



AGENDA
TAVARES CITY COUNCIL
September 6, 2023
4:00 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 E MAIN STREET, TAVARES

(Members of the public wishing to speak on an item that is on the agenda must fill out a Request to Speak form available from the City Clerk or at the Council Meeting prior to the meeting being called to order. In addition, the Mayor will ask for comment under the agenda item titled "Audience to be Heard" for matters not on the Agenda. For further information contact the City Clerk at (352) 742-6209 or snovack@tavares.org)

I. CALL TO ORDER

II. INVOCATION/PLEDGE OF ALLEGIANCE

Tab 1 Pastor Jonathan Morgan, Astatula Baptist Church

III. APPROVAL OF AGENDA

IV. PROCLAMATIONS/PRESENTATIONS

V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO RECORD

VII. CONSENT AGENDA

Tab 2 Approval of the August 16, 2023, City Council Meeting and Budget Workshop Minutes (City Clerk)

Tab 3 Memorandum of Agreement with the Florida Department of Health for Facility Use (Support Services)

VIII. RESOLUTIONS

Tab 4 Resolution 2023-15 - Second Budget Amendment for FY 2023 (Finance)

Tab 5 Resolution 2023-18 - Declaration of Emergency - Hurricane Idalia (Support Services)

Tab 6 Resolution 2023-19 - Authorization to Apply for FEMA - Tropical Storm/Hurricane Idalia (Finance)

IX. ORDINANCES - PUBLIC HEARING

First Reading

Second Reading

X. GENERAL GOVERNMENT

- Tab 7 ARPA Project Status Update (Finance)
- Tab 8 America in Bloom Discussion (City Administrator)
- Tab 9 Dispatch Agreement with Lake County Sheriff's Office for Dispatch Services (Police)

XI. BUDGET HEARING - FISCAL YEAR 2023-2024 TENTATIVE MILLAGE & BUDGET - READING OF TENTATIVE MILLAGE & BUDGET RESOLUTIONS - 5:05 P.M.

- Tab 10 Approve Resolution 2023-16 for Tentative Millage Rate for FY 2024 – First Reading (City Administrator)
- Tab 11 Approve Resolution 2023-17 for Tentative Budget for FY 2024 – First Reading (City Administrator)

XII. NEW BUSINESS

XIII. OLD BUSINESS

XIV. AUDIENCE TO BE HEARD

XV. REPORTS

- Tab 12 City Administrator Report
- Tab 13 City Council Member Reports

XVI. ADJOURNMENT

F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (352) 742-6209.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/6/2023**

AGENDA TAB NO.: 1

SUBJECT TITLE: Pastor Jonathan Morgan, Astatula Baptist Church

OBJECTIVE:

Pastor Jonathan Morgan, Astatula Baptist Church, will provide the invocation and lead those present in the Pledge of Allegiance.

SUMMARY:

Pastor Jonathan Morgan, Astatula Baptist Church, will provide the invocation and lead those present in the Pledge of Allegiance.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/6/2023**

AGENDA TAB NO.: 2

SUBJECT TITLE: Approval of the August 16, 2023, City Council Meeting and Budget Workshop Minutes (City Clerk)

OBJECTIVE:

To consider approval of the August 16, 2023, City Council Meeting and Budget Workshop minutes.

SUMMARY:

Attached are the August 16, 2023, City Council Meeting and Budget Workshop minutes as submitted by the City Clerk.

OPTIONS:

1. Move to approve the City Council Meeting and Budget Workshop minutes under the Consent Agenda.
2. Move to approve the City Council Meeting and Budget Workshop minutes with corrections.

STAFF RECOMMENDATION:

For the Council's approval.

FISCAL IMPACT:

None.

LEGAL SUFFICIENCY:

Yes.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. 08-16-2023 CC Minutes

Attachments not provided are available to the public upon request to the City Clerk.



**TAVARES CITY COUNCIL
MEETING MINUTES
AUGUST 16, 2023 – 4:00 PM
TAVARES CITY HALL COUNCIL CHAMBERS
201 EAST MAIN STREET, TAVARES**

COUNCIL MEMBERS PRESENT

**Walter Price, Mayor
Sandy Gamble, Vice Mayor
Bob Grenier, Council Member
Lori Pfister, Council Member
Troy Singer, Council Member**

STAFF PRESENT

**John Drury, City Administrator
Lindsay Holt, City Attorney
Susie Novack, City Clerk
Antonio Fabre, Interim Community Development Director
Scott Aldrich, Community Services Director
Bob Tweedie, Economic Development Director
Lori Houghton, Finance Director
Richard Keith, Fire Chief
Crissy Bublitz, Human Resources Director
James Dillon, Public Works Director
Mark O'Keefe, Public Communications Director
Sarah Coursey, Police Chief
Phil Clark, Utilities Director**

I. CALL TO ORDER

Mayor Price called the meeting to order at 4:00 p.m. He asked those who wished to speak on an agenda item to complete and submit a Request to Speak form.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Tab 1. Richard Keith, Fire Chief, Tavares Fire Department

Fire Chief Richard Keith, Tavares Fire Department, provided the invocation and led those present in the Pledge of Allegiance.

III. APPROVAL OF AGENDA

Mayor Price asked if there were any changes to the Agenda. Mr. Drury said the staff had no changes.

Council Member Pfister asked to move Tab 9, Golf Cart Crossing Request, from New Business to Old Business.

MOTION

Bob Grenier moved to approve the Agenda with the Change [Move Tab 9 from New Business to Old Business], seconded by Sandy Gamble. The motion carried unanimously 5-0.

IV. PROCLAMATIONS/PRESENTATIONS

Tab 2. Tavares Chamber of Commerce Update

Erika Buigas, President and CEO of the Tavares Chamber of Commerce provided an update on Chamber activities and events.

Council Member Singer said he was happy to see the Taste of Tavares event return.

V. SWEARING IN BY CITY ATTORNEY AND DISCLOSURE OF EXPARTE COMMUNICATIONS

Attorney Holt said there were no quasi-judicial matters before the Council for consideration.

VI. READING OF ALL ORDINANCES/RESOLUTIONS INTO THE RECORD

Ms. Novack read the following Resolution by title only:

RESOLUTION NO. 2023-12

A RESOLUTION OF CITY OF TAVARES, FLORIDA; RELATING TO THE STATE REVOLVING FUND LOAN PROGRAM; ADOPTING THE FISCAL SUSTAINABILITY PLAN FOR THE LAKE FRANCES WATER PROJECT AND THE LAKE FRANCES WASTEWATER PROJECT; AND PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.

