



AGENDA
TAVARES CITY COUNCIL
October 21, 2020
4:00 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 E MAIN STREET, TAVARES

(Members of the public wishing to speak on an item that is on the agenda must fill out a Request to Speak form available from the City Clerk or at the Council Meeting prior to the meeting being called to order. In addition, the Mayor will ask for comment under the agendized item titled "Audience to be Heard" for matters not on the Agenda. For further information contact the City Clerk at (352) 742-6209 or snovack@tavares.org)

I. CALL TO ORDER

II. INVOCATION/PLEDGE OF ALLEGIANCE

Tab 1 Pastor Morgan Flagler, First Baptist Church of Tavares

III. APPROVAL OF AGENDA

IV. PROCLAMATIONS/PRESENTATIONS

V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO RECORD

VII. CONSENT AGENDA

Tab 2 Approval of City Council Meeting Minutes (City Clerk)

VIII. RESOLUTIONS

Tab 3 Resolution 2020-22 - Road Designation Support for SFC Michael C. Aten (City Administrator)

Tab 4 Resolution 2020-23 - Lake Hermosa Booster Pump Facilities Plan (Utilities)

IX. ORDINANCES - PUBLIC HEARING

First Reading

Second Reading

Tab 5 Ordinance 2020-11 - Amendment to Land Development Regulations Chapter 8 & 11 - Increasing Maximum Fence Height to 8' (Community Development)

Tab 6 Ordinance 2020-07 Green Property - LSFLUM of 119.57 Acres

located at 27521 SR-19 (Community Development)

X. GENERAL GOVERNMENT

- Tab 7 Tavares Christmas Celebration Event Update (Community Services)
- Tab 8 Tavares History Museum Update (Community Services)
- Tab 9 Request Council Approval to Accept Real Property Donation (Finance)

XI. NEW BUSINESS

XII. OLD BUSINESS

XIII. AUDIENCE TO BE HEARD

XIV. REPORTS

- Tab 10 City Administrator Report
- Tab 11 City Council Member Reports

XV. ADJOURNMENT

F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (352) 742-6209.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
10/21/2020**

AGENDA TAB NO.: 1

SUBJECT TITLE: Pastor Morgan Flagler, First Baptist Church of Tavares

OBJECTIVE:

Pastor Morgan Flagler, First Baptist Church of Tavares, will provide the invocation and lead those present in the Pledge of Allegiance.

SUMMARY:

Pastor Morgan Flagler, First Baptist Church of Tavares, will provide the invocation and lead those present in the Pledge of Allegiance.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

N/A

**AGENDA SUMMARY
TAVARES CITY COUNCIL
10/21/2020**

AGENDA TAB NO.: 2

SUBJECT TITLE: Approval of City Council Meeting Minutes (City Clerk)

OBJECTIVE:

To consider approval of the following City Council meeting minutes:

- September 2, 2020 Regular Meeting Minutes
- September 3, 2020 Budget Hearing Minutes
- September 16, 2020 Regular Meeting and Budget Hearing Minutes
- October 7, 2020 Regular Meeting Minutes
- October 15, 2020 Special Meeting Minutes

SUMMARY:

Attached are the following City Council meeting minutes presented for approval.

- September 2, 2020 Regular Meeting Minutes
- September 3, 2020 Budget Hearing Minutes
- September 16, 2020 Regular Meeting and Budget Hearing Minutes
- October 7, 2020 Regular Meeting Minutes
- October 15, 2020 Special Meeting Minutes

OPTIONS:

1. Move to approve the City Council meeting minutes as submitted under the Consent Agenda.
2. Move to approve the City Council meeting minutes with corrections.

STAFF RECOMMENDATION:

For Council approval.

FISCAL IMPACT:

None.

LEGAL SUFFICIENCY:

Legally sufficient

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

None.

ATTACHMENTS:

Description

Type

September 2, 2020 City Council Meeting Minutes	Exhibit
September 3, 2020 City Council Budget Hearing Meeting Minutes	Exhibit
September 16, 2020 City Council Regular and Budget Hearing Meeting Minutes	Exhibit
October 7, 2020 City Council Meeting Minutes	Exhibit
October 15, 2020 City Council Special Meeting Minutes	Exhibit



**TAVARES CITY COUNCIL
MEETING MINUTES
SEPTEMBER 2, 2020 – 4:00 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 EAST MAIN STREET, TAVARES**

COUNCIL MEMBERS PRESENT

**Amanda Boggus, Mayor
Lori Pfister, Vice Mayor
Lou Buigas, Council Member
Troy Singer, Council Member
Roy Stevenson, Council Member**

STAFF PRESENT

**John Drury, City Administrator
Lindsay Holt, City Attorney
Susie Novack, City Clerk
Mike Fitzgerald, Community Development Director
Bob Tweedie, Economic Development Director
Lori Houghton, Finance Director
Richard Keith, Fire Chief
Stoney Lubins, Police Chief
James Dillon, Public Works Director
Phil Clark, Utilities Director
Crissy Bublitz, Human Resources Director
Mark O'Keefe, Public Communications Director**

TAVARES CHAMBER OF COMMERCE

J. Scott Berry, Executive Director

I. CALL TO ORDER

Mayor Boggus called the meeting to order at 4:00 p.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Tab 1. Pastor Greg Watts, Liberty Baptist Church

Pastor Greg Watts, Liberty Baptist Church, provided the invocation and led those present in the Pledge of Allegiance.

III. APPROVAL OF AGENDA

Mayor Boggus asked if there were any changes to the agenda. Mr. Drury said staff had no changes.

MOTION

Lori Pfister moved to approve the Agenda, seconded by Roy Stevenson. The motion carried unanimously 5-0.

IV. PROCLAMATIONS/PRESENTATIONS

Tab 2. Tavares Chamber of Commerce Update

Mr. Berry said there were four new members for August, 2020 and the half price membership assistance program included fourteen renewals. Mr. Berry said the Chamber continues limited hours Tuesday through Thursday from 10:00 a.m. to 4:00 p.m.

Mr. Berry said Cares Act funding applications are available on the Chamber website. He said applications were available for businesses considered non-essential or forced to close. Within the next two weeks applications would be open for all business who experienced negative financial impact due to COVID-19.

Mr. Berry provided an update on upcoming events.

V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

Attorney Holt stated there was one quasi-judicial matter before Council [Tab 5. Approve Resolution 2020-10 Comprehensive Plan Update 2040]. She gave the oath to those who wished to provide testimony.

Attorney Holt asked Council if they had any exparte communications to disclose.

Mayor Boggus said the Council discussed the Comprehensive Plan Update during multiple public meetings and hearings.

VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD

Ms. Novack read the following Ordinance and Resolution by title only:

RESOLUTION NO. 2020-21

A RESOLUTION OF CITY OF TAVARES, FLORIDA; AMENDING RESOLUTION 2020-06, FEMA PUBLIC ASSISTANCE; AUTHORIZING CARES ACT FUNDING AS A SUBRECIPIENT WITH LAKE COUNTY, FLORIDA; AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE DOCUMENTS RELATED TO CARES ACT FUNDING FOR THE COVID-19 PANDEMIC EMERGENCY; PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.

ORDINANCE 2020-10

AN ORDINANCE OF THE CITY OF TAVARES AMENDING THE CITY OF TAVARES COMPREHENSIVE PLAN IN ITS ENTIRETY PURSUANT TO FLORIDA STATUTES , CHAPTER 163; PROVIDING FOR ADOPTION OF THE CITY OF TAVARES COMPREHENSIVE PLAN 2040, INCLUDING AMENDMENTS TO THE FUTURE LAND USE ELEMENT AND THE FUTURE LAND USE MAP 2020, THE HOUSING ELEMENT, THE CONSERVATION ELEMENT, THE TRANSPORTATION ELEMENT, THE PUBLIC FACILITIES ELEMENT, THE CAPITAL IMPROVEMENTS ELEMENT, THE CONCURRENCY ELEMENT, AND THE INTERGOVERNMENTAL COORDINATION ELEMENT; PROVIDING FOR CREATION OF A RECREATION AND OPEN SPACE ELEMENT; INCLUSIVE OF ALL ASSOCIATED TABLES, EXHIBITS AND MAPS; PROVIDING FOR THE REPEAL OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE PROVIDING FOR CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR TRANSMITTAL; AND PROVIDING FOR AN EFFECTIVE DATE.

VII. CONSENT AGENDA

Mayor Boggus asked the audience if they wished to comment on any items on the Consent Agenda. There were none.

Mayor Boggus asked Council if they wished to pull an item on the Consent Agenda for discussion. There were none.

MOTION

Lori Pfister moved to approve the Consent Agenda [Tab 3 – August 5, 2020 City Council Regular and Budget Workshop Meeting Minutes; Tab 4 - Approval of LCSO Dispatch Contract], seconded by Lou Buigas. The motion carried unanimously 5-0.

Tab 3. August 5, 2020 City Council Regular and Budget Workshop Meeting Minutes

Approved on Consent Agenda.

Tab 4. Approval of LCSO Dispatch Contract

Approved on Consent Agenda.

VIII. RESOLUTIONS

Tab 5. Approve Resolution 2020-21 Amending Resolution 2020-06, Authorizing Federal Public Assistance for COVID-19 Pandemic to include Cares Act Funding

Ms. Houghton made the following presentation:

On March 13, 2020, The President, declared a State of Emergency for the Coronavirus (COVID-19) Pandemic. The incident period for Public Assistance under the Declaration was effective beginning January 20, 2020.

The City of Tavares has incurred eligible costs related to the COVID-19 Pandemic Emergency, and On April 1, 2020, the City Council adopted Resolution 2020-06 providing authorization for the City Administrator to make application for Federal Public Assistance for the COVID-19 Pandemic (Disaster PA 4486). Resolution 2020-06 provided authorization for the City Administrator to execute agreements, contracts, and related documents required by the application for Federal Public Assistance (FEMA).

In addition to FEMA Disaster Assistance, the State of Florida has received Federal Cares Act Funding, and has allocated funds to Florida Counties for eligible expenditures related to the COVID-19 Pandemic. Each County may allocate funds to municipalities within their jurisdiction. Municipalities receiving allocations for Cares Act Funding from counties will be deemed sub-recipients for federal grant reporting.

The City of Tavares has incurred eligible costs related to the COVID-19 Pandemic emergency, and therefore Resolution 2020-20 provides expanded authorization to include Cares Act Funding in addition to FEMA Disaster Funding for eligible expenditures.

Staff recommends Council move to approve Option 1 – Approve Resolution 2020-21 authorizing the City Administrator to apply for Cares Act Funding Allocations from Lake County, Florida as a sub-recipient for eligible COVID-19 Pandemic expenditures, and to execute all documents related to and required by the application for Cares Act Sub-Recipient Funding with Lake County, Florida.

Mayor Boggus asked for comments from the audience. There were none.

Mayor Boggus asked for comments from the Council.

Mayor Boggus said the item allows the City to apply for funding from the Federal Government. Mr. Drury confirmed.

Council Member Buigas asked for the type of items the City can be reimbursed. Mr. Drury said eligible items would include past items such as sanitation hand spray and masks as well as future items that are related to COVID such as virtual meeting video equipment necessary to hold public meetings. He said a package would be compiled to include items the City has purchased and items that would assist in future pandemics. The package would be forwarded to Lake County and then the State of Florida for eligibility review.

MOTION

Lori Pfister moved to approve, seconded by Roy Stevenson. The motion carried unanimously 5-0.

IV. TRANSMITTAL HEARING

Tab 5. Approve Resolution 2020-10 Comprehensive Plan Update 2040

Mr. Fitzgerald made the following presentation:

Florida growth management legislation requires local governments to maintain a comprehensive plan that provides the policy foundation for local planning and land use decisions. The comprehensive plan presents a vision for the future with long range goals and objectives that affect local government. Included in the comprehensive plan are elements pertaining to future land use, transportation, housing, recreation & open space, public facilities, capital improvements, conservation, and inter-governmental coordination.

City Council directed staff to complete the process of updating the City of Tavares Comprehensive Plan pursuant to Chapter 163, Florida Statutes (F.S.), and on December 5, 2018 approved the scope of services of Kimley-Horn consulting firm to assist staff in completing this task estimated to take approximately two (2) years. The process included hosting multiple visioning workshops providing the Public and the Comprehensive Plan Committee, made up of City and County stakeholders, the opportunity to express ideas about the future of Tavares, and to provide input and feedback on draft elements and key issues.

