



**TAVARES CITY COUNCIL
MEETING MINUTES
APRIL 19, 2023 – 4:00 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 EAST MAIN STREET, TAVARES**

COUNCIL MEMBERS PRESENT

**Walter Price, Mayor
Sandy Gamble, Vice Mayor
Bob Grenier, Council Member
Lori Pfister, Council Member
Troy Singer, Council Member**

STAFF PRESENT

**John Drury, City Administrator
Lindsay Holt, City Attorney
Susie Novack, City Clerk
Mike Fitzgerald, Community Development Director
Scott Aldrich, Community Services Director
Bob Tweedie, Economic Development Director
Lori Houghton, Finance Director
Richard Keith, Fire Chief
Crissy Bublitz, Human Resources Director
James Dillon, Public Works Director
Mark O'Keefe, Public Communications Director
Jon Hall, Police Captain
Phil Clark, Utilities Director**

I. CALL TO ORDER

Mayor Price called the meeting to order at 4:00 p.m. He asked those who wished to speak on an agenda item to complete and submit a Request to Speak form.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Tab 1. Pastor Greg Watts, Liberty Church Tavares

Pastor Greg Watts, Liberty Church Tavares, provided the invocation and led those present in the Pledge of Allegiance.

III. APPROVAL OF AGENDA

Mayor Price asked for any changes to the Agenda. Mr. Drury said he would like to add Tab 2A, a presentation on a tax aid senior program at the Tavares Library.

MOTION

Troy Singer moved to approve the Agenda with the addition of Tab 2A, seconded by Sandy Gamble. The motion carried unanimously 5-0.

IV. PROCLAMATIONS/PRESENTATIONS

Tab 2. Proclamation – Nurses Week

Mayor Price made the following presentation:

Josh Goergen, AdventHealth Government Advocacy Manager, requested the City pass a Proclamation in celebration of National Nurses Week from May 6th – May 12th. From assisting with life-threatening ER crises to delivering babies and caring for the elderly in their last moments, nurses perform some of the most difficult and heartbreaking tasks in the medical world. As workers who perform the most essential healthcare tasks, nurses serve as the first point of contact for most patients. National Nurses Week honors their contributions and sacrifices and reminds us to thank the medical professionals who keep us healthy. It is celebrated between May 6, National Nurses Day, and May 12, the birth date of celebrated nurse Florence Nightingale.

Mayor Price read a Proclamation in recognition of National Nurses Week, May 6 through 12, 2023, in honor of the Nurses and their many contributions and sacrifices. Mayor Price presented the Proclamation to Mr. Goergen.

Mr. Goergen thanked the Council and said he looks forward to working with the City in the future.

MOTION

Troy Singer moved to approve the Proclamation, seconded by Lori Pfister. The motion carried unanimously 5-0.

2A. Tax Aid for Seniors Program

Sandy Minkoff provided an update on the Tax Aid Program hosted by the Tavares Library. He said Library Director Rebecca Campbell invited his organization, comprised of volunteers, to assist area residents with e-file tax returns at no cost. Mr. Minkoff noted

the program was IRS funded and available to all ages. He said 497 tax returns were completed. He commended the Tavares Library Staff and said the program would like to return the following year.

The Council thanked Mr. Minkoff.

Tab 3. Proclamation – National Library Week

Mayor Price made the following presentation:

National Library Week is an event sponsored by the American Library Association (ALA) and observed in libraries across the country each April. It is a time to celebrate our nation's libraries, library workers' contributions, and promote the support and use of all types of libraries - school, public, and academic.

National Library Week 2023 will be celebrated with the theme "There's More to the Story". Most people know about the wealth of stories available at the library, from picture books and large print to audiobooks and E-books. But there's so much more to the story of libraries. Libraries are welcoming spaces that bring communities together for entertainment, education, and connection. The Tavares Public Library offers a wide array of programs, classes and resources, including concerts, tax help, and a "Digital Library" available 24/7 covering a wide variety of topics ranging from career assistance and continuing education to lifelong learning and online homework help.

Mayor Price read a Proclamation in recognition of National Library Week, April 23 through 29, 2023, in its entirety.

