



AGENDA
TAVARES CITY COUNCIL
April 3, 2024
4:00 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 E MAIN STREET, TAVARES

(Members of the public wishing to speak on an item that is on the agenda must fill out a Request to Speak form available from the City Clerk or at the Council Meeting prior to the meeting being called to order. In addition, the Mayor will ask for comment under the agenda item titled "Audience to be Heard" for matters not on the Agenda. For further information contact the City Clerk at (352) 742-6209 or snovack@tavares.org)

I. CALL TO ORDER

II. INVOCATION/PLEDGE OF ALLEGIANCE

Tab 1 Pastor Russell Cushman, Journey Christian Church

III. APPROVAL OF AGENDA

IV. PROCLAMATIONS/PRESENTATIONS

V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO RECORD

VII. CONSENT AGENDA

Tab 2 Approval of the March 20, 2024, City Council Meeting Minutes (City Clerk)

VIII. RESOLUTIONS

IX. ORDINANCES - PUBLIC HEARING

First Reading

Second Reading

Tab 3 Ordinance 2024-03 - Comprehensive Plan 2040 Text Amendment of the Public Facilities Element and Conservation Element pursuant to the City's 10-Year Water Supply Facilities Work Plan and Regional Water Supply Planning Initiatives (Community Development)

X. GENERAL GOVERNMENT

- Tab 4 Fred Stover Sports Complex Purchase and Sale Agreement with the School Board of Lake County (Community Services)
- Tab 5 Discussion on Fourth of July Fireworks vs. Drone Show (Community Services)
- Tab 6 Road Renaming Request - Lane Park Cutoff Road (City Administrator)
- Tab 7 Community Grant Award (City Clerk)

XI. NEW BUSINESS

XII. OLD BUSINESS

XIII. AUDIENCE TO BE HEARD

XIV. REPORTS

- Tab 8 City Administrator Report
- Tab 9 City Council Member Reports

XV. ADJOURNMENT

F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (352) 742-6209.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
4/3/2024**

AGENDA TAB NO.: 1

SUBJECT TITLE: Pastor Russell Cushman, Journey Christian Church

OBJECTIVE:

Pastor Russell Cushman, Journey Christian Church, will provide the invocation and lead those present in the Pledge of Allegiance.

SUMMARY:

Pastor Russell Cushman, Journey Christian Church, will provide the invocation and lead those present in the Pledge of Allegiance.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
4/3/2024**

AGENDA TAB NO.: 2

SUBJECT TITLE: Approval of the March 20, 2024, City Council Meeting Minutes (City Clerk)

OBJECTIVE:

To consider approval of the March 20, 2024, City Council meeting minutes.

SUMMARY:

Attached are the March 20, 2024, City Council meeting minutes as submitted by the City Clerk.

OPTIONS:

1. Move to approve the City Council meeting minutes under the Consent Agenda.
2. Move to approve the City Council meeting minutes with changes.

STAFF RECOMMENDATION:

For Council's consideration.

FISCAL IMPACT:

None.

LEGAL SUFFICIENCY:

Yes.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. 03-20-2024 CC Minutes

Attachments not provided are available to the public upon request to the City Clerk.



**TAVARES CITY COUNCIL
MEETING MINUTES
MARCH 20, 2024 – 4:00 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 EAST MAIN STREET, TAVARES**

COUNCIL MEMBERS PRESENT

**Bob Grenier, Mayor
Sandy Gamble, Vice Mayor
Lori Pfister, Council Member
Walter Price, Council Member
Troy Singer, Council Member**

STAFF PRESENT

**John Drury, City Administrator
Lindsay Holt, City Attorney
Susie Novack, City Clerk
Antonio Fabre, Interim Community Development Director
Scott Aldrich, Community Services Director
Bob Tweedie, Economic Development Director
Lori Houghton, Finance Director
Richard Keith, Fire Chief
Crissy Bublitz, Human Resources Director
James Dillon, Public Works Director
Mark O'Keefe, Public Communications Director
Sarah Coursey, Police Chief
Phil Clark, Utilities Director**

I. CALL TO ORDER

Mayor Grenier called the meeting to order at 4:00 p.m. He asked those who wished to speak on an agenda item to complete and submit a Request to Speak form.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Tab 1. Pastor Chase Allen, First Baptist Church of Umatilla

Pastor Chase Allen, First Baptist Church of Umatilla, provided the invocation and led those present in the Pledge of Allegiance.

III. APPROVAL OF AGENDA

Mayor Grenier asked if there were any changes to the Agenda. Mr. Drury said staff had no changes.

