



**AGENDA**  
**TAVARES CITY COUNCIL**  
**February 19, 2025**  
**4:00 PM**  
**TAVARES CITY HALL COUNCIL CHAMBERS**  
**201 E MAIN STREET, TAVARES**

(Members of the public wishing to speak on an item that is on the agenda must fill out a Request to Speak form available from the City Clerk or at the Council Meeting prior to the meeting being called to order. In addition, the Mayor will ask for comment under the agenda item titled "Audience to be Heard" for matters not on the Agenda. For further information contact the City Clerk at (352) 742-6209 or [snovack@tavares.org](mailto:snovack@tavares.org))

**I. CALL TO ORDER**

**II. INVOCATION/PLEDGE OF ALLEGIANCE**

Tab 1            Pastor Fred Boone, Director of Pastoral Care for Waterman Village,  
Mount Dora

**III. APPROVAL OF AGENDA**

**IV. PROCLAMATIONS/PRESENTATIONS**

Tab 2            Proclamation - Irish American Heritage Month (Mayor)

**V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS**

**VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO RECORD**

**VII. CONSENT AGENDA**

Tab 3            Approval of the February 5, 2025, City Council Meeting Minutes  
(City Clerk)

**VIII. RESOLUTIONS**

Tab 4            BUILD Grant Resolution 2025-04 (Public Works)

**IX. ORDINANCES - PUBLIC HEARING**

**First Reading**

**Second Reading**

**X. GENERAL GOVERNMENT**

- Tab 5            State of the City (Mayor)
- Tab 6            Strategic Growth Plan (City Administrator)
- Tab 7            Citizen's Police Academy 25-01 (Police)

**XI.    NEW BUSINESS**

**XII.   OLD BUSINESS**

**XIII. AUDIENCE TO BE HEARD**

**XIV. REPORTS**

- Tab 8            City Administrator Report
- Tab 9            City Council Member Reports

**XV.   ADJOURNMENT**

F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (352) 742-6209.

**AGENDA SUMMARY  
TAVARES CITY COUNCIL  
2/19/2025**

**AGENDA TAB NO.: 1**

**SUBJECT TITLE: Pastor Fred Boone, Director of Pastoral Care for Waterman Village, Mount Dora**

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**OBJECTIVE:**

Pastor Fred Boone, Director of Pastoral Care for Waterman Village, will provide an invocation and lead those present in the Pledge of Allegiance.

**SUMMARY:**

Pastor Fred Boone, Director of Pastoral Care for Waterman Village, will provide an invocation and lead those present in the Pledge of Allegiance.

**OPTIONS:**

N/A

**STAFF RECOMMENDATION:**

N/A

**FISCAL IMPACT:**

N/A

**LEGAL SUFFICIENCY:**

N/A

**ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:**

*Attachments not provided are available to the public upon request to the City Clerk.*

**AGENDA SUMMARY  
TAVARES CITY COUNCIL  
2/19/2025**

**AGENDA TAB NO.: 2**

**SUBJECT TITLE: Proclamation - Irish American Heritage Month (Mayor)**

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**OBJECTIVE:**

For the Mayor to read and the Council to adopt a Proclamation declaring March 2025 as Irish American Heritage Month.

**SUMMARY:**

Greg Sean Canning, Florida Secretary of the Ancient Order of Hibernians, requested the City Council adopt a Proclamation declaring March 2025 as Irish American Heritage Month in recognition of the long history of Irish American contributions in the State of Florida. Irish Americans in Florida have provided leadership and service to their state, counties, and local communities. The Irish forebears have contributed to education, business, sports, literature, science, engineering, medicine, science, and the arts.

**OPTIONS:**

1. For the Mayor to read, and the Council to adopt a Proclamation declaring March 2025 as Irish American Heritage Month.
2. Do not adopt the Proclamation.

**STAFF RECOMMENDATION:**

Option 1. For the Mayor to read, and the Council to adopt a Proclamation declaring March 2025 as Irish American Heritage Month.

