



AGENDA
TAVARES CITY COUNCIL
March 6, 2024
4:00 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 E MAIN STREET, TAVARES

(Members of the public wishing to speak on an item that is on the agenda must fill out a Request to Speak form available from the City Clerk or at the Council Meeting prior to the meeting being called to order. In addition, the Mayor will ask for comment under the agenda item titled "Audience to be Heard" for matters not on the Agenda. For further information contact the City Clerk at (352) 742-6209 or snovack@tavares.org)

I. CALL TO ORDER

II. INVOCATION/PLEDGE OF ALLEGIANCE

Tab 1 Pastor Michael Watkins, Friendship C.M.E. Church

III. APPROVAL OF AGENDA

IV. PROCLAMATIONS/PRESENTATIONS

V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO RECORD

VII. CONSENT AGENDA

Tab 2 Approval of the February 21, 2024, City Council Meeting Minutes
(City Clerk)

VIII. RESOLUTIONS

IX. ORDINANCES - PUBLIC HEARING

First Reading

Second Reading

Tab 3 Ordinance 2024-04 - Velaquez & Escobedo – Annexation and
Rezoning of Approximately 12.24 Acres Located on the East Side of
Camp Road and Approximately 500 Feet North of Lane Park Road
(Community Development)

Tab 4 Ordinance 2024-05 - Velaquez & Escobedo - Small Scale FLUM
Amendment of Approximately 12.24 Acres Located on the East
Side of Camp Road and Approximately 500 Feet North of Lane Park
Road (Community Development)

X. GENERAL GOVERNMENT

Tab 5 Seaplane Base Tav Lee Trail Re-Route & Stormwater Project
Request for Budget Re-Allocation and Award of Bid for
Construction (Economic Development)

Tab 6 Naming of Sports Fields and Recreational Facilities (Community
Services)

XI. NEW BUSINESS

XII. OLD BUSINESS

XIII. AUDIENCE TO BE HEARD

XIV. REPORTS

Tab 7 City Administrator Report

Tab 8 City Council Member Reports

XV. ADJOURNMENT

F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (352) 742-6209.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
3/6/2024**

AGENDA TAB NO.: 1

SUBJECT TITLE: Pastor Michael Watkins, Friendship C.M.E. Church

OBJECTIVE:

Pastor Michael Watkins, Friendship C.M.E. Church, will provide the invocation and lead those present in the Pledge of Allegiance.

SUMMARY:

Pastor Michael Watkins, Friendship C.M.E. Church, will provide the invocation and lead those present in the Pledge of Allegiance.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
3/6/2024**

AGENDA TAB NO.: 2

SUBJECT TITLE: Approval of the February 21, 2024, City Council Meeting Minutes (City Clerk)

OBJECTIVE:

To consider approval of the February 21, 2024, City Council meeting minutes.

SUMMARY:

Attached are the February 21, 2024, City Council meeting minutes as submitted by the City Clerk.

OPTIONS:

1. Move to approve the City Council meeting minutes under the Consent Agenda.
2. Move to approve the City Council meeting minutes with changes.

STAFF RECOMMENDATION:

For Council's consideration.

FISCAL IMPACT:

None.

LEGAL SUFFICIENCY:

Yes.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. 02-21-2024 CC Minutes

Attachments not provided are available to the public upon request to the City Clerk.



**TAVARES CITY COUNCIL
MEETING MINUTES
FEBRUARY 21, 2024 – 4:00 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 EAST MAIN STREET, TAVARES**

COUNCIL MEMBERS PRESENT

**Bob Grenier, Mayor
Sandy Gamble, Vice Mayor
Lori Pfister, Council Member
Walter Price, Council Member
Troy Singer, Council Member**

STAFF PRESENT

**John Drury, City Administrator
Lindsay Holt, City Attorney
Susie Novack, City Clerk
Antonio Fabre, Interim Community Development Director
Scott Aldrich, Community Services Director
Bob Tweedie, Economic Development Director
Lori Houghton, Finance Director
Richard Keith, Fire Chief
James Dillon, Public Works Director
Mark O'Keefe, Public Communications Director
Sarah Coursey, Police Chief**

I. CALL TO ORDER

Mayor Grenier called the meeting to order at 4:00 p.m. He asked those who wished to speak on an agenda item to complete and submit a Request to Speak form.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Tab 1. Pastor Fred Boone

Pastor Fred Boon provided the invocation and led those present in the Pledge of Allegiance.

III. APPROVAL OF AGENDA

Mayor Grenier asked if there were any changes to the Agenda. Mr. Drury said staff had no changes.

MOTION

Troy Singer moved to approve the Agenda, seconded by Lori Pfister. The motion carried unanimously 5-0.

IV. PROCLAMATIONS/PRESENTATIONS

Tab 2. Proclamation – Irish American Heritage Month

Mayor Grenier read a Proclamation dedicating March 2024 as Irish American Heritage Month in Tavares.

MOTION

Troy Singer moved to approve the Proclamation, seconded by Lori Pfister. The motion carried unanimously 5-0.

Mayor Grenier presented the Proclamation to Greg Sean Canning, Florida Secretary of the Ancient Order of Hibernarians.

Mr. Canning thanked the Council for dedicating March 2024 as Irish American Heritage Month. He said the Proclamation coincided with festivities underway as the Irish celebrate their heritage throughout the state, noting that March 17 was the largest national day celebration globally.

V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

Attorney Holt stated there were two quasi-judicial matters before the Council; Tab 7, and Tab 8. She swore in those who wished to provide testimony.

Attorney Holt asked the Council to disclose any exparte communications.

- Vice Mayor Gamble said he met with Mr. Duncan and Mr. Tetro.
- Council Member Singer said he met with the applicant and Mr. Kehr.
- Council Member Price said he met with Mr. Kehr.

- Mayor Grenier said he met with the applicant and Mr. Kehr.
- Council Member Pfister said she met with Mr. Tetro, Mr. Duncan, and Mr. Kehr.

VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD

Ms. Novack read the following Resolution and Ordinances by title only:

RESOLUTION 2024-04

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA, TO VACATE UNIMPROVED RIGHT-OF-WAY OF WEBLEY'S SUBDIVISION, ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 1, PAGE 22, OF THE PUBLIC RECORDS OF SUMTER COUNTY, FLORIDA, SUBJECT TO THE RULES AND REGULATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2024-01

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA; REZONING APPROXIMATELY 19.46 ACRES OF LAND LOCATED AT THE SOUTHEAST CORNER OF THE INTERSECTION OF STATE ROAD 19 AND LANE PARK CUTOFF FROM HIGHWAY COMMERCIAL (C-2) TO PLANNED DEVELOPMENT (PD); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2024-02

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2040, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY 19.46 ACRES OF LAND LOCATED AT THE SOUTHEAST CORNER OF THE INTERSECTION OF STATE ROAD 19 AND LANE PARK CUTOFF, FROM COMMERCIAL (COM) TO MIXED USE (MU); PROVIDING FOR SEVERABILITY AND CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2024-04

AN ORDINANCE AMENDING THE BOUNDARIES OF THE CITY OF TAVARES BY ANNEXING APPROXIMATELY 12.24 ACRES OF PROPERTY LOCATED ON THE EAST SIDE OF CAMP ROAD AND APPROXIMATELY 500 FEET NORTH OF LANE PARK ROAD; REZONING THE PROPERTY FROM COUNTY AGRICULTURAL

RESIDENTIAL (AR) TO CITY RESIDENTIAL SINGLE-FAMILY (RSF-A) DISTRICT; SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2024-05

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2040, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY 12.24 ACRES OF PROPERTY FROM COUNTY URBAN LOW DENSITY TO CITY LOW DENSITY (LOW) FOR PROPERTY LOCATED AT THE EAST SIDE OF CAMP ROAD AND APPROXIMATELY 500 FEET NORTH OF LANE PARK ROAD; PROVIDING FOR SEVERABILITY AND CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

VII. CONSENT AGENDA

Mayor Grenier asked if anyone wished to pull an item from the Consent Agenda for discussion. There were no requests.

MOTION

Walter Price moved to approve the Consent Agenda, seconded by Troy Singer. The motion carried unanimously 5-0.

Tab 3. Approval of the February 7, 2024, City Council Meeting Minutes

Approved on the Consent Agenda.

VIII. RESOLUTIONS

Tab 4. Resolution 2024-04 – KH CW Lake Harris LLC Request to Vacate Unimproved Right-of-Way Easement Located at the Westerly End of Woodlea Road of the Webley's Subdivision

Mr. Fabre made the following presentation:

This is a request to vacate a platted unimproved right-of-way easement located at the westerly end of Woodlea Road of the Webley's Subdivision, as recorded in Plat Book 1, Page 22, of the Public Records of Sumter County, Florida. The current property owner is petitioning to vacate the subject right-of-way since it is undeveloped and not practical as right-of-way. The right-of-way easement is completely situated on the existing Cresswind at Lake Harris Subdivision development.

On January 17, 2024, City Council approved the Final Plat for Phase 1 of Cresswind at Lake Harris, subject to vacation of this right-of-way. During the title and platting review process, a historic r-o-w easement dedicated to Sumter County was revealed. The Webley's Subdivision (AKA: "Infant Town of Florida") plat, filed on March 31, 1885, provides for an easement to be granted to Sumter County along the streets identified in the plat. On January 9, 2024, Sumter County has agreed to grant an Assignment of the R-O-W easements to the City of Tavares.

City staff reviewed the vacate request and determined no conflicts in the vacation regarding drainage, utilities, health, safety, or welfare of the Public. As a result, this official vacation will remove the city's public interest in this land.

Staff recommends Option 1, that the City Council moves to approve Resolution 2024-04 vacation of an unimproved right-of-way located at the westerly end of Woodlea Road of the Webley's Subdivision, as recorded in Plat Book 1, Page 22, of the Public Records of Sumter County, Florida.

Mayor Grenier said he had a Request to Speak form from Sheila Short. Ms. Short advised she would like to speak on Ordinances 2024-04 and 2024-05. Mayor Grenier noted those ordinances were at first reading with no discussion. Mr. Drury stated the ordinances would be discussed at their second reading on March 6, 2024.

Council Member Singer asked Mr. Fabre to confirm that the City had to wait for Sumter County to grant access to the right-of-way as it was established in 1885 and before Lake County became a County and was Sumter County at the time. Mr. Fabre confirmed.

Council Member Singer asked if the vacate was ministerial, and the City was waiting for Sumter County to agree. Attorney Holt said it was an old right of way before Tavares or Lake County were incorporated. The right-of-way was still in favor of Sumter County. She worked with the Sumter County Attorney, who brought it to the Sumter County Commission to disclaim any rights and assign those rights in favor of Tavares. The right-of-way now sits properly with the City of Tavares, so the Tavares Council can properly vacate the right-of-way.

MOTION

Troy Singer moved to approve Resolution 2024-04, seconded by Sandy Gamble. The motion carried unanimously 5-0.

IX. ORDINANCES – PUBLIC HEARING

First Reading

Tab 5. Ordinance 2024-04 – Annexation and Rezoning of Approximately 12.24 Acres Located on the East Side of Camp Road and Approximately 500 Feet North of Lane Park Road – Valaquez & Escobedo

No discussion at First Reading.

Tab 6. Ordinance 2024-05 – Small Scale FLUM Amendment of Approximately 12.24 Acres Located on the East Side of Camp Road and Approximately 500 Feet North of Lane Park Road – Valaquez & Escobedo

No discussion at First Reading.

Second Reading

Tab 7. Ordinance 2024-01 – Rezoning of Approximately 19.46 Acres Located at the Southeast Corner of SR19 and Lane Park Cutoff – Idamere Crossings

Mr. Fabre made the following presentation:

The subject property consists of approximately 19.46 acres of vacant property located at the southeast corner of SR-19 & Lane Park Cutoff Road. The property is currently zoned as Highway Commercial (C-2), and the applicant is proposing that the property be rezoned to a mixed use Planned Development (PD).

On November 18, 2021, the Planning & Zoning Board voted unanimously to recommend approval of PD Ordinance 2021-11 which proposed a one hundred sixty-five (165) dwelling units multi-family apartment complex on the subject property. On December 15, 2021, the City Council denied the PD rezoning request as presented. In general, City Council rational of denial was to preserve existing commercial land use along SR-19.

At present, the applicant is proposing to develop the site with 1.7 acres of commercial land along SR-19 and a 110 dwelling unit multi-family apartment complex. The PD will limit the density to 25 dwelling units an acre and will specifically dictate the multi-family portion of the development shall be restricted to 110 multi-family dwelling units. The commercial uses will be subject to certain Highway Commercial (C-2) uses outlined in the proposed PD Ordinance 2024-01.

The proposed residential use is consistent with the Comprehensive Plan by ensuring the availability, quality, and sustainability of a mix of housing types in Tavares. The subject property is approximately 0.30 miles from Tavares Middle School and is walkable for students as there is an existing sidewalk on the south side of Lane Park Cutoff. The Lake County School District has reviewed the proposed 110-unit development and determined that there are adequate school facilities to serve the approximately 29 students anticipated. The property owner is required to apply for and obtain a school capacity reservation prior to

development approval.

The environmental assessment submitted by E Sciences, Inc. indicates no adverse conditions or environmental concerns with the property. Prior to any development, the property owner must comply with all Florida Fish and Wildlife Conservation Commission provisions as they pertain to threatened species.

The preliminary traffic analysis submitted by VHB does not indicate an adverse impact on the level of service for surrounding roadways. The report states that the proposed planned development (PD) zoning and land use presents a potential trip reduction from the existing commercial zoning.