MOTION

Walter Price moved to approve the Agenda, seconded by Sandy Gamble. The motion carried unanimously 5-0.

IV. PROCLAMATIONS/PRESENTATIONS

Tab 2. Proclamation – Rosie the Riveter

Mayor Grenier read a Proclamation declaring March 21, 2024, Rosie the Riveter Day in the City of Tavares. Rosie the Riveter Day is a day of recognition and appreciation for the countless women who took on essential roles in factories, shipyards, and other workplaces during the war effort during World War II.

MOTION

Sandy Gamble moved to approve the Proclamation, seconded by Troy Singer. The motion carried unanimously 5-0.

Angie Morthland, Vice President of the American Rosie the Riveter Association and re-enactor, said Tavares was the first municipality in Florida to present the organization with a Proclamation. She thanked the City Council and invited those present to attend her speaking engagement at the Tavares Library on March 21, 2024.

V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

Attorney Holt stated there were no quasi-judicial matters before the Council for consideration.

VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD

Ms. Novack read the following ordinances by title only:

RESOLUTION 2024-05

A RESOLUTION OF THE CITY OF TAVARES, FLORIDA, AUTHORIZING THE ACCEPTANCE OF A FLORIDA DEPARTMENT OF

ENVIRONMENTAL PROTECTION GRANT FROM THE STATE OF FLORIDA TO DESIGN AND CONSTRUCT A NEW WET DETENTION STORMWATER TREATMENT POND ON NORTH ST. CLAIR ABRAMS AVENUE.

VII. CONSENT AGENDA

Mayor Grenier asked if anyone wished to pull an item from the Consent Agenda for discussion. There were no requests.

MOTION

Troy Singer moved to approve the Consent Agenda, seconded by Walter Price. The motion carried unanimously 5-0.

Tab 3. Approval fo the March 6, 2024, City Council Meeting Minutes

Approved on the Consent Agenda.

Tab 4. FY 2025 Proposed Budget Calendar

Approved on the Consent Agenda.

VIII. RESOLUTIONS

Tab 5. Resolution 2024-05 – Acceptance of State of Florida Department of Environmental Protection Grant for North St. Clair Abrams Stormwater Treatment Pond

Ms. Houghton made the following presentation:

At the July 19th, 2023, City Council meeting, the City Council authorized the acceptance of a Lake County Water Authority (LCWA) Stormwater grant for \$376,955 to design and construct a new wet detention stormwater treatment pond on North St. Clair Abrams. At the December 6th, 2023, City Council meeting, the City Council authorized the acceptance of a State of Florida Direct Appropriation/Department of Environmental Protection (FDEP) LPA grant for the same project for \$200,000.

To date, a total of \$576,955 in grant funding has been awarded and accepted by the City Council for this project. The estimated project cost is \$753,910. Fortunately, the City of Tavares has been awarded an additional FDEP grant for the remaining amount of the project (\$176,955). Accepting this grant award would provide all the funding required to complete this project utilizing only grant funds.

Details of the grant from the Florida Department of Environmental Protection include the following:

- *Agreement Number: NS113.*
- *Pass-through Entity: N/A.*
- *Awarding Entity: Florida Department of Environmental Protection.*
- *Recipient: City of Tavares.*
- *Grant Award: \$176,955.*
- *No grant match required.*
- *Award Period: Date of Execution – 5/31/2026.*

Staff recommends Option 1: Move to approve Resolution 2024-05 authorizing the City Administrator to accept and execute the FDEP grant agreement for the Tavares – N. St. Clair Abrams Treatment Pond project.

Mayor Grenier asked for comments from the Council. There were none.

MOTION

Sandy Gamble moved to approve Option 1, seconded by Troy Singer.

Council Member Singer thanked Ms. Houghton, Mr. Clark, and their teams for securing grants for the project.

The motion carried unanimously 5-0.

IX. ORDINANCES – PUBLIC HEARING

First Reading

Second Reading

X. GENERAL GOVERNMENT

Tab 6. Friends of the Tavares Library MOU Horizon Team Board Appointment

Mr. Aldrich made the following presentation:

The Friends of the Tavares Library (Friends) is a private, not-for-profit organization which raises funds for the City of Tavares Public Library and others. City staff is working with the Friends executive board to develop a Memorandum of Understanding (MOU) to have transparency, clarity and understanding of the relationship between the Tavares Library and this not-for-profit charitable group.