VII. CONSENT AGENDA

Mayor Price asked if anyone wished to pull an item from the Consent Agenda for discussion. There were no requests.

Council Member Pfister departed the meeting at 4:06 p.m.

MOTION

Troy Singer moved to approve the Consent Agenda, seconded by Bob Grenier. The motion carried 4-0 with Lori Pfister absent from the vote.

Tab 3. Approval of the August 2, 2023, City Council Meeting and Budget Workshop Minutes

Approved on the Consent Agenda.

VIII. RESOLUTIONS

Tab 4. Resolution 2023-12 – Council to Approve Fiscal Sustainability Plan for SRF Loans 350951 and 350961 – Lake Frances Water and Lake Frances Sewer Projects

Ms. Houghton made the following presentation:

Previously, the City of Tavares City Council authorized State Revolving Loan Agreements for Lake Frances Water Improvements (SRF350961), and Lake Frances Wastewater Improvements including Lift Station 49 (SRF 350951).

The projects have been completed, and the final close-out tasks are in process. Section 8.11 titled Fiscal Sustainability Plan requires a Fiscal Sustainability Plan approved by the City Council in order to close-out the State Revolving Loans (SRF) for the Projects (350951 and 350961) with the Florida Department of Environmental Protection (FDEP). The final loan draw cannot be authorized by the FDEP for disbursement until the Plan has been approved by the City Council.

An excerpt from Section 8.11 of the Loan agreement is provided below:

“The Federal Water Pollution Control Act (FWPCA), under Section 603(d)(1)(E)(i) of that act, requires a recipient of a Loan for a project that involves the repair, replacement, or expansion of a treatment works to develop and implement a Fiscal Sustainability Plan or certify that it has developed and implemented such a plan.”

City Council Approval of Resolution 2023-12 provides approval of the Fiscal Sustainability Plan for the State Revolving Loan Fund Lake Frances Projects (SRF Loans 350951 and 350961), and will allow final loan disbursements, and close-out for the loans.

Staff recommends Option 1 for Council move to approve Resolution 2023-12 providing approval for the Lake Frances SRF Loan Projects 350951 and 350960 Fiscal Sustainability Plan.

MOTION

Sandy Gamble moved to approve Resolution 2023-12 providing approval of the Fiscal Sustainability Plan for the State Revolving Laon Fund Lake Frances Estate Projects (SRF Loans 350951 and 350961, and allowing final loan disbursement and close-out for the loans. The motion was seconded by Bob Grenier. The motion carried 4-0 with Lori Pfister absent from the vote.

IX. ORDINANCES – PUBLIC HEARING

First Reading

Second Reading

X. GENERAL GOVERNMENT

Tab 5. Customer Request from Janice Robinson for Capital Charge Financing Agreement Forgiveness

Ms. Houghton made the following presentation:

On October 21, 2021, Janice Robinson initiated a Building Permit for a single-family residence at 2113 Bexley Dr., Tavares. (Alt Key 3854772). Contractor Rickard Construction & Land applied for and was issued Permit Number 21-00001589 for the new home construction at the property.

Section 17-44.1 of the Land Development Regulations allows for any new City of Tavares utility customer who is the subject of a Forced Connection is eligible to finance the payment of his water and/or wastewater capital charges over a 5-year term at a fixed interest rate equal to prime (as established by LIBOR), plus 1%, at the beginning of the term.

As Ms. Robinson was required to connect to City water and City sewer, Ms. Robinson requested a financing plan for payment of the capital charges and impact fees. Ms. Robinson executed a Capital Charge Financing Agreement in the amount of \$4,800.00. The agreement is for a five- year term. Monthly payments are set at \$86.78.

Ms. Robinson has contacted the City of Tavares Finance Department requesting forgiveness of the Capital Charge Financing Agreement. Ms. Robinson was requested to forward her request to the City in writing. A copy of Ms. Robinson's email with attached letter (unsigned), and related attachments are provided to the City Council for their review.

Financing Agreement will result in uncollected charges of \$3,285.83.

Council Member Pfister rejoined the meeting at 4:14 p.m.

Mr. Drury said the funds are owed to the Utility Funds and must be paid. He said if the Council approves, the funds would be paid from General Fund tax dollars to subsidize the request due to bond requirements.

Mayor Price asked the Council for comments.

Council Member Singer asked if Ms. Robinson was present in the audience. There was no response. Ms. Houghton said Ms. Robinson was notified that the Council would hear the item during the meeting.

Vice Mayor Gamble asked if the Finance Department provided alternative assistance. Mr. Drury said the City recommended Ms. Robinson contact the Lake Community Action Agency. Ms. Houghton noted the DEO Florida Commerce in Tallahassee had a program to assist homeowners with hardships, and she advised Ms. Robinson. Ms. Robinson indicated she applied to a program and was advised there was no more funding. Ms. Houghton said she was unaware of which program Ms. Robinson was referring to.

Council Member Singer said he sympathized with Ms. Robinson's issues and noted the fees would have to be paid by the taxpayers. He said it is difficult for the Council to move forward with the request because paying for one person's obligations was unfair and would set a precedence. He said obtaining assistance from other organizations would be better suited. Council Member Pfister concurred.

Council Member Grenier said he felt Ms. Robinson would find an organization to assist her.

Mayor Price concurred with the Council and said an exception could not be made for one.

MOTION

Troy Singer moved to deny the request, seconded by Lori Pfister. The motion carried unanimously 5-0.

Council Member Grenier asked Ms. Houghton to advise which organization provided assistance if she happened to find out.

Tab 6. Appropriate Reserves for Police Laptops

Ms. Houghton made the following presentation:

The City of Tavares Police Department utilizes the Lake County Sheriff's Office's Computer Aided Dispatch (CAD) software for dispatch. The Sheriff's office has notified the city that they will be upgrading the software on April 1, 2024. The updated software minimum requirements exceed the specifications of the computers that the City's Police Department currently use for dispatch.

In order to meet the new minimum system requirements, staff requests City Council authorization to purchase forty (40) new rugged laptops and twenty-six (26) mounts for the Police Department utilizing General Fund reserves. The cost to purchase the laptops and mounts is \$175,004.12. General Fund reserves will be reduced by \$175,004, and the FY 2023 Adopted Budget will be amended to include the purchase of the Police laptops.

Staff recommends Option 1, for Council to authorize staff to purchase new laptops for the Police Department utilizing General Fund reserves.

Mayor Price asked for comments from the Council.

MOTION

Sandy Gamble moved to approve, seconded by Lori Pfister.