Development of the property will be in accordance with the provisions of PD Ordinance 2024-01 and the City's Land Development Regulations. The proposed mixed use Planned Development (PD) zoning is compatible with the surrounding zoning, which is a mixture of residential, commercial, and Public Facilities zoning. Prior to the issuance of any Building Permits for this property, compliance with all applicable regulations will be required. The City is concurrently processing a future land use map amendment to re-designate the property from Commercial (COM) to Mixed Use (MU) on the Future Land Use Map 2040.

On January 18, 2024, the Planning & Zoning Board voted (3-3) which resulted in a recommendation of denial for Resolution 2024-01 as presented.

Staff recommends Option 1, that the City Council moves to approve Ordinance 2024-01 rezoning of approximately 19.46 acres of property located at the southeast corner of SR-19 & Lane Park Cutoff from Commercial (C-2) to Planned Development (PD).

Michael Rankin, Land Planning Group, provided a PowerPoint presentation of the project versus a previous project at the site that was denied, including the following highlights:

- The number of units was reduced from 165 to 110 from a project previously submitted and denied.
- 34% open space on both projects.
- The number of parking spaces was reduced from 330 to 220.
- Change amenities with a boat dock and businesses with professional uses.
- Adding adult gaming and tattoo parlors as prohibited uses.
- Adding 20,000 square feet dedicated to commercial along SR 19.
- Reduction of traffic trips from 30,000 to 2,000.
- Shoreline and spring coordinated with St. John's River Water Management District.
- Reduction of building height from an allowable 60 feet to three stories at 35 feet.

Mr. Rankin said the units would be offered at market rate, comply with City codes, and support commercial mixed-use along SR 19. He said rooftops generate commercial development.

Mayor Grenier asked for comments from the Council. There were none.

Audience Comments

Tim Lynn, 27910 Debbie Road, Okahumpka, provided PowerPoint images and noted he did not support the project. He stated a concern regarding debris and oils draining into the water retention area as it feeds directly into the lake.

Don Kehr, 16833 Deer Island Road, Lake County, said he provided the Council with Request to Speak forms and signed lists of area residents who opposed the project and requested their allotted speaking time be provided to Mr. Kehr.

Mayor Grenier granted Mr. Kehr fifteen minutes for his presentation.

Mr. Kehr provided a PowerPoint presentation against the development. He said the site was on a natural spring and stated his concern about the building height and moving to mixed-use along a commercial corridor. He said the plan did not support the City's goals for commercial growth, would slow commercial success, and would have a negative economic impact.

Audience member Mike Lelan said he agreed with Mr. Kehr and had no further comments.

Mr. Drury asked if anyone else in the audience wished to speak.

Vance Jochim, 12619 Milwaukee Avenue, Lake County, spoke against the project and noted his traffic concerns and the process of traffic engineer selection.

Francis Barto, 3707 Windy Meadow Drive, Tavares, noted his support for the project. Mr. Barto said he was concerned about a lack of housing options for elderly residents who can no longer care for their single-family homes.

Mr. Rankin said the proposed plan was at a conceptual stage. He reiterated the building height would be no more than 35 feet.

Vice Mayor Gamble asked if the apartment complex would use dumpsters or individual trash containers, noting the cost for the city to pick up individual trash containers versus dumpsters. Mr. Rankins said it could combine both and would comply with City codes.

Vice Mayor Gamble noted that the project was at a conceptual stage and that a final plat would come before the Council later in the process if it meets City codes and is approved by St. John's River Water Management District (SJRWMD) traffic trips per

day would be 30,000 if developed commercial and 2,000 trips per day as mixed-use. Mr. Rankin confirmed.

Logan Opsahl, 215 N. Eola Drive, Orlando, Attorney for the landowner, discussed the current and proposed allowable land use, commercial and residential development, and how they complement each other. He said the ordinance obligates the developer to meet or exceed City codes.

Bruce Duncan, Magnolia Circle, Tavares, Consultant for the landowner, said that before the Council was a reapplication with a 33% reduction in density, an added commercial component, reduced traffic, and workforce housing. He discussed efforts to bring a hotel to the site and the need for workforce housing in the area. Mr. Duncan also discussed the Live Local Act and said over 300 units were currently allowed on the site.

Council Discussion

Council Member Price noted his concerns for the project and said the Council wanted to maintain commercial along the SR 19 corridor. He noted the property was on a signalized corner, and SR 19 would expand to 4 lanes. Council Member Price discussed three approved housing developments in Tavares, traffic along SR 19, and parking issues at the Big House.

Council Member Singer said the property was unique and noted workforce housing needs. He said balancing commercial and residential was a tough job, and the applicant returned with a new plan that reduced the number of housing units and traffic trips with a commercial element. He said the Council would have more control over the Planned Unit Development and felt the project was the best use for the property.

Mayor Grenier said that when he moved to Tavares 30 years ago, he got involved to help create the place he wished to live, work, and play. He said he initiated an SR 19/561 Corridor Horizon Team in 2008 when he was elected to the City Council. Mayor Grenier said the City residents held visioning sessions, and the proposed project did not fit the area. He said he could not support an apartment complex on Lake Idamere.

Vice Mayor Gamble said he did not support the first project presented to the Council as it did not include a commercial element. He said the applicant returned with a proposal that included commercial and a mixed-use project with 2,000 car trips per day rather than a potential 30,000 with commercial only. Vice Mayor Gamble said he was the Council's representative on the Lake Sumter Metropolitan Planning Organization Governing Board and noted SR 19, 561, and 48 were scheduled for future upgrades and growth impacts funding for upgrades. He said SJRWMD would oversee the lake and retention pond, and he supported the project.

Council Member Pfister said SR 19 was the last commercial corridor in the City. She said while there was some commercial in the project, she felt it was the safe way to go,

and she is a risk taker. She discussed the Live Local Act and said the state's legislation negated the residents' will.

MOTION

Lori Pfister moved to deny Ordinance 2024-02, seconded by Walter Price. The motion carried 3-2 as follows:

Bob Grenier:	Yes
Sandy Gamble:	No
Lori Pfister:	Yes
Walter Price:	Yes
Troy Singer:	No

Tab 8. Ordinance 2024-02 – Small Scale FLUM Amendment of Approximately 19.46 Acres Located at the Southeast Corner of SR19 and Lane Park Cutoff – Idamere Crossings

Mr. Fabre said Ordinance 2024-02 was a companion ordinance to Ordinance 2024-01 for the Future Land Use. He said that since the Council denied Ordinance 2024-01, staff recommended denying 2024-02 to prevent creating a future land use that would not be consistent with the zoning.

Mr. Drury asked if any audience members wished to speak on Ordinance 2024-02. There were no requests.