Staff is seeking a City Councilmember to join the City Administrator, Community Services Director, and the Library Director in negotiating an acceptable MOU with the Friends to bring back to Council for further deliberation and approval.

Mayor Grenier volunteered to serve as the City Council representative on the Friends of the Tavares Library MOU Horizon Team.

There was a unanimous consensus from the Council to appoint Mayor Grenier as the City Council representative on the Friends of the Tavares Library MOU Horizon Team.

Tab 7. Discussion on Permitting of Chickens on Large Residential Lots

Mr. Fabre made the following presentation:

From time to time, the city gets requests from large residential single-family lot owners to permit chickens. Currently, chickens are not permitted on residential lots of any size in the city limits (please see attached City Code, Section 4-1). An opportunity is provided for the Council to discuss amending the City Code to permit a limited number of chickens/hens (no roosters) on large (1 plus acre or 2 plus acres) residential single-family lots.

Note: If chickens are permitted in the future, some existing PD's may or may not also have to be amended to remove a prohibition of chickens in the PD ordinance. If a PD amendment was needed, the request and cost to amend the PD would be borne solely by the subject community and not the city.

Staff recommends the City Council advise on how to proceed with the current Code.

Mr. Drury said if the Council wished to allow chickens in the City, staff would bring back an ordinance for consideration.

Lake County Commissioner and Tavares resident Kirby Smith thanked the Mayor and Council and noted he favored allowing chickens in Tavares. He said Tavares had many enclaves where chickens were allowed, confusing the Tavares citizens as to why they were not allowed to have chickens. Commissioner Smith provided recommended requirements for chickens from the University of Florida and easycoop.com as follows:

- Minimum 15 square feet of coop space per chicken
- Minimum 8 inches per chicken for roost bar
- Minimum 10 square feet of run space

Mayor Grenier asked for comments from the Council.

Council Member Pfister said she entered chickens in Lake County and Orange County fairs while growing up. She favored allowing chickens in Tavares and said chickens had the following needs and recommendations:

- 10 square feet per chicken of run space
- 5 square feet of coop space per chicken (food and water area cannot be included)
- Chickens should be placed in their coop at night
- The coop has to be predator-resistant
- Chickens should be for egg production only
- Chickens must be placed in a run during the day
- 20 feet from a property line
- Would like a permit requirement
- Minimum of 3 chickens

Council Member Price asked if chickens would be allowed on any size lot. Mr. Drury said Lake County allows chickens on any size lot as long as the criteria are met. He said the Council has that option or could require acreage.

Council Member Price asked if the City received any complaints from residents who live next to someone with chickens in Lake County. Mr. Drury said he was not aware of any complaints from neighboring residents.

Mayor Grenier asked if Lake County received complaints during a Commission meeting from the neighbors of chicken owners. Commissioner Smith said no.

Council Member Singer asked how chickens would be policed. Mr. Drury said a resident would submit a plan that indicated criteria were met and pull a permit. Council Member Singer asked who would be responsible if chickens left their run area. Mr. Drury said the owner would be responsible.

Vice Mayor Gamble asked if a 20' setback would include the rear yard line. Council Member Pfister said any shared property line. Vice Mayor Gamble noted his support for allowing chickens.

Council Member Singer noted his support for allowing chickens on one to two-acre parcels in a rural setting.

Council Member Price noted initial concerns regarding attached townhomes or zero-lot line villas and said a minimum lot size would be required.

Mayor Grenier said he would support having Staff bring an ordinance for consideration with criteria.

Mr. Drury said staff would bring back a draft ordinance mirroring Lake County's chicken ordinance so that the Council could adjust for items such as lot size and minimum number of chickens.

MOTION

Lori Pfister moved for staff to bring back a chicken ordinance, seconded by Sandy Gamble. The motion carried unanimously 5-0.

XI. NEW BUSINESS

XII. OLD BUSINESS

Electronic Game Room

Council Member Pfister requested an update on the open electronic game room with no license. Mr. Drury said the Special Magistrate found the property owner guilty of violating the City's ordinances and provided 90 days for the eviction process. Fines would incur if the violations were not cured by the corrected action deadline.

Attorney Holt said code enforcement violations fall on the property owner. She said the property owner was represented by counsel at the Code Enforcement Hearing and informed the Special Magistrate that they were on the cusp of initiating eviction action against the tenant operating an electronic game room. She said an Order of Violation was issued, and further action may be possible if the tenant was not evicted within the provided time frame.

Downtown Light Study

Council Member Pfister asked for an update on the Downtown light study. Mr. Drury said the study was completed, and the City was installing lights.