Vice Mayor Gamble said the City should move forward quickly with the purchase to ensure no delays in receiving parts due to demand. Ms. Houghton noted several area Police departments would be buying identical laptops.

Council Member Singer said the purchase was needed to communicate with dispatch services. He asked when the City was notified of the change-over. Ms. Houghton and Chief Coursey noted within the past month. He stated Reserves are used to pay for unforeseen items. Council Member Singer inquired about the old laptops. Ms. Houghton said they met their useful life and noted security concerns would not make them favorable to utilize for a second job.

The motion carried unanimously 5-0.

XI. BUDGET WORKSHOP

Tab 7. Budget Workshop – Five-Year Capital Improvement Plan

Mr. Drury made the following presentation:

The General Fund budget was presented to Council at the July 19th budget workshop. The Enterprise and Special Revenue Fund budgets were presented to Council at the August 2nd budget workshop. The City Council set the maximum tentative millage rate of 6.5950 mills, and the maximum tentative voted debt

millage rate of 0.1817 mills at the July 19th budget workshop. At this meeting the Five-Year Capital Improvement Plan will be presented, after which the Council will have an opportunity to discuss it, and the FY 2024 Proposed Budget.

Ms. Houghton provided a PowerPoint presentation on the Five-Year Capital Improvement Plan.

Mr. Drury said staff would bring back a final budget at the September Public Hearings for additional opportunities for public input and any changes.

Tab 8. Budget Workshop – Updates to FY 2024 Proposed Budget

Mr. Drury made the following presentation:

The current proposed draft budget is fully balanced, has a lower millage rate, increases reserves, provides a similar level of service and takes care of employees. At the previous Budget Workshop, Council continued budget deliberations.

An opportunity is provided for Council to again continue budget deliberations and then finalize a draft budget for the September 6th, 2023 first Public Hearing and September 20th, 2023 second and final Public Hearing.

At the last budget workshop, Council asked staff to bring back the value of the General Fund Reserve Account, the value of the Government Finance Officers Association (GFOA) recommended amount of two (2) months of reserves and the difference between the two (2) amounts as follows:

Two (2) months of General Fund reserves is approximately \$4,196,508. Budgeted reserves are \$5,609,663 (approximately 2.6 months). The difference is \$1,413,155.

The proposed Budget has been updated based on current updates from the City's health and property insurers, Lake County Property Appraiser, and the State of Florida Office of Economic and Demographic Research (EDR) Department. Updates for miscellaneous items are also included (staff vacancies, changes in health insurance coverage, changes in dental insurance coverage, etc.). These updated adjustments to the draft Budget are included in the attached Exhibit A. They reflect additional revenues which could be appropriated as follows:

- *General Fund: \$221,368. (Can be appropriated to reserves to reduce the amount coming from reserves from \$360,803 to \$139,435. It can also be appropriated for items on the cut list, or towards reducing the mileage rate by 0.1477 mills to 6.4473 mills).*

- *Infrastructure Sales Tax \$522,797 (Can be appropriated to reserves or eligible capital cut/reduced items).*

After the Council deliberates and finalizes the budgets, the budgets will be brought back to Council along with supporting resolutions at the two upcoming Public Hearings in September for further public input and Council consideration.

Mayor Price

Mayor Price referred to page 293 – Community Redevelopment and asked why no intergovernmental revenue were reflected. Ms. Houghton said no Tourism Grant was in progress. If one was applied and granted, Staff would bring it back to the Council, and the Budget would be amended.

Mayor Price referred to page 296 – Community Redevelopment and inquired about a \$10,000 bleacher expense. He asked why bleachers would be needed in the TIFF area. Mr. Tweedie said bleachers were used for special events on the waterfront. He said the current set was worn out and needed to be replaced. He said the bleachers were also used in other areas, such as ball fields. Mr. Tweedie said they were movable and 15 x 50 feet. Council Member Grenier noted that bleachers were used for five years at Rifles, Rails, and History and had come in handy.

Mayor Price referred to page 429 and inquired about an increase in audit expenses. Ms. Houghton said Finance budgets for audit services. Those services increased for a significant single audit with ARPA funds and the close-out of State Revolving Loan Funds. She said other grants would require single audits.

Council Member Singer

Council Member Singer said he was happy to lower the millage rate for the fifth year. He said it was the goal of the Council to have the recommended amount in the General Fund Reserves, and the City was at a healthy reserve level.

Council Member Singer said the Infrastructure Sales Tax included \$522,000, and he understood the funds could only be used for capital projects over \$5,000. Ms. Houghton confirmed \$5,000 and a life-extending beyond five years. Council Member Singer asked if the funds were placed in reserves, would they be limited to Infrastructure Sales Tax Reserves and not General Fund Reserves. Ms. Houghton confirmed.

Council Member Singer asked if there would be a need to purchase right-of-way for gateway signage. Mr. Drury said the City would move forward with RFQ to hire an architectural firm to survey the west-end property, who would then determine if the gateway signs could be placed in the City's public right-of-way and devise a schematic design. It would come back before the Council at that time, and any needed right-of-way would be determined. He said if the Council would like to put a placeholder for half of the money, it would be enough to explore a gateway at the west end of Main Street.

Council Member Singer said he would like the funds used for the West End Main Street Gateway Sign, Slim Haywood lighting and sidewalks, and road paving.

Council Member Pfister

Council Member Pfister said she was concerned with security improvement cuts such as volleyball court security improvements. Mr. Drury said he believed the item was for added cameras to existing camera security. Mr. O'Keefe confirmed and said it was for additional closed-circuit television cameras to enhance security in various areas of the City. Mr. Drury noted the exempt nature of security information and said public discussion would need to be limited regarding security information such as locations. A discussion was held regarding the enhancement of security cameras.

Council Member Pfister asked if a lighting study was completed in the downtown. Mr. Drury said a lighting study was included as an ARPA-funded project. Mr. Dillon said Duke Energy would conduct the analysis.

MOTION

Lori Pfister moved to put \$100,000 back into the budget for security cameras, and for staff to determine appropriate locations, seconded by Bob Grenier.

Ms. Houghton asked for the funding source. Mr. Drury said it would be Capital Infrastructure Sales Tax.

Council Member Singer asked if the remaining \$221,000 unappropriated funds could be used for the gateway sign and Slim Haywood lighting. He asked which would be the better funding source for extra security. Mr. Drury said either funding source could be used, and the Staff would identify the most appropriate and sufficient funding sources. He asked which items the Council would like placed back into the budget.

The motion carried unanimously 5-0.