MOTION

Lori Pfister moved to deny Ordinance 2024-02, seconded by Walter Price. The motion carried 3-2 as follows:

Bob Grenier:	Yes
Sandy Gamble:	No
Lori Pfister:	Yes
Walter Price:	Yes
Troy Singer:	No

X. GENERAL GOVERNMENT

Tab 9. Economic Development Strategy 2024 Update

Mr. Tweedie provided a PowerPoint presentation on the 2024 Economic Development Strategy, highlighting the following areas:

- Advent Health, Waterman Hospital Campus
- Medical Village

- Downtown Professional Services
- Downtown Entertainment District
- Commerce Park
- Marina/Ecotourism & Sports Tourism
- Seaplane Base
- Special Events
- Arts, Culture & History
- Highway Commercial/Retail
- Quick Service/Fast Casual Dining
- Light Industrial Manufacturing Center

Mr. Tweedie provided an update on new businesses.

The Council commended Mr. Tweedie on his efforts and presentation.

XI. NEW BUSINESS

XII. OLD BUSINESS

Council Member Pfister said she would like to agendize an impact fee discussion.

XIII. AUDIENCE TO BE HEARD

Jocelyn Williamson, 83 Geneva Drive, Oviedo, discussed her thoughts on the practice of praying after an invocation, including a desire to embrace diversity and concern that no particular religion is given preference.

David Williamson, Central Florida Freethought Community, 83 Geneva Drive, Oviedo, discussed the Council having a prayer after a previous invocation. He said the invocation time should have been limited and not open to rebuttal.

Don Kehr, 16833 Deer Island Road, Lake County, discussed terming developments as mixed-use when there is an undesired zoning on a project. He provided PowerPoint slides. He commended the Council on their efforts and said he was in support of prayer at Council meetings.

Debby Weinert, 724 Lake Dora Drive, Tavares, thanked the council for serving and being steadfast in their hard work. She thanked the Council for the community grant and said 188 Tavares children received books through the Dolly Parton Book Program. She said she was in support of prayer at Council meetings.

XIV. REPORTS

Tab 10. City Administrator Report

Mr. Drury said the Regional Park Horizon Team recently held a meeting that included Council Member Pfister, Lake County Commissioner and Chairman Kirby Smith, the

YMCA, and the CEO of AdventHealth on building a partnership. He thanked Council Member Pfister for her hard work and efforts.

Ms. Novack noted the annual City Council and Leadership Team photographs were scheduled for March 6, 2024, at 3:30 p.m.

Mr. Tweedie said Planes, Tunes, and Barbeque would be held on March 1 and 2, 2024. He said the event would include music, barbeque, vendors, a seaplane contest, and a drone show.

Mr. Dillon said the Public Works Operations Project was 75% complete and on time.

Tab 11. City Council Member Reports

Council Member Pfister said she recently drove by the Public Works facility, which looked beautiful. She said the YMCA project was fantastic and looked forward to sharing more with the Council and residents.

Council Member Price said he looked forward to the Planes, Tunes, & Barbeque event.

Council Member Singer said he looked forward to the Planes, Tunes & Barbeque event and noted Tavares was the first to host a drone show in Lake County. He congratulated Mr. Dillon on his Public Works completion efforts.

Vice Mayor Gamble said Babe Ruth's opening day was scheduled for March 2, 2024, at 9:00 a.m. He asked if the drone show would be added to the 4th of July event. Mr. Drury said it would be included in the budget for the Council's consideration. Council Member Pfister said the citizens were more excited about having a drone show rather than fireworks.

XV. ADJOURNMENT

There was no further business, and Mayor Grenier adjourned the meeting at 6:13 p.m.

Respectfully,

Susie Novack, MMC, FCRM
City Clerk

**AGENDA SUMMARY
TAVARES CITY COUNCIL
3/6/2024**

AGENDA TAB NO.: 3

SUBJECT TITLE: Ordinance 2024-04 - Velaquez & Escobedo – Annexation and Rezoning of Approximately 12.24 Acres Located on the East Side of Camp Road and Approximately 500 Feet North of Lane Park Road (Community Development)

OBJECTIVE:

To consider the annexation and rezoning of approximately 12.24 acres of property located on the east side of Camp Road and approximately 500 feet north of the Lane Park Road intersection. The property is currently zoned as Lake County Agricultural Residential (AR), and the applicant is proposing that the property be annexed and rezoned to Residential Single-Family (RSF-A) District.

SUMMARY:

The subject property is located on the east side of Camp Road and approximately 500 feet north of the Lane Park Road intersection and consists of approximately 12.24 acres of vacant land. The property is currently zoned as Lake County Agricultural Residential (AR), and the applicant is proposing that the property be annexed and rezoned to Residential Single-Family (RSF-A) District.

The subject property is also situated adjacent to the Leela Reserve Subdivision (Park Square Homes) development. On March 16, 2022, City Council approved a Development Agreement between the Leela Reserve's Developer for needed improvements on the existing Camp Road. Camp Road was constrained on the portion along the subject property. The applicant has agreed to dedicate additional right-of-way. Accordingly, administration fees were waived in consideration of the offsetting public benefit of the additional ROW dedication (see attachment). At this time, the applicant envisions construction of one (1) single-family residence on the subject property.

This property is in close proximity to a mixture of single-family residences, public facilities and institutional uses. Therefore, the proposed zoning of Residential Single-Family (RSF-A) is compatible with surrounding properties. The annexation of this property has been reviewed per the City's Annexation Policy. The property is contiguous to the City boundary. It also has been determined by City staff that the property may be properly serviced by the City without undue hardship or significant negative fiscal impact on the City. The City of Tavares has municipal water and wastewater utility services available for the subject property.

The City is concurrently processing a future land use map amendment to re-designate the property from Lake County Urban Low Density to City of Tavares Low Density (LOW) on the Future Land Use Map 2040.

OPTIONS:

1. That the City Council moves to approve Ordinance 2024-04 annexation and rezoning of approximately 12.24 acres of property located on the east side of Camp Road and approximately 500 feet north of Lane Park Road from Lake County Agricultural Residential (AR) to Residential Single-Family (RSF-A) District.

2. That the City Council moves to deny the proposed Ordinance 2024-04.

STAFF RECOMMENDATION:

On February 15, 2024, the Planning & Zoning Board voted unanimously (6-0) to recommend approval of Ordinance 2024-04 as presented.

Staff recommends that the City Council approve Ordinance 2024-04 annexation and rezoning of approximately 12.24 acres of property located on the east side of Camp Road and approximately 500 feet north of Lane Park Road from Lake County Agricultural Residential (AR) to Residential Single-Family (RSF-A) District.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This Ordinance has been reviewed by the City Attorney and approved for legal sufficiency.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Ordinance 2024-04 Velaquez & Escobedo - Annexation & Rezone
2. Aerial Map
3. ZONE_PT
4. Newspaper - AD
5. ROW Deed - Camp Road - Recorded
6. DRAFT Minutes P&Z Ord 2024-04

ORDINANCE 2024-04

AN ORDINANCE AMENDING THE BOUNDARIES OF THE CITY OF TAVARES BY ANNEXING APPROXIMATELY 12.24 ACRES OF PROPERTY LOCATED ON THE EAST SIDE OF CAMP ROAD AND APPROXIMATELY 500 FEET NORTH OF LANE PARK ROAD; REZONING THE PROPERTY FROM COUNTY AGRICULTURAL RESIDENTIAL (AR) TO CITY RESIDENTIAL SINGLE-FAMILY (RSF-A) DISTRICT; SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the owner of the property described in **Exhibit “A”** has voluntarily petitioned to annex into the City of Tavares; and

