



**AGENDA**  
**TAVARES CITY COUNCIL**  
**May 7, 2025**  
**4:00 PM**  
**TAVARES CITY HALL COUNCIL CHAMBERS**  
**201 E MAIN STREET, TAVARES**

(Members of the public wishing to speak on an item that is on the agenda must fill out a Request to Speak form available from the City Clerk or at the Council Meeting prior to the meeting being called to order. In addition, the Mayor will ask for comment under the agenda item titled "Audience to be Heard" for matters not on the Agenda. For further information contact the City Clerk at (352) 742-6209 or [susie.novack@tavaresfl.gov](mailto:susie.novack@tavaresfl.gov))

**I. CALL TO ORDER**

**II. INVOCATION/PLEDGE OF ALLEGIANCE**

Tab 1            Pastor Marc E. Kappel, Faith Lutheran Church

**III. APPROVAL OF AGENDA**

**IV. PROCLAMATIONS/PRESENTATIONS**

Tab 2            Tavares Chamber of Commerce Update

**V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS**

**VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO RECORD**

**VII. CONSENT AGENDA**

Tab 3            Approval of the April 16, 2025, City Council Meeting Minutes (City Clerk)

**VIII. RESOLUTIONS**

Tab 4            Resolution 2025-05 - Variance - Reduced Side & Rear Yard Setbacks for "Tavares Heritage Square" - 122 East Main Street, Tavares, FL (Community Development)

Tab 5            Resolution 2025-06 - Acceptance of Florida Department of Transportation (FDOT) Aviation Grant for the Tavares Seaplane Base (FA1) Master Plan Update (Economic Development)

**IX. ORDINANCES - PUBLIC HEARING**

**First Reading**

**Second Reading**

Tab 6                      Ordinance 2025-04 - City of Tavares 2025 Municipal Impact Fees for Police, Fire, Parks, and General Government (Finance)

**X.        GENERAL GOVERNMENT**

Tab 7                      Report Writer Contract with the LCSO (Police)

Tab 8                      FY 2026 Proposed Budget Calendar (Finance)

Tab 9                      Recreation Department Program Update (Community Services)

Tab 10                     CDBG Application Approval for Park Restroom Construction at the Golden Triangle Regional Park - East Campus (Community Services)

Tab 11                     Request to Participate in Lake 100 Study (City Administrator)

**XI.       NEW BUSINESS**

**XII.       OLD BUSINESS**

**XIII.      AUDIENCE TO BE HEARD**

**XIV.      REPORTS**

Tab 12                     City Administrator Report

Tab 13                     City Council Member Reports

**XV.       ADJOURNMENT**

F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (352) 742-6209.