Council Member Grenier

Council Member Grenier said Staff provided a transparent and well-balanced budget. He commended Mr. Drury and said the Staff was able to find ways, with a lower millage, to get more firefighters, reward staff, beautify the City, and build on a historic foundation. He said everything needed was included in the budget.

Council Member Grenier said the West Main Street is coming along beautifully and noted his support for a new gateway sign. He said he supported additional security and the West Main Street signage.

Vice Mayor Gamble

Vice Mayor Gamble noted his support for the signage at the west end of Main Street. He asked for the cost of a Drone Show for the 4th of July event.

Vice Mayor Gamble noted his concerns regarding spending funds on a portable office at the YMCA. He said the Old Train Station may be an alternate location to move the recreation department.

Mr. Drury said the City has a Horizon Team working on the project, including Council Member Pfister, Mr. Drury, and Mr. Aldrich. He said the Horizon Team worked on the entire regional park with the County Commissioners and Chairman Kirby Smith. He noted the importance of the City fulfilling its obligation under the agreement with Lake County, where the County was responsible for capital items and the City was responsible for operations. It is a large property and major undertaking, and a project that has never been done in the State: a partnership between the YMCA, Lake County, and the City of Tavares. No presence on the site when the City owns and is responsible for the property would be problematic for staff.

Mr. Aldrich provided a PowerPoint presentation and a high-level overview of the importance of Tavares maintaining an on-site presence at the regional park location. He noted the modular unit would provide a professional presence, could be moved to different locations, and the contractor would be responsible for moving the modular unit on site.

Council Member Pfister noted the site was a 25-acre recreation complex. The regional park was one of Tavares's biggest and best projects, and a modular building was a minimal investment for what the City was receiving.

Council Member Singer said the City needed a physical presence on the site.

Vice Mayor Gamble said he wished to ensure the City and County were on the same page and wanted to avoid placing a building on the site that may be in the way of their program. Council Member Pfister said the modular unit could eventually be moved to Woodlea.

Mayor Price said he concurred with Vice Mayor Gamble. He said he feels the funds should be spent on something other than a temporary office or \$54,000 for a maintenance truck. He said those two items should be taken out of the budget. He said he did not think the City should purchase the St. Clair Abrams House for \$250,000, and would like to add a \$206,000 West Main Street Gateway signage feature to the budget. Mayor Price said he would like to further reduce the millage rate with saved money.

Council Member Grenier said he sees the modular building utilized at both locations: Woodlea and the YMCA.

MOTION

Lori Pfister moved to leave the purchase of the modular unit for \$240,000 in the budget, seconded by Bob Grenier.

Vice Mayor Gamble asked for confirmation from Lake County Recreation that the modular building would be permissible and that they understand it would be temporary. Mr. Drury said he believed the modular building fell within the agreement to meet the City's obligation to maintain the County regional park.

The motion carried 3-2 as follows:

Walter Price:	No
Sandy Gamble:	No
Bob Grenier:	Yes
Lori Pfister:	Yes
Troy Singer:	Yes

Vice Mayor Gamble said he was concerned regarding the expenditure of City funds vs. what the County would fund and did not have an issue with Staff being on site. Mr. Drury said Staff would work on a process with the County to ensure they have no objections regarding requests in the future.

Council Member Singer said he did not fully support purchasing the St. Clair Abrams House or renovations. He said he would like the funds to go to other projects or to lower the millage rate.

Vice Mayor Gamble asked how much \$250,000 would lower the millage rate. Ms. Houghton said the millage would be reduced by .1668 or \$33.00 per year. Ms. Houghton confirmed she utilized a \$250,000 valued home at the homestead rate.

Council Member Pfister said she would like more information on the historical importance of purchasing the home.

Mr. Drury asked Mr. Aldrich to provide a PowerPoint presentation. Mr. Aldrich provided a PowerPoint image and a high-level overview of the project. Mr. Drury said the property had been vacant and boarded for at least 16 years. He noted the house was the home of Tavares' founding father.

Council Member Grenier said he sees the creativity and vision the home could provide the citizens of Tavares. He said St. Clair Abrams was a great visionary, and one action item of the citizens was to build on a historic foundation. He noted citizens and businesses work to preserve the history of Tavares in their homes and buildings and often visit the Historical Research Center to obtain information.

MOTION

Bob Grenier moved to leave Major St. Clair Abrams House in the budget, seconded by Lori Pfister.

Council Member Singer said Tavares had done a wonderful job building on its historical foundation and had difficulty supporting the City taking on the project after the recent expansion of the library and museum.

Council Member Grenier noted the America in Bloom representatives come to the City and discuss celebrating Heritage. He said Heritage was one of their award criteria, and the representatives love Tavares's small-town charm and history.

The motion carried 3-2 as follows:

Walter Price:	No
Sandy Gamble:	Yes
Bob Grenier:	Yes
Lori Pfister:	Yes
Troy Singer:	No

MOTION

Troy Singer moved to put the West Main Street Gateway Sign in the budget, seconded by Bob Grenier. The motion carried unanimously 5-0.

MOTION

Troy Singer moved to put the Slim Haywood sidewalk and lighting in the budget, seconded by Lori Pfister. The motion carried unanimously 5-0.

Mr. Drury said the Staff would make the discussed adjustments for the September Public Hearings. He thanked the Council for their continued deliberation and great questions.

XII. NEW BUSINESS

Council Member Grenier inquired about the status of a Tavares documentary. Mr. Drury said a pilot documentary was completed with each Council member interviewed. He said if the Council wished to move forward with the documentary, they would need to ask staff to return the funds to the budget. He said a full documentary would include the Council, business community, faith community, and Tavares stakeholders. The documentary would go to local PBS stations for airing.

XIII. OLD BUSINESS

Tab 9. Golf Cart Crossing Request

Vice Mayor Gamble said he was asked to consider placing a golf cart crossing at US 441 and Advent Health Hospital. Council Member Pfister said a golf cart crossing at the location had been in discussion since March 2023. Mr. Drury noted Secretary Purdue moved up from District 5, and Secretary Taylor was now in place. Staff would proceed with the request, and Council Member Pfister would review a letter and make the formal application within the next few weeks. He said Staff would keep the Council updated on the progress of the request.

Vice Mayor Gamble said the City may need to review the Golf Cart ordinance compared to state law. Mr. Drury said the Staff would bring back an updated ordinance for the Council's consideration. Vice Mayor Gamble noted that the maximum speed should be updated.

Vice Mayor Gamble said he appreciated Council Member Pfister's efforts.