Ordinance 2020-10 proposes the adoption of the new comprehensive plan for the City of Tavares entitled "Taking Flight – Comprehensive Plan 2040" replacing in its entirety the City's Comprehensive Plan 2020 adopted on June 6, 2001.

At their July 16, 2020 meeting the Planning & Zoning Board, acting as the Land Planning Agency, voted unanimously to recommend approval of Ordinance 2020-10 and the City's new Comprehensive Plan.

Staff recommends that City Council moves to approve Option 1 – Approval of transmittal of Ordinance 2020-10 to the Florida Department of Economic Opportunity for review of the proposed comprehensive plan for the City of Tavares entitled “Taking Flight – Comprehensive Plan 2040” inclusive of all associated tables, exhibits, and maps, and replacing in its entirety the City’s Comprehensive Plan 2020.

Mr. Drury said the item before Council is for the transmittal of the plan to the state for comments. Those comments will come back to the City Council along with Planning and Zoning Board comments, Comprehensive Comp Plan Committee comments, staff comments, and public comments. The goal is for Council to receive all comments at an upcoming meeting.

Kelley Klepper, Mike Vaudo, and James Taylor, Kimley Horn Representatives, made a PowerPoint presentation of recommendations to the Comprehensive Plan including Goals of the Plan, Comprehensive Plan Process, 2040 Plan Highlights, Land Use Element, Transportation and Mobility Element, Housing Element, Public Facilities Element, Conservation Element, Recreation and Open Space Element, Intergovernmental Coordination Element, Capital Improvement Element, and Next Steps.

Mr. Drury noted that once the Comprehensive Plan completes the review process, the next item before the City will be to update the Land Development Codes to be consistent with the Comprehensive Plan. It is at that point the changes will occur for those who wish to build in the city.

Mayor Boggus asked for comments from the audience.

Vance Jochim, 12619 Milwaukee Avenue, Lake County, said he did not see any discussion regarding the cost of each new elements or increased level of service. He said he does not believe the Council has been physically conservative in the process.

Council Member Boggus asked Mr. Drury to confirm there is no fiscal impact and the Comprehensive Plan sets goals for the city. Mr. Drury said the plan includes broad goals for the City. Land Development Regulations will be implemented and a Five-Year Capital Plan will be reviewed and approved each year along with an annual budget. He said the Council is adopting a budget that is 25% lower than last year, which is a decision by the Council to reduce the budget. The budget is also being adopted with the lowest millage rate in five years. Mr. Drury said each year the Council looks at the budget and the plan, and then decides, based on economic conditions and affordability, on the adopted budget at that time. The Comprehensive Plan is a plan for the future

look of the city to enable property owners who wish to build and exercise personal property rights know how their property should be compatible with the plans of the city.

Mayor Boggus asked for questions from the Council.

Council Member Singer thanked Kimley Horn for their hard work. He said he appreciates their comments about staff involvement and how hard they have been working on the project. He said it is exciting to see the Comprehensive Plan come to fruition after community and stakeholder involvement in the process.

MOTION

Roy Stevenson moved to approve the transmittal of the Comprehensive Plan, seconded by Troy Singer. The motion carried unanimously 5-0.

X. ORDINANCES – PUBLIC HEARING

First Reading

Second Reading

XI. GENERAL GOVERNMENT

Tab 7. Community Grant Award

Ms. Novack made the following presentation:

Council budgeted \$2000.00 in the current Fiscal Year 2020 for Community Grant awards. The city advertised at the beginning of the fiscal year an invitation to submit community grant applications for area not-for-profit organizations with a 501C3 designation for up to \$500.00 in funding for community and social service projects.

On January 15, 2020 the Council awarded two grants applications in the amount of \$500 each, resulting in a \$1000.00 remaining balance in budgeted Community Grant funds.

On February 19, 2020 Council moved to remove application deadlines from the Community Grant Policy, for grants to be awarded until funds are extinguished from this program.

The City received a new grant application from LovExtension, Inc. A ranking committee consisting of the City Clerk, Finance Director and Community Services Director met on August 27, 2020 to review the application for qualification, and determined the application met the program criteria for selection.

Staff recommends approval of Option 1 - Award a Community Grant in the amount of \$500.00 to LovExtension, Inc.

Mayor Boggus asked for comments from the audience. There were none.

Mayor Boggus asked for comments from the Council. There were none.

MOTION

Lori Pfister moved to approve Option 1 to award a community grant in the amount of \$500.00 to LoveExtension, Inc., seconded by Lou Buigas. The motion carried unanimously 5-0.

Tab 8. Extension of Interlocal Agreement with School Board for Joint Use of Facilities

Mr. Aldrich made the following presentation:

On October 17, 2018, the City entered into an interlocal agreement with the School Board of Lake County for the joint use of facilities. The agreement established specific parameters and guidelines for both governmental agencies when utilizing the other's facilities.

This agreement is set to expire on September 30, 2020. The Agreement has in it a provision to extend on a yearly basis. Staff is recommending approval to extend this agreement for another year. A copy of the agreement is included in the agenda packet.

Staff recommends approval of Option 1 – Council move to approve and extend the interlocal agreement with the School Board of Lake County, Florida for the joint use of facilities for one year.

Mr. Drury said this item will come back to the Council each year for any desired changes.

Mayor Boggus asked for comments from the audience. There were none.

Mayor Boggus asked for comments from the Council. There were none.

MOTION

Lori Pfister moved to approve Option 1 [Approve and extend the interlocal agreement with the School Board of Lake County, Florida for the joint use of facilities for one year.], seconded by Roy Stevenson.

Mayor Boggus thanked Mr. Aldrich for his hard work.

The motion carried unanimously 5-0.

Tab 9. Acceptance of Negotiated Contract with GatorSkitch Corporation for the Architectural Design Services of the Public Works/Solid Waste Facility

Mr. Dillon made the following presentation:

On May 20, 2020, City Council awarded the Architectural Design Services work to GatorSkitch Corporation for the design of the new Public Works/Solid Waste Facility and authorized staff to negotiate a contract.

Staff negotiated a contract for Architectural and Engineering services with Gatorskitch in the amount of \$644,574 which represents 9.2% of the approved \$7 million budget. As part of the contract negotiations, staff utilized the design professional fee guidelines from the Department of Management Services (DMS), which reflects the current market conditions for architectural and engineering services. The negotiated fee is well within those guidelines.

The contract covers architectural services, design and engineering services, development of construction documents and bid specifications, construction bidding services, project management, construction management and construction oversight, procurement services for furnishings, equipment, audio visual and information technology services.

Staff recommends approval of Option 1 - Approve the negotiated AIA contract with GatorSkitch Corporation for the Architectural Design Services of the Public Works/Solid Waste facility in the amount of \$644,574.

Mayor Boggus asked for comments from the audience. There were none.

Mayor Boggus asked for comments from the Council.

Council Member Buigas referred to page 4 and asked for the expense of the geotechnical engineering by owner. Mr. Dillon said Phase 1 environmental aspect the city submitted is a grant application in the amount of \$2.2 million dollars. He said the cost of Phase 2 will depend on the architectural design. Once a survey and scope of work has been received staff will have a better understanding of the cost.

Council Member Buigas referred to page 3 and said the contract identified two different people as the Project Manager. Mr. Drury said Mr. Dillon will be designated as the Owners Representative and his title as Project Manager will be removed.

Council Member Buigas said material costs are increasing and wants to ensure the city is sensitive to those increases as the project is designed. If those costs continue to rise there may be consideration for a smaller building.

MOTION

Lou Buigas moved to approve Option 1 [Approve the negotiated AIA contract with GatorSkitch Corporation for the Architectural Design Services of the Public Works/Solid Waste facility in the amount of \$644,574.], seconded by Roy Stevenson.

Council Member Singer inquired about including Council discussion in the motion. Mr. Drury said the building would be designed within the budget and Mr. Dillon's title would be changed.

The motion carried unanimously 5-0.

XII. NEW BUSINESS

Council Member Singer said he would like the city to recognize the upcoming Veterans Day on November 11, 2020. Mr. Drury said if the Council would like staff to place flags on Main Street staff will make it happen. He asked if Council would like flags placed for the day or entire week.

There was a consensus from the Council to display flags on Main Street the week of Veterans Day.

Council Member Buigas inquired about the cost. Mr. Drury said the 4th of July flags can be utilized with staff installation.

XIII. OLD BUSINESS

XIV. AUDIENCE TO BE HEARD

Vance Jochim, Milwaukee Avenue, Lake County, said the Howey in the Hills Council reduced their Council pay per meeting. He said Minneola rolled back taxes below their roll back rate.

Belinda Rank, 216 Fern Avenue, Tavares, asked for an update on recent violence in the city. Chief Lubins said the Police Department enhanced patrolling in the area. He said the detectives and road patrols are working diligently each day, and investigations are moving forward. He said he is unable to provide details, and the small area experiencing the issues has an unprecedented presence of Police Officers. Chief Lubins noted there are shootings in Leesburg, Eustis, and Mount Dora and the cities and Sheriff's Department are working together to resolve the issue. He said it is the number one priority for the Tavares Police Department.

Christy Ferman, 204 N. Rockingham Avenue, Tavares, thanked the Tavares Police Department for protecting the residents. She asked for the best way residents can access updated information. Chief Lubins said information that can be made available

will be placed on the Tavares Police Department Facebook page. He said if there is a specific question or concern to not hesitate to call the Police Department.

Mayor Boggus noted Police Departments do not announce warrants for location and apprehension purposes. Chief Lubins confirmed

XV. REPORTS

Tab 10. City Administrator Report

Mr. Drury noted a Budget Hearing scheduled September 3, 2020 at 5:05 p.m. He said the budget is one of the most fiscally conservative budgets ever put together. The budget process began in January and the Board, citizens, and staff have worked hard to bring the budget down. He noted the following the highlights:

- The proposed property tax rate is the lowest in five years.
- The rates have been reduced for two consecutive years.
- The proposed debt service is the lowest tax rate in the last nine years.
- The rate has been reduced every year for the last eight years.
- The proposed city budget was reduced 25% over the current year.
- Reserve appropriation was increased.

Mr. Drury said Tavares has a stable government with a tax reduction program that is not reactionary or over-reactionary. It is a well thought out budget thanks to the Council, and allows the city to continue to provide the services the public and business community depends on in a stable and methodical way. He said Tavares is a steady-as-she-goes city that is fiscally responsible. He said he looks forward to continuing deliberating the budget with the Council.

Mr. Tweedie provided an update on the Seaplane Base & Marina reconstruction. He said the contract Notice to Proceed has been issued. Construction will be mobilized on site September 14, 2020. Fabrication has been completed offsite and the project is 30-40% complete. Mr. Tweedie said the project will be completed May 2021.

Mr. Dillon noted the build grant awards will be announced within two weeks.

Tab 11. City Council Member Reports

Council Member Buigas

- Thanked Mr. Fitzgerald and his Team for their work on the Comprehensive Plan.
- Thanked Mr. Tweedie for the news regarding Sunday Cool. She said it is nice to see Tavares in the national news in a positive light.

Quote of the Day: "Quality is not an act, it is a habit." ~Aristotle

Vice Mayor Pfister

Vice Mayor Pfister asked for an update on the golf cart crossing. Mr. Drury said the city hired a Griffey Engineering to update the study for the crossing. Once completed the update will be sent to FDOT District 5 and then to Tallahassee. Mr. Drury said staff will meet with Legislators through the process and he is hopeful the city will have an answer within sixty days.

XVI. ADJOURNMENT

There was no further business and Mayor Boggus adjourned the meeting at 5:02 p.m.