Library Director Rebecca Campbell recognized the staff, Library Board members, and volunteers in the audience as follows: Library Operations Specialist Ann Massaro, Library Catalog Technician April Mazak, Library Reference Assistant Marli Lopez, AARP Tax Volunteer Kathy Czyrnik, Library Board Member Erika Buigas, and Library Board Member Michael Watkins.

Council Member Grenier read a letter from a visitor in Anchorage, Alaska thanking the Library Staff for making their first trip to Florida a delight and stated the Tavares Public Library was a 'gem.'

Council Member Grenier noted the Friends of the Library scheduled a celebration for National Library Week on Thursday April 27, 2023 from 11:00 a.m. to 12:00 noon in the Library Expansion Room. He invited those present to join in the festivities.

MOTION

Bob Grenier moved to approve the Proclamation, seconded by Lori Pfister. The motion carried unanimously 5-0.

Tab 4. Tavares Chamber of Commerce Update

Erika Buigas, President/CEO of the Tavares Chamber of Commerce, updated the Council on Chamber activities. She thanked Mayor Price for serving as a judge at a recent Tavares High School Incubator Program competition. Ms. Buigas noted the April and May business luncheons would be held at the Tavares Pavilion on the Lake due to construction at the Civic Center. She said the annual golf tournament was scheduled for June 16, 2023, and more information would be forthcoming.

V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

Attorney Holt said there were two quasi-judicial matters before the Council for consideration; Tab 7 (Ordinance 2023-06), and Tab 8 (Ordinance 2023-07). She swore in those present who wished to provide testimony.

Attorney Holt asked the Council to disclose any exparte communications. There were none.

VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD

Ms. Novack read the following Ordinances by title only:

ORDINANCE 2023-05

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA AMENDING THE FOLLOWING SECTIONS OF THE CITY LAND DEVELOPMENT REGULATIONS; CHAPTER 13 ENVIRONMENTAL, SECTION 13-30 DETERMINATION OF THE ZONE OF EXCLUSION AND WELLFIELD PROTECTION AREA, SECTION 13-31 RESTRICTIONS ON DEVELOPMENT, SECTION 13-32 RESTRICTIONS ON SITING OF NEW PUBLIC WATERWELLS, SECTION 13-33 EXEMPTIONS; SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR SEVERABILITY AND CONFLICTS; PROVIDING AN EFFECTIVE DATE.

ORDINANCE 2023-06

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, REZONING APPROXIMATELY 04.75 ACRES OF PROPERTY LOCATED NORTH OF LANE PARK CUTOFF, EAST OF STATE ROAD 19, FROM PUBLIC FACILITIES DISTRICT (PFD) TO INDUSTRIAL DISTRICT (I); SUBJECT TO THE RULES, REGULATIONS AND OBLIGATIONS ORDAINED BY THE CITY OF TAVARES COUNCIL; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2023-07

AN ORDINANCE OF THE CITY OF TAVARES, FLORIDA, AMENDING THE TAVARES COMPREHENSIVE PLAN FUTURE LAND USE MAP 2040, PROVIDING FOR A CHANGE OF FUTURE LAND USE DESIGNATION ON APPROXIMATELY 04.75 ACRES OF PROPERTY FROM PUBLIC FACILITY / INSTITUTIONAL (PUB) TO INDUSTRIAL (IND) FOR PROPERTY LOCATED NORTH OF LANE PARK CUTOFF, EAST OF STATE ROAD 19; PROVIDING FOR SEVERABILITY AND CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 2023-08

A NON-EMERGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA PROVIDING FOR THE DISSOLUTION OF THE LEELA RESERVE COMMUNITY DEVELOPMENT DISTRICT PURSUANT TO SECTION 190.046(10), FLORIDA STATUTES; PROVIDING FOR THE TERMINATION OF ALL THE COMMUNITY DEVELOPMENT SERVICES OF THE LEELA RESERVE COMMUNITY DEVELOPMENT DISTRICT IN ACCORD WITH A PLAN OF TERMINATION; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

VII. CONSENT AGENDA

Mayor Price asked if anyone wished to pull an item from the Consent Agenda for discussion.