Impact Fees

Council Member Pfister asked for an update on the residential impact fee study.

Ms. Houghton said the impact fee study was ready to kick off, and a meeting with the consultant was scheduled. She said the water/wastewater connection fee study was completed in the fall of 2023, and staff was now concentrating on Police, Fire, Facilities, and Parks.

Mr. Drury noted impact fees could not be set without obtaining a study with a nexus to the actual cost of providing the infrastructure for the impact of new development.

Ms. Houghton said data would be collected within the next few weeks, and then the study would be completed six weeks later. Ms. Houghton noted that Lake County collected impact fees for roads and the library. Those impact fees would be reviewed to see if a study would be recommended in those areas.

Mr. Drury noted that a consultant would come before the Council. The Council would discuss implementing the consultant's recommendation at the following meeting. Mr.

Drury said the consultant would meet with each Council member before the presentation. Discussion was held on holding a workshop.

Deida Jeudy, Tavares Resident and American Idol Participant

Council Member Pfister said she received a letter from the mother of Deida Jeudy, who was featured on the television show American Idol. She asked the Council if they would like to recognize Miss Jeudy at an upcoming Council meeting.

There was a consensus from the Council to recognize Deida Jeudy at an upcoming Council meeting.

Mr. Drury asked Council Member Pfister to forward him the Jeudy family's contact information.

Mayors Youth Council

Mayor Grenier noted a meeting with the current and next year's Tavares High School Principals was scheduled earlier in the day. He said he received a phone call from the school indicating they would need to reschedule.

XIII. AUDIENCE TO BE HEARD

Lake County Commissioner and Tavares resident Kirby Smith provided a history of the City. He noted most of Tavares used to be rural north of Alfred Street many years ago and expressed his support for 20-foot setbacks, allowing City residents to have chickens.

Ralph Smith, Lake Auto, and Tire, noted his support for including roosters in the chicken ordinance.

XIV. REPORTS

Tab 8. City Administrator Report

Mr. Tweedie said the Annual Sunnyland and Classique Antique Boat Show would be held in Wooton Park from Friday, March 22 through 24, 2024. Mr. Drury noted the economic impacts of the event and thanked Mr. Tweedie and the Economic Development team for their efforts on the event.

Tab 9. City Council Member Reports

Vice Mayor Gamble said he attended a Lake County Commission meeting where there was a discussion regarding changing the name of Lane Park Cutoff Road to Ken Bragg Way. He was asked if the Council would be interested in changing the road name. Vice Mayor Gamble provided a high-level overview of Mr. Bragg's contributions to Lake Tech and the Institute of Public Safety on Lane Park Cutoff Road.

Mr. Drury said a road name change discussion could be scheduled for the following meeting. He noted that a change in a road's name impacts residents and businesses, and information would be provided to the Council for their consideration.

Vice Mayor Gamble inquired about the status of The Big House's request to use the middle school for overflow parking. Mr. Drury said The Big House asked for City support, and the City asked them to provide previous agreements with the Lake County School Board that were in place. Mr. Drury said the City had not received any agreements to date. Vice Mayor Gamble noted his concern for liability. Mr. Drury said he advised The Big House they would need an agreement with the entity that owns the land authorizing patrons to park on the property. The agreement would address responsibility, liability, and security.

The Council wished those present a Happy Easter.

XV. ADJOURNMENT

There was no further business, and Mayor Grenier adjourned the meeting at 4:52 p.m.

Respectfully,

Susie Novack, MMC, FCRM
City Clerk

**AGENDA SUMMARY
TAVARES CITY COUNCIL
4/3/2024**

AGENDA TAB NO.: 3

SUBJECT TITLE: Ordinance 2024-03 - Comprehensive Plan 2040 Text Amendment of the Public Facilities Element and Conservation Element pursuant to the City's 10-Year Water Supply Facilities Work Plan and Regional Water Supply Planning Initiatives (Community Development)

OBJECTIVE:

To consider adoption of the Ordinance 2024-03 - Comprehensive Plan 2040 Text Amendment to the Public Facilities Element and Conservation Element pursuant to the City's 10-Year Water Supply Facilities Work Plan and Regional Water Supply Planning Initiatives.

SUMMARY:

Local governments within a regional water supply planning area are required to develop a Water Supply Facilities Work Plan ("Work Plan") in order to ensure that adequate water supplies will be available to meet future demands for a minimum 10-year planning period, pursuant to F.S. Section 163.3177(6)(c)3. In addition to the Water Supply Facilities Work Plan requirements, local governments are required to revise their Comprehensive Plan for consistency with the Work Plan and Regional Water Supply Planning Initiatives.