WHEREAS, the property legally defined in **Exhibit “A”** is contiguous with the corporate limits of the City of Tavares and the annexation of said property will not result in the creation of any enclave; and

WHEREAS, the City of Tavares, Florida, is in a position to provide municipal services to the property described herein; and,

WHEREAS, the City Council of the City of Tavares, Florida, deems it in the best interest of the City to accept said petition and to annex said property; and,

WHEREAS, the property is currently zoned Lake County Agricultural Residential (AR) and the applicant has requested that said property be rezoned to a City designation of Residential Single-Family (RSF-A) District; and,

WHEREAS, the City is concurrently processing a small scale future land use map amendment to re-designate the property from Lake County Urban Low Density to a City of Tavares Low Density (LOW) on the Future Land Use Map; therefore

BE IT ORDAINED by the City Council of the City of Tavares, Florida, as follows:

Section 1. Annexation

The property legally defined as and depicted in **Exhibit “A”** attached hereto, situated in Lake County, Florida, is hereby incorporated into and made a part of the City of Tavares, Florida, pursuant to the voluntary annexation provisions of Section 171.044, Florida Statutes.

Section 2. Rezoning

The property described in **Exhibit “A”** shall hereby be rezoned from Lake County Agricultural Residential (AR) to City of Tavares Residential Single-Family (RSF-A) District and shall be subject to the provisions contained within the Land Development Regulations for this zoning designation.

Section 3. Severability.

Upon a determination by a court of competent jurisdiction that a portion of this ordinance is void, unconstitutional, or unenforceable, all remaining portions shall remain in full force and effect.

Section 4. Effective Date.

This Ordinance shall take effect immediately upon its final adoption by the Tavares City Council.

PASSED AND ORDAINED this _____ of _____, 2024, by the City Council of the City of Tavares, Florida.

Bob Grenier, Mayor
Tavares City Council

First Reading: _____

Passed Second Reading: _____

ATTEST:

Susie Novack, City Clerk

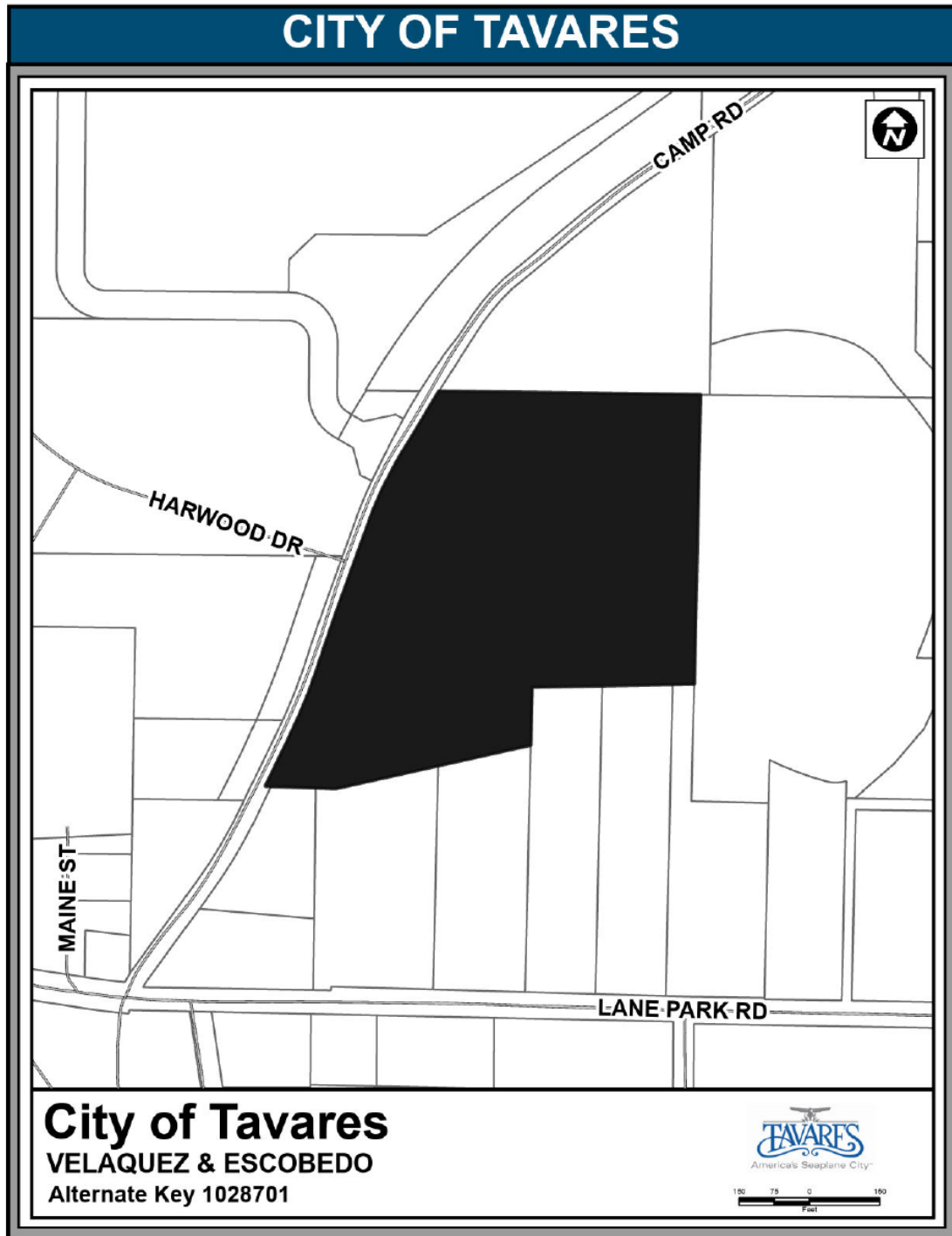
APPROVED AS TO FORM AND LEGALITY:

Lindsay C. T. Holt, City Attorney

EXHIBIT "A"

Parcel ID Number: 06-20-26-0003-000-02300

BEG N 0-15-14 W 700 FT FROM SE COR OF N 1/2 OF GOV LOT 10 OF SEC 6-20-26, RUN S 87-25-48 W 346.28 FT, S 0-15-11 W 124.10 FT, S 75-50-21 W 426.48 FT, N 89-31-18 W 176.64 FT, N 23-42-08 E 168.12 FT, N 18-43-08 E 372.44 FT, N 23-36-08 E 384.60 FT, N 89-41-19 E 591.70 FT TO NE COR GOV LOT 10, S 0-15-14 E 619.8 FT TO POB ORB 6043 PG 1216



Created By: City of Tavares GIS

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Map Created on 1/24/24

**AGENDA SUMMARY
TAVARES CITY COUNCIL
3/6/2024**

AGENDA TAB NO.: 4

SUBJECT TITLE: Ordinance 2024-05 - Velaquez & Escobedo - Small Scale FLUM Amendment of Approximately 12.24 Acres Located on the East Side of Camp Road and Approximately 500 Feet North of Lane Park Road (Community Development)

OBJECTIVE:

To consider a Future Land Use Map amendment from Lake County Urban Low Density to City of Tavares Low Density (LOW) designation for 12.24 Acres located on the east side of Camp Road and approximately 500 feet north of the Lane Park Road intersection.

