the Recreation Division as it relates to recreational programming and activities

SUMMARY:

Listening to input from the citizens of Tavares, the Recreation Division staff have developed some ideas for additional programming and activities for the upcoming fiscal year:

- **FOR YOUTH –**
 - We are currently developing a program that consists of exposing children to a variety of sports/activities over a 12-week period called the “Wacky....Wide World of Sports!”
 - Ready, Set, Run! – a 12-week character-building running program designed for children ages 8-13 to become active and prepared to run a 5K race
- **FOR ADULTS –**
 - 3-vs-3 outdoor basketball league to be played at Ingraham Park
 - Whiffle ball league – to be played on the grass in Tavares Square
 - Instructor-led Zumba/Yoga
- **FOR SENIORS –**
 - Expand our Senior Shakedown event to a year-round program
 - Add another monthly social boardgame activity such as “Monthly Bingo”
 - Quarterly “Bow-Tie” Gala featuring dinner, dancing & entertainment
 - Instructor-led Tai Chi or some other exercise program geared towards keeping seniors fit and active

These new programs, and others like them, are being planned in an effort to respond to the requests of the community and the everchanging recreational environment.

Additionally, an adjustment to current programming will be implemented in the Spring of 2020 when the All-Star component of play, which served only 58 children this Spring, will be removed from the program. This slight alteration would enable the Recreation staff to explore the new programs outlined in this report without making any changes to the budget or without the need to hire additional staff to implement the new, proposed programming. In short, these new programs will be budget-neutral. The City's Babe Ruth League will operate as usual by continuing the Spring and Fall play seasons.

OPTIONS:

- 1) To hear the report and then open discussion if needed
- 2) Do not hear report

STAFF RECOMMENDATION:

That council hears the update from the Recreation Division as it relates to recreational programming and activities

FISCAL IMPACT:

The programming suggestions are budget-neutral

LEGAL SUFFICIENCY:

Meets sufficiency

**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/4/2019**

AGENDA TAB NO.: 7

SUBJECT TITLE: Public Hearing to Adopt Resolution 2019-07 Tentative Millage – FY 2019-20 (Finance)

OBJECTIVE:

To receive public input and consider the approval of Resolution 2019-09 to adopt the Tentative Millage for Fiscal Year 2020.

SUMMARY:

The City Administrator and his staff have developed a budget for Fiscal Year 2020 for Council's consideration totaling \$73,831,799 that is fully balanced, and includes a fully balanced General Fund Budget of \$19,182,082. The Budget includes, among many other items, the following:

1. Similar Level of Service
2. General Fund millage rate decrease (from 7.1119 to 6.950).
3. Debt Service millage rate decrease (from .3052 to .2932).
4. Increased reserve appropriations by \$30,000
5. Fire Assessment level funded (no rate increase)
6. Employee raises of 3.75%
7. Healthcare increased cost of 3% for the Employer and the Employee
8. Two new positions that are primarily funded by Enterprise Fund transfers:
 1. Staff Accountant / Billing Analyst (FT)
 2. Warehouse / Customer Service Assistant (PT)
9. Increasing street paving budget from \$172,000 (plus grants) to \$225,000 (plus grants)
10. Library expansion
11. History Museum preliminary design services for grant application.
12. Senior Center preliminary design service for grant application
13. A new Public Works Facility
14. Rebuilding the Seaplane Base and Marina
15. Three new Police cars
16. A new Beats On the Bricks Event
17. Cemetery Improvements/Restrooms
18. Rebuilding Wooton Wonderland Children's Playground
19. Expanded Christmas lighting program
20. Expanded 4th of July Fireworks program

Previously the City Council discussed the proposed Fiscal Year 2020 Budget at the following public meetings:

- July 3rd – City Council Budget Workshop – (General Fund Presentation)

- July 17th – City Council Budget Workshop – (Enterprise and Special Revenue Funds Presentation)
- July 24th – City Council Budget Workshop – (Set Maximum Tentative Millage Rate)
- August 7th – City Council Budget Workshop – (Capital Improvement Plan Presentation)
- August 21st – City Council Budget Workshop

A Tentative Budget (all funds) has been prepared for the City Council based on discussions at the previous City Council Budget Workshops, and all subsequent changes have been included.

The Final Public Hearing to Adopt the Fiscal Year 2020 Budget will be held at 5:05 p.m. on September 18th, 2019 at which time the final millage rates will be set.

OPTIONS:

Option 1: Take Public input and approve the Tentative Millage for Fiscal Year 2020 as reflected in Resolution 2019-07.

Option 2: Take Public input and approve the Tentative Millage for Fiscal Year 2020 as reflected in Resolution 2019-07, and any additional changes.

STAFF RECOMMENDATION:

Option 1: Take Public input and **Move to Approve** the Tentative Millage for Fiscal Year 2020 as reflected in Resolution 2019-07.

FISCAL IMPACT:

At this point all budgets are balanced. Changes will require revisions to the Tentative Budget.