**FISCAL IMPACT:**

None.

**LEGAL SUFFICIENCY:**

Yes.

**ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:**

1. Irish American Heritage Month Proclamation
2. 01232025\_HIBERNIANS

*Attachments not provided are available to the public upon request to the City Clerk.*





## ***PROCLAMATION***

***WHEREAS***, by 1776 nearly 300,000 Irish nationals had immigrated to the American colonies and played a crucial role in America's War for Independence; and,

***WHEREAS***, five signers of the Declaration of Independence were of Irish decent, and three signers were Irish born; and,

***WHEREAS***, twenty-two Presidents have proudly proclaimed their Irish American heritage; and,

***WHEREAS***, the Irish first came to Spanish "La Florida" in the 1500s – first as missionaries and mercenary soldiers and then as planters, traders, businessmen, doctors, and administrators; and,

***WHEREAS***, three Spanish Governors of "La Florida" were Irish military officers, and Andrew Jackson, who came from County Antrim, served as Florida's military governor following its acquisition by the United States; and,

***WHEREAS***, Irish Americans, since America's inception, have provided and continue to provide leadership and service to this nation's political, business, and religious establishments.

***NOW, THEREFORE***, the City of Tavares Council celebrates the rich cultural heritage and many valuable contributions of Irish Americans by proclaiming March 2025 as

## **IRISH AMERICAN HERITAGE MONTH**

***PASSED AND DULY ADOPTED***, by the Tavares City Council on this 19th day of February 2025.

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Walter B. Price, Sr., Mayor

**AGENDA SUMMARY  
TAVARES CITY COUNCIL  
2/19/2025**

**AGENDA TAB NO.: 3**

**SUBJECT TITLE: Approval of the February 5, 2025, City Council Meeting Minutes (City Clerk)**

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**OBJECTIVE:**

To consider approval of the February 5, 2025, City Council meeting minutes.

**SUMMARY:**

Attached are the February 5, 2025, City Council meeting minutes as submitted by the City Clerk.

**OPTIONS:**

1. Move to approve the City Council meeting minutes under the Consent Agenda.
2. Move to approve the City Council meeting minutes with changes.

**STAFF RECOMMENDATION:**

For the Council's consideration.

**FISCAL IMPACT:**

None.

**LEGAL SUFFICIENCY:**

Yes.

**ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:**

1. 02-05-2025 CC Minutes

*Attachments not provided are available to the public upon request to the City Clerk.*



**TAVARES CITY COUNCIL  
MEETING MINUTES  
FEBRUARY 5, 2025 – 4:00 PM  
TAVARES CITY HALL COUNCIL CHAMBERS  
201 EAST MAIN STREET, TAVARES**

**COUNCIL MEMBERS PRESENT**

**Walter Price, Mayor**  
**Lori Pfister, Vice Mayor - *Absent***  
**Sandy Gamble, Council Member - *Absent***  
**Bob Grenier, Council Member**  
**Troy Singer, Council Member**

**STAFF PRESENT**

**John Drury, City Administrator**  
**Lindsay Holt, City Attorney**  
**Susie Novack, City Clerk**  
**Antonio Fabre, Community Development Director**  
**Scott Aldrich, Community Services Director**  
**Bob Tweedie, Economic Development Director**  
**Lori Houghton, Finance Director**  
**Richard Keith, Fire Chief**  
**Crissy Bublitz, Human Resources Director**  
**James Dillon, Public Works Director**  
**Mark O'Keefe, Support Services Director**  
**Jon Hall, Police Captain**  
**Phil Clark, Utilities Director**

**I. CALL TO ORDER**

Mayor Price called the meeting to order at 4:00 p.m. He asked those who wished to speak on an agenda item to complete and submit a Request to Speak form.

Mayor Price noted two Council members could not attend due to illness and stated a quorum of three members allowed the meeting to proceed.