SUMMARY:

The subject property is located on the east side of Camp Road and approximately 500 feet north of the Lane Park Road intersection and is approximately 12.24 acres in size. The land is presently vacant and has a land use designation of Lake County Urban Low Density. The property owner is requesting an amendment to the Tavares Comprehensive Plan Future Land Use Map 2040 to change the designation of said property from Lake County Urban Low Density to City Low Density (LOW).

Ordinance 2024-05 proposes a small-scale amendment to the Future Land Use Map 2040 of the Comprehensive Plan from Lake County Urban Low Density to City Low Density (LOW). The subject property is adjacent to a mixture of single-family residences, public facilities and institutional uses. An application to annex and rezone this property to a Residential Single-Family (RSF-A) District is concurrently under consideration.

Future Land Use Amendment

The parcel is designated as Lake County Urban Low Density (4 du/ac) on the County's Future Land Use Map. The small-scale Comprehensive Plan Amendment is proposed to designate the site as Low Density (not to exceed 5.6 du/ac). A City Low Density (LOW) designation is compatible with surrounding property and Future Land Use designations.

Compatibility

Land surrounding this property is residential, public facilities and institutional in nature. The property is contiguous to the City boundary.

Site Conditions

The property is currently vacant with approximately 6.8 acres of wetlands.

Impact on City Services

The subject property is located in the City's Utility Service Boundary Area. The City of Tavares has municipal water and wastewater utility service available for the subject parcel. The City's Concurrency Management System will ensure that Levels of Service (LOS) will not be degraded beyond the adopted levels of service for all regulated public facilities. Adverse impacts on Levels of Service are not implicated.

Findings

This amendment request is considered to be in compliance with the City's Comprehensive Plan Goals, Objectives and Policies with the following findings:

1. A Low Density (LOW) Future Land Use designation would serve as the most appropriate land use for the subject property in accordance with Future Land Use policy 1-1.1.
2. Impacts of the proposed development of the subject property shall be monitored through the City's Concurrency Management System (Comp Plan, Chapter 8 & LDR's Chapter 10).

OPTIONS:

1. That the City Council moves to approve Ordinance 2024-05, a Future Land Use Map amendment from Lake County Urban Low Density to City of Tavares Low Density (LOW) designation for 12.24 Acres located on the east side of Camp Road and approximately 500 feet north of Lane Park Road.
2. That the City Council moves to deny the proposed Ordinance 2024-05.

STAFF RECOMMENDATION:

On February 15, 2024, the Planning & Zoning Board (acting as LPA) voted unanimously (7-0) to recommend approval of Ordinance 2024-05 as presented.

Staff recommends that the City Council moves to approve Ordinance 2024-05, a Future Land Use Map amendment from Lake County Urban Low Density to City of Tavares Low Density (LOW) designation for 12.24 Acres located on the east side of Camp Road and approximately 500 feet north of Lane Park Road.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

This Ordinance has been reviewed by the City Attorney and approved for legal sufficiency.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Ordinance 2024-05 Velaquez & Escobedo - SSFLUM
2. Aerial Map
3. FLU_PT
4. Newspaper - AD
5. DRAFT Minutes P&Z Ord 2024-05

ORDINANCE 2024-05

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2040, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY 12.24 ACRES OF PROPERTY FROM COUNTY URBAN LOW DENSITY TO CITY LOW DENSITY (LOW) FOR PROPERTY LOCATED AT THE EAST SIDE OF CAMP ROAD AND APPROXIMATELY 500 FEET NORTH OF LANE PARK ROAD; PROVIDING FOR SEVERABILITY AND CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the owner of the property described in Exhibit “A” has voluntarily petitioned to annex into the City of Tavares; and

WHEREAS, the City of Tavares is concurrently processing the annexation of this property; and

WHEREAS, the property consists of less than fifty acres; and

WHEREAS, the City of Tavares has advertised as required by law for two public hearings prior to adoption of this ordinance; and

WHEREAS, the City has held such public hearings and the records of the City provide that the owners of the land affected have been notified as required by law; and

WHEREAS, a Low Density Future Land Use designation is compatible with surrounding designations and such designation is compatible with both City of Tavares and Lake County surrounding future land use designations; and

WHEREAS, the City of Tavares Planning and Zoning Board, Local Planning Agency, and City Council held duly noticed public hearings providing opportunity for individuals to hear and be heard regarding the adoption of the proposed map amendment; and,

WHEREAS, the City Council has reviewed and considered all relevant evidence and information and testimony presented by witnesses, the public, and City staff; and,

WHEREAS, the City Council finds this amendment in compliance with Chapter 163, Florida Statutes, and the City of Tavares Comprehensive Plan; and

WHEREAS, adoption of this amendment is in the best interest of the health, safety, and general welfare of the citizens of Tavares.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Tavares, Florida as follows

Section 1. Future Land Use Amendment

The Comprehensive Plan and Future Land Use Map of the City of Tavares, Florida, is hereby amended to reflect a re-designation from Lake County Urban Low Density to City of Tavares Low Density (LOW) on certain real property as legally described in Exhibit "A". All provisions of the Comprehensive Plan shall hereby apply to said property.

Section 2. Severability and Conflicts

The provisions of this ordinance are severable and it is the intention of the City Council of Tavares, Florida, to confer the whole or any part of the powers herein provided. If any court of competent jurisdiction shall hold any of the provisions of this ordinance unconstitutional, the decision of such court shall not impair any remaining provisions of this ordinance.

Section 3. Transmittal

The City Administrator is hereby authorized and directed to transmit the adopted Comprehensive Plan amendments to the Florida Department of Economic Opportunity, the East Central Florida Regional Planning Council, the St. Johns River Water Management District, the Department of Environmental Protection, the Florida Department of Transportation, and any other governmental agency in the State of Florida that has filed a written request with the City Council for a copy of the Comprehensive Plan within 10 working days of the adoption of this Ordinance as specified in the State Land Planning Agency's procedural rules.

Section 4. Effective Date

The effective date of this plan amendment, if the amendment is not timely challenged, shall be 31 days after the state land planning agency notifies the local government that the plan amendment package is complete. If timely challenged, this amendment shall become effective on the date the state land planning agency or the Administration Commission enters a final order determining this adopted amendment to be in compliance. No development orders, development permits, or land uses dependent on this amendment may be issued or commence before it has

become effective. If a final order of noncompliance is issued by the Administration Commission, this amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to the state land planning agency.

PASSED AND ADOPTED this _____ day of _____, 2024 by the City Council of the City of Tavares, Florida.