Respectfully,

Susie Novack, MMC, FCRM
City Clerk



**TAVARES CITY COUNCIL
MEETING MINUTES
SEPTEMBER 3, 2020 – 4:00 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 EAST MAIN STREET, TAVARES**

COUNCIL MEMBERS PRESENT

**Amanda Boggus, Mayor
Lori Pfister, Vice Mayor
Lou Buigas, Council Member
Troy Singer, Council Member
Roy Stevenson, Council Member**

STAFF PRESENT

**John Drury, City Administrator
Bob Williams, City Attorney
Susie Novack, City Clerk
Mike Fitzgerald, Community Development Director
Bob Tweedie, Economic Development Director
Lori Houghton, Finance Director
Richard Keith, Fire Chief
Stoney Lubins, Police Chief
James Dillon, Public Works Director
Phil Clark, Utilities Director
Crissy Bublitz, Human Resources Director
Mark O'Keefe, Public Communications Director**

I. CALL TO ORDER

Mayor Boggus called the meeting to order at 5:05 p.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Chief Keith, Tavares Fire Department, provided the invocation and led those present in the Pledge of Allegiance.

**III. BUDGET HEARING – FISCAL YEAR 2020-2021 TENTATIVE MILLAGE & BUDGET –
READING OF TENTATIVE MILLAGE & BUDGET RESOLUTIONS 5:05**

Tab 1. Approve Resolution 2020-19 for Tentative Millage Rate for FY 2021 – First Reading

Ms. Novack read Resolution 2020-19 in its entirety as follows:

RESOLUTION 2020 - 19

A RESOLUTION ADOPTING A FINAL MILLAGE RATE OF 6.900 FOR THE CITY OF TAVARES, FLORIDA, FOR AD VALOREM TAXES FOR FISCAL YEAR 2020-2021; SETTING FORTH THE PERCENT BY WHICH THE MILLAGE RATE IS GREATER THAN THE "ROLLED-BACK" RATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA:

WHEREAS, the City of Tavares of Lake County, Florida on September 3, 2020, adopted the 2020-2021 Fiscal Year Tentative Millage Rate following a public hearing as required by Florida Statute 200.065.

WHEREAS, the City of Tavares of Lake County, Florida, following due public notice as required by law, held a second public hearing on September 16, 2020, as required by Florida Statute 200.065 on the 2020-2021 Millage Rate; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Lake County has been certified by the County Property Appraiser to the City of Tavares as \$1,051,409,124.

NOW THEREFORE, BE IT RESOLVED by the City of Tavares of Lake County, Florida, that:

- 1. The City of Tavares Fiscal Year 2020-2021 operating millage rate to be levied is hereby set at 6.900 mills, which millage rate is greater than the rolled back rate of 6.5143 by 5.92%.**
- 2. The voted debt service millage rate is set at .2623 mills for Fiscal Year 2020-2021.**
- 3. This Resolution will take effect immediately upon its adoption.**

Mr. Drury provided a video on Tavares business Sunday Cool. Mr. Drury said the video highlights economic recovery occurring in the city, and provided the following initiatives moving forward despite COVID-19:

- Sunday Cool included COVID products in their product line
- Avalon Park project moving forward and the charter school is sold out
- Seaplane manufacturing facilities and flight training facilities are doing well
- Industrial park is sold out
- Hospital and surgical centers are back to full staff and conducting elective surgeries
- The Big House programs are full or sold out

Mr. Drury said the businesses appear to be recovering and Council has remained steadfast and fiscally conservative with a lowered the budget and tax rates. Council set the budget goals at the beginning of 2020 and held multiple workshops throughout the year. All of the changes requested have been incorporated into the budget and the result is a fiscally conservative budget and tax rates. Tavares proposed property tax rate is the lowest in five years. Tavares proposed debt service rate is the lowest in nine years by 10%. The proposed budget is 24.7% less than the current year with increased Reserves appropriations. Mr. Drury said stable governments like Tavares provide better service to their citizens that result in a good economic climate, good economic recovery, and good quality of life for the residents. Tavares has a stable steady-as-she-goes approach to the tax rate reduction program that is working well and keeping governmental operations stable for its citizens and businesses. This is because Tavares has a measured and conservative way by reducing tax rates and budgets steadily and incrementally.

Ms. Houghton provided the following presentation:

The City Administrator and his staff have developed a budget for Fiscal Year 2021 for Council's consideration totaling \$55,552,953 that is fully balanced. The proposed budget for FY2021 includes, among many other items, the following:

1. *Similar Level of Service*
2. *General Fund millage rate decrease (from 6.9500 to 6.900) which is 5.92% above the rollbacked rate.*
3. *Debt Service millage rate decrease (from .2932 to .2623).*
4. *Increased reserve appropriations.*
5. *Fire Assessment level funded (no rate increase)*
6. *Employee raises of 2%*
7. *Healthcare cost increases are shared by employer and employee.*
8. *Two new Police Officers that were added in the current year are reflected in the FY2021 budget.*
9. *One new Firefighter position has been added.*
10. *Some positions added in FY2020 have been deferred.*
11. *Street paving is included at a reduced amount.*
12. *The History Museum is budgeted as part of the Community Services Department; the museum will be staffed by volunteers.*
13. *The Christmas lighting program is level funded.*
14. *The July 4th Celebration is level funded.*

15. Expanded programs are deferred or cut.

Previously the City Council discussed the proposed Fiscal Year 2021 Budget at the following public meetings:

- July 1st – City Council Budget Workshop – (General Fund Presentation)*
- July 15th – City Council Budget Workshop – (Enterprise and Special Revenue Funds Presentation)*
- July 29th – City Council Budget Workshop – (Set Maximum Tentative Millage Rate)*
- August 5th – City Council Budget Workshop – (Capital Improvement Plan Presentation)*
- August 19th – City Council Budget Workshop*

A Tentative Budget (all funds) has been prepared for the City Council based on discussions at the previous City Council Budget Workshops.

The Final Public Hearing to Adopt the FY2021 Millage Rate and the FY2021 Budget will be held at 5:05 p.m. on September 16th, 2021 at which time the final millage rates will be adopted.

Staff recommends Option 1: Take Public input and approve the Tentative Millage for Fiscal Year 2021 as reflected in Resolution 2020-19.

Mayor Boggus asked for comments from the audience. There were none.

Mayor Boggus asked for comments from the Council.

Council Member Stevenson thanked Mr. Drury. He said he would like it placed on the record that the audience was invited to speak.

Vice Mayor Pfister said would like it placed on the record that she wanted to go to the rollback rate. She said she found \$204,500 toward the \$400,000 needed for a rollback rate. She said the businesses were hurt most through COVID-19, and noted a concern for the residents and businesses that will pay higher taxes.

Council Member Buigas said while a rollback rate would be wonderful, a decision would then need to be made to defund a department or program such as Police, Fire, library or road paving. She said going to the rollback rate is a good thought, but the city is lean regarding personnel and projects.

Council Member Singer said the Council would like to get the rate as low as possible and it would be great to go back to the rollback rate. He said the Council has done everything it can and staff has done an amazing job reducing the budget as much as possible. He said he is proud that the City of Tavares has been able to reduce the

millage rate over the past few years. Council Member Singer said the city has a good budget.

Mayor Boggus said it is everyone's goal to reduce taxes.

MOTION

Roy Stevenson moved to approve Resolution 2020-19, seconded by Troy Singer. The motion carried 4-1 at 5:23 p.m. as follows:

**Amanda Boggus: Yes
Lori Pfister: No
Lou Buigas: Yes
Troy Singer: Yes
Roy Stevenson Yes**

Tab 2. Approve Resolution 2020-20 to Approve the Tentative Budget for FY2021 – First Reading

Ms. Novack read Resolution 2020-20 in its entirety as follows:

RESOLUTION 2020-20

A RESOLUTION ADOPTING THE FINAL BUDGET FOR THE CITY OF TAVARES, FLORIDA, FOR THE FISCAL YEAR 2020 - 2021.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA:

WHEREAS, a public hearing on the tentative 2020-2021 budget was held at the Tavares City Hall Council Chambers in the City of Tavares, Florida, Lake County, Florida on Thursday, September 3rd, 2020 at 5:05 p.m., as required by Florida Statutes 200.065; and

WHEREAS, the general public was given an opportunity to express its views pertaining to the tentative budget, and

WHEREAS, the City Council approved the tentative budget for 2020-2021, and

WHEREAS, a second public hearing on the proposed 2020-2021 budget was held in the Council Chambers at the Tavares City Hall, 201 East Main Street in the City of Tavares, Florida, on Wednesday, September 16, 2020, at 5:05 p.m.,

NOW, THEREFORE, BE IT RESOLVED that the Budget for 2020-2021 fiscal year for the City of Tavares, Florida is hereby adopted

by the Tavares City Council in the amount of \$55,552,953 at public hearing this 16th day of September, 2020.

This resolution will take effect immediately upon its adoption.

Ms. Houghton said the highlights for Resolution 2020-20 are the same as previously read into the record for setting the millage rate. She asked if the Mayor would like her to restate the highlights for the record. Mayor Boggus said no.

Karen Ortega, 4345 Abaco Drive, Tavares, noted her support for the Police and Fire Departments to receive extra funding and said she was glad for the recent additional staffing of two police officers.

Mayor Boggus asked for comments from the Council.

Council Member Buigas said the Council should recognize that the City Administrator was not included in the 2% employee raise.

Council Member Singer said he is happy with the budget and would like to see additional funding for road repaving.

Mayor Boggus advised Ms. Ortega that body cameras are included in the budget as an additional funding aside from added positions.

MOTION

Lou Buigas moved to approve Option 1 [Take Public input and approve the Tentative Budget for Fiscal Year 2021 as reflected in Resolution 2020-20.], seconded by Roy Stevenson. The motion carried 4-1 at 5:29 as follows:

Amanda Boggus: Yes
Lori Pfister: No
Lou Buigas: Yes
Troy Singer: Yes
Roy Stevenson Yes

IV. ADJOURNMENT

There was no further business and Mayor Boggus adjourned the meeting at 5:30 p.m.

Respectfully,

Susie Novack, MMC, FCRM
City Clerk



**TAVARES CITY COUNCIL
MEETING MINUTES
SEPTEMBER 16, 2020 – 4:00 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 EAST MAIN STREET, TAVARES**

COUNCIL MEMBERS PRESENT

Amanda Boggus, Mayor
Lori Pfister, Vice Mayor
Lou Buigas, Council Member
Troy Singer, Council Member
Roy Stevenson, Council Member

STAFF PRESENT

John Drury, City Administrator
Bob Williams, City Attorney
Jillian Roberts, Deputy City Clerk
Mike Fitzgerald, Community Development Director
Bob Tweedie, Economic Development Director
Lori Houghton, Finance Director
Richard Keith, Fire Chief
Stoney Lubins, Police Chief
James Dillon, Public Works Director
Phil Clark, Utilities Director
Crissy Bublitz, Human Resources Director
Mark O'Keefe, Public Communications Director

I. CALL TO ORDER

Mayor Boggus called the meeting to order at 4:00 p.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Tab 1. Pastor Tom Cavanaugh, First Baptist Church of Mt. Dora

Pastor Tom Cavanaugh, First Baptist Church of Mt. Dora, provided the invocation and led those present in the Pledge of Allegiance.

III. APPROVAL OF AGENDA

Mayor Boggus asked if there were any changes to the agenda. Mr. Drury said staff had no changes.

MOTION

Lori Pfister moved to approve the Agenda, seconded by Troy Singer. The motion carried unanimously 5-0.

IV. PROCLAMATIONS/PRESENTATIONS

Tab 2. Republic of China (Taiwan) National Day Proclamation

Mayor Boggus made the following presentation:

The City of Tavares and New Taipei, Republic of China (Taiwan) have established and continue to maintain a sister city relationship in furtherance of bilateral economic, trade, and cultural opportunities. Each year the National Day of the Republic of China (Taiwan) is observed on October 10th and the Taipei Economic and Cultural Office in Miami holds ceremonies in celebration of this occasion. Director General David K. C. Chien and the Taipei Economic and Cultural Office (TECO) in Miami requested the City issue a proclamation recognizing Taiwan for this special day.

Mayor Boggus read the proclamation in its entirety.

MOTION

Roy Stevenson moved to approve the Proclamation, seconded by Troy Singer. The motion carried unanimously 5-0.

Tab 3. Recognize and Proclaim October 5-9, 2020 as Customer Services Week in City of Tavares.

Mayor Boggus made the following presentation:

Recognizing National Customer Service Week, and therefore Proclaiming October 5 through October 9, 2020 as Customer Service Week in the City of Tavares.