The purpose of the Water Supply Facilities Work Plan is to identify and plan for water supply sources and associated facilities to serve City of Tavares (City) potable water customers for the 2023 through 2032 planning period. The Work Plan has been prepared in accordance with Chapter 163 F.S., which requires local governments to adopt a Work Plan and supporting comprehensive plan policies within 18 months of the approval of a regional water supply plan. The Central Springs/East Coast (CSEC) Regional Water Supply Plan was approved by the St. Johns River Water Management District (SJRWMD) on February 8, 2022.

On February 7, 2024, the City Council reviewed and approved the transmittal ordinance to the State's Department of Commerce and other requisite state reviewing agencies. On March 15, 2024, the City received a letter from the Department of Commerce, Bureau of Community Planning and Growth to act on the City's adoption of the subject ordinance.

OPTIONS:

1. That the City Council moves to adopt Ordinance 2024-03 - Comprehensive Plan 2040 Text Amendment to the Public Facilities Element and Conservation Element pursuant to the City's 10-Year Water Supply Facilities Work Plan and Regional Water Supply Planning Initiatives.
2. That the City Council moves to denial of Ordinance 2024-03.

STAFF RECOMMENDATION:

On January 18, 2024, the Planning & Zoning Board voted unanimously (6-0) to recommend approval of Ordinance 2024-03 as presented.

Staff recommends that the City Council moves to approve Ordinance 2024-03 - Comprehensive Plan 2040 Text Amendment to the Public Facilities Element and Conservation Element pursuant to the City's 10-Year Water Supply Facilities Work Plan and Regional Water Supply Planning Initiatives.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This Ordinance has been reviewed by the City Attorney and approved for legal sufficiency.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Ordinance 2024-03 - CP 10 YR WSFWP Final Reading
2. Exhibit A - Tavares_2040-Comp-Plan_GOPs_Work Plan Policies
3. Tavares 10 YR WSFWP
4. Ad - Ord2024-03
5. 1-18-2024 PZ Min Draft
6. State DOC Approval Letter 24-01ESR

Attachments not provided are available to the public upon request to the City Clerk.

ORDINANCE 2024-03

PURSUANT TO CHAPTER 163 OF THE FLORIDA STATUTES, AMENDING THE PUBLIC FACILITIES ELEMENT AND CONSERVATION ELEMENT OF THE TAVARES COMPREHENSIVE PLAN 2040 IN ORDER FOR CONSISTENCY WITH THE CITY'S WORK PLAN AND REGIONAL WATER SUPPLY PLANNING INITIATIVES; BY PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on November 18, 2020 the City of Tavares adopted a Comprehensive Plan in accordance with Florida Statutes – Chapter 163, and the State of Florida Local Government Comprehensive Planning and Land Development Regulation Act by adoption of Ordinance 2020-10; and,

WHEREAS, the Florida Legislature enacted bills in the 2002, 2004, 2005, and 2011 sessions to address the state's water supply needs. These bills, in particular Senate Bills 360 and 444 (2005 legislative session), significantly changed Chapters 163 and 373, F.S. by strengthening the statutory links between the regional water supply plans prepared by the water management districts and the comprehensive plans prepared by local governments. Section 373.036 F.S. requires that each water management district develop a Regional Water Supply Plan (RWSP) for a 20-year planning period to ensure that existing water sources are adequate to meet projected water demands; and,

WHEREAS, following the approval of a Regional Water Supply Plan (RWSP), local governments within a regional water supply planning area are required to develop a Work Plan to ensure that adequate water supplies will be available to meet future demands for a minimum 10-year planning period, pursuant to F.S. Section 163.3177(6)(c)3; and,

WHEREAS, local governments are required to revise their Comprehensive Plan for consistency with the Work Plan and regional water supply planning initiatives; and,

WHEREAS, the City Council has reviewed and considered all relevant evidence and information and testimony presented by witnesses, the public, and City staff; and,

WHEREAS, the City Council finds this amendment in compliance with Chapter 163 and Chapter 187, Florida Statutes, and the City of Tavares Comprehensive Plan; and,

WHEREAS, adoption of this amendment is in the best interest of the health, safety, and general welfare of the citizens of Tavares.

BE IT ORDAINED by the City Council of the City of Tavares, Florida, as follows:

Section 1. Comprehensive Plan Amendment: Text Amendment

The Comprehensive Plan is hereby amended with revisions for consistency with the Work Plan and regional water supply planning initiatives as attached hereto as **Exhibit “A”**, and incorporated herein by reference.