## **II. INVOCATION/PLEDGE OF ALLEGIANCE**

### **Tab 1. Pastor Marc E. Krappel, Faith Lutheran Church**

Pastor Marc E. Krappel, Faith Lutheran Church, provided the invocation and led those present in the Pledge of Allegiance.

Mayor Price noted Mayor Youth Council members Anderson Fish and Alyssa Liddy were at the dais to shadow their paired Council member during the meeting.

## **III. APPROVAL OF AGENDA**

Mayor Price asked if there were any changes to the Agenda. Mr. Drury said the staff had no changes.

## **MOTION**

Troy Singer moved to approve the Agenda, seconded by Bob Grenier. The motion carried unanimously 3-0.

## **IV. PROCLAMATIONS/PRESENTATIONS**

## **V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS**

Attorney Holt stated there were no quasi-judicial matters before the Council for consideration.

## **VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD**

Ms. Novack read the following ordinances and resolutions by title only:

### **RESOLUTION 2025-03**

**A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, AMENDING THE 2025 FISCAL YEAR ADOPTED BUDGET FOR THE CITY OF TAVARES, REPRESENTING THE FIRST AMENDMENT TO THE ADOPTED BUDGET, AND PROVIDING FOR A REPEALER, SEVERABILITY AND AN EFFECTIVE DATE.**

## **VII. CONSENT AGENDA**

Mayor Price asked if anyone wished to pull an item from the Consent Agenda for discussion.

Council Member Grenier asked to pull Tab 3 [Leela Reserve Phase 2B – Final Plat] from the Consent Agenda.

## **MOTION**

**Bob Grenier moved to approve Tab 2 on the Consent Agenda [Approval of the January 15, 2025, City Council Meeting Minutes], seconded by Troy Singer. The motion carried unanimously 3-0.**

### **Tab 2. Approval of the January 15, 2025, City Council Meeting Minutes**

*Approved on the Consent Agenda.*

### **Tab 3. Leela Reserve Phase 2B – Final Plat**

Council Member Grenier said he pulled the item from the Consent Agenda to record the vote, not for a discussion. He said he would 2nd the vote so that it could go to a final vote.

Council Member Singer said legislation required the City Council to approve final plats. If a developer has completed the items it was required to accomplish, the Community Development Department advises the Council. Council Member Singer noted that the city would have legal issues if the final plat were not approved. He said some developments can be approved several years before they come to a final plat. He asked if, in the future, the meeting minutes of prior approvals on a project could be included in the agenda packet. Mr. Drury said the minutes would be added to the backup material for future meetings.

## **MOTION**

**Troy Singer moved to approve Tab 3 [Leela Reserve Phase 2B - Final Plat, seconded by Bob Grenier.**

Mayor Price noted that the final plat was before the Council for approval, not the project.

**The motion passed 2-1 as follows:**

|                      |            |
|----------------------|------------|
| <b>Walter Price:</b> | <b>Yes</b> |
| <b>Bob Grenier:</b>  | <b>No</b>  |
| <b>Troy Singer:</b>  | <b>Yes</b> |

## **VIII. RESOLUTIONS**

### **Tab 4. Resolution 2025-03 – First Budget Amendment for FY2025**

Ms. Houghton made the following presentation:

*Resolution 2025-03 represents increases and/or decreases to the Adopted Budget for Fiscal Year 2025. Appropriation increases represent capital projects,*

*ARPA expenditures, and prior year/project encumbrance rollovers. In addition, the Resolution also reflects transfers between individual accounts within adopted budgets for all departments.*

*Resolution 2025-03 represents the FIRST AMENDMENT to the Adopted Budget for Fiscal Year 2024-2025.*

*Staff recommends Option 1, for the Council to approve Resolution 2025-03, amending the Fiscal Year 2024-2025 City of Tavares Annual Operating Budget.*

Mayor Price asked for comments from the Council. There were none.