MOTION

Bob Grenier moved to approve the Consent Agenda [Tab 5. Approval of the April 5, 2023, City Council Meeting Minutes], seconded by Sandy Gamble. The motion carried unanimously 5-0.

Tab 5. Approval of the April 5, 2023, City Council Meeting Minutes

Approved on the Consent Agenda.

VIII. RESOLUTIONS

IX. ORDINANCES – PUBLIC HEARING

First Reading

Tab 6. Ordinance 2023-08 - Dissolution of the Leela Reserve Community Development District

No discussion at First Reading.

Second Reading

Tab 7. Ordinance 2023-06 - Adventure Christian Church - Rezoning of Approximately 04.75 Acres Located North of Lane Park Cutoff, East of State Road 19

Mr. Fitzgerald made the following presentation:

The subject property consists of approximately 04.75 acres of property addressed as 1650 Lane Park Cutoff, located north of Lane Park Cutoff, east of SR-19. The property is currently zoned as Public Facilities District (PFD) through Ordinance 1996-20 approved on July 10, 1996. The applicant, Adventure Christian Church, is proposing that the property be rezoned to Industrial District (I).

Ordinance 1996-20 limits the allowable uses of the subject property to a church, school, and daycare facility. The property currently contains one (1) existing building that was being used by Adventure Christian Church as a daycare. The applicant wishes to sell the property, and therefore is proposing a rezoning of the property to industrial to change the allowable uses and make it more marketable. The proposed zoning of Industrial District (I) is compatible with the surrounding zoning, which is a mixture of residential, commercial, industrial, and Public Facilities zoning. The proposed industrial zoning is consistent with the city's economic development initiatives.

Prior to any redevelopment of the property, the property owner must comply with the City's Land Development Regulations. Prior to the issuance of any Building Permits for this property, compliance with all applicable regulations will be required.

The City is concurrently processing a future land use map amendment to re-designate the property from Public Facility / Institutional (PUB) to Industrial (IND) on the Future Land Use Map 2040.

At their March 16th meeting, the Planning & Zoning Board voted unanimously to recommend approval of Ordinance 2023-06.

Staff recommends Option 1, that City Council moves to approve Ordinance 2023-06 rezoning approximately 04.75 acres of property located north of Lane Park Cutoff, east of SR-19 from Public Facilities District (PFD) to Industrial District (I).

Morris Osbourne, 13701 Centralia Road, Brooksville, said he was present on behalf of Adventure Christian Church. He said he is a land use attorney who served on the City's Planning and Zoning Board for seven years before moving to Brooksville. Mr. Osborne

said the Church closed the academy during Covid and moved the learning center to the academy buildings.

Council Member Singer asked if the current zoning is subject to property taxes. Mr. Fitzgerald said the property had a religious tax exemption.

MOTION

Lori Pfister moved to approve Ordinance 2023-06, seconded by Sandy Gamble.

Council Member Singer said the majority of the area was industry and noted his support.

Mayor Price noted the existing building was metal and suited for industrial use.

The motion carried unanimously 5-0.

Tab 8. Ordinance 2023-07 - Adventure Christian Church - Small Scale FLUM Amendment of Approximately 04.75 Acres Located North of Lane Park Cutoff, East of State Road 19

Mr. Fitzgerald made the following presentation:

The subject property is located at 1650 Lane Park Cutoff, north of Lane Park Cutoff, east of State Road 19, and is approximately 04.75 acres in size. The land presently has one (1) building and has a land use designation of Public Facility / Institutional (PUB). The property owner is requesting an amendment to the Tavares Comprehensive Plan Future Land Use Map 2040 to change the designation of said property from Public Facility / Institutional (PUB) to Industrial (IND).

Ordinance 2023-07 proposes a small-scale amendment to the Future Land Use Map 2040 of the Comprehensive Plan from Public Facility / Institutional (PUB) to Industrial (IND).

The subject property is adjacent to a mixture of a mixture of residential, commercial, industrial, and public facilities uses. An application to rezone this property to an Industrial District (I) designation is concurrently under consideration.