Section 2 Severability and Conflicts

The provisions of this ordinance are severable and it is the intention of the City Council of Tavares, Florida, to confer the whole or any part of the powers herein provided. If any court of competent jurisdiction shall hold any of the provisions of this ordinance unconstitutional, the decision of such court shall not impair any remaining provisions of this ordinance.

Section 3 Transmittal

The City Administrator is hereby authorized and directed to transmit the adopted Comprehensive Plan amendments to the Florida Department of Commerce, the East Central Florida Regional Planning Council, the St. Johns River Water Management District, the Department of Environmental Protection, the Florida Department of Transportation, and any other governmental agency in the State of Florida that has filed a written request with the City Council for a copy of the Comprehensive Plan within 10 working days of the adoption of this Ordinance as specified in the State Land Planning Agency’s procedural rules.

Section 4. Effective Date

The effective date of this plan amendment, if the amendment is not timely challenged, shall be 31 days after the state land planning agency notifies the local government that the plan amendment package is complete. If timely challenged, this amendment shall become effective on the date the state land planning agency or the Administration Commission enters a final order determining this adopted amendment to

be in compliance. No development orders, development permits, or land uses dependent on this amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued by the Administration Commission, this amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to the state land planning agency.

PASSED AND ORDAINED this _____ day of _____, 2024, by the City Council of the City of Tavares, Florida.

Bob Grenier, Mayor
Tavares City Council

Passed First Reading (Transmittal): February 7, 2024

Passed Second Reading: _____

ATTEST:

Susie Novack, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Lindsay C.T. Holt, City Attorney

EXHIBIT “A”

(See Attached)

**AGENDA SUMMARY
TAVARES CITY COUNCIL
4/3/2024**

AGENDA TAB NO.: 4

SUBJECT TITLE: Fred Stover Sports Complex Purchase and Sale Agreement with the School Board of Lake County (Community Services)

OBJECTIVE:

For Council to approve the Purchase and Sale Agreement with the School Board of Lake County.

SUMMARY:

At the June 21, 2023 regular City Council meeting, staff was directed to negotiate a Purchase and Sale Agreement with the School Board of Lake County for the sale of the Fred Stover Sports Complex.

Highlighted points are as follows:

- The School Board of Lake County, FL will purchase the property for a cash sum of \$600,000.
- Tavares would still have access to the sports fields for the next five (5) years for the City's Babe Ruth League.
- The School Board will maintain the complex and make upgrades to the facility, such as new sidewalks and parking that would benefit both the City and the School Board. The City would maintain the two smaller youth fields designated for City programs.

At the March 25, 2024 School Board of Lake County, FL regular meeting, the school board voted unanimously to approve the Purchase and Sale Agreement as presented.

OPTIONS:

1. Approve the Fred Stover Sports Complex Purchase and Sale Agreement with the School Board of Lake County, and authorize the Mayor to execute all documents necessary to effectuate the sale of the property and transfer of title to the School Board.
2. Do not approve.

STAFF RECOMMENDATION:

Option 1: Approve the Fred Stover Sports Complex Purchase and Sale Agreement with the School Board of Lake County, and authorize the Mayor to execute all documents necessary to effectuate the sale of the property and transfer of title to the School Board..

FISCAL IMPACT:

- City would receive \$600,000 to go towards improvements at the Woodlea Sports Park
- City would be required to pay approximately \$4,000 in closing costs
- Projected utility savings from the sale of Fred Stover would be around \$28,000 annually in

- electricity and water bills
- Existing O&M cost to maintain the complex would be reallocated to the Woodlea growing and expanding Sports Park - except for costs to still maintain the two smaller youth fields at Stover

LEGAL SUFFICIENCY:

Legally Sufficient

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Fred_Stover_Purchase_and_Sale_Agreement

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
4/3/2024**

AGENDA TAB NO.: 5

SUBJECT TITLE: Discussion on Fourth of July Fireworks vs. Drone Show (Community Services)

OBJECTIVE:

For Council to discuss and provide directions to staff on the topic of the Fourth of July fireworks versus drone show options.

SUMMARY:

An opportunity is provided for Council to discuss the upcoming Fourth of July scheduled fireworks program. Three options exists:

1. Continue with the fireworks program as scheduled. We are currently under contract with Imperial Pyro & Special Effects for the 2024 Fourth of July Program.
2. Cancel the current 2024 contract with Imperial Pyro & Special Effects and replace the fireworks with a drone show.
3. Do both fireworks and a drone show.