XIV. AUDIENCE TO BE HEARD

XV. REPORTS

Tab 10. City Administrator Report

Mr. Drury said the Budget Public Hearings would be held at 5:05 p.m. on September 6, 2023, and September 20, 2023. The meetings would begin with general business at 4:00 p.m., pausing at 5:05 for the budget hearings.

Ms. Novack noted the election qualifying period closed on November 15, 2023, at 12:00 noon. She provided names of the qualified candidates for the November 2023 election for Tavares City Council Seat 2 and Seat 4.

Ms. Novack congratulated Council Member Pfister on the birth of her new grandchild. Council Member Pfister said her grandchild was born during the meeting at 4:13 p.m.

Mr. Aldrich noted September is Library Card Month. Ms. Campbell provided library card sleeves to the Council.

Tab 11. City Council Member Reports

Council Member Singer said he was happy to be a part of a wonderful Team. He said the Council has the same goal in having the best interest of the residents and business owners. He commended the Council on their budget discussions.

Vice Mayor Gamble said the Council works well together.

Vice Mayor Gamble said he would like an update on ARPA-funded projects to appropriate unused funds. Mr. Drury said the Staff would bring back that information.

The Council and Department Directors congratulated Council Member Pfister on the birth of her grandchild.

XVI. ADJOURNMENT

There was no further business and Mayor Price adjourned the meeting at 5:59 p.m.

Respectfully,

Susie Novack, MMC, FCRM
City Clerk

**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/6/2023**

AGENDA TAB NO.: 3

SUBJECT TITLE: Memorandum of Agreement with the Florida Department of Health for Facility Use (Support Services)

OBJECTIVE:

For the Council to approve a facility use agreement with the Florida Department of Health during a declared state of emergency.

SUMMARY:

The Florida Department of Health requested a room at the City of Tavares Public Safety Complex during the declared emergency for their leadership team. At the same time, their offices undergo reconstruction to remove asbestos during 2023-2024 (estimated 1 year).

OPTIONS:

Option 1 Move to approve the Memorandum of Agreement with the Florida Department of Health.

Option 2 Do not approve.

STAFF RECOMMENDATION:

Staff recommend option 1: Move to approve the Memorandum of Agreement with the Florida Department of Health.

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

Meets Legal Sufficiency

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. MOU - FL Dept of Health Lake County

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/6/2023**

AGENDA TAB NO.: 4

SUBJECT TITLE: Resolution 2023-15 - Second Budget Amendment for FY 2023 (Finance)

OBJECTIVE:

To approve Resolution 2023-15, amending the Fiscal Year 2022-2023 City of Tavares Annual Operating Budget.

SUMMARY:

The attached resolution represents increases and/or decreases to the Adopted Budget for Fiscal Year 2023. Appropriation increases represent capital projects, ARPA expenditures, grant expenditures, and prior year/project encumbrance rollovers. In addition, the Resolution also reflects transfers between individual accounts within adopted budgets for all departments.

This resolution represents the SECOND AMENDMENT to the Adopted Budget for Fiscal Year 2022-2023.

OPTIONS:

Option 1: Approve Resolution 2023-15 amending the FY 2022-2023 City of Tavares Annual Operating Budget.

Option 2: Do not approve Resolution 2023-15.

STAFF RECOMMENDATION:

Move to approve Resolution 2023-15, amending the Fiscal Year 2022-2023 City of Tavares Annual Operating Budget.

FISCAL IMPACT:

Estimated final budget amounts are included with the budget detail for this amendment.

LEGAL SUFFICIENCY:

The resolution has met legal sufficiency.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Resolution 2023-15
2. Exhibit A

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/6/2023**

AGENDA TAB NO.: 5

SUBJECT TITLE: Resolution 2023-18 - Declaration of Emergency - Hurricane Idalia (Support Services)

OBJECTIVE:

For Council to Approve Resolution 2023-18 - Declaration of Emergency - Hurricane Idalia

SUMMARY:

The City declares a State of Emergency when it believes a disaster may be imminent and is severe enough to require State aid to supplement local resources in preventing or alleviating damages, loss, hardship, or suffering.

The week of August 28, 2023, Hurricane Idalia threatened the State of Florida, and in preparation for potential impact, a Declaration of Emergency was promulgated by the City of Tavares Emergency Management Director and the City Administrator to be signed by the Mayor.

OPTIONS:

Option 1: Move to approve the State of Emergency
Option 2: Do not approve

STAFF RECOMMENDATION:

Staff recommends option 1: Move to approve the State of Emergency

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

Legally Sufficient

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Declaration of State of Emergency

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/6/2023**

AGENDA TAB NO.: 6

SUBJECT TITLE: Resolution 2023-19 - Authorization to Apply for FEMA - Tropical Storm/Hurricane Idalia (Finance)

OBJECTIVE:

Consider approval of Resolution 2023-19 authorizing the application for Federal Public Assistance and the execution of all documents for Federal Emergency Assistance for Hurricane Idalia in the event of a Presidential Declaration.

SUMMARY:

On August 26, 2023, Ron DeSantis, Governor of Florida, issued Executive Order Number 23-171 declaring a State of Emergency for Alachua, Bay, Calhoun, Charlotte, Citrus, Columbia, DeSoto, Dixie, Franklin, Gadsden, Gilchrist, Gulf, Hamilton, Hardee, Hernando, Hillsborough, Jefferson, Lafayette, Lee, Leon, Levy, Liberty, Madison, Manatee, Marion, Pasco, Pinellas, Polk, Sarasota, Sumter, Suwannee, Taylor, and Wakulla Counties.

On August 28, 2023, in response to an increased threat of risk to the Florida Peninsula from Tropical Storm /Hurricane Idalia, Ron DeSantis, Governor of Florida, issued Executive Order 23-172 amending his Executive Order stating that because weather conditions were projected to constitute a major disaster, the Governor declared that a state of emergency exists in the State of Florida. The Amended Executive Order states that the Governor declares that a state of emergency exists in Alachua, Baker, Bay, Bradford, Calhoun, Charlotte, Citrus, Clay, Collier, Columbia, DeSoto, Dixie, Duval, Flagler, Franklin, Gadsden, Gilchrist, Gulf, Hamilton, Hardee, Hernando, Hillsborough, Jefferson, Lafayette, Lake, Lee, Leon, Levy, Liberty, Madison, Manatee, Marion, Nassau, Pasco, Pinellas, Polk, Putnam, Sarasota, Seminole, St. Johns, Sumter, Suwannee, Taylor Union, Volusia, and Wakulla Counties.