Mayor Boggus read the proclamation in its entirety.

MOTION

Roy Stevenson moved to approve the Proclamation, seconded by Troy Singer.

Ms. Houghton stated that all departments have a similar Customer Service Policy on record.

The motion carried unanimously 5-0.

V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

Attorney Williams stated there were no Quasi-judicial matters before council.

VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD

VII. CONSENT AGENDA

Council Member Buigas said she would like to pull Tab 4 for discussion. She asked to have a verbatim transcription for Tab12 inserted into the August 19,2020 meeting minutes.

MOTION

Roy Stevenson moved to approve the Consent Agenda minus Tab 4 [August 19, 2020 City Council Regular and Budget Workshop Meeting Minutes – Tab 12 Verbatim], seconded by Lou Buigas.

Attorney Williams stated that under public meeting law the transcription will not be verbatim as a court reporter or stenographer was not present, however staff will do their best. Council Member Buigas acknowledged.

The motion carried unanimously 5-0.

VIII. RESOLUTIONS

IX. ORDINANCES – PUBLIC HEARING

First Reading

Second Reading

X. GENERAL GOVERNMENT

Tab 5. Cares Act Funding Agreement.

Ms. Houghton made the following presentation:

ON March 13, 2020, President Donald Trump, declared a State of Emergency for the Coronavirus (COVID-19) Pandemic.

Subsequently, the State of Florida received CARES Act funding under the Coronavirus Aid Relief, and Economic Security Act (Public Law No. 116-136, div. A, Title V, March 27, 2020) (CARES), and has allocated funds to Florida Counties for eligible expenditures related to the COVID-19 Pandemic. Each County may allocate funds to municipalities within their jurisdiction. Cares Act funding received by municipalities from counties will be deemed subrecipient allocations.

The State of Florida, Division of Emergency Management (State DEM) has awarded CARES funds to Lake County for eligible expenditures (disbursable to the County). Lake County has determined that Lake County will allocate/distribute a portion of awarded funds to Lake County municipalities for eligible expenditures, provided an interlocal agreement has executed by the receiving municipality.

On September 2, 2020, the Tavares City Council approved Resolution 2020-21 which amended Resolution 2020-06 (FEMA authorization) providing expanded authorization to include application and execution of documents for CARES Act funding.

The attached Interlocal Agreement will allow for CARES funds to be reimbursed to the City of Tavares for reimbursable expenditures.

Staff recommends that City Council moves to approve the execution of Interlocal Agreement with Lake County, Florida for CARES Funding.

Mayor Boggus asked for comments from the audience. There were none.

Mayor Boggus asked for comments from Council. There were none.

MOTION

Lou Buigas moved to approve Option 1 [Execution of Interlocal Agreement with Lake County, Florida for CARES funding], seconded by Roy Stevenson. The motion carried unanimously 5-0.

Tab 6. School Resource Officer Agreement with Lake County School Board

Chief Lubins made the following presentation:

The Lake County School Board (LCSB) provides funding for a police officer to be at Tavares Elementary for security and safety during the school year. This will be the third year in which the School Board and City has entered into this agreement.

During the times when there is no school, the SRO will be available for duties within the department.

Staff recommends that City Council moves to approve the agreement between the City of Tavares and the Lake County School Board to provide a police officer at Tavares Elementary.

Mayor Boggus asked for comments from the audience. There were none.

Mayor Boggus asked for comments from Council. There were none.

MOTION

Roy Stevenson moved to approve Option 1 [Approve the agreement between the City of Tavares and the Lake County School Board to provide a police officer at Tavares Elementary], seconded by Troy Singer. The motion carried unanimously 5-0.

Tab 7. Naming of Baseball Field at Woodlea Sports Complex

Mr. Aldrich made the following presentation:

A request was brought to the city from local Tavares resident, Robert Wolfe to recognize a local baseball player Brady Singer by naming one of the youth baseball fields at Woodlea Sports Complex the “Brady Singer Field” in honor of the accomplishments he has achieved in playing baseball.

Brady started playing baseball at the Woodlea fields when he was 5 years old with the Tavares Babe Ruth League. He continued in our youth league into early adolescence and went on to play with the Tavares High School Varsity Baseball Team from 2012-2014. He was a member of the team that captured the district title for Tavares High School in 2013. After high school, Brady continued to play college baseball for the University of Florida, helping the Gators to win the NCAA Division I Baseball 2017 College World Series. He went on to become a first-round draft pick for the Kansas City Royals and recently made his professional baseball debut.

Staff recommends that City Council moves to approve to direct staff to officially name one of the youth fields at Woodlea Sports Complex the “Brady Singer Field”.

Mayor Boggus opened it up for public comment.

Robert Wolfe, 1308 Lake Shore Blvd, Tavares, said the request came to him from staff member, Carl Simple, who watched Brady Singer grow up while working for the city. He thought it would be nice to honor Mr. Singer for his accomplishments playing baseball at the city, in high school, and now as a professional baseball player. He reached out to Mr. Singer and his family. They were humbled and honored by his request.

Mayor Boggus asked for comments from Council.

MOTION

Lori Pfister moved to approve Option 1 [Direct staff to officially name one of the youth fields at Woodlea Sports Complex the “Brady Singer Field”], seconded by Roy Stevenson.

Council Member Buigas said Brady Singer is a stellar athlete. She noted her concern in naming something historically after a young person. She said she would like a policy implemented on naming streets, parks, lakes and ponds, etc. Council Member Buigas recommended a proclamation and to name a field after him as he progresses with his career.

Council Member Singer said Brady Singer is his nephew and he is proud of his accomplishments. He stated it would be nice for children who are coming up through the leagues to see a person playing in major league baseball. Council Member Singer concurred with Council Member Buigas and suggested postponing the item. He suggested a “Field of Honor” to honor other players that have played in the City of Tavares program and thanked Mr. Wolfe for bringing it to Council. Council Member Singer said he checked with the City Attorney to confirm there was no conflict of interest.

Council Member Stevenson inquired about Mr. Singers character. Mr. Wolfe confirmed that Mr. Singer is a stellar young man. Council Member Stevenson believes Brady will be an inspiration and good example to young players coming behind him from Tavares to the major leagues. He also noted that he would revisit this if Brady violated the trust of Tavares.

Vice Mayor Pfister stated City Pride is important to her as it is in other cities and would like to see it again in Tavares. She noted that there are not enough parks, ball fields and streets named after people because there are not enough examples from Tavares, such as Mr. Singer, for little boys and girls to look up to. Vice Mayor Pfister noted she is

proud of Mr. Singer, he deserves the recognition and can take it away if he does something to compromise his integrity.

Mayor Boggus asked for clarification on which field is being considered. She asked what high school Brady Singer attended. Mr. Drury said Woodlea Baseball Field and confirmed he attended Tavares High School, finishing his senior year at Eustis High School.

The motion carried 4-1 as follows:

Amanda Boggus: Yes
Lori Pfister: Yes
Lou Buigas: No
Troy Singer: Yes
Roy Stevenson: Yes

XII. NEW BUSINESS

XIII. OLD BUSINESS

XV. AUDIENCE TO BE HEARD

Robert Wolfe, 1308 Lake Shore Blvd, Tavares, thanked Council for their consideration.

Mayor Boggus thanked Mr. Wolfe and Mr. Simple. Mayor Boggus closed public comment.

XVI. REPORTS

Tab 10. City Administrator Reports

Mr. Drury noted the list of upcoming events.

Mr. Aldrich stated the Tavares Library is currently recruiting new volunteers.

Mr. Tweedie stated the construction began on the marina earlier in the day.

Tab 11. City Council Member Reports

Council Member Buigas

Council Member Buigas noted she attended and enjoyed the lake clean up event the previous year and said she is unable to attend it this year and hopes it is as successful as the prior year.

Quote of the Day: “Positive anything is better than negative nothing” ~ Elbert Hubbard

Council Member Singer

Council Member Singer thanked Mr. Aldrich for his creative idea for the drive-in movie on October 30th. He also thanked the hard-working staff and team involved in the BUILD grant.

Council Member Stevenson

Council Member Stevenson inquired about Ingraham Park. He recognized Pastor Watkins is present in the audience. Council Member Stevenson thanked Mr. Drury and the police department for all of their efforts. Chief Lubins said the Police Department is working diligently and with the State Attorneys office and is confident the investigation will be completed in the following weeks. Mr. Drury stated he has received phone calls commending the city for the improvements in Ingraham Park.

Mayor Boggus

Mayor Boggus thanked Mr. Dillon for having pot holes filled over the weekend.

Mayor Boggus adjourned the meeting at 4:33 p.m.

Mayor Boggus re-adjourned the meeting at 5:05 p.m.

XI. BUDGET WORKSHOP

Tab 8. Approve Resolution 2020-19 for Adopted Millage Rate for FY2021

Mr. Drury presented a video of Sunday Cool in downtown Tavares in which their sales are better now than the previous year. Mr. Drury made the following highlights.

- Economy is coming back.
- Avalon held a ground-breaking ceremony.
- The charter school just opened and has a waiting list.

- The seaplane manufacturing facility is a full steam and selling seaplanes internationally.
- Flight training operations on the water have taken off, particularly with training airline captains.
- The hospital is at full capacity with all of its employees.
- The surgical centers in the medical park are fully staffed.
- The Big House, all of the courts and fields are full.
- The new 7-11 is open.
- The new restaurants.
- City Council has remained steadfast and fiscally conservative.
- Council lowered the budgets and the tax rate, while maintaining similar level of service.
- Fiscally conservative budget and tax rates.
- Tavares proposed property tax rate is the lowest in 5 years.
- Tavares proposed debt service rate is the lowest in 9 years.
- The proposed budget for FY2021 is 24.7% less than last fiscal year.
- Reserve appropriations have increased.
- Tavares reacts in a measured and conservative way by reducing tax rates and budgets.

Ms. Roberts read the following Resolutions in their entirety on their second and final reading:

RESOLUTION 2020 - 19

A RESOLUTION ADOPTING A FINAL MILLAGE RATE OF 6.900 FOR THE CITY OF TAVARES, FLORIDA, FOR AD VALOREM TAXES FOR FISCAL YEAR 2020-2021; SETTING FORTH THE PERCENT BY WHICH THE MILLAGE RATE IS GREATER THAN THE "ROLLED-BACK" RATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA:

WHEREAS, the City of Tavares of Lake County, Florida on September 3, 2020, adopted the 2020-2021 Fiscal Year Tentative Millage Rate following a public hearing as required by Florida Statute 200.065.

WHEREAS, the City of Tavares of Lake County, Florida, following due public notice as required by law, held a second public hearing on September 16, 2020, as required by Florida Statute 200.065 on the 2020-2021 Millage Rate; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Lake County has been certified by the County Property Appraiser to the City of Tavares as \$1,051,409,124.

NOW THEREFORE, BE IT RESOLVED by the City of Tavares of Lake County, Florida, that:

1. The City of Tavares Fiscal Year 2020-2021 operating millage rate to be levied is hereby set at 6.900 mills, which millage rate is greater than the rolled back rate of 6.5143 by 5.92%.

2. The voted debt service millage rate is set at .2623 mills for Fiscal Year 2020-2021.

3. This Resolution will take effect immediately upon its adoption.

Attorney Williams confirmed that the Property Appraiser certified \$1,051,409,124.

Ms. Houghton stated all of the required advertising for the millage rate and the budget were printed in the Daily Commercial newspaper on Sunday, September 13, 2020.