The city is required to place a future land use designation on annexed property. The subject property is currently designated Public Facility / Institutional (PUB). An Industrial (IND) designation is compatible with surrounding property and County Future Land Use.

Land surrounding this property is residential, commercial, industrial, and public facilities in nature.

The property currently contains one (1) building.

The subject property is located in the City's Utility Service Boundary Area. The City of Tavares has municipal water and waste water utility service available for the subject parcel. The City's Concurrency Management System will ensure that Levels of Service (LOS) will not be degraded beyond the adopted levels of service for all regulated public facilities. Adverse impacts on Levels of Service are not implicated.

This amendment request is considered to be in compliance with the Comprehensive Plan Goals, Objectives and Policies with the following findings:

- 1. An Industrial (IND) Future Land Use designation would serve as the most appropriate land use for the subject property in accordance with Future Land Use policy 1-1.1.*
- 2. Impacts of the proposed development of the subject property shall be monitored through the City's Concurrency Management System. (Comp Plan, Chapter 8)*

At their March 16th meeting, the Planning & Zoning Board voted unanimously to recommend approval of Ordinance 2023-07.

Staff recommends Option 1, that City Council moves to approve Ordinance 2023-07, a Future Land Use Map amendment from Public Facility / Institutional (PUB) to Industrial (IND) for 04.75 acres located north of Lane Park Cutoff, east of State Road 19.

Mayor Price asked for comments from the Council. There were none.

MOTION

Sandy Gamble moved to approve Ordinance 2023-07, seconded by Lori Pfister. The motion carried unanimously 5-0.

Tab 9. Ordinance 2023-05 - Land Development Regulation Amendment - Chapter 13 - Environmental

Mr. Fitzgerald made the following presentation:

Chapter 13 of the City of Tavares Land Development Regulations provides protective measures to ensure environmental preservation as well as safeguards for the city's principal source of water. Pursuant to the Florida Department of

Environmental Protection (FDEP) Ground Water Protection Measures in Wellhead Protection Areas and Water Well Permitting and Construction Requirements, Chapter 13 Sections 13-30, 13-31, 13-32, 13-33 are proposed to be amended. Some key highlights include amending the wellfield protection area, expanding restrictions on types of development within the wellfield protection area, amending restrictions on the siting of new public water wells, and expanding certain exemptions. The proposed changes to Chapter 13 of the city's Land Development Regulations shall bring the chapter into compliance with Florida Administrative Code Chapter 62-521.4 and Chapter 62-532.

At their March 16th meeting, the Planning & Zoning Board voted unanimously to recommend approval of Ordinance 2023-05.

Staff recommends Option 1, that City Council moves to approve Ordinance 2023-05 revision of Land Development Regulations - Chapter 13 Environmental

Mr. Drury noted a Council member had asked him if state regulations changed in protection area size, which he believed so. He said upon further review, it was determined the law was existing, and the Ordinance would mirror current state law.

Council Member Pfister asked if the Ordinance would be more or less restrictive. Mr. Drury said the Ordinance complies with less restrictive state laws. Mr. Clark stated the City wished to be consistent with state regulations, and under the current City ordinance, wells could not be relocated due to land area requirements. Mr. Drury said it would also be helpful for the future parking garage in the downtown where two other wells were located.

Council Member Singer asked if the ordinance would bring the City into compliance with state law. Mr. Drury confirmed. Council Member Singer noted the City updated the Land Development Regulations (LDRs) recently and asked if the subject was brought up then. Mr. Drury said no. Mr. Clark said the City did not know the wells would be relocated when the LDRs were updated. Council Member Singer asked if the change was being made to relocate the City's wells. Mr. Clark confirmed. He said the wells were currently located at the Public Works yard, and the new location would be Lake Hermosa.

Council Member Singer referred to Section 13-33 Exemptions paragraph E allowing retail sales establishments to store and handle substances for resale in their original unopened containers. He asked if that was allowed under current state laws. Mr. Clark confirmed. Council Member Singer asked if the language could be removed. Attorney Holt confirmed and said the City could enact more restrictions and not less. Council Member Singer noted his preference to remove the language allowing hazardous substances. Council Member Pfister concurred.