Chapter 252, Florida Statutes, Emergency Management provides for Local Emergencies; and Lake County was included under a State of Emergency by Governor DeSantis Executive Order Number 23-172.

When a Presidential Disaster Declaration for Lake County is issued due to the impact of Tropical Storm/Hurricane Idalia, the City of Tavares will be eligible to recover costs related to the disaster through Federal Public Assistance, FEMA.

Resolution 2023-19 provides authorization for the City Administrator to make an application for Federal Public Assistance for eligible Tropical Storm/Hurricane Idalia Disaster related expenditures.

Resolution 2023-19 also provides authorization for the City Administrator to execute agreements and contracts related to and required by application for Federal Public Assistance.

OPTIONS:

1. **MOVE TO APPROVE RESOLUTION NO. 2023-19** authorizing the City Administrator to apply for Federal Public Assistance related to Tropical Storm/Hurricane Idalia, upon eligibility by

Presidential Disaster Declaration, and to execute all documents related to and required by the application for Federal Public Assistance for Hurricane Idalia.

2. MOVE TO NOT APPROVE RESOLUTION NO. 2023-19

STAFF RECOMMENDATION:

MOVE TO APPROVE RESOLUTION NO. 2023-19 authorizing the City Administrator to apply for Federal Public Assistance related to Tropical Storm/Hurricane Idalia, upon eligibility by Presidential Disaster Declaration, and to execute all documents related to and required by the application for Federal Public Assistance for Hurricane Idalia.

FISCAL IMPACT:

The application process provides no financial impact.

LEGAL SUFFICIENCY:

Meets Legal Sufficiency.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Resolution 2023-19_Authorization to Apply for FEMA_Idalia_ 09062023_3
2. EO-23-171
3. EO-23-172

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/6/2023**

AGENDA TAB NO.: 7

SUBJECT TITLE: ARPA Project Status Update (Finance)

OBJECTIVE:

To receive an update on the status of ARPA funded projects.

SUMMARY:

At the previous City Council meeting Councilmember Gamble requested an update on the status of the City's ARPA funded projects. An ARPA project status update report is attached to this agenda summary.

Four projects on the list are currently under design, in the planning phase for the project, or out to bid.

- Marina Parking Area Stormwater Improvements
- Seaplane Base Tav-Lee Trail Bypass Stormwater Project
- Paint Exterior of Civic Center/Library/TRA Room

One project is pending Lease Negotiations and Council approval for the negotiated lease contract.

- Historic Fire Station

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

No fiscal impact to receive ARPA project status update.

LEGAL SUFFICIENCY:

Legally Sufficient.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. ARPA Project Status Report

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/6/2023**

AGENDA TAB NO.: 8

SUBJECT TITLE: America in Bloom Discussion (City Administrator)

OBJECTIVE:

To identify which City Council members will be attending the annual America In Bloom National Awards Program

SUMMARY:

America in Bloom is a national awards program for cities, towns, colleges and business districts that “strives to empower communities to beautify and improve the overall quality of life through their programs, grant opportunities, libraries and more.” The program focuses on seven areas of impact within the municipal, business, and residential sectors.

Tavares enrolled in the program in 2017 and has been recognized numerous times as a participant, including:

- Coolest Place for Kids 2017
- Overall Impression 2017
- Environmental Efforts 2018
- Overall Impression 2019
- Best Innovative Project or Program 2019
- Champion Community 2019
- *Tavares did not participate during 2020 & 2021, when the program was administered virtually, due to Covid 19.*
- Overall Impression nominee in 2022

America in Bloom advisors visited Tavares this past May. Their recommendations for awards or recognition will be announced during the National Symposium. The National Symposium offers educational sessions, informative tours, and an opportunity to network with other community leaders and share ideas for improvement and success through connection and collaboration. The 2023 symposium will be held in Spartanburg, SC with the host community being Greenwood, SC.

Registration for the full conference, airfare, and lodging is \$1218 per attendee. It has been past practice to send staff and Council members to this event.

An opportunity is provided to identify which City Council members will attend this year.

OPTIONS:

1. Identify which Council members will attend
2. Do not attend.

STAFF RECOMMENDATION:

1. Identify which Council members will attend.

FISCAL IMPACT:

\$3,000 is budgeted for Council members to attend this year.

LEGAL SUFFICIENCY:

YES

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/6/2023**

AGENDA TAB NO.: 9

SUBJECT TITLE: Dispatch Agreement with Lake County Sheriff's Office for Dispatch Services (Police)

OBJECTIVE:

To obtain Council approval to renew the agreement for dispatching and 911 services with Lake County Sheriff's Office for FY2023-2024

SUMMARY:

The Lake County Sheriff's Office (LCSO) provides dispatch and 911 services for the Tavares Police Department. The agreement has not changed from previous years, including the cost.

OPTIONS:

1. Approve the agreement with LCSO for dispatch and 911 services.
2. Do not approve the agreement with LCSO for dispatch and 911 services.

STAFF RECOMMENDATION:

Staff recommends Option 1.

FISCAL IMPACT:

The amount providing these services is \$199,874.00. This amount remains unchanged from the previous year. This amount has been budgeted in the proposed FY2023-24 budget.

LEGAL SUFFICIENCY:

This item is legally sufficient.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Tavares Dispatch Agreement

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/6/2023**

AGENDA TAB NO.: 10

SUBJECT TITLE: Approve Resolution 2023-16 for Tentative Millage Rate for FY 2024 – First Reading (City Administrator)

OBJECTIVE:

To receive public input and consider the approval of Resolution 2023-16 to adopt the Tentative Millage Rate for Fiscal Year 2024.

SUMMARY:

The City Administrator and staff have developed a budget for Fiscal Year 2024 for Council's consideration totaling \$61,687,849 that is fully balanced. The proposed budget for FY 2024 includes, among many other items, the following:

1. Similar level of service.
2. Decreased the General Fund millage rate for the 5th year in a row from 6.6590 to 6.5950 (which is 7.08% above the rollbacked rate).
3. Debt Service millage rate decreased (from .2074 to .1817).
4. Estimated reserve balances that exceed GFOA recommendations.
5. Fire Assessment level funded (no rate increase).
6. Employee raises of 6.0%.
7. Two new part-time Police Officer reserves, and three new SAFER grant funded Firefighter/Paramedics.
8. Street paving \$250,000.
9. Expanded programs are cut.