Ms. Houghton made the following presentation:

The City Administrator and his staff have developed a budget for Fiscal Year 2021 for Council's consideration totaling \$55,552,953 that is fully balanced. The proposed budget for FY2021 includes, among many other items, the following:

- 1. Similar Level of Service*
- 2. General Fund millage rate decrease (from 6.9500 to 6.900).*
- 3. Debt Service millage rate decrease (from .2932 to .2623).*
- 4. Increased reserve appropriations.*
- 5. Fire Assessment level funded (no rate increase)*
- 6. Employee raises of 2%*
- 7. Healthcare costs increases are shared by employer and the employee.*
- 8. Two new Police Officers that were added in the current year are reflected in the FY2021 budget.*
- 9. One new Firefighter position has been added. The position will not be filled until the latter part of FY2021.*
- 10. Some positions added in FY2020 have been deferred.*
- 11. Street paving is included at a reduced amount.*
- 12. The History Museum is budgeted as part of the Community Services Department; the museum will be staffed by volunteers.*
- 13. The Christmas lighting program is level funded.*
- 14. The July 4th Celebration is level funded.*
- 15. Expanded Programs are deferred or cut.*

Previously the City Council discussed the proposed Fiscal Year 2021 Budget at the following public meetings:

- *July 1st – City Council Budget Workshop – (General Fund Presentation)*
- *July 15th – City Council Budget Workshop – (Enterprise and Special Revenue Funds Presentation)*
- *July 29th – City Council Budget Workshop – (Set Maximum Tentative Millage Rate)*
- *August 5th – City Council Budget Workshop – (Capital Improvement Plan Presentation)*
- *August 19th – City Council Budget Workshop*
- *September 3rd - City Council Adopts Tentative Millage Rate and Tentative Budget for FY2021.*

The Tentative Budget (all funds) were approved by the City Council at the previous Public Hearing (First Reading for Resolution 2020-20) held on September 3, 2020.

This Public Hearing represents the Final Public Hearing (Second Reading - Resolution 2020-20) for Council's consideration to Adopt the FY2021 Budget. Staff recommends that City Council moves to approve Option 1 to Take Public input and approve the Adopted Budget for Fiscal Year 2021 as reflected in Resolution 2020-21.

Mayor Boggus asked for public comment.

Vance Jochum, 12619 Milwaukee Avenue, Lake County, noted his concern of the tax rate and millage rate. He thanked Council Member Pfister for her advocacy on the roll back rate. He included a paper from the property appraiser's office on the proposed roll-back rates.

Mayor Boggus asked for comments from Council.

Council Member Pfister asked for clarification on CARES Act funds. She asked how much was available and if the amount could be applied to the roll back rate.

Mr. said stated there are two phases to the Cares Act funds from the state to the county which the county controls. An individual or business is able to go to the Lake County website and apply for funds:

1. Providing all of the businesses in Lake County and any resident who is having a difficulty paying rent, if the applicant is eligible, they will help you and/or your business.
2. There no money available this fiscal year to do what your suggesting. Next fiscal year, if the money gets through, they are going to allocate funds to each city based on population a certain amount of money for eligible items. Items that

would be included must be a COVID-19 eligible item which Council approved, our submittal of things that are related to COVID-19 such as hand sanitizer, face masks, a utility payment window during a COVID-19 closure. The City anticipates to hear any approvals in November.

Vice Mayor Pfister stated, for the record, she feels that Council could have had the roll back rate.

MOTION

Roy Stevenson moved to approve Resolution 2020-19 setting the final Millage Rate for Fiscal Year 2020-21.

Council Member Singer inquired if the millage rate includes the debt service. Mayor Boggus confirmed.

Seconded by Troy Singer. The motion carried 4-1 at 5:14 p.m. as follows:

Amanda Boggus:	Yes
Lori Pfister:	No
Lou Buigas:	Yes
Troy Singer:	Yes
Roy Stevenson:	Yes

Tab 9. Approve Resolution 2020-20 to Approve the Adopted Budget for FY2021

Ms. Roberts read the following Resolution in its entirety:

**RESOLUTION 2020-20
A RESOLUTION ADOPTING THE FINAL BUDGET
FOR THE CITY OF TAVARES, FLORIDA, FOR THE
FISCAL YEAR 2020 - 2021.**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA:

WHEREAS, a public hearing on the tentative 2020-2021 budget was held at the Tavares City Hall Council Chambers in the City of Tavares, Florida, Lake County, Florida on Thursday, September 3rd, 2020 at 5:05 p.m., as required by Florida Statutes 200.065; and

WHEREAS, the general public was given an opportunity to express its views pertaining to the tentative budget, and

WHEREAS, the City Council approved the tentative budget for 2020-2021, and

WHEREAS, a second public hearing on the proposed 2020-2021 budget was held in the Council Chambers at the Tavares City Hall, 201 East Main Street in the City of Tavares, Florida, on Wednesday, September 16, 2020, at 5:05 p.m.,

NOW, THEREFORE, BE IT RESOLVED that the Budget for 2020-2021 fiscal year for the City of Tavares, Florida is hereby adopted by the Tavares City Council in the amount of \$55,552,953 at public hearing this 16th day of September, 2020.

This resolution will take effect immediately upon its adoption.

Ms. Houghton noted the required advertising appeared in the Daily Commercial on Sunday, September 13, 2020. She asked Mayor Boggus if she wanted the same supporting items that support the millage rate also support the budget read into the record. Mayor Boggus stated it was not necessary.

Mayor Boggus asked for comments from the public. There were none.

Mayor Boggus asked for comments from Council.

Council Member Buigas stated that no City of Tavares of tax payer has made comments regarding the budget.

Council Member Stevenson noted that the budget is approximately 25% less than the prior fiscal year. Mr. Drury confirmed.

MOTION

Roy Stevenson moved to approve Resolution 2020-20 setting the final Budget for Fiscal Year 2020-21, seconded by Lou Buigas. The motion carried 4-1 at 5:27 p.m. as follows:

Amanda Boggus:	Yes
Lori Pfister:	No
Lou Buigas:	Yes
Troy Singer:	Yes
Roy Stevenson:	Yes

XVII. ADJOURNMENT

There was no further business and Mayor Boggus adjourned the meeting at 5:29 p.m.

Respectfully,

Jillian Roberts
Deputy City Clerk



**TAVARES CITY COUNCIL
MEETING MINUTES
OCTOBER 7, 2020 – 4:00 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 EAST MAIN STREET, TAVARES**

COUNCIL MEMBERS PRESENT

**Amanda Boggus, Mayor
Lori Pfister, Vice Mayor
Lou Buigas, Council Member
Troy Singer, Council Member
Roy Stevenson, Council Member**

STAFF PRESENT

**John Drury, City Administrator
Bob Williams, City Attorney
Susie Novack, City Clerk
Bob Tweedie, Economic Development Director
Lori Houghton, Finance Director
Richard Keith, Fire Chief
Stoney Lubins, Police Chief
James Dillon, Public Works Director
Phil Clark, Utilities Director
Crissy Bublitz, Human Resources Director
Mark O'Keefe, Public Communications Director**

TAVARES CHAMBER OF COMMERCE

J. Scott Berry, Executive Director

I. CALL TO ORDER

Mayor Boggus called the meeting to order at 4:00 p.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Tab 1. Pastor Eric Filkin, Bridges Covenant Church

Pastor Eric Filkin, Bridges Covenant Church, provided the invocation and led those present in the Pledge of Allegiance.

III. APPROVAL OF AGENDA

Mr. Drury said he would like to add one item under New Business: 8A, Discussion of Ten-Year Anniversary of the Seaplane Base & Marina.

MOTION

Lori Pfister moved to approve, seconded by Roy Stevenson. The motion carried unanimously 5-0.

IV. PROCLAMATIONS/PRESENTATIONS

Tab 2. Tavares Chamber of Commerce Update

Mr. Berry said the Chamber will be hosting a scavenger hunt around the downtown over a ten-day period. The event will be held November 12 through 21, 2020. He said there is no cost to participate.

Mr. Berry provided an update on upcoming events including a virtual candidate forum on October 14, 2020.

Council Member Buigas asked when the Chamber will be back to their regular hours and days of operation. Mr. Berry said there has been no increased traffic and hopes regular hours will resume in the near future.

V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

Attorney Williams said there were no quasi-judicial matters before the Council.

VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD

Ms. Novack read the following Ordinance by title only:

ORDINANCE 2020-11

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA AMENDING THE LAND DEVELOPMENT REGULATIONS; BY AMENDING CHAPTER 8, SECTION 8-12 (A)(5) DESIGN AND MAINTENANCE; REQUIRING THAT ALL FENCES BE INSTALLED IN ACCORDANCE WITH

MANUFACTURER’S INSTRUCTIONS, SECTION 8-12 (A)(6), FENCES IN RESIDENTIAL DISTRICTS; SECTION 8-12 (A)(7), FENCES IN NON-RESIDENTIAL DISTRICTS; CHAPTER 11 LANDSCAPE AND BUFFER REGULATIONS TABLE 11-A BUFFER TYPES; INCREASING THE MAXIMUM HEIGHT OF FENCES TO EIGHT FEET WHERE RESIDENTIAL DISTRICT PROPERTY ABUTS INDUSTRIAL (I) ZONING OR PUBLIC FACILITIES DISTRICT (PFD) ZONING, SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING AN EFFECTIVE DATE.

VII. CONSENT AGENDA

VIII. RESOLUTIONS

IX. ORDINANCES – PUBLIC HEARING

First Reading

Tab 3. Ordinance 2020-11 – Amendment to Land Development Regulations Chapters 8 & 11 – Increasing Maximum Fence Height to 8’

No discussion at first reading.

Second Reading

X. GENERAL GOVERNMENT

Tab 4. Board appointment – Planning & Zoning Board

Mayor Boggus said the Planning and Zoning Board consist of seven seats with staggered three-year terms. Currently there is one vacant seat on the board for the remainder of a term that will expire June 2022. The city advertised the vacancy in the Daily Commercial, city website and on social media. She said the city received one application from Bruce W. Peterman.

Mr. Drury thanked Mr. Peterman for attending the City Council meeting.

Mayor Boggus asked for comments from the Council. There were none.

MOTION

Lou Buigas moved to approve Bruce W. Peterman, seconded by Lori Pfister.

Council Member Stevenson thanked Mr. Peterman.

The motion carried 5-0.

Tab 5. Mayor's Youth Council Program 2020-2021 Update

Mr. Drury said previously the Council approved a revised syllabus to expand opportunities offered to the Mayor's Youth Council. Vice Mayor Pfister was assigned to coordinate with the school in its selection of participating students for the 2020-2021 program. The school notified the City that the Mayor's Youth Council program would not be offered to the students in the fall due to COVID-19. He said Tavares High School will re-evaluate the program in January, at which time staff will bring back to the Council for an update and activation of the program.

Tab 6. Press Release on Lower Property Tax Millage Rates

Mr. Drury made the following presentation:

Council Member Roy Stevenson has made a request to discuss with the Council its approval to issue a press release on the City Council's action to lower the tax rates at its September 16, 2020 Council meeting, due to the following:

The State of Florida Statutes on Taxation and Finance (Title XIV 200.065) required Tavares to place a Notice in a newspaper of "general paid circulation in the County". which the city did in the Daily Commercial which was headlined:

"NOTICE OF PROPOSED TAX INCREASE" followed by "The City of Tavares has tentatively ADOPTED a measure to increase its property tax levy"

The Florida Statute on Taxation and Finance section 192.001 (9) "Definitions" defines "Levy" as: "Levy means the imposition of a tax, stated in terms of "millage," against all appropriately located property by a governmental body authorized by law to impose ad valorem taxes" City Council voted to DECREASE the property tax millage (levy) yet the public advertisement stated "increase the property tax levy" which could mislead some people who were not able to attend the meeting.

In particular, he seeks approval for the City to issue the following press:

TAVARES PRESS RELEASE

On September 16th the Tavares City Council voted to again lower the City's property tax millage rates as follows:

- Lowered the property tax rate from 6.9500 down to 6.9000 mills*
- Lowered the debt service tax rate from 0.2932 down to 0.2623 mills*
- This is the second year in a row the City Council has lowered the property Tax Rate*
- This is the lowest City property Tax Rate in five (5) years*
- Reserve appropriations for the city budget was increased*
- Lowered the City Budget for next year*

- *Additional taxes were collected to offset the increased cost of maintaining a similar level of service for Police, Fire, Parks, Library and other services.*

For questions you may attend a City Council meeting or obtain direct contact numbers or e-mails for each City Council member by calling City Hall at 352-742-6209.

Vance Jochim, 12619 Milwaukee Avenue, Lake County, said taxes are based on millage rate and property valuations. He said the city was valued at 7% this year, and 10% last year. When Council reduces the millage rate this year, the tax bill for those with valuation increases will go up. He said he would be acquiring selected TRIM notices from the County Property Tax Appraiser that reflect tax increases in Tavares. He said the press release does not discuss valuation increases and noted he is not in support.

Mayor Boggus asked for comments from the Council.