Bob Grenier, Mayor
Tavares City Council

First Reading: _____

Second Reading & Final Adoption: _____

ATTEST:

Susie Novack, City Clerk

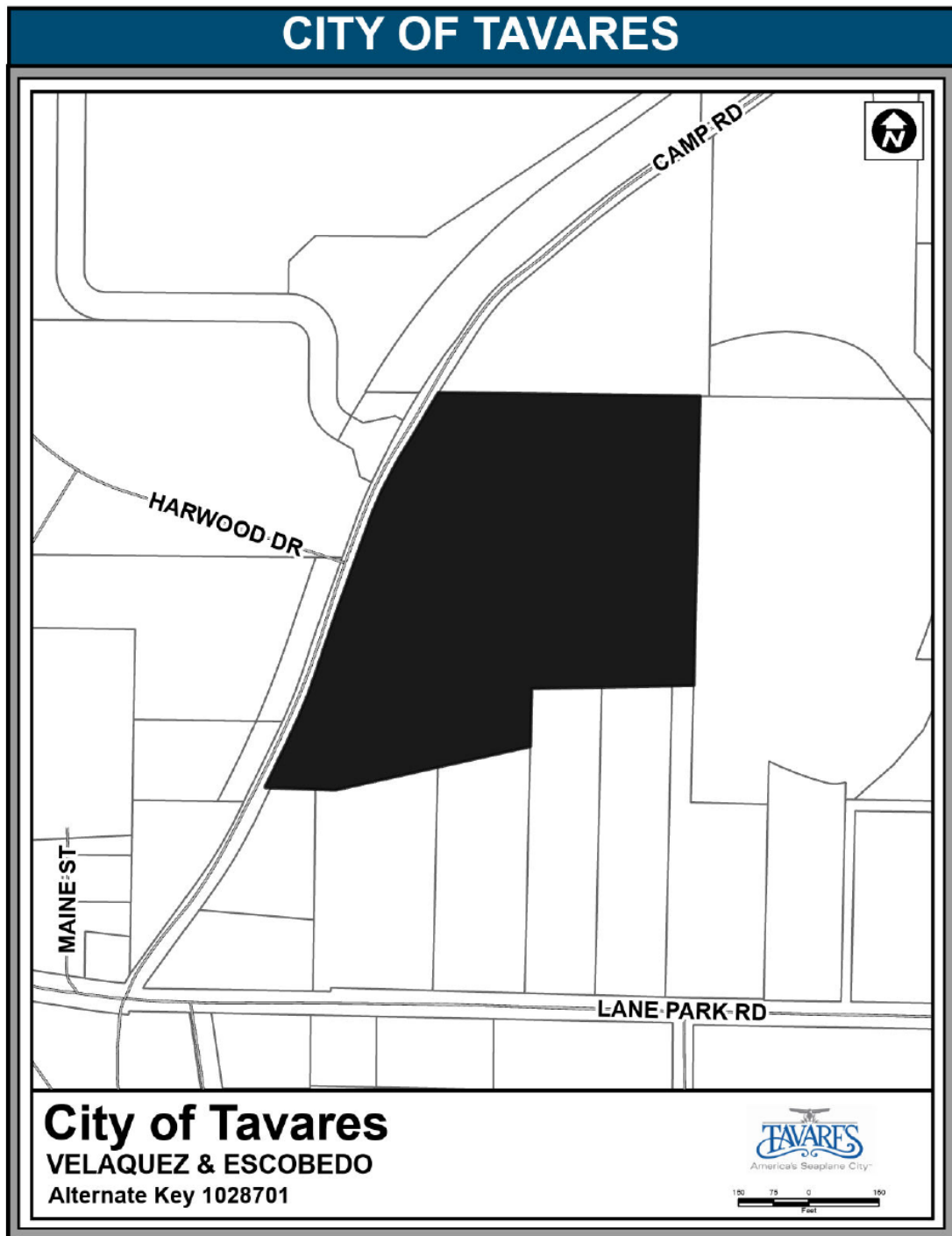
Approved as to form:

Lindsay C. T. Holt, City Attorney

EXHIBIT "A"

Parcel ID Number: 06-20-26-0003-000-02300

BEG N 0-15-14 W 700 FT FROM SE COR OF N 1/2 OF GOV LOT 10 OF SEC 6-20-26, RUN S 87-25-48 W 346.28 FT, S 0-15-11 W 124.10 FT, S 75-50-21 W 426.48 FT, N 89-31-18 W 176.64 FT, N 23-42-08 E 168.12 FT, N 18-43-08 E 372.44 FT, N 23-36-08 E 384.60 FT, N 89-41-19 E 591.70 FT TO NE COR GOV LOT 10, S 0-15-14 E 619.8 FT TO POB ORB 6043 PG 1216



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Map Created on 1/24/24

**AGENDA SUMMARY
TAVARES CITY COUNCIL
3/6/2024**

AGENDA TAB NO.: 5

SUBJECT TITLE: Seaplane Base Tav Lee Trail Re-Route & Stormwater Project Request for Budget Re-Allocation and Award of Bid for Construction (Economic Development)

OBJECTIVE:

For Council to approve a staff recommendation to re-allocate funds to supplement the budget for the Tav-Lee Trail Seaplane Base Bypass project and to award the construction contract bid in the amount of \$827,000 to Rush Marine LLC and authorize the City Administrator to sign contract documents.

SUMMARY:

Previously, the City Council approved a project to design and construct a re-route of a segment of the Tav-Lee Trail at the seaplane base. Currently, the trail passes directly across the seaplane ramp and apron, placing people directly in the pathway of moving aircraft, which compromises safety. This project would route people around the ramp and apron while still providing a pleasant pathway to traverse the Lake Dora waterfront while safely viewing seaplanes coming and going. This will significantly improve safety. Design plans and technical specifications were completed in the third quarter of 2023. They were subsequently put out to bid. Two bids were received from:

1. Greenway Bridge, LLC for \$2,126,952
2. Rush Marine, LLC for \$802, 694.00

The project engineers, Dredging and Marine Consultants have reviewed and evaluated the bids and provided a letter (attached) recommending the award of the bid and construction contract to Rush Marine LLC.

The Council previously approved funding of \$428,533 consisting of:

- \$300,000 from the General Fund
- \$128,533 in American Rescue Plan Act (ARPA) funding for the storm-water portion of the project.

An allocation of \$78,493 has been encumbered for project engineering design and construction oversight services, leaving a remaining available project budget of \$350,040. With a qualified low bid of \$802,694 plus an additional 2% minimum recommended contingency of \$16,540 the total project cost will be \$819,234 requiring supplemental funding of \$469,194.

Staff has developed and recommends a 3-part plan for council consideration to secure funding for this top-priority safety project:

1. Defer the construction of the marina area parking/stormwater improvement, project to a future budget cycle, and re-allocate the remaining \$229,000 in ARPA funds previously designated for

this project. The parking/stormwater project is now fully designed and in the permitting phase, which is expected to take several months to complete. The deadline for encumbering ARPA project funds is the end of the current calendar year, December 31, 2024.