Previously, the City Council discussed the proposed Fiscal Year 2024 Budget at the following public meetings:

- 7/19/2023 – City Council Budget Workshop – (General Fund Budget)
- 7/19/2023 – City Council Budget Workshop – (Set Maximum Tentative Millage rate)
- 8/02/2023 – City Council Budget Workshop – (General, Utility, and Special Revenue Fund Budgets)
- 8/16/2023 – City Council Budget Workshop – (Capital Improvement Plan Presentation)
- 8/16/2023 – City Council Budget Workshop – (Discussion on FY 2024 Proposed Budget)

A Tentative Budget (all funds) has been prepared for the City Council. During the last Budget Workshop City Council voted to add the following items to the proposed budget:

1. CCTV Security Improvements - \$100,000.
2. West Main Street Gateway Feature - \$206,500.
3. Design and Construct Sidewalks and Street Lights Along the Southern Part of Slim Haywood

Road - \$125,000.

All three items were added to the Infrastructure Sales Tax fund budget by utilizing updated State revenue estimates for Infrastructure Sales Tax revenue.

The Final Public Hearing to adopt the FY 2024 Millage Rate and the FY 2024 Budget will be held at 5:05 p.m. on September 20, 2023, at which time the final millage rates will be adopted.

OPTIONS:

Option 1: Take public input and approve the Tentative Millage for Fiscal Year 2024 as reflected in Resolution 2023-16.

Option 2: Take public input and approve the Tentative Millage for Fiscal Year 2024 as reflected in Resolution 2023-16, including any additional changes the Council proposes.

STAFF RECOMMENDATION:

Option 1: Take public input and approve the Tentative Millage for Fiscal Year 2024 as reflected in Resolution 2023-16.

FISCAL IMPACT:

At this point all budgets are balanced. Changes will require revisions to the Tentative Budget.

LEGAL SUFFICIENCY:

Legally Sufficient

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Resolution 2023-16 - Tentative Millage Rate

Attachments not provided are available to the public upon request to the City Clerk.

RESOLUTION 2023 - 16

A RESOLUTION ADOPTING A FINAL MILLAGE RATE OF 6.5950 FOR THE CITY OF TAVARES, FLORIDA, FOR AD VALOREM TAXES FOR FISCAL YEAR 2023-2024; SETTING FORTH THE PERCENT BY WHICH THE MILLAGE RATE IS GREATER THAN THE "ROLLED-BACK" RATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAVARES, FLORIDA:

WHEREAS, the City of Tavares of Lake County, Florida on September 6, 2023, adopted the 2023-2024 Fiscal Year Tentative Millage Rate following a public hearing as required by Florida Statute 200.065.

WHEREAS, the City of Tavares of Lake County, Florida, following due public notice as required by law, held a second public hearing on September 20, 2023, as required by Florida Statute 200.065 on the 2023-2024 Millage Rate; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Lake County has been certified by the County Property Appraiser to the City of Tavares as \$1,498,440,782.

NOW THEREFORE, BE IT RESOLVED by the City of Tavares of Lake County, Florida, that:

1. The City of Tavares Fiscal Year 2023-2024 operating millage rate to be levied is hereby set at 6.5950 mills, which millage rate is greater than the rolled back rate of 6.1590 mills by 7.08%.
2. The voted debt service millage rate is set at .1817 mills for Fiscal Year 2023-2024.
3. This Resolution will take effect immediately upon its adoption.

PASSED AND RESOLVED this 20th day of September 2023 by the City Council of the City of Tavares, Florida. Time Adopted: _____.

Walter Price Sr., Mayor
Tavares City Council

ATTEST:

Susie Novack
City Clerk

Approved as to form:
Lindsay Holt,
City Attorney

**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/6/2023**

AGENDA TAB NO.: 11

**SUBJECT TITLE: Approve Resolution 2023-17 for Tentative Budget for FY 2024 – First Reading
(City Administrator)**

OBJECTIVE:

To receive public input and consider the approval of Resolution 2023-17 to adopt the Tentative Budget for Fiscal Year 2024.

SUMMARY:

The City Administrator and staff have developed a budget for Fiscal Year 2024 for Council's consideration totaling \$61,687,849 that is fully balanced. The proposed budget for FY 2024 includes, among many other items, the following:

1. Similar level of service.
2. Decreased the General Fund millage rate for the 5th year in a row from 6.6590 to 6.5950 (which is 7.08% above the rollbacked rate).
3. Debt Service millage rate decreased (from .2074 to .1817).
4. Estimated reserve balances that exceed GFOA recommendations.
5. Fire Assessment level funded (no rate increase).
6. Employee raises of 6.0%.
7. Two new part-time Police Officer reserves, and three new SAFER grant funded Firefighter/Paramedics.
8. Street paving \$250,000.
9. Expanded programs are cut.

Previously, the City Council discussed the proposed Fiscal Year 2024 Budget at the following public meetings:

- 7/19/2023 – City Council Budget Workshop – (General Fund Budget)
- 7/19/2023 – City Council Budget Workshop – (Set Maximum Tentative Millage rate)
- 8/02/2023 – City Council Budget Workshop – (General, Utility, and Special Revenue Fund Budgets)
- 8/16/2023 – City Council Budget Workshop – (Capital Improvement Plan Presentation)
- 8/16/2023 – City Council Budget Workshop – (Discussion on FY 2024 Proposed Budget)

A Tentative Budget (all funds) has been prepared for the City Council. During the last Budget Workshop City Council voted to add the following items to the proposed budget:

1. CCTV Security Improvements - \$100,000.
2. West Main Street Gateway Feature - \$206,500.
3. Design and Construct Sidewalks and Street Lights Along the Southern Part of Slim Haywood

Road - \$125,000.

All three items were added to the Infrastructure Sales Tax fund budget by utilizing updated State revenue estimates for Infrastructure Sales Tax revenue.

The Final Public Hearing to adopt the FY 2024 Millage Rate and the FY 2024 Budget will be held at 5:05 p.m. on September 20, 2023 at which time the final millage rates will be adopted.

OPTIONS:

Option 1: Take public input and approve the Tentative Budget for Fiscal Year 2024 as reflected in Resolution 2023-17.

Option 2: Take public input and approve the Tentative Budget for Fiscal Year 2024 as reflected in Resolution 2023-17, including any additional changes the Council proposes.

STAFF RECOMMENDATION:

Option 1: Take public input and approve the Tentative Budget for Fiscal Year 2024 as reflected in Resolution 2023-17.

FISCAL IMPACT:

At this point, all budgets are balanced. Changes will require revisions to the Tentative Budget.

LEGAL SUFFICIENCY:

Legally Sufficient.

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Resolution 2023-17 - Tentative Budget

Attachments not provided are available to the public upon request to the City Clerk.