Council Member Stevenson advised Mr. Jochim that his phone number is available on the city website if he would like to discuss further. He said citizens should pay their fair share to live in Tavares. He said the tax increase is calculated by the county property appraiser evaluating the value of property and has nothing to do with the City Council. Once the calculation of the value of property is made a multiplier (millage rate) is added to balance the budget. He said the state required legal advertisement is misleading and not what the City Council passed. City Council did not and cannot raise taxes by itself. Any increase is in the property value. He said an increase in property value should reflect that property owners made a good investment in Tavares as the value of property increased resulting in more equity and value. The Council lowered the millage rate, and the County Property Appraiser increased the value of property. As a result, and despite the fact that the Council lowered the millage rate, the actual tax burden increased. An increase in the amount of \$24 equates to \$2 per month to live in a slice of paradise. Council Member Stevenson said some of the talking points are misleading that say the Council raised taxes. He said the truth is the City Council lowered the millage rate and the citizens should know what the Council did so misinformation cannot be spread as the truth.

Council Member Singer said the proposed advertisement is true, transparent, and tells the public what the City of Tavares has done this past year. He said the city is mandated by the state that there is a notice in the paper saying we raise taxes. Council Member Singer said the ad provides the truth and more information and said the City should be proud of what we have done and noted his support.

Council Member Buigas asked for the date the original ad stating the city had a tax increase appeared in the newspaper. Ms. Houghton said the City is required by statute on the exact language that is advertised and published before the Council approves the budget and millage rate resolutions.

Vice Mayor Pfister said Council lowered the millage rate and because of property values increased property owners will pay more. She said she likes transparency without a play on words.

Mayor Boggus inquired about the verbiage. Mr. Drury provided the language. Vice Mayor Pfister asked where the City collected additional taxes as stated in the press release. Mr. Drury said the taxes were collected from the property owners who had property that increased in value. Mayor Boggus asked that language be added to make it clear that the millage rate decreased but property values increased so additional taxes were collected. Council Member Stevenson recommended the verbiage "...because the value of your property increased, additional taxes were collected."

Mayor Boggus asked for confirmation that this is a press release and the city is not incurring the cost of publication. Mr. Drury confirmed.

Council Member Buigas said it is important for the Council to identify who designates the property values. The Council does not designate the property values as it comes from the Lake County Property Appraiser's office. Mr. Drury said the following verbiage could be added to reflect "...because the values of property increased, as determined by the County Property Appraiser, additional taxes were collected." Attorney Williams said it is not just the value of properties increased. He said each year when the Property Appraiser calculates the city's tax base, he looks at annexations and changes in the status of properties. If someone had a vacant lot in 2019, and in 2020 there is now a home, the taxes will increase. He said properties annexed in the past year will be placed on the tax roll. Mr. Drury noted the following verbiage "...property values increased as determined by the County Property Appraiser and/or annexations occurred, additional taxes were collected."

MOTION

Roy Stevenson moved to approve as revised, seconded by Lou Buigas.

Mr. Drury said when people comment about other city's going to the roll-back rate, he asks if their budgets increased or decreased. He said across Florida many cities that adopt a rollback rate raise their budget and spend more monies than the prior year. He said Tavares lowered the millage rate and lowered the budget. He noted Marco Island went to the roll-back rate and increased their budget. He said the roll-back rate should be paired with the budget.

The motion carried unanimously 5-0.

Tab 7. Mid Florida Homeless Coalition Proclamation to the Lake County Board of County Commissioners

Mr. Aldrich made the following presentation:

The Mid Florida Homeless Coalition, a non-profit lead agency for homelessness representing Citrus, Hernando, Lake and Sumter Counties, is planning to present a proclamation to the Lake County Board of County Commissioners, declaring the week of November 15-22, 2020 as National Hunger and Homelessness Awareness Week in Lake County, FL at their regularly scheduled board meeting on Tuesday, November 10, 2020.

Attached is a draft of the proclamation that will be submitted for approval by the Lake County Board of County Commissioners. In partnership with the Mid Florida Homeless Coalition, staff is seeking approval from council to have the City of Tavares listed with other agencies in Lake County on the official proclamation.

Staff recommends Council approve Option 1 - List the City of Tavares on the proclamation going before the Lake County Board of County Commissioners, proclaiming the week of November 15-22, 2020 as National Hunger and Homelessness Awareness Week in Lake County, Florida

Mr. Aldrich said one of his roles as Community Services Director is to work closely with local groups and community organizations to attempt to identify and help develop programs to prevent homelessness in Tavares. He said one of the organizations is the Mid Florida Homeless Coalition. Mid Florida Homeless Coalition represent four counties in the region and highlight the need for awareness of the homeless and hungry.

Mr. Drury said he asked Mr. Aldrich to incorporate homelessness into Community Services as it is one of the areas that all cities are making efforts to address homelessness in their communities. He thanked Mr. Aldrich for taking the additional responsibility.

Mayor Boggus asked for comments from there audience. There were none.

Mayor Boggus asked for comments from the Council. There were none.

MOTION

Lori Pfister moved to approve, seconded by Roy Stevenson. The motion carried unanimously 5-0.

Tab 8. Request Council's Approval for Equipment for Auction

Ms. Houghton made the following presentation:

The City has various equipment including vehicles, street sweeper, fire truck, garbage truck claw truck, tanker trailer, tandem axle tractor, pontoon boat, loader, van, generator, mower, and electric cart that has been identified for disposal due to age, wear, non-performance, repair costs, or has been obsolete for operations.

These items are currently stored at the Caroline Water Plant location and has presented storage deficiencies for operation equipment as well as safety concerns, thus this request to present these items for public auction.

Generally, the City utilizes Gov Deals on-line auctions for surplus equipment. This method generally works well, but due to COVID-19 and limited staff available to allow equipment inspections by prospective bidders, staff requests Council's approval to piggy-back on the Lake County Contract with George Gideon Auctioneers, Inc., located in Zellwood, Florida. Once all items have been auctioned off, funds will be deposited to the fund reserves of the fund owning the equipment.

Florida statutes section 274.07 states that equipment and property disposals shall be included in the minutes of the governmental unit.

Staff recommends approval of Option 1 - Approve the attached listing of surplus items and authorize these items for sale through normal auction channels.

Mayor Boggus asked for comments from the audience. There were none.

Mayor Boggus asked for comments from the Council. There were none.

MOTION

Lori Pfister moved to approve, seconded by Troy Singer. The motion carried unanimously 5-0.

XI. NEW BUSINESS

8A. Discussion of 10 Year Anniversary of the Seaplane Base and Marina

Mr. Drury said when he first came to Tavares the citizens were meeting to discuss the future of Tavares. He said at the time there was one restaurant and the back of the buildings were faced toward the waterfront. Tavares was a government city with many county buildings scattered throughout the downtown. The citizens asked the Council to change the city to a city you drive to rather than drive around with a good quality of life, clean water, restaurants, and more events. Mr. Drury said he listened to the residents, and Council heard the residents. Each Council to follow has been implementing the plan and moving the city forward the way the residents wanted the community to change, and the results were amazing. Restaurants and hotels came to Tavares, jobs were created, and property values increased. County offices were moved to a government campus at the west end of Main Street and punctuated by the American flag.

Mr. Drury said one of the most important parts in the visioning of Tavares was working with the community to identify a brand. The citizens developed a Master Plan and

rebranded itself America's Seaplane City. To punctuate the brand a ribbon cutting was held that included the Governor of Florida. Mr. Drury said 2020 is the 10th anniversary of the opening and ribbon cutting of the Tavares Seaplane Base & Marina. He said he would like to update the ribbon cutting photograph with the current Council on this 10th anniversary. He noted Hurricane Irma destroyed the first Seaplane Base & Marina and the city received insurance proceeds and the docks are currently being replaced. He said he would like to celebrate the new Seaplane Base & Marina to punctuate the 10-year anniversary. He said this Council is taking what their predecessors and citizens wanted, preserving it, and are making it better. Mr. Drury proposed the Council meet at the new marina to update the photograph and ribbon cutting.

Mayor Boggus asked for comments from the audience.

Christy Ferman, 204 N. Rockingham Avenue, thanked Mr. Drury and the Council for their efforts and hard work. She said the citizens unable to attend meetings are aware of the selfless time and effort Council puts in to hear the citizens voices to move forward and make Tavares a better place.

Diana Aten, 714 N. St. Clair Abrams, thanked Council and Mr. Drury. Ms. Aten said she grew up in Tavares and it is nice to see downtown flourish – job well done.

Mayor Boggus asked for comments from the Council.

Discussion was held regarding Council's availability for a photograph and ribbon cutting. Mr. Drury said the Council will be contacted for a photograph and ribbon cutting to be held on Thursday, October 15, 2020.

Council Member Stevenson asked for an update on a recent fire in Tavares. Mr. Drury said there was a fire in an older building. The Tavares Fire Department responded. The building remains and no lives were lost nor injuries. Council Member Stevenson thanked and commended the Tavares Fire Department for their efforts and said they were impressive with their response.

XII. OLD BUSINESS

Vice Mayor Pfister asked for an update on the US441/St. Clair Abrams golf cart crossing. Mr. Drury said the City has contracted with Griffey Engineering to update the study. He said the study will be completed in the near future. Mr. Fitzgerald is waiting for the study, and it will accompany a letter to FDOT asking for the golf cart crossing to be re-evaluated based on the updated engineers report.

XIII. AUDIENCE TO BE HEARD

Mike Watkins, 805 Summerall Avenue Tavares, commended the Council for their work on the budget. He said he appreciates Council Member Stevenson asking for the truth to get out to the citizens, and the Council for approving the press release.

Vance Jochim, 12619 Milwaukee Avenue, Lake County, commended Mr. Drury for the city's efforts on homelessness. He noted a concern that elders are harassed in mobile home communities. He said Palm Gardens pays the city \$12,000 in taxes. He asked if the city has the ability to come up with a cost for code compliance check, police incidents, and police calls to determine if there needs to be an intervention. He said the homeless force elders out of their homes.

XIV. REPORTS

Tab 10. City Administrator Report

Mr. Drury said October 10, 2020 is the ten-year anniversary of Jones Brother Seaplanes & Adventures. He said they will be providing seaplane rides for \$10.

Mr. O'Keefe said he has the scissors signed by Governor Charlie Crist ready for the ribbon cutting.

Tab 11. City Council Member Reports

Council Member Buigas

Council Member Buigas thanked Mr. Clark for the progress in Lake Francis Estates. She said she went on a tour of the community and the progress and project is impressive.

Quote of the Day: "Correction does much, but encouragement does more." ~Johann Wolfgang von Goethe

Council Member Singer

- Said he enjoyed the Lake County Museum of the Arts fundraiser.
- Said he is looking forward to the Jones Brothers ten-year anniversary.
- Said he grew up in Tavares and is proud of the city and can not wait for what the future holds.
- Said October is Breast Cancer Awareness Month.

Vice Mayor Pfister

Vice Mayor Pfister said Buster Tubbs sold and asked for payers for the new owners fifteen-year-old son who has health issues. She said the new owner is working hard and asked those present to keep an eye out for their opening.

XV. ADJOURNMENT

There was no further business and Mayor Boggus adjourned the meeting at 5:02 p.m.

Respectfully,

Susie Novack, MMC, FCRM
City Clerk



**TAVARES CITY COUNCIL
SPECIAL MEETING MINUTES
OCTOBER 15, 2020 – 6:30 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 EAST MAIN STREET, TAVARES**

COUNCIL MEMBERS PRESENT

**Amanda Boggus, Mayor
Lori Pfister, Vice Mayor
Lou Buigas, Council Member
Troy Singer, Council Member
Roy Stevenson, Council Member**

STAFF PRESENT

**John Drury, City Administrator
Susie Novack, City Clerk
Bob Tweedie, Economic Development Director
Mark O'Keefe, Public Communications Director**

I. CALL TO ORDER

Mayor Boggus called the meeting to order at 6:30 p.m.

II. GENERAL GOVERNMENT

Tab 1. Jones Brothers Assignment of Lease Agreement

Mr. Tweedie made the following presentation:

Jones Brothers Air & Seaplane Adventures first established commercial seaplane operations here in America's Seaplane City at the same time the new Tavares Seaplane Base was opened in 2010. At that time the company leased a small office space at the City owned Prop Shop facility providing part time seaplane aerial tours and flight instruction.