The current budget for the fireworks program is \$33,000, which provides a traditional 23-25 minute long fireworks show to include a grand finale. This is budgeted and funded for this July. A drone show of similar effect and duration on the July 4th holiday would cost around \$160,000. As a point of reference, the recent Planes, Tunes & BBQ drone show on March 2, 2024 featured 200 drones flying for 10-12 minutes and cost \$40,000. If the council wished to shorten the drone show on July 4th to approximately 15 minutes, the costs would be around \$80,000. As there is no money in the budget to do both this year, if the City wanted to have both, they would need to take the difference out of reserves or significantly shorten or reduce the quality of both shows. Or as an alternative, continue this year as planned with traditional fireworks and place in next years budget for consideration along with all the other budgeted items, a drone show in in the FY 2025 budget.

An opportunity is provided for the Council to discuss the three options and provide staff with direction.

OPTIONS:

1. Council discuss the options and provide staff with direction.
2. Council does not discuss.

STAFF RECOMMENDATION:

Staff recommends Council discuss the options and provide staff with direction.

FISCAL IMPACT:

Depending on discussion, Council may need to take money out of reserves for supplementing a drone show.

LEGAL SUFFICIENCY:

Legally Sufficient

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Drone Show Options

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
4/3/2024**

AGENDA TAB NO.: 6

SUBJECT TITLE: Road Renaming Request - Lane Park Cutoff Road (City Administrator)

OBJECTIVE:

To Discuss renaming of Lane Park Cut-Off Road to Ken Bragg Way

SUMMARY:

Council member Sandy Gamble informed the City Council at a prior City Council meeting that the County Commission, at their March 12th County Commission meeting, asked him to ask the Tavares City Council to rename Lane Park Cut-Off Road - Ken Bragg Way (See the attached March 12, 2024 Lake County Board of Commissioner's Agenda Summary Item IX Tab 13). At this County meeting, it was sledged that Lake County did not own the road and the City was the proper authority on renaming as it owned the road. (Staff is still working to confirm the City legally owns the road as of this writing). By way of background, the below information is provided:

Lane Park Road is a Lake County Road. Lane Park Cut-Off Road, a different road is potably technically a Tavares City Road (staff is still legally confirming this at the time of this writing). It connects State Road 19 to County Road 561 (See attached map). On Lane Park Cut-Off Road there exists the Tavares Middle School, Big House and other businesses, residents and institutions, including the Lake Technical College Institute of Public Safety. On their website it states:

"The Institute of Public Safety's state-of-the-art training facilities are located in Lake County, Florida, approximately one hour north of Orlando. Our Firefighting and Law Enforcement, and weapons driving range facilities are considered to be among the best in the country."

The Institute hosts the Florida Police Academy, Sheriff Training Academy, Corrections Academy and Firefighter School where people attend to receive various certifications in these Public Safety professions.

Affixed to the Institute of Public Safety building is a plaque that reads: "Kenneth A. Bragg Vo. Tech Regional Public Safety Complex – Erected 1993 (See attached Photo). This plaque honors Mr. Braggs who was the first Executive Director of the Lake Technical College. The College operates as a Charter School under the Lake County School Board's prerogative. The College has two campuses, both owned by, Lake County School Board, with one located off Kurt Street in Eustis and the other located at Lane Park-Cut Off in Tavares. There is a nine-member Lake Technical College Board of Directors. Deanna Thomas, the current Director, is the College's 8th Executive Director to hold this position, with Kenneth Bragg being the first to hold this position.

An opportunity is provided for the City Council to decide if they want to rename the road from Lane Park Cut-Off Road to Ken Bragg Way.

City Government Impact:

The cost is minimal for the city with new signage and staff time along the following lines:

1. Community Development to notify the Businesses, Institutions and residents of the proposed name change.
2. Community Development to agendize, at a future Council meeting, a formal vote on this, after all impacted parties have been notified.
3. Community Development to notify the Lake County Communications Center (911), United States Post Office, and various mapping organizations such as Google and Apple maps.
4. Public Works sign replacement materials and labor cost.

Resident/business Impact:

There are three (3) residents, three institutions (Middle School, Fire Station, Institute of Public Safety) and several businesses along this road, including a Regional Indoor Sports Park – “The Big House”, all of which will be notified and provided an opportunity to provide input on this decision should it move forward. There is a cost associated with this change to them, including but not limited to changing driver’s licenses, vehicle registrations, bank accounts, Tax Collector systems for processing property taxes, Property Appraiser information systems to manage the property assessments, Clerk Of the Court information systems to manage titles and historical information, telephone landline, cellular, cable, and fiber optic providers, credit card information, web pages, stationery, business cards, and the like.