## **MOTION**

**Bob Grenier moved to approve Resolution 2025-03, seconded by Troy Singer. The motion carried unanimously 3-0.**

## **IX. ORDINANCES – PUBLIC HEARING**

### **First Reading**

### **Second Reading**

## **X. GENERAL GOVERNMENT**

### **Tab 5. Domestic Sister City Program**

Mr. Drury made the following presentation:

*The Domestic Sister City Horizon Team (Council Member Bobby Grenier and City Administrator John Drury) was tasked with identifying Sister City candidates within the United States for the City Council to review and select from. There are approximately 19,500 cities in the United States. The Horizon team met on several occasions to develop some criteria/parameters on identifying a list of Sister Cities including the following:*

*North of the Mason Dixon Line  
East of the Mississippi River  
Less than a 20-hour drive  
A similar population to Tavares  
Near a body of water  
Not an identical twin*

*Five cities were identified:*

- *Keen, New Hampshire*
- *Rome, New York*

- *Traverse City, Michigan*
- *Plattsburg, New York*
- *Watertown, New York*

*Once a potential Sister City is identified by the City Council, and the selected city accepts the designation of Sister City, a delegation of City officials would be assembled to visit the sister city annually to share and learn from each other's experiences.*

*Attached is the Horizon Team's report for Council's consideration and action.*

*Staff recommends Option 1, for the Council to identify a Sister City to reach out to and invite to be a Tavares Sister City.*

Council Member Grenier said building relationships with international sister cities due to their distance. He said the Sister City Horizon Team identified domestic cities with many similarities to Tavares, yet they would bring something new. Council Member Grenier noted four of the five cities were county seats. He felt a sister city was important and a domestic Sister City would be more manageable to visit and learn from each other.

Council Member Singer noted his support for a domestic sister city. He said the selected cities looked great and noted Traverse City was one letter away from Tavares.

Mr. Drury recommended that the Council rank the cities in order and authorize staff to reach out to the first-ranked City. If there were no interest, staff would then reach out to the second-ranked City.

Council Member Singer asked Mr. Grenier to rank the cities as he served on the Horizon Team and researched each City.

Council Member Grenier ranked the cities in the following order:

- Traverse City, Michigan
- Plattsburg, New York
- Keen, New Hampshire
- Watertown, New York
- Rome, New York

Mayor Price said Traverse City was compatible with railroad history and form of government and served as the county seat. He noted his support.

### **MOTION**

**Bob Grenier moved to notify each city in the order as described [1. Traverse City, Michigan, 2. Plattsburg, New York, 3. Keen, New Hampshire, 4. Watertown, New**

**York, and 5. Rome, New York], seconded by Troy Singer. The motion carried unanimously 3-0.**

#### **Tab 6. Broad Budget Priorities**

Mr. Drury said each year, the Council develops its top budget priorities for the ensuing year. He noted that the agenda packet included the Council's FY 2026 budget priorities. Mr. Drury asked if anyone would like to remove any goals, discuss any goals, or approve all goals as presented. He said once the Council's list was approved, he would work with the Department Directors to incorporate as many goals as possible to bring back a balanced budget for the Council to deliberate, hold public hearings, and adopt. He said incorporating the goals, keeping the millage rate tight, and accomplishing projects was a balancing act.

Council Member Singer wished to clarify one of his budget items: Enhance the aesthetics of key corridors in the City. He noted the west end of Main Street was being addressed and said he would like to start the conversation to move forward with the existing Horizon Teams, such as St. Clair Abrams and Alfred Street. Mr. Drury said there are horizon teams for Old US 441 and St. Clair Abrams. He previously asked the Directors to meet with their Horizon Team members and return with a report and recommendations to the Council. He said the Council would receive reports with action items within the next sixty days.

Council Member Singer said he would like to see the cost of maintaining the blue and silver lighting year-round at the Chris Daniels memorial fountain sign and possibly changing the lights out during Christmas. Mr. Drury said the lighting upgrade cost would be included in the budget for the Council's consideration and vote.