MOTION

Lori Pfister moved to approve Ordinance 2023-05 with Section 13-33 E language removed, seconded by Troy Singer. The motion carried unanimously 5-0.

X. GENERAL GOVERNMENT

Tab 10. Lake Hermosa Region Booster Pump Station and Water Treatment Plant

Mr. Clark made the following presentation:

Previously, the City made a commitment to provide increased water pressure and provide clean, safe drinking water to the Lake Hermosa Region, which includes the Advent Health Waterman Hospital, the existing developments of Etowah and Atwater, Pinecrest School, and Avalon Park Village (a planned 155-acre development that will include approximately 1,100 residential units, and a mixed-use community on the shores of Lake Hermosa).

This commitment included the designation of land for the pump station and wells and coordinating with DEP for loans and grants to get the work completed.

The design to construct the booster pump station, ground storage tanks, and transmission line to boost pressures to the required and desired levels in the Lake Hermosa Region under all flow conditions is now complete. The City has been successful in securing a SRF Loan and Grant for over a million dollars for the construction. Estimated costs are summarized as follows:

Booster Pump Station:

Design Cost (Done) \$326,308.80

Est. Construction Cost \$7,694,000.00

Amount Forgiven (GRANT) -\$1,447,038.00

Total: \$6,573,270.00

The water treatment plant will include installation of two groundwater wells on the site, aerators on each of the ground storage tanks, a fluoride system and pumps. Locating the wells at the proposed location not only improves pressure on the Lake Hermosa Region and Hospital but also areas to the south of the Lake Hermosa/Hospital area.

The City is lining up low interest DEP SRF loans and grants for the water treatment plant portion of this job as follows:

Water Treatment Plant Expansion;

Design Cost \$297,000.00

Estimated Construction

GRANT (To be Determined) \$4,675,000.00

Total: \$4,972,000.00

Staff recommends Option 1, for Council to move to Approve 1) Plan to Construct Booster Pump Station as proposed and 2) Plan to develop the water treatment plant portion as proposed and bring back any grants for Council approval.

Mr. Clark said he and Consultant and Project Manager Stephanie Bishop, PE, Arcadis, were available for questions.

Vice Mayor Gamble inquired about the number of loans for the project. Ms. Houghton said the staff is compiling a loan application to submit to SRF for their approval and they would determine the number of loans. She noted the Lake Francis Project was placed in two loans.

Vice Mayor Gamble asked how long it would take to get the project off the ground. Mr. Clarks said if approved, a shovel should be in the ground by the end of 2023 and completed 18 months later.

Council Member Singer asked how long the City had worked on the project. Mr. Clark said talks began in late 2017 with Avalon. He said he met with Avalon recently, and they have no issue with the timeline. He said there had been six to seven items to come before the Council on the project, including the land purchase and design loans. Council Member Singer said there was a significant need for residents and the hospital in the area.

Council Member Grenier asked for confirmation that the plan would be returned for Council's approval. Mr. Clark confirmed. He said if the Council approves, it would be his goal to return to the Council followed by a shovel in the ground by winter.

Vice Mayor Gamble asked what would happen to the community if the Council did not approve. Mr. Clark said construction would be denied if the hospital or Avalon came to the Community Development Department with plans for more water or pressure. He said the hospital could not expand, nor could Avalon proceed past halfway through Phase II. He said data loggers were monitoring pressure, and once a benchmark had been reached, all construction in Avalon would stop.

Vice Mayor Gamble asked for confirmation the Council had already approved projects in the area. Mr. Fitzgerald said the City Council approved the preliminary subdivision plan for Avalon Park Phase II, which includes a few hundred homes. He reiterated a benchmark monitoring of the homes would be held as each home is built to ensure the level of service was maintained.

Vice Mayor Gamble said a project like this would benefit the City, and he did not wish to deny anyone water availability.

Council Member Singer said the City takes out loans for projects so they are not stalled for ten to fifteen years while current residents were taxed. He noted his support for the project to move forward.

MOTION

Lori Pfister moved to approve, seconded by Troy Singer.