OPTIONS:

- 1) Vote on establishing The City Council's intent to vote on renaming the road at a future meeting and instruct staff to notify all affected property owners along Lane Park Cut-off of the City Council's intent to rename the road at an upcoming City Council meeting.
- 2) Designate the road "Ken Bragg Way" as an honorary memorial designation with appropriate honorary signs at both ends of the road and do not officially rename the road.
- 3) Do not take any action on this item.

STAFF RECOMMENDATION:

Discuss the options and provide staff direction.

FISCAL IMPACT:

Minimal

LEGAL SUFFICIENCY:

yes

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Image 1
2. Image 2
3. Agenda 3.12.24
4. Lane_Park_Cutoff LS

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
4/3/2024**

AGENDA TAB NO.: 7

SUBJECT TITLE: Community Grant Award (City Clerk)

OBJECTIVE:

To award a \$500 Community Grant to the Educational Foundation of Lake County, Inc.

SUMMARY:

The Council budgeted \$2,000 for community grants in the current fiscal year 2024. The City previously advertised an invitation to submit community grant applications for area not-for-profit organizations with a 501c3 designation for up to \$500.00 in funding for community and social service projects. The Council awarded three \$500.00 grants on January 17, 2024, to Friends of the Tavares Library, Lake County Museum of Art, and Triangle Community Alliance, Inc. After the three grants were awarded, there was a \$500.00 grant balance to be considered by the Council on a first come, first served basis on any future applications received.

An application was received requesting a \$500.00 Community Grant from the Educational Foundation of Lake County, Inc., for a Tavares High School graduate scholarship program for students who have attended Tavares public schools. (see attached application)

A ranking committee consisting of the City Clerk, Finance Director, and Community Services Director met on March 25, 2024, and reviewed the application to determine whether it met the criteria for the Community Grant Program. The grant application met the requirements. If awarded, the ranking committee recommends that the Council invite the grant recipient to provide an update on their grant award and program at the end of the fiscal year.

Advertisements were placed in the Daily Commercial and on the City Website at the beginning of the fiscal year.

OPTIONS:

1. Award a \$500.00 community grant to the Educational Foundation of Lake County, Inc.
2. Do not award a community grants at this time.

STAFF RECOMMENDATION:

Option 1, award a \$500.00 community grant to the Educational Foundation of Lake County, Inc.

FISCAL IMPACT:

There is currently a \$500 balance in the community grant account. If the grant is awarded, there would be a balance of \$0.

LEGAL SUFFICIENCY:

Yes.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. 03182024_City of Tavares Community Grant Application For Not for_002_Redacted

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
4/3/2024**

AGENDA TAB NO.: 8

SUBJECT TITLE: City Administrator Report

OBJECTIVE:

The City Administrator will inform the City Council on city-related items.

SUMMARY:

The City Administrator will provide a summary at the meeting.

UPCOMING MEETINGS:

City Council Meetings	April 3, 2024, 4:00 p.m., Tavares City Council Chambers April 17, 2024, 4:00 p.m., Tavares City Council Chambers
Planning and Zoning Board Meeting	April 18, 2024, 3:00 p.m., Tavares City Council Chambers
Library Board Meeting	April 10, 2024, 4:00 p.m., Ingraham Center
Code Enforcement Special Magistrate Hearing	April 23, 2024, 4:00 p.m., Tavares City Council Chambers

OUTSIDE AGENCY MEETINGS:

Lake County League of Cities Meeting	April 12, 2024, 12:00 noon, Mount Dora Golf Course, 1100 South Highland Street, Mount Dora
Lake Sumter MPO Governing Board Meeting	April 24, 2024, 2:00 p.m., Suite 175, 1300 Citizens Boulevard, Leesburg
Tavares Chamber of Commerce Business Meeting	April 24, 2024, 11:30 a.m., Tavares Civic Center

CITY EVENTS:

The current 2024 City Event calendar is attached.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Tavares_EventCalendar_2024_3.11.2024

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
4/3/2024**

AGENDA TAB NO.: 9

SUBJECT TITLE: City Council Member Reports

OBJECTIVE:

To inform the Council on city-related items.

SUMMARY:

The Council will be offered an opportunity to provide a report at the meeting.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Attachments not provided are available to the public upon request to the City Clerk.