Mayor Price said he likes the blue and silver lights. He said it enhances the City sign and entryway.

Council Member Grenier said he would like to move forward with all goals presented by the Council as a showing of respect as they speak for their constituents, including service parking or a parking garage at the old Public Works location at the east end of Main Street.

Mayor Price said his thought on surface parking was to determine the demand and, if it builds, discuss moving forward with a parking garage.

Mayor Price noted that the Council's goals were consistent between the five members and that everyone was rowing in the same direction.

#### **MOTION**

**Bob Grenier moved to proceed with the submitted Broad Budget Goals, seconded by Troy Singer. The motion carried unanimously 3-0.**

### **Tab 7. Tavares Chamber of Commerce, Taste of Tavares Pavilion Fee Waiver Request**

Mr. Tweedie made the following presentation:

*The Tavares Chamber of Commerce has submitted the attached letter of request for a one time facility rental fee waiver for their use of the Pavilion on the Lake for the purpose of re-establishing their annual Taste of Tavares event which had been held at the Pavilion each year from 2015 through 2019 (see attached letter of request). The fee for their proposed evening time block for the weekday evening of March 27, 2025 would be \$1,800 plus an additional fee of \$700 (\$350 per hour X 2 hours) for set up/preparation time prior to the event, for a total of \$2,500. The Chamber would be required to hire and pay for one of the Pavilion approved & contracted catering companies for the sale and service of alcoholic beverages, for which the City would receive the Pavilion commission from the catering vendor.*

*Staff recommends Option 1, to approve the Tavares Chamber of Commerce request for a one time Pavilion rental fee waiver.*

Mr. Tweedie introduced Stephanie Hayes, CEO and President of Tavares Chamber of Commerce, and David D'Agostino, Executive Board Member of Tavares Chamber of Commerce.

Mr. D' Agostino said the Chamber of Commerce was excited to host the Taste of Tavares event after a hiatus due to Covid. He discussed the increased Chamber membership and efforts to bring back their signature event. He said a fee waiver would be helpful, and he was grateful for the Council's consideration.

Ms. Hayes said many wished to participate in 2024. However, the event did not come to fruition.

Council Member Grenier said the Taste of Tavares was a great event, and he did not support waiving the fee as the Pavilion on the Lake was a business with associated costs. Others would be encouraged to approach the City requesting waivers.

Council Member Singer thanked the Tavares Chamber for bringing back the Taste of Tavares event and said he hoped that if the request were not approved, the Chamber could still move forward with the event. He concurred with Council Member Grenier and said waiving a fee would set a precedence. Council Member Singer said the City and Chamber had enjoyed a wonderful relationship and knew the City assists the Chamber in other ways.

Mayor Price concurred with the Council's comments and feared other organizations would want waivers. He noted the City subsidized the Tavares Chamber of Commerce annually.

## **MOTION**

**Bob Grenier moved to deny a waiver, seconded by Troy Singer. The motion carried unanimously 3-0.**

## **XI. NEW BUSINESS**

## **XII. OLD BUSINESS**

## **XIII. AUDIENCE TO BE HEARD**

John McCoy, Imperial Terrace East, 2730 Vindale Road, Tavares, said their community had a recent board meeting during which road conditions were discussed. He said the roads were beginning to erode on the sides, buckle, and crack. He asked if someone from the City could look at their streets to see what could be done for future planning.

Mr. Drury noted that the City conducted a road assessment approximately six years ago, during which all City roads were labeled according to their condition and placed on a list for repaving. Mr. Drury said he would find out where on the list the roads in Imperial Terrace East were scheduled for paving and report back to Mr. McCoy so that he could advise his board. Mr. Drury asked Mr. McCoy to send an email with his contact information.

## **XIV. REPORTS**

### **Tab 8. City Administrator Report**

Mr. Drury noted a list of upcoming meetings was available in the Council's agenda packets.