2. Allocate \$137,176 in remaining overall ARPA project contingency funds to this project.
3. Allocate \$103,018 of available Infrastructure Sales Tax Reserves to this project.

OPTIONS:

1. Approve the above captioned 3 part plan to provide the additional funding in the amount of \$469,194 required to meet the overall project budget need, award the qualified low bid in the amount of \$802, 694.00 to Rush Marine LLC for the construction of the Tav-Lee Trail Bypass and Storm-water Improvement Project and authorize the City Administrator to execute the construction contract documents.
2. Fund the shortfall with General Fund Reserves and award the project to Rush Marine LLC
3. Do not approve the above-captioned 3 part plan. Do not award the project.

STAFF RECOMMENDATION:

Staff recommends option 1.

FISCAL IMPACT:

Option 1 will:

- Encumber all the remaining \$350,040 originally allocated general fund and ARPA funds designated for this project.
- Re-allocate the remaining budget of \$229,000 previously designated for the construction of the marina area parking/storm-water improvement project to this project.
- Allocate \$103,018 of available Infrastructure Sales Tax Reserves to this project.
- Fully fund the project at the bid price of \$802, 694.00 plus a 2% contingency of \$16,540 resulting in a total project budget of \$819,234

LEGAL SUFFICIENCY:

Legally Sufficient

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Contractor Recommendation Letter - Wooton Park Trail Improvements
2. Rush
3. Greenway

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
3/6/2024**

AGENDA TAB NO.: 6

SUBJECT TITLE: Naming of Sports Fields and Recreational Facilities (Community Services)

OBJECTIVE:

To develop naming criteria for memorializing or naming sports fields and recreational facilities in the City of Tavares.

SUMMARY:

The naming or renaming of sports fields and recreational facilities is complex and sometimes emotionally intricate. Assigning a name is a powerful and permanent identity for a public place and often requires significant resources in terms of changing names on signs, maps, and literature. In addition, excessive changing of names can be a source of confusion for the public.

As a point of background, at the September 16, 2020 meeting, Council voted to name one of the youth sports fields at the Woodlea Sports Complex in honor of former Tavares Babe Ruth League participant and current Major League Baseball player Brady Singer. That field is now known as the “Brady Singer Field”. Additionally, Council received a request and had discussion at the January 18, 2023 meeting to name the softball field at the Fred Stover Sports Complex in memory of a long-time Tavares Babe Ruth League coach, Robin Ross. At that time, Council voted to deny the request due to the anticipated sale of the Fred Stover Sports Complex and asked staff to develop some naming criteria for such requests for Council to review and implement.

Staff supports consideration of naming requests within the following categories and offers the following criteria for Council discussion:

- ***Outstanding Individuals*** – The City has benefited from the contributions made by many outstanding individuals. This category is designed to acknowledge the sustained contribution that has been made by such individuals to the City and the development of the City’s sports facilities and recreation system. Individuals may be living or deceased. Naming for an outstanding individual that is deceased is encouraged only for those who have been deceased for at least two years (or at the discretion of the City Council). In considering the naming of a sports field or recreational facility after an outstanding individual, emphasis will be measured by those whose significance and good reputation have been recognized for their sustained and lasting contribution within the City, County, State or Nation’s history. The City of Tavares reserves the right to rename any sports field or recreational facility if the person for whom it is named turns out to be disreputable or subsequently acts in a disreputable way.
- ***Historic Events, People, and Places*** – The history of a major event, person or place may play an important role in the naming of sports fields or recreational facilities, as communities often wish to preserve and honor the history of an area, its founders, other historical figures, local landmarks, as well as natural features through the naming of sports fields or recreational facilities. When a sports field or recreational facility is associated with or located near events, people, and places of historical, cultural, or social significance, consideration will be given to naming that sports field or recreational facility after such. In considering proposals, the

relationship of the event, person, or place to the sports field or recreational facility must be demonstrated through research and documentation.

- **Major Gifts** – The City and our surrounding areas have benefited from the generosity of some of its residents, businesses, and foundations. On occasion, the significance of such donations may warrant consideration of requests from either the donor or another party to acknowledge such a gift by naming a sports field or recreational facility. On such occasions, recognition of this donation by naming a sports field or recreational facility in honor of or at the request of the donor will be considered. Donors seeking naming rights for major donations with respect to an individual will be encouraged to follow the principles that apply to naming a sports field or recreational facility for an outstanding person.

Other Considerations: The naming or renaming of sports fields and recreational facilities may not be appropriate for each request. Currently, the City of Tavares Donation Program is available for individuals wishing to honor a family member on the wall at the Woodlea Sports Complex. For a \$250 donation to the Tavares Youth Recreation Scholarship Program, individuals or families receive a 4-inch nameplate to be installed at the facility.

Additionally, for deceased individuals that have been deemed to have made a lasting and significant impact on the Tavares Recreation program, a memorial wall is being created at the Woodlea Sports Complex to memorialize those individuals' contributions to the City with a 9-inch by 12-inch marble plaque.

OPTIONS:

1. For Council to discuss and adopt the presented naming criteria.
2. For Council to provide additional direction to staff in developing further criteria for the naming or renaming of sports fields or recreational facilities.

STAFF RECOMMENDATION:

Staff recommends Council adopt the presented naming criteria.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

Legally Sufficient

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
3/6/2024**

AGENDA TAB NO.: 7

SUBJECT TITLE: City Administrator Report

OBJECTIVE:

The City Administrator will inform the City Council on city-related items.

SUMMARY:

UPCOMING MEETINGS:

City Council Meetings	March 20, 2024, 4:00 p.m., Tavares City Council Chambers
Planning and Zoning Board Meeting	March 21, 2024, 3:00 p.m., Tavares City Council Chambers
Library Board Meeting	March 13, 2024, 4:00 p.m., Tavares Library Expansion
Code Enforcement Special Magistrate Hearing	March 26, 2024, 4:00 p.m., Tavares City Council Chambers

OUTSIDE AGENCY MEETINGS:

Lake County League of Cities Meeting	March 8, 2024, 12:00 noon, Mount Dora Golf Course, 1100 South Highland Street, Mount Dora
Lake Sumter MPO Governing Board Meeting	April 24, 2024, 2:00 p.m., Suite 175, 1300 Citizens Boulevard, Leesburg
Tavares Chamber of Commerce Business Meeting	March 27, 2024, 11:30 a.m., Tavares Civic Center

CITY EVENTS:

The current 2024 City Event calendar is attached.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Tavares_EventCalendar_2024_1.24.2024

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
3/6/2024**

AGENDA TAB NO.: 8

SUBJECT TITLE: City Council Member Reports

OBJECTIVE:

To inform the Council on city-related items.

SUMMARY:

The Council will be offered an opportunity to provide a report at the meeting.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Attachments not provided are available to the public upon request to the City Clerk.