Since that time the company has grown along with the Seaplane Base and has become a thriving and robust commercial seaplane operation providing full time, full service aerial scenic tours, flight instruction as well as on demand air charter services under an FAA part 135 air taxi operations certificate.

Current owner Rob Galloway took over full ownership of the company in 2016 and has been instrumental in the growth of the company not only in terms of operations but through its physical expansion into the current leasehold at the former trail head building which Jones Brothers entered into a lease for in 2018 and invested in substantial improvements to occupy.

Recently Mr. Galloway recently informed staff of an offer he had received to sell his interest in the company to Mr. Peter J Closi Jr. and has formally requested a lease assignment for the purpose of closing the ownership sale (see attached letter). Under the terms and conditions of the lease (attached) a lease assignment may be allowed with the approval of Council.

The buyer, currently owns and operates a helicopter tour operation in Key West and Clearwater intends to maintain and expand upon the current operations and bring the company to its next level (Please see attached business plan and resume provided by Peter Closi). He will be retaining Mr. Galloway as Operations Director for the next 2 to 3 years as well as the majority of the current personnel.

Staff recommends Option 1, to approve the lease assignment as requested.

Mayor Boggus asked for comments from the audience. There were none.

Mayor Boggus asked for comments from the Council.

Council Member Stevenson asked if the meeting was properly noticed. Mr. Drury confirmed.

Council Member Buigas thanked Mr. Galloway for all he has done in the city. She said he has worked well with other business and it is her hope that continues.

Council Member Buigas asked if the five locations Mr. Closi will be growing his operations will be located in Lake County. Mr. Closi said no. He said other locations include Key West, St. Petersburg, Daytona, Miami Beach, and in the panhandle. He said he is looking for high tourist areas and would like to grow the brand as there are many pilots who would like to start an operation. Council Member Buigas asked Mr. Closi if he will primarily maintain seaplanes or incorporate helicopters. Mr. Closi said his focus is on seaplanes.

MOTION

Lori Pfister moved to approve, seconded by Roy Stevenson.

Council Member Singer thanked Mr. Galloway for his work with Jones Brothers. He said Mr. Galloway has taken Jones Brothers to the next level and it has been a large part of the community. Council Member Singer said he appreciates the seaplane bingo events with proceeds going to a scholarship to Tavares High School and hopes Mr. Clossi continues with community involvement to keep the small town feel of Tavares. Mr. Clossi said he concurs with Council Member Singer and it is his plan to come to Tavares monthly and meet with the pilots. He said he also plans to continue with scholarships, seaplane bingo, raffles, with hopes to add more.

Council Member Stevenson said Mr. Clossi will fall in love with Tavares.

The motion carried unanimously 5-0.

III. ADJOURNMENT

There was no further business and Mayor Boggus adjourned the meeting at 6:37 p.m.

Respectfully,

Susie Novack, MMC, FCRM
City Clerk

**AGENDA SUMMARY
TAVARES CITY COUNCIL
10/21/2020**

AGENDA TAB NO.: 3

SUBJECT TITLE: Resolution 2020-22 - Road Designation Support for SFC Michael C. Aten
(City Administrator)

OBJECTIVE:

To issue a resolution in support of naming a part of State Road 19 in honor of SFC Michael C. Aten.

SUMMARY:

Tavares resident Diane Aten has requested that the City issue a resolution in support of her request to the State of Florida to get a portion of State Road 19 (see attached) after her late husband Sgt. First Class Michael Aten. The road portion named would be Hwy 19 from Lane Park Cutoff road going towards Howey in the hills to the intersection at Mission Inn.

OPTIONS:

1. Approve
2. Do not Approve

STAFF RECOMMENDATION:

Discuss approval

FISCAL IMPACT:

None (This is a State Road)

LEGAL SUFFICIENCY:

yes

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Resolution
2. SR 19 Map

ATTACHMENTS:

Description

Type

**AGENDA SUMMARY
TAVARES CITY COUNCIL
10/21/2020**

AGENDA TAB NO.: 4

SUBJECT TITLE: Resolution 2020-23 - Lake Hermosa Booster Pump Facilities Plan (Utilities)

OBJECTIVE:

To review and approve the adopting resolution of the Facility Plan for a booster pump station needed to supply flow and maintain pressure for the water distribution system in the Lake Hermosa Region.

SUMMARY:

Lake Hermosa Region is the northern portion of the City that includes Advent Health Waterman, the existing developments of Etowah and Atwater, Pinecrest School, and Avalon Park Village (a planned 155-acre development that will include approximately 1,100 residential units, and a mixed-use community on the shores of Lake Hermosa). The City has a history of lower water pressure in the area surrounding the hospital due to higher elevations. Hydraulic water modeling was used to consider options for increasing water pressure to the region and providing for future development on the City's water system. Three alternatives were considered in the Facility Plan:

1. Construction of a booster pump station, ground storage tanks, and transmission line to fill the tanks.
2. Construction of a 20" water main segment in the region.
3. No improvements.

Results of the modeling showed that alternative one is needed to boost pressures to the required and desired levels in the Lake Hermosa Region under all flow conditions.

n

OPTIONS:

1. **Move to Approve** the Lake Hermosa Region Booster Pump Station Facility Plan.
1. **Do Not Approve** the Lake Hermosa Region Booster Pump Station Facility Plan.

STAFF RECOMMENDATION:

1. Move to Approve

FISCAL IMPACT:

Design/Construction Cost: \$4,424,700.

Funding Source: Funds for this project will come from the SRF.

LEGAL SUFFICIENCY:

This summary meets Legally Sufficient

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Lake Hermosa Resolution
2. Lake Hermosa Schedule

ATTACHMENTS:

Description

Type

**AGENDA SUMMARY
TAVARES CITY COUNCIL
10/21/2020**

AGENDA TAB NO.: 5

SUBJECT TITLE: Ordinance 2020-11 - Amendment to Land Development Regulations Chapter 8 & 11 - Increasing Maximum Fence Height to 8' (Community Development)

OBJECTIVE:

To amend the City's Land Development Regulations Chapter 8, Section 8-12, and Chapter 11 Table 11-A, increasing the maximum height of fences to eight feet where residential district property abuts Industrial (I) or Public Facilities District (PFD) zoning.

SUMMARY:

City of Tavares Land Development Regulations currently limit the maximum height of fencing in all zoning districts to six feet. City staff received a request from a Tavares citizen for consideration of increasing the maximum height of fences from six feet to eight feet where residential property abuts Industrial (I) or Public Facilities District (PFD) zoning. The City of Tavares has pre-existing conditions where residential development abuts Industrial and/or Public Facilities District property without being physically separated by buffering that would be required with new development.

The intensity of uses permitted on Industrial and Public Facilities District property is inherently incompatible with residential areas particularly regarding aesthetic impact on residential areas. City of Tavares zoning regulations promote the functional compatibility of property uses and zoning-based separation. Ordinance 2020-11 proposes increasing the maximum height allowance of fences to eight feet for the zoning conditions described, would serve to enhance zoning separation, and offers residents an option for preserving residential character and the aesthetic quality of their residential property. Ordinance 2020-11 also includes a provision that all fences shall be installed according to manufacturer's instructions.

OPTIONS:

1. That City Council moves to approve Ordinance 2020-11 amending the City's Land Development Regulations Chapter 8, Section 8-12, and Chapter 11 Table 11-A, increasing the maximum height of fences to eight feet where residential district property abuts Industrial (I) or Public Facilities District (PFD) zoning.

2. That City Council moves to deny the proposed ordinance.

STAFF RECOMMENDATION:

At their September 17th meeting the Planning & Zoning Board voted unanimously to recommend approval of Ordinance 2020-11.

Staff recommends that City Council moves to approve Ordinance 2020-11 amending the City's Land Development Regulations Chapter 8, Section 8-12, and Chapter 11 Table 11-A, increasing the maximum height of fences to eight feet where residential district property abuts Industrial (I) or Public Facilities District (PFD) zoning.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This ordinance has been reviewed by the City Attorney and approved for legal sufficiency.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Ordinance 2020-11
2. Newspaper Ad
3. PZ Board Minutes

ATTACHMENTS:

Description

Type

**AGENDA SUMMARY
TAVARES CITY COUNCIL
10/21/2020**

AGENDA TAB NO.: 6

SUBJECT TITLE: Ordinance 2020-07 Green Property - LSFLUM of 119.57 Acres located at 27521 SR-19 (Community Development)

OBJECTIVE:

To consider approving the adoption of Ordinance 2020-07 Future Land Use Map amendment from County Rural Transition to City Low Density Residential (LOW) and Wetland and Conservation (CONS) for 119.57 acres of property located at 27521 State Road 19.

SUMMARY:

Ordinance 2020-07 proposes a large-scale amendment to the Future Land Use Map 2020 of the Comprehensive Plan.

The subject property (Parcel Alternate Key Numbers 1208106 & 2847336) is 119.57 acres in size, located at 27521 State Road 19. This ordinance would amend the current Future Land Use Designation from County Rural Transition to City Low Density (LOW) and Wetland and Conservation (CONS).

Future Land Use Amendment

The city is required to place a future land use designation on annexed property. The subject property is currently designated County Rural Transition. A City Low Density Residential designation (5.6 DU/Acre) is compatible with surrounding property. All wetlands determined to be greater than one (1) acre in size shall be designated as Wetland and Conservation (CONS).

Compatibility

Lands surrounding this property are residential in nature.

Site Conditions

The property contains one single-family home. Prior to any development, an approved site plan will be required. All applicable surveying, environmental assessments, and permitting must be in place before the site plan is approved. Any proposed development project will be required to connect to city water and wastewater utilities.

Impact on City Services

The subject property is located in the City's Utility Service Area. The City of Tavares has municipal water and sewer services available to the subject parcels and any new development on this property must connect to city utilities. The City's Concurrency Management System will ensure that Levels of Service (LOS) will not be degraded beyond the adopted levels of service for all regulated public facilities. Adverse impacts on Levels of Service are not implicated.

FINDINGS

This amendment request is considered to be in compliance with the Comprehensive Plan Goals, Objectives and Policies with the following findings:

- 1 . A Low Density Residential, and Wetland and Conservation Future Land Use designation would serve as the most appropriate land use for the subject property in accordance with Future Land Use policy 1-1.1.6.
- 2 . Impacts of the proposed development of the subject property shall be monitored through the City's Concurrency Management System. (Comp Plan, Chapter 8)

DEPARTMENT OF ECONOMIC OPPORTUNITY

DEO has reviewed the proposed amendment and identified no comments related to the proposed amendment.

OPTIONS:

1. That City Council moves to approve the adoption of Ordinance 2020-07 Future Land Use Map amendment from County Rural Transition to City Low Density Residential (LOW) and Wetland and Conservation (CONS) for 119.57 acres of property located at 27521 State Road 19.
2. That City Council moves to deny the proposed Ordinance.

STAFF RECOMMENDATION:

At their July 16th meeting the Planning & Zoning Board voted unanimously to recommend approval of Ordinance 2020-07.

Staff recommends that City Council moves to approve the adoption of Ordinance 2020-07 Future Land Use Map amendment from County Rural Transition to City Low Density Residential (LOW) and Wetland and Conservation (CONS) for 119.57 acres of property located at 27521 State Road 19.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This ordinance has been reviewed by the City Attorney and approved for legal sufficiency.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Ordinance 2020-07
2. FLU Map
3. Newspaper Advertisement
4. Planning & Zoning Board Minutes

ATTACHMENTS:

Description

Type

**AGENDA SUMMARY
TAVARES CITY COUNCIL
10/21/2020**

AGENDA TAB NO.: 7

SUBJECT TITLE: Tavares Christmas Celebration Event Update (Community Services)

OBJECTIVE:

Update City Council on the plans and procedures for the upcoming Tavares Christmas Celebration and parade activities being held on Saturday, December 5, 2020 in Downtown Tavares.