Captain Jon Hall said the 2<sup>nd</sup> Citizens Police Academy would begin on March 18 and run through May 13, 2025. He said a banquet for the class would be held on May 20, 2025. He said the Police Department had an overwhelming response, and the class filled up in six days.

Mr. Tweedie said the Ribbon on Ruby event was successful. He thanked the Council members and City departments for their support. He gave special thanks to Special Events Manager Cheri Moan and Waterfront Operations Manager Dan Charles and their team.

Mr. Tweedie reported that the ADA lift at the marina, donated by the Lake County Leadership Class of 2024, had been installed.

Mr. Clark discussed a successful job shadowing/tour of the Utilities Department with Mayor's Youth Council member Anderson Fish.

Mr. Clark noted he was a member of a subcommittee of the Utility Association for Air Quality. He said the Utility Department would host an annual workshop for the subcommittee, and approximately seventy members would stay in Tavares, enjoying the hotels and restaurants and making a positive economic impact.

Mr. Aldrich said Mayor's Youth Council member Alyssa Liddy made a great addition to their team during the department shadow/tour day.

Mr. Fabre said he enjoyed the Mayor's Youth Council department shadow/tour day and noted three of the Mayor's Youth Council members shadowed his department.

### **Tab 9. City Council Member Reports**

Council Member Grenier noted that he worked at Disney and the theater and was a museum exhibit designer for over 30 years. He said the small details are essential and pointed out that the bollards at the Tavares library were architecturally stylish and looked like they were made explicitly for the library. Council Member Grenier said the bollards added to the façade of the library and exuded the City's vision and the good taste of City staff. He asked Mr. Drury who selected the bollard design. Council Member Grenier said the bollards were a safety feature that reflected the City's goals and beauty.

Mr. Drury said he believed Facilities Manager Randall Smith made the bollard selection and said he would confirm.

Council Member Grenier noted Mayor's Youth Council member Anderson Fish was shadowing him during the meeting and asked Mr. Fish for comments.

Mr. Fish said one word he came out of his department shadowing experience was 'competence.' He expressed his pride in the City's security, beautiful architecture, departments, and Staff.

Council Member Singer said he attended the recent Arbor Day event and thanked Mr. Dillon and his Staff for their efforts. He said the event was a nice partnership with other community organizations and agencies.

Council Member Singer thanked Pastor Michael Watkins for his efforts on the African American Heritage Festival. He said the event was nice, with great food and music. He thanked the city staff for helping make the event successful.

Council Member Singer said he could not attend Rhythm on Ruby and heard many positive comments about the event. He thanked Mr. Tweedie and his team for creating a successful event.

Council Member Singer said the Mayor's Youth Council was a fantastic program and hoped the members learned much. He recognized Alyssa Liddy, who was shadowing him at the dais during the meeting.

Mayor's Youth Council member Alyssa Liddy thanked the Council for the opportunity to participate in the program. She said the Mayor's Youth Council was a great opportunity to learn about local government and the departments within that people do not see daily.

Mayor Price said the Mayor's Youth Council was a great program working well.

Mayor Price said he attended Rhythm on Ruby, and everyone had a good time at the event.

Mayor Price said he attended the African American Heritage Festival. He thanked Pastor Watkins for letting him participate in the program by saying a few words.

## **XV. ADJOURNMENT**

There was no further business, and Mayor Price adjourned the meeting at 4:48 p.m.

Respectfully,

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Susie Novack, MMC, FCRM  
City Clerk

**AGENDA SUMMARY  
TAVARES CITY COUNCIL  
2/19/2025**

**AGENDA TAB NO.: 4**

**SUBJECT TITLE: BUILD Grant Resolution 2025-04 (Public Works)**

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**OBJECTIVE:**

To approve a resolution changing the name of a Federal Trail's Grant application from RAISE to BUILD Grant.