LEGAL SUFFICIENCY:

Legally Sufficient

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Resolution #2019-07

ATTACHMENTS:

Description	Type
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**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/4/2019**

AGENDA TAB NO.: 8

SUBJECT TITLE: Public Hearing to Adopt Resolution 2019-08 Tentative Budget – FY 2019-20
(Finance)

OBJECTIVE:

To receive public input and consider the approval of Resolution 2019-08 to adopt the Tentative Budget for Fiscal Year 2020

SUMMARY:

The City Administrator and his staff have developed a budget for Fiscal Year 2020 for Council's consideration totaling \$73,831,799 that is fully balanced, and includes a fully balanced General Fund Budget of \$19,182,082. The budget includes, among many other items, the following:

1. Similar Level of Service
2. General Fund millage rate decrease (from 7.11190 to 6.950).
3. Debt Service millage rate decrease (from .3052 to .2932)
4. Increased reserve appropriations by \$30,000
5. Fire Assessment level funded (no rate increase)
6. Employee raises of 3.75%
7. Healthcare increased cost of 3% for the Employer and the Employee
8. Two new positions that are primarily funded by Enterprise Fund transfers:
 1. Staff Accountant / Billing Analyst (FT)
 2. Warehouse / Customer Service Assistant (PT)
9. Increasing street paving budget from \$172,000 (plus grants) to \$225,000 (plus grants)
10. Library expansion
11. History Museum preliminary design services for grant application.
12. Senior Center preliminary design service for grant application
13. A new Public Works Facility
14. Rebuilding the Seaplane Base and Marina
15. Three new Police cars
16. A new Beats On the Bricks Event
17. Cemetery Improvements/Restrooms
18. Rebuilding Wooton Wonderland Children's Playground
19. Expanded Christmas lighting program
20. Expanded 4th of July Fireworks program

Previously the City Council discussed the proposed Fiscal Year 2020 Budget at the following public meetings:

- July 3rd – City Council Budget Workshop – (General Fund Presentation)
- July 17th – City Council Budget Workshop – (Enterprise and Special Revenue Funds Presentation)

- July 24th – City Council Budget Workshop – (Set Maximum Tentative Millage Rate)
- August 7th – City Council Budget Workshop – (Capital Improvement Plan Presentation)
- August 21st – City Council Budget Workshop

City staff has amended the Fiscal Year 2020 Proposed Budget as described in Exhibit A. Adjustments to the Proposed Tentative Budget resulted in \$16,332 appropriated in a contingency line item within the General Fund Budget. Council may at their discretion change the appropriation for the \$16,332 from Contingency to specific expenditure allocations. Options for specific appropriations are detailed in Exhibit A.

A Tentative Budget (all funds) has been prepared for the City Council based on discussions at the previous City Council Budget Workshops, and all subsequent changes have been included.

The Final Public Hearing to Adopt the Fiscal Year Budget will be held at 5:05 p.m. on September 18th, 2019 at which time the final millage rates will be set.

OPTIONS:

Option 1: Take Public input and approve the Tentative Budget for Fiscal Year 2020 as reflected in Resolution 2019-08.

Option 2: Take Public input and approve the Tentative Budget for Fiscal Year 2020 as reflected in Resolution 2019-08, and any additional changes.

STAFF RECOMMENDATION:

Option 1: Take Public input and **Move to Approve** the Tentative Budget for Fiscal Year 2020 as reflected in Resolution 2019-08.

FISCAL IMPACT:

At this point all budgets are balanced. Changes will require revisions to the Tentative Budget.

LEGAL SUFFICIENCY:

Legally Sufficient

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Resolution #2019-08

Exhibit A

ATTACHMENTS:

Description

Type

**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/4/2019**

AGENDA TAB NO.: 9

SUBJECT TITLE: Tavares Historical Society

OBJECTIVE:

For the Tavares Historical Society to present a historical perspective.

SUMMARY:

The Tavares Historical Society will present a historical perspective.

OPTIONS:

1. Receive the Tavares Historical Society perspective.
2. Do not receive the Tavares Historical Society perspective.

STAFF RECOMMENDATION:

Option 1. Receive the Tavares Historical Society perspective.

FISCAL IMPACT:

None.

LEGAL SUFFICIENCY:

Legally sufficient.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

N/A

**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/4/2019**

AGENDA TAB NO.: 10

SUBJECT TITLE: City Administrator Report

OBJECTIVE:

To inform Council on city related matters.

SUMMARY:

The City Administrator will provide a summary at the meeting.

UPCOMING MEETINGS:

City Council Regular Meeting and Budget Hearing	September 18, 2019 – 4 pm – City Council Chambers – Adopt Millage Rate and Tentative Budget
Library Board	September 18, 2019 – 2:30pm – Tavares Library Conference Room
Planning and Zoning Board	September 19, 2019 – 3 pm – City Council Chambers
Code Enforcement Hearing	September 24, 2019 – 10 am – City Council Chambers (Special Date/Time Change)

UPCOMING EVENTS:

The British Invasion Beatles Tribute	September 20, 2019 – 6:00 – 9:00 pm – Tavares Square
Rocktoberfest	October 12, 2019 – 4:00 pm – Wooton Park
Advent Health Waterman Pink Out 5K	October 17, 2019 – Details to be Announced
Blessed Art Fest	October 19, 2019 – Details to be Announced
City's BooFest Halloween Event	October 25, 2019 – Details to be Announced
Monster Splash Fly-In	October 26, 2019 – 9:00 am – Wooton Park

OUTSIDE AGENCY MEETINGS:

Lake County League of Cities	September 13, 2019 – 12-1:30 pm – Lake Receptions
Lake Sumter MPO Executive Board Meeting	No Meeting Scheduled in September, 2019
Tavares Chamber Business Luncheon	September 25, 2019 – 11:30 am – Tavares Civic Center, 100 E Caroline Street, Tavares

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

N/A

**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/4/2019**

AGENDA TAB NO.: 11

SUBJECT TITLE: City Council Member Reports

OBJECTIVE:

To inform Council on city related matters.

SUMMARY:

Council will be offered an opportunity to provide a report at the meeting.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

N/A