SUMMARY:

Due to the recent Coronavirus pandemic, extra precautions and social distancing recommendations are being developed to create the safest environment possible for our upcoming Tavares Christmas Celebration on Saturday, December 5, 2020. A number of adjustments are currently being planned with the safety of our staff and the public in mind:

- Parade route will double in size, expanding the public viewing areas to include both Main Street and Ruby Street.
- Signage will be posted throughout the event, promoting social distancing, hand washing, and face coverings.
- Social distancing markers – “snowflakes” – will be painted along the shoreline of Wooton Park.
- Extra hand sanitizer stations – “SANTA-tizers” – will be placed at each entrance of the park.
- City staff – “SANTA-tation Workers” – will clean the park restrooms frequently.

Additionally, leading up to the event children will be encouraged to write letters to Santa and drop them off at our oversized mailbox in the Tavares Public Library. Letters will then be assembled and given to Santa upon arrival in Tavares.

Santa will anchor our parade as usual the night of our event, but will have a seaplane send-off ceremony to a barrage of fireworks as opposed to a welcome ceremony as typical in previous years. Santa will then be able to speak to children in the park, virtually, through a video projection system as he reads the letters that were prewritten and collected at our library.

Other features such as live entertainment, ice skating, interactive stilt walkers, and more will be peppered throughout Tavares Square, Wooton Park, and other areas of downtown.

OPTIONS:

- 1) Hear update and approve of initial plans for the Tavares Christmas Celebration.
- 2) Hear update and do not approve of initial plans for the Tavares Christmas Celebration.

STAFF RECOMMENDATION:

- 1) Hear update and approve of initial plans for the Tavares Christmas Celebration.

FISCAL IMPACT:

Approval of the plan has no fiscal impact. The Event was previously budgeted.

LEGAL SUFFICIENCY:

YES

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

**AGENDA SUMMARY
TAVARES CITY COUNCIL
10/21/2020**

AGENDA TAB NO.: 8

SUBJECT TITLE: Tavares History Museum Update (Community Services)

OBJECTIVE:

Update City Council on the new Tavares History Museum and seek direction on key areas in developing the operational plan.

SUMMARY:

At a meeting on February 19, 2020, the Tavares City Council voted to locate the new Tavares History Museum in the Wooton Park Train Station. Since that meeting, the train operators have vacated the space, renovations were made to the interior consisting of replacement flooring, painting, and removal of the half-partition wall. Additionally, the exterior was cleaned and security cameras were installed.

Staff has worked to develop a plan, including a mission statement and vision, toured neighboring museums, and worked with the Tavares Historical Society to create a sustainable operation strategy to open the museum within the next six months.

Today, we are seeking your direction and approval on some of the key points of interest in moving our operational plan forward. Outlined below are four topics for your discussion and direction:

1. Mission Statement – The Tavares History Museum’s mission is to acquire, document, protect, preserve, and exhibit in innovative and interactive ways the unique history which reflects the story of the City of Tavares for the benefit of residents and visitors.

Vision Statement – The Tavares History Museum will be a vibrant social and cultural centerpiece of the downtown displaying relevant artifacts depicting the history of Tavares, and serve as a resource for historians and educators to provide educational and cultural programs for the public.

Staff is seeking the council’s direction to adopt or edit both the mission statement and vision statement for the Tavares History Museum.

2. Staff has a target date to open the Tavares History Museum to the public by April 1, 2021. In order to properly staff the museum at the time of opening to the public, staff will seek to recruit volunteers from the community to serve as museum operators during times we are open to the public. A full-time Museum Curator will be included in the FY’22 budget for your approval.

Staff is seeking the council’s approval on the targeted opening date and the use of volunteers to serve as museum operators.

3. Moving forward, the Tavares Historical Society will act in an advisory role to the History Museum. Staff will work with board members from the Historical Society to transfer artifacts from

their possession to the City. At the time of transfer, all artifacts will be inventoried, documented, and labeled by City staff through an agreed upon intake process. The artifacts that were transferred will then become the property of the City, with full care, custody, and control.

Staff is seeking approval from the council to have full authority to accept or reject the artifacts from the Tavares Historical Society into the City's possession, based on factors such as fiscal considerations, storage or display capabilities in the best interest of the City.

4. The Russ family, long-time residents of Tavares at 1613 Orange Avenue, have expressed interest in donating their hand-made, 130 sq.ft. model train village to the Tavares Historical Society for display and interaction in the City's new museum (see attached photos). Once donated to the Historical Society, their plan is to transfer the train village over to the City along with the other artifacts to exhibit in the new museum.

The train set-up is quite the display. The family built it themselves, piece-by-piece over the past 25 years inside their home. It includes multiple trains of various size, interactive model figurines along the train routes, and special effects such as flashing lights, a ferris wheel and railroad crossing signs. It is built on plywood boards with each feature intricately glued down on top of plaster landscaping, creating a massive train set village measuring just over 16' x 8'. An additional section abuts next to the main village area to house all the interactive controls. Staff visited the home of Mrs. Russ to view the set-up and get a true feel of the size of the complete train village.

Despite the impressive train set itself and detailed, interactive features that were hand-built by the Russ family, based on several factors involved with relocating it into our public space, it is staff's recommendation that the City does not accept the train village donation to be located inside the new Tavares History Museum.

- a) The 16' x 8' train set will not fit inside museum space as it currently exists. The crafted ticket counter inside would need to be disassembled, moved, then reassembled in a different location in order to have the space needed for the village. Through a project estimate from our Facilities Management Department, costs to relocate this ticket counter would be approximately \$7,300 to include both in-house and contracted services.
- b) The massive train village itself has been intricately built over the past 25 years inside the Russ family home. It is built on sheets of plywood, but glued together and topped with model landscape features that would have to be taken apart in sections and carefully transported to the new museum space. The train village would then have to be re-assembled by a knowledgeable, qualified expert who knows how to work on train sets in order to keep the integrity of the complete village. Staff has reached out to several knowledgeable train experts, and we are still awaiting an estimated cost for this relocation and re-assembly. (NOTE: Mrs. Russ does not want the train village altered in any way from its existing state as it currently sits within their home).
- c) The Russ family has spent years building the train village in question. It is one of great pride for their family, having created many memories that they will enjoy for years to come. However, it does not appear to be designed to withstand the constant use that would take place in a public museum or commercial space. When staff visited the Russ home to look at the village, none of the trains were operational, many of the interactive features and figurines were not working, and several of the buttons

on the interactive display were broken. These would all need to be repaired and maintained on an ongoing, reoccurring basis.

d) Even though it is very impressive, other than having trains, the village does not represent the history of Tavares. It is a beautiful depiction of a fictional Anytown, U.S.A. versus a representation of the City of Tavares or any other sort of historical value from our community.

Staff has discussed with the Tavares Historical Society our concerns for accepting the train village from the Russ family and met to develop some options. Beyond council directing staff to move forward with locating the train set inside the new museum or rejecting the donation, one option would be for the Historical Society to accept and assemble the train village inside their existing museum space next to the Library and shuffleboard courts. This location, previously earmarked as an office and storage site once the new museum is opened, could remain as another museum site and the Historical Society could manage and maintain the train village in that location.

Staff is seeking direction from council on what and how to handle the Russ family train village donation and at what financial level do we commit to relocating the village, either into our new museum space with the City responsible for the new artifact, or into the old museum space with the responsibility staying with the Tavares Historical Society.

OPTIONS:

1. Approve staff recommendations on topics 1 - 4
2. Do not approve staff recommendations on topics 1-4, and offer other direction

STAFF RECOMMENDATION:

Based on the four topics of discussion under this agenda item, staff recommends the following for each item:

- 1) Staff recommends that council approve the mission statement and vision statement for the Tavares History Museum
- 2) Staff recommends that council approve the target opening date of April 1, 2021 and allow the recruitment of volunteers to serve as museum operators
- 3) Staff recommends that council gives staff the authority to accept or reject artifacts being transferred from the Tavares Historical Society
- 4) Staff recommends that council does not accept the Russ family train village to be located in the new Tavares History Museum
 - a. Staff further recommends that council supports the Tavares Historical Society in their efforts to relocate the Russ family train village to the old museum next to the Library and shuffleboard courts, but does not offer financial dollars in the relocating or re-assembling process

FISCAL IMPACT:

The new museum renovations and preparation expenses are currently funded through an agreed upon budget amendment. Any further expenses needed to relocate the requested train village donation would need to be funded through other sources.

LEGAL SUFFICIENCY:

YES

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Train village photo
2. Train set conductor station photo
3. Train village backside photo

ATTACHMENTS:

Description

Type

**AGENDA SUMMARY
TAVARES CITY COUNCIL
10/21/2020**

AGENDA TAB NO.: 9

SUBJECT TITLE: Request Council Approval to Accept Real Property Donation (Finance)

OBJECTIVE:

To adopt Resolution No. 2020-24 which authorizes the acceptance of real property donated from Lake County, Florida located at 870 Mansfield Rd, and authorizes the extinguishment City liens for the property.

SUMMARY:

On October 6, 2020, Lake County, Florida notified the City of Tavares that the County had acquired property located at 870 Mansfield Road, known as Alternate Key 1686733 through a tax escheatment deed. The City of Tavares currently hold Fire Assessment and Utility Liens totaling \$6,768.33 plus accrued penalties.

The County has asked the City of Tavares to consider accepting the property as a donation from Lake County.

Should the City of Tavares accept the donation of the property from Lake County, the property may provide the following benefits to the City of Tavares:

- provide land that the City may designate for future stormwater area
- provide land for future road improvements in the area

Resolution 2020-24 includes Exhibit A which provides a map for identifying the exact location of the property to be accepted as a donation from Lake County.

OPTIONS:

1. **Adopt Resolution No. 2020-24**, authorizing the extinguishment of City of Tavares liens, and the acceptance of real property donation for property located at 870 Mansfield Rd, and identified as Alternate Key #1686733.
2. **Do not Approve** Resolution No. 2020-24.

STAFF RECOMMENDATION:

1. **Move to Adopt Resolution No. 2020-24**, authorizing the extinguishment of City of Tavares liens, and the acceptance of real property donation for property located at 870 Mansfield Rd, and identified as Alternate Key #1686733.

FISCAL IMPACT:

Liens are currently uncollectible.

LEGAL SUFFICIENCY:

Legally Sufficient.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. **Resolution No. 2020-24**
2. **Resolution Exhibit**

ATTACHMENTS:

Description

Type

**AGENDA SUMMARY
TAVARES CITY COUNCIL
10/21/2020**

AGENDA TAB NO.: 10

SUBJECT TITLE: City Administrator Report

OBJECTIVE:

To inform Council on city related matters.

SUMMARY:

The City Administrator will provide a summary at the meeting.

UPCOMING MEETINGS:

City Council Meetings	November 18, 2020 – 4:00 – City Council Chambers
Library Board	Next scheduled meeting January 17, 2021
Planning and Zoning Board	November 19, 2020 - 3 pm – City Council Chambers
Code Enforcement Hearing	October 27, 2020 - 5 pm – City Council Chambers

UPCOMING EVENTS:

Tavares High School Homecoming Parade	October 22, 2020: 11:15am-12:30pm Downtown Tavares
Monster Splash Fly-In	October 31, 2020 - 9am – 2pm Seaplane Base & Marina (City Event) (Seaplane Fly-In & Contests)
Drive-In Movie – The Adams Family	October 30, 2020 – 6pm to 9pm – Woodlea Sports Complex (City Event – Event Sold Out)
Hydro Drag Championships	November 7-8, 2020 - 8am – 4pm Wooton Park West (Jet Ski Races)
Christmas Parade & Celebration	December 5, 2020 - Details to be Announced - (City Event)

OUTSIDE AGENCY MEETINGS:

Lake County League of Cities	November 13, 2020 – 12:00 noon – Mount Dora Golf Course – 1100 S. Highland St.
Lake Sumter MPO Executive Board Meeting	October 28, 2020 – 2:00 p.m. – 225 W. Guava Street, Lady Lake
Tavares Chamber Business Luncheon	October 28, 2020 – 11:30 am – Tavares Pavilion on the Lake – Speaker to be Announced

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

N/A

**AGENDA SUMMARY
TAVARES CITY COUNCIL
10/21/2020**

AGENDA TAB NO.: 11

SUBJECT TITLE: City Council Member Reports

OBJECTIVE:

To inform Council on city related matters.

SUMMARY:

Council will be offered an opportunity to provide a report at the meeting.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

N/A