**SUMMARY:**

On January 15, 2025, Council approved the RASIE Grant Resolution 2025-01 for a Rails To Trails grant (The Wekiva Trail Segment 1 and 5), which authorized staff, in partnership with Lake County and City of Mount Dora, to submit to the Department of Transportation (DOT) a \$25 million 2025 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant application. The application was submitted ahead of the January 21, 2025 deadline date.

On January 24, 2025, the U.S. Department of Transportation issued Amendment 1 which in essence changed the name of the grant from RAISE to the Better Utilizing Investments to Leverage Development (BUILD) Grant amongst other changes.

In light of the recent U.S. Department of Transportation amendment, it is recommended the Council approve the enclosed BUILD Resolution, which accurately reflects the name change and other associated Grant changes. The requested Grant amount of \$25 million remains the same.

**OPTIONS:**

Option - 1. Move to Approve U.S. DOT Better Utilizing Investments to Leverage Development Grant Resolution No. 2025-04 for the planned Wekiva Trail Extension Project - Segment 1 and Segment 5.

Option - 2. Do Not Approve U.S. DOT Better Utilizing Investments to Leverage Development Grant Resolution No. 2025-04 for the planned Wekiva Trail Extension Project - Segment 1 and Segment 5.

**STAFF RECOMMENDATION:**

Move to Approve U.S. DOT Better Utilizing Investments to Leverage Development Grant Resolution No. 2025-04 for the planned Wekiva Trail Extension Project - Segment 1 and Segment 5.

**FISCAL IMPACT:**

NA

**LEGAL SUFFICIENCY:**

Legally Sufficient

**ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:**

1. Resolution 2025-04 - 2025 Better Utilizing Investments to Leverage Development (BUILD)

*Attachments not provided are available to the public upon request to the City Clerk.*

**AGENDA SUMMARY  
TAVARES CITY COUNCIL  
2/19/2025**

**AGENDA TAB NO.: 5**

**SUBJECT TITLE: State of the City (Mayor)**

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**OBJECTIVE:**

To discuss having a "State Of The City" presentation

**SUMMARY:**

In years past, the Tavares Chamber would put on its annual Chamber GALA and invite the Mayor and City Administrator to present a State of The City address. Now that the Chamber no longer hosts a Chamber GALA, a State of The City Address has not been conducted. An opportunity is provided to discuss having the Mayor and City Administrator present a State of The City Address at a City Council meeting 1/2 way through the Fiscal Year before the budgetary process commences. Either the first or second meeting in April.

**OPTIONS:**

- 1) Program a State of The City Address for an April Council meeting
- 2) Do not program a State of the City Address

**STAFF RECOMMENDATION:**

Discuss and then program a State of the City Address for an April City Council meeting

**FISCAL IMPACT:**

None

**LEGAL SUFFICIENCY:**

Yes

**ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:**

*Attachments not provided are available to the public upon request to the City Clerk.*

**AGENDA SUMMARY  
TAVARES CITY COUNCIL  
2/19/2025**

**AGENDA TAB NO.: 6**

**SUBJECT TITLE: Strategic Growth Plan (City Administrator)**

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**OBJECTIVE:**

To develop a Strategic Growth Plan

**SUMMARY:**

As Central Florida and Tavares continues to grow at its current pace, developing a Strategic Growth Plan that addresses traffic, residential sub-divisions, open space, natural habitat, public infrastructure and economic strength would provide a road map for the community and the City Council to refer to when addressing traffic, sub-divisions, open space, natural habitat, public infrastructure and economic strength. Staff seeks approval to obtain a proposal from an industry expert firm who specializes in developing Community Strategic Growth Plans. The proposal and costs would be brought back to the City Council for consideration.

**OPTIONS:**

- 1) Authorize staff to obtain a Strategic Growth Planning Services proposal and cost for Councils future consideration.
- 2) Do not move forward with a Strategic Growth Plan at this time.

**STAFF RECOMMENDATION:**

Authorize staff to obtain a Strategic Growth Planning Services proposal and cost for Councils future consideration.