RESOLUTION 2023-17

**A RESOLUTION ADOPTING THE FINAL BUDGET FOR
THE CITY OF TAVARES, FLORIDA, FOR THE FISCAL
YEAR 2023 - 2024.**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAVARES,
FLORIDA:

WHEREAS, a public hearing on the tentative 2022-2023 budget was held at the Tavares City Hall Council Chambers in the City of Tavares, Florida, Lake County, Florida on Wednesday, September 6, 2023 at 5:05 p.m., as required by Florida Statutes 200.065; and

WHEREAS, the general public was given an opportunity to express its views pertaining to the tentative budget, and

WHEREAS, the City Council approved the tentative budget for 2023-2024,
and

WHEREAS, a second public hearing on the proposed 2023-2024 budget was held in the Council Chambers at the Tavares City Hall, 201 East Main Street in the City of Tavares, Florida, on Wednesday, September 20, 2023, at 5:05 p.m.,

NOW, THEREFORE, BE IT RESOLVED that the Budget for 2023-2024 fiscal year for the City of Tavares, Florida is hereby adopted by the Tavares City Council in the amount of \$61,687,849 at public hearing this 20th day of September, 2023.

Fund Name	Fund Number	Estimated Revenues ¹	Reserve Appropriations ³	Unappropriated Revenues ²	Estimated Appropriations/Expenditures
General Fund	001	25,039,611	\$ 139,435	\$ -	\$ 25,179,046
Water/Wastewater Utility	401	12,373,609	-	(32,319)	\$ 12,341,290
Water/Wastewater Impacts	441	657,000	68,000	\$	725,000
W/WW RR&I Fund	443	300,900	425,000	-	\$ 725,900
SRF Construction Fund	444	-	-	-	\$ -
W/WW SRF Loan	445	2,013,344	400,000	\$	2,413,344
Sunset View Fund	447	112,398	16,100	\$	128,498
Solid Waste/Sanitation	402	4,200,000	356,179	-	\$ 4,556,179
Stormwater	403	2,262,983	-	(23,494)	\$ 2,239,489
Seaplane Base Fund	405	1,031,256	-	(12,623)	\$ 1,018,633
Pavilion Fund	406	858,057	-	(27,885)	\$ 830,172
Police Education	102	-	-	-	\$ -
Community Redevelopment	105	585,915	-	-	\$ 585,915
Police Impacts	110	66,011	-	(47,034)	\$ 18,977
Fire Impacts	111	123,452	-	(104,475)	\$ 18,977
Forfeiture Fund	112	-	-	-	\$ -
Park Impacts	114	134,857	199,943	-	\$ 334,800
Building Permits	115	238,151	-	(238,151)	\$ -
Citizen Donation Fund	119	-	-	-	\$ -
Fire Assessment Fund	122	1,940,407	-	-	\$ 1,940,407
Infrastructure Sales Tax ⁵	150	-	-	-	\$ -
Grant Fund	151	141,544	-	-	\$ 141,544
Infrastructure Sales Tax ⁵	152	2,516,137	60,878	-	\$ 2,577,015
ARPA	155	-	-	-	\$ -
Debt Service Fund	201	1,188,903	-	(67)	\$ 1,188,836
Capital Project Fund	301	-	-	-	\$ -
Capital Project Fund ⁶	302	-	-	-	\$ -
Municipal Police Pension ⁴	601	2,248,061	-	(501,210)	\$ 1,746,851
Firefighter's Pension ⁴	602	3,807,778	-	(881,346)	\$ 2,926,432
General Employee Pension	603	75,090	-	(24,546)	\$ 50,544
Mildred Hunter Trust	605	20	-	(20)	\$ -
Wooton Park Playground Trust	606	10	-	(10)	\$ -
		\$ 61,915,494	\$ 1,665,535	\$ (1,893,180)	\$ 61,687,849

¹ Estimated Revenues = anticipated revenue collections.

\$ 61,687,849

² Negative Reserve Appropriations assumes unappropriated revenues.

³ Positive Reserve Appropriations assumes appropriating (spending) an amount of reserves.

⁴ Special Revenue Fund.

⁵ Fund 150 Infrastructure Surtax Revenue collections sunset in December 2017, and begin again in January 2018 (Fund 152).

This resolution will take effect immediately upon its adoption.

PASSED AND RESOLVED this 20th day of September, 2023, by the City Council of the City of Tavares, Florida. Time Adopted: _____ P.M.

Walter Price Sr., Mayor
Tavares City Council

ATTEST:

Susie Novack
City Clerk

Approved as to form:
Lindsay Holt.
City Attorney

**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/6/2023**

AGENDA TAB NO.: 12

SUBJECT TITLE: City Administrator Report

OBJECTIVE:

The City Administrator will inform the Council on city-related items.

SUMMARY:

The City Administrator will provide a summary at the meeting.

UPCOMING MEETINGS:

City Council Meetings and Budget Hearings	September 20, 2023, 4:00 p.m., Tavares City Council Chambers <i>[Second Public Hearing to Adopt Millage Rate and Final Budget at 5:05 p.m.]</i>
Planning and Zoning Board Meeting	September 21, 2023, 3:00 p.m., Tavares City Council Chambers
Library Board Meeting	September 13, 2023, 4:00 p.m., Tavares Library Expansion
Code Enforcement Special Magistrate Hearing	September 26, 2023, 4:00 p.m., Tavares City Council Chambers

OUTSIDE AGENCY MEETINGS:

Lake County League of Cities Meeting	September 8, 2023, 12:00 noon, Mount Dora Golf Course
Lake Sumter MPO Governing Board Meeting	October 25, 2023, 2:00 p.m., Suite 175, 1300 Citizens Boulevard, Leesburg
Tavares Chamber of Commerce Business Meeting	September 27, 2023, 11:30 a.m., Tavares Civic Center

CITY EVENTS:

The current 2023 City Event calendar is attached.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

1. Tavares_2023_EventCalendar_7.26.2023

Attachments not provided are available to the public upon request to the City Clerk.

**AGENDA SUMMARY
TAVARES CITY COUNCIL
9/6/2023**

AGENDA TAB NO.: 13

SUBJECT TITLE: City Council Member Reports

OBJECTIVE:

To inform the Council on city-related items.

SUMMARY:

The Council will be offered an opportunity to provide a report at the meeting.

OPTIONS:

N/A

STAFF RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

LEGAL SUFFICIENCY:

N/A

ATTACHMENTS AVAILABLE TO THE PUBLIC UPON REQUEST:

Attachments not provided are available to the public upon request to the City Clerk.