Mayor Price asked for the amount the City funded toward the project to date. Mr. Clark said an environmental assessment was completed, the land was cleared, and the project was designed for approximately \$500,000. Mayor Price asked if the lines were being upgraded for more capacity. Mr. Clark said Avalon ran lines through their project to 500 yards from the pump station location, and they will run further with Phase II. He said there would be few transmission lines the City would have to fund.

The motion carried unanimously 5-0.

Mr. Clark thanked Ms. Bishop for her assistance in obtaining the loan forgiveness.

XI. NEW BUSINESS

Council Member Pfister asked if the City could assist Imperial Terrace in gaining access to the downtown via golf carts through a gate between Baytree and Imperial Terrace. Mr. Drury said the City spoke with Imperial Terrace about opening their gate in the past. He said the residents could talk with their HOA Board and ask to reopen the gate, and noted there was access for many years before Imperial Terrace closed access. Mr. Drury said the issue was internal between the HOAs, and the City had no objection to opening access. Mr. Drury said he would look into it and report to the Council.

XII. OLD BUSINESS

XIII. AUDIENCE TO BE HEARD

Michael Watkins, 805 Summereal Avenue, Tavares, commended Ms. Campbell and Mr. Drury for bringing the Tax Aid Program to the Tavares Library. He asked if a thank you letter could be forwarded to Mr. Minkoff and welcome him back to provide the service the following year. He commended the Library for making resources available to the public.

Vance Jochim, 12619 Milwaukee Avenue, Lake County, recommended increasing the library budget. He discussed Urban3, a company that provides cities with property and retail tax analysis charts. He suggested the City conduct a study.

XIV. REPORTS

Tab 11. City Administrator Report

Mr. Dillon said the Public Works facility contractor had heavy equipment on site and would begin construction in the next few weeks. He said a groundbreaking ceremony was being planned for the end of May 2023.

Mayor Price asked for an update on garbage services. Mr. Dillon said the staff did a great job and ended their route just past 6:00 p.m., and Mr. Drury said the department would be fully staffed within the next two weeks.

Mr. Clark stated the Woodlea Utility Line Extension contractor was on site, ordering materials and putting their plan in place.

Mr. Clark said the annual Water Quality Report was completed and sent to all residents. He commended Chris Abbot, Water Supervisor, for his efforts and noted the City incurred no violations.

Mr. Clark said Lakeview Circle Phase II was completed the previous week.

Mr. Clark provided an update on Water Day scheduled for April 29 in Wooton Park from 9:00 a.m. to 1:00 p.m.

Ms. Bublitz commended the Library Staff.

Tab 12. City Council Member Reports

Council Member Pfister

Council Member Pfister commended the Library staff for doing a fantastic job and noted she always receives good feedback from the residents.

Council Member Grenier

Council Member Grenier said he was excited about the Public Works Building project. He thanked Mr. Dillon and his Team.

Council Member Grenier commended the Library Staff. He said he was happy and proud of the Tavares Square area of Ridge Park, including the new Historical Research Center, Tavares Library, Civic Center, and the St. Clair Abrams house.

Council Member Singer

Council Member Singer said he had the privilege of attending a ribbon cutting for the new PAM Rehabilitation Facility, which included 42 beds and inpatient and outpatient care. He said PAM employs over 120 people who contribute to the economy and need places to live. The Lake Hermosa area was one of those places they would be taking up residence. He said many great things are happening in the City's downtown, industrial park, and medical facilities.

Vice Mayor Gamble

Vice Mayor Gamble said he had only received good comments about the Tavares Library Staff.

Vice Mayor Gamble said it was good to see the Civic Center and City Hall projects moving forward.

Mayor Price

Mayor Price said he attended the grand opening of the PAM Rehabilitation Hospital in the Tavares Medical Park. He said it was a great facility.

Mayor Price said he was honored to be a Tavares High School Incubator Program judge. He said three teams were competing with entrepreneurial projects, including a movable desk, a fitness app, and a portable greenhouse which won first place. He said the final competition would be held on April 28, 2023.

Mayor Price commended the Library Staff on the hard work they do.

XV. ADJOURNMENT

There was no further business and Mayor Price adjourned the meeting at 5:07 p.m.

Respectfully,

Susie Novack, MMC, FCRM
City Clerk