**FISCAL IMPACT:**

Non to bring back a proposal

**LEGAL SUFFICIENCY:**

YES

**ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:**

*Attachments not provided are available to the public upon request to the City Clerk.*

**AGENDA SUMMARY  
TAVARES CITY COUNCIL  
2/19/2025**

**AGENDA TAB NO.: 7**

**SUBJECT TITLE: Citizen's Police Academy 25-01 (Police)**

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**OBJECTIVE:**

To Provide Council an overview of the upcoming Citizen's Police academy and highlights from last year's class.

**SUMMARY:**

The citizen's academy provides participants (Tavares residents) an insight on law enforcement related procedures, policies, and guidelines, the Police Department operates within, to provide Tavares citizens and visitors with Police protection services.

The Chief will provide Council an overview of the upcoming Citizen's Police academy and highlights from last year's class.

**OPTIONS:**

1. Hear the presentation
2. Do not hear the presentation

**STAFF RECOMMENDATION:**

1. Provide the Police Chief an opportunity to present Council an overview of the upcoming Citizen's Police academy and highlights from last year's class.

**FISCAL IMPACT:**

none

**LEGAL SUFFICIENCY:**

Yes

**ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:**

*Attachments not provided are available to the public upon request to the City Clerk.*

**AGENDA SUMMARY  
TAVARES CITY COUNCIL  
2/19/2025**

**AGENDA TAB NO.: 8**

**SUBJECT TITLE: City Administrator Report**

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**OBJECTIVE:**

The City Administrator will inform the City Council on city-related matters.

**SUMMARY:**

City Administrator will provide a summary at the meeting.

**UPCOMING MEETINGS:**

|                                             |                                                             |
|---------------------------------------------|-------------------------------------------------------------|
| City Council Meeting                        | March 5, 2025, 4:00 p.m., Tavares City Council Chambers     |
|                                             | March 19, 2025, 4:00 p.m., Tavares City Council Chambers    |
| Planning and Zoning Board Meeting           | February 20, 2025, 3:00 p.m., Tavares City Council Chambers |
| Library Board Meeting                       | March 12, 2025, 4:00 p.m., Tavares Library Expansion Room   |
| Code Enforcement Special Magistrate Hearing | March 25, 2025, 4:00 p.m., Tavares City Council Chambers    |

**OUTSIDE AGENCY MEETINGS:**

|                                              |                                                                            |
|----------------------------------------------|----------------------------------------------------------------------------|
| Lake County League of Cities Meeting         | March 14, 2025, 12:00 noon, Host City to be Announced                      |
| Lake Sumter MPO Governing Board Meeting      | February 26, 2025, 2:00 p.m., Suite 175, 1300 Citizens Boulevard, Leesburg |
| Tavares Chamber of Commerce Business Meeting | February 26, 2025, 11:30 a.m., Tavares Civic Center                        |

**CITY EVENTS:**

The current 2025 City Event calendars is attached.

**OPTIONS:**

N/A

**STAFF RECOMMENDATION:**

N/A

**FISCAL IMPACT:**

N/A

**LEGAL SUFFICIENCY:**

N/A

**ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:**

1. Tavares\_2025 Event Calendar\_Rvsd 2.3.2025

*Attachments not provided are available to the public upon request to the City Clerk.*

**AGENDA SUMMARY  
TAVARES CITY COUNCIL  
2/19/2025**

**AGENDA TAB NO.: 9**

**SUBJECT TITLE: City Council Member Reports**

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**OBJECTIVE:**

To inform the Council on city-related items.

**SUMMARY:**

The Council will be offered an opportunity to provide a report at the meeting.

**OPTIONS:**

N/A

**STAFF RECOMMENDATION:**

N/A

**FISCAL IMPACT:**

N/A

**LEGAL SUFFICIENCY:**

N/A

**ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:**

*Attachments not provided are available to the public upon request to the